

RECORD OF PROCEEDINGS

Minutes of **DANBURY TOWNSHIP BOARD OF TRUSTEES REGULAR MEETING** Meeting

BEAR GRAPHICS 800-325-8094 FORM NO. 10148

Held March 14, 2018

The Organizational and Regular Meeting of the Danbury Township Board of Trustees was held at the Danbury Township Hall March 14, 2018, and called to order at 6:30 p.m. by President, Dave Hirt.

The pledge of allegiance was recited.

At the conclusion of pledge of allegiance, the roll was called and the following members were present: Mr. John Paul Dress, Ms. Dianne M. Rozak and Mr. David M. Hirt. Also present were, Fiscal Officer Carolyn Adams, Road Superintendent Brett Waldron, Fire Chief Keith Kahler, and Zoning & Planning Administrator Kathryn A. Dale. Police Chief Mike Meisler was excused,

Visitor in attendance was Susan Dress.

APPROVAL OF THE MINUTES

Mr. Dress moved and Ms. Rozak seconded the motion to approve the regular meeting minutes for February 28, 2018 as presented. The vote was unanimous and motion carried.

COMP TIME

The comp time policy will be postponed until our next meeting, due to the full agenda.

ROADS-BUILDINGS-GROUNDS

Road Superintendent Brett Waldron reported no burials being conducted. Mr. Waldron receive correspondence from the Black Swamp Conservancy regarding conditions at Meadowbrook. Honeysuckle in the woods and phragmites in the wetlands, were noted, both species are invasive. Information has been provided for treatment. Besides these two issues, the property is in great condition. The winter vehicle and equipment maintenance continues. Tree trimming parks and road right of ways. All three Trustees accompanied the Road Superintendent and Deputy County Engineer Craig Miller for the Road Tour. Resolution for the 2018 Road Program will be prepared for the next meeting.

POLICE

Mr. Dress read the report submitted by Police Chief Mike Meisler that listed his department handled 302 incidents during the month of February and 80 incidents to date in March. County Prosecutor James VanEerten provided an opinion on sick leave carry over from prior public employment. According to Revised Code Section, 124.38C Patrolman Woods sick leave is transferable. Woods sick leave balance will be credited 421.562 hours. Additionally Chief Meisler requested a \$20.00 per hour pay increase. Bring his wages to \$22.00 per hour. Motion by VanEerten made a request for a donation for the Drug Task Force. Mr. Dress motioned and Ms. Rozak seconded to contribute 3250.00. Roll Call all voted yes.

FIRE

Mr. Hirt read the report submitted by Fire Chief Keith Kahler. Details are listed below:

	Fire & Ems Run Details				
	EMS	Fire	MVC*	Alarm **	CO***
Month of March	11	2	0	1	0
As of 3/14/2018	11	2	0	1	0
Year-To-Date	108	5	24	7	0

*Motor Vehicle Crash(es)

** Alarm Activation(s)

***Carbon Monoxide Investigation(s)

Chief Kahler presented a contract with the County Sanitary Engineer to place an antenna on top of the water tower, located at 8450 East Harbor Road, solely for the use of Danbury /Marblehead Fire Department. The cost would be 150.00 per month. All installation and maintenance will be the responsibility of the Fire Department. The Contract would be with the Ottawa County Commissioners and the Danbury Fire Department. Chief Kahler is authorized to enter into contract with the Sanitary Engineer.

Chief Kahler presented a quote to purchase "active shooter package IV. This would provide 10 flak jackets to provide for safety considering the unusually dangerous times our safety service providers are exposed to. Ms. Rozak motion and Mr. Hirt seconded to purchase the equipment. Roll call was unanimous.

Mark Strickland will become a member of the Danbury Township volunteer Fire Department pending attainment of certification. Mr. Hirt Motioned and Mr. Dress seconded. Roll call all voted yes. Hiring of Jennifer Haas Owen as EMT-B, motion by Mr Hirt and seconded by Mr. Dress. Roll call all vote

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ZONING

Permits- to date this month there have been 16 permit applications submitted/processed totaling \$1,198.64. Another \$122.68 has been collected in reimbursed fees from legal notices.

Boards and Commission Activity

Board of Zoning Appeals

The BZA held adjudication hearings March 21, 2018 on the following cases.

- a. **BZA-2018-0019** **Approved w / Conditions**
1920 Bayshore Road. Request for a Conditional Use in accordance with Section 3.1.10 C.ii & Section 4.2 for a 154 site Recreational Camp/Campground and an Area Variance from Section 4.2.2.iii to allow 11 existing campsites to have sheds that encroach into the 20' required buffer zone. **Consolidated RV Holdings, LLC (David Young & Julie Walker), Owner/Applicant.**

- b. **BZA-2018-022** **Tabled until 4/18/18 per Applicant**
530 Cedar: Request for an Appeal of the Zoning Inspector's Decision in reference to Section 5.2.2.B regarding compliance with parking requirements when more than 50% of the structure is enlarged, rebuilt, or altered and Section 7.9.6 to allow for the voluntary removal, alteration and demolition of more than 75% of the reproduction value of the structure. Should the Appeal fail, the applicant subsequently requests an Area Variance from Section 7.9.6 to rebuild the single-family home in the same location where an additional Area Variance from Section 3.1.5.D is necessary for the south, side-yard setback (0.3' proposed/3' required). Area Variances are also requested from Section 5.2.2.B, 5.2.1.A & 5.2.4 where 2 off-street parking spaces are required as result of more than 50% of the floor area of the home being modified (0 space proposed). **John Coppeler, Esq., Agent/Milton Lewis & Jerri Lybarger, Owner / Applicant.**

Zoning Commission:

The Zoning Commission is scheduled to meet April 4, 2018 to initiate text amendments to Article 7 regarding tie votes and term limits to the elected positions of Chair, Vice-Chair & Secretary, as well as some changes as a result of HB500 currently under consideration. Regional Planning will likely review these amendments at their April 17th meeting.

Department Updates

- Things are picking up for summer construction. 5 new home permits have been issued this month.
- Nothing more to report.

Violations / Complaints

5040 E. Port Clinton Eastern Road (*Junk Vehicles, Junk & Debris*) **OPEN**
Will focus on after vacation. Owner had called and stated she's been in the hospital since December and is currently renting the property.

530 Cedar **OPEN**
See BZA report above.

**LeMarca Public Hearing – See attachment
Called to order 7:11 Motion to adjourn 7:21 pm**

PAYROLL AND THE PAYMENT OF BILLS APPROVED

After examining payroll and bills totaling \$64,715.03, Mr. Hirt moved and M. Rozak seconded the motion to accept. The vote was unanimous and motion carried. Motion to accept the January reconciliation was made by Mr. Hirt and seconded by Ms. Rozak, all voted yes.

There being no further business before the Board, Ms. Rozak moved and Mr. Hirt seconded the motion to adjourn. The vot was unanimous and motion carried.

Fiscal Officer

Danbury Township Board of Trustees