

What is the Role of the Steering Committee?

The Steering Committee is intended to be a working group and not a “blue ribbon” panel. The committee has a number of critical responsibilities and should operate on an agreed upon set of principles.

Responsibilities

The responsibilities of the committee representative are to:

- Officially represent the citizens in the planning process.
- Provide guidance and direction to the staff at crucial steps in the process.
- Act as spokespersons for the planning effort.
- Serve as hosts at public outreach events.
- If able, assist in recruiting food and refreshment donations for the public outreach events.
- Volunteer to facilitate at community meetings and set-up or clean-up following the event.
- Disseminate information during the planning process through their individual networks.
- Present the plan for adoption before appropriate adopting bodies.
- Serve as stewards of the plan once it is adopted.

Operating Principles

To guide the committee’s deliberations, the following operating principles are proposed:

- A leadership structure will be established to facilitate productive and focused committee meetings.
- Co-chairs will be appointed to provide leadership for the process.
- Regular attendance is strongly encouraged to ensure consistency in the deliberations at committee meetings.
- A simple majority should be considered a quorum to conduct business.
- Decision-making will be based on consensus of those in attendance.
- All Committee meetings are open to the public.

Danbury Township Steering Committee Roster

	<u>Appointee:</u>	<u>Alternate:</u>
1.) Danbury Schools Representative:	Dan Parent	Denny Coles
2.) Ottawa County Representative:	Mark Messa	Ron Lajti
3.) Zoning Commission Member:	Jodi Kopanski	John Paul Dress
4.) Chamber of Commerce Representative:	Emily Dunfee	Ann Duez
5.) BZA Member:	Carol Robertson	Loretta Grentzer
6.) Lakeside Representative:	Kevin Sibbring	Dan Dudley
7.) Board of Trustees Representative:	Dianne Rozak	Charlie or Dave
8.) OCIC Representative:	Jaime Beier-Grant	OCIC Staff
9.) Village of Marblehead Representative:	Bob Hruska	
10.) Environmental Representative:	Joe Uhinck	OCSWCD Staff
11.) At-Large Member:	Tim Feller	
12.) At-Large Member:	Linda Huber	
13.) At-Large Member:	June Galvin	
14.) At-Large Member:	Charles Rasko	
15.) Realtor/Builder:	Sherry Roberts	Tom Dearth
16.) Local Family:	John Englebeck	Jackie Tibbels
17.) Local Family:	Michael Turinsky	