

RECORD OF PROCEEDINGS

Minutes of DANBURY TOWNSHIP BOARD OF TRUSTEES ORGANIZATIONAL & REGULAR Meeting

BEAR GRAPHICS 800-325-8094 FORM NO. 10148

Held January 10, 20 2018

The Organizational and Regular Meeting of the Danbury Township Board of Trustees was held at the Danbury Township Hall, January 10, 2018, and called to order at 6:30 p.m. by Fiscal Officer Carolyn Adams.

The pledge of allegiance was recited.

At the conclusion of pledge of allegiance, the roll was called and the following members were present: Mr. John Paul Dress, Ms. Dianne M. Rozak and Mr. David M. Hirt. Also present were, Fiscal Officer Carolyn Adams, Road Superintendent Brett Waldron, Police Chief Mike Meisler, Fire Chief Keith Kahler, and Zoning & Planning Administrator Kathryn A. Dale.

The Organizational Meeting was turned over to Fiscal Officer Carolyn Adams. A call for a motion to nominate a President of the Board of Trustees 2018. Ms. Rozak motioned and Mr. Dress seconded Dave Hirt as President. Roll call all voted yes. The meeting was turned over to President Mr. David Hirt.

Mr. Hirt motioned and Mr. Dress seconded Ms. Rozak for Vice-President. Roll call all voted yes.

Trustees set 6:30 pm. every second and fourth Wednesday of the month for regular Trustee's meetings. Roll call all voted yes.

Mr Hirt motioned and Ms. Rozak seconded to authorize the payment of Trustees wages to be calculated on a monthly basis. Roll call all voted yes.

Ms. Rozak motioned and Mr. Hirt seconded the following Department appointments
Roads, Buildings, & Grounds and Police - Mr. Dress
Fire - Mr. Hirt
Zoning - Ms. Rozak
Roll call all voted yes.

Mr. Hirt motioned and Ms. Rozak seconded to appoint John Paul Dress as representative to the Ottawa Regional Planning Commission for 2018. Roll call all voted yes.

Mr. Hirt motioned and Ms. Rozak seconded to re-appoint Kathy Dale as alternate to the Ottawa Regional Planning Commission for 2018

Mr. Hirt motioned and Ms. Rozak seconded approval of 2017 inventory as submitted by the Zoning and Fire Departments. All voted yes.

Mr. Hirt Motioned and Ms. Rozak seconded to adjourn organizational meeting and convene the regular meeting. Roll call all voted yes.

APPROVAL OF MEETING MINUTES FOR December 27, 2017

Motion to approve the minutes of the Special meeting and Regular meeting held December 27, 2017 was made by Ms. Rozak and seconded by Mr. Hirt. Roll call Mr Hirt - yes, Ms. Rozak - yes, Mr. Dress abstain.

Susan Dress attended the special meeting and the regular session.

The Trustees received correspondence regarding the ongoing disagreements within the Ottawa County Health Department. Prosecutor VanEerten responded to a letter from Mr. Richard Hatley regarding money owed Danbury Township for sign damage caused by a car accident. Reminder was received from Records office outlining the duty to file newly enacted zoning resolutions or amendments

Ms. Rozak motioned and Mr Dress seconded to retain.
-Wicken Law-DJ Swearingen-Township Matters
-Marshall & Melhorn-David O'Connell -Employee Matter
-Semro Henry & Spinazze Ltd. Jeffrey Stopar-Zoning Matter
Roll call all voted yes.

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ROADS, BUILDINGS AND GROUNDS

One full burial was performed at Sackett Cemetery. The department has dealt with a number of snow events resulting in additional winter vehicle and equipment maintenance, The Road superintendent is soliciting quotes for brush pile grinding. During the extreme low temperatures water lines in the township hall had frozen, after thawing plumbing a small leak was determined through the meter. Possible old leach but will monitor water usage.

Police

To date 99 incidents have been reported to the police department. On March 26-27 the Ohio Department of Natural Resources, Division of Parks and Watercraft will offer an Officer Water Survival Course at Danbury High School. Several officers from Danbury Township Police Department will determine the number of officers to attend.

Fire

RESOLUTION #1-2018

Resolution of Necessity
Form for Tax Levy

Request for Certificate of Estimated Revenue. Fiscal officer will process the Fire Levy through handing completed information over to the Board of Election for placement on the May primary ballot.

To date the Fire Department has handled 22 Calls. A motion was made by Ms. Rozak and seconded by Mr. Dress to pay repair bill for unit 550. The Danbury Township Volunteer Fire is purchasing battery powered Jaws of Life.

Fire & EMS calls

	EMS	FIRE	MVC	ALARM	CO
AS OF Jan. 10 2018	21	0	1	0	0
Year-To-Date	22	0	0		

ZONING

To-date this month there has been 5 permit applications submitted/processed totaling \$725.00.

The BZA will hold adjudication hearings January 17, 2018 on the following cases:

BZA-2018-001 436 Poplar. Request for an Area Variance to Section 3.1.5.D & Section 7.9.3 to allow for a front porch addition on a nonconforming structure to continue to encroach into the front-yard setback (1'6" proposed/ 5' required.) Charles & Joyce Meyer, Owners/ Applicant.

BZA-2018-002 416 Walnut. Request for an Appeal and Area Variance to Section 7.9.6 to allow for the voluntary removal, alteration and demolition of more than 75% of the reproductive value of the structure and rebuild the single-family home in the same location where additional Area Variances from Section 3.1.5.D are necessary for front (1'4" proposed/5' required), side (1' proposed/3' required) and rear (2" proposed/3' required) yard setbacks. Keith & Anna LePage, Owners/ Applicant; Greg Schmid, Poulos + Schmid, Agent.

The Zoning Commission met January 3, 2018 to review the goals, objectives & strategies outlined in the new Land Use Plan document to begin addressing the implementation of items.

Authorize the Zoning Commission and the Zoning Board of Appeals to change voting requirements when an even number of board members are present when a vote is required.

Dismissal of Dept. Heads

OLD BUSINESS

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NEW BUSINESS

Mr. Hirt and Mr. Dress as newly elected Trustees will be added to Township Health Care on motion by Ms. Rozak and seconded by Mr. Hirt. Motion carried.

FISCAL BUSINESS

Motion by Mr. Hirt and Seconded by Mr. Dress to approve payroll & bills totaling \$47,106.06 12/27/17 – 1/9/2018. Roll call all voted yes. Tentative budget meetings to begin week of 1-15-18 with Department heads. The December Bank Reconciliation was presented for signatures. Fire Levy progress is on schedule to be on the May primary ballot.

COMMENTS & CONCERNS

Prior to 2019 new legislation must be considered for employees who have a working spouse on the Township that is eligible for healthcare from their employer.

Motion to adjourn.

Fiscal Officer

Danbury Township Board of Trustees