

**DANBURY TOWNSHIP BOARD OF TRUSTEES  
REGULAR MEETING MINUTES  
APRIL 26, 2017**

The Regular Meeting of the Danbury Township Board of Trustees held at the Danbury Township Hall on April 26, 2017, was called to order at 6:55 p.m. by President Charles B. Scott.

The pledge of allegiance was recited

At the conclusion of pledge of allegiance, the roll was called and the following members were present: Mr. Charles B. Scott, Ms. Dianne M. Rozak, and Mr. David M. Hirt.

Also present were, Fiscal Officer Shelley Seamon, Road Superintendent Brett Waldron, Police Chief Mike Meisler, Fire Chief Keith Kahler, and Zoning & Planning Administrator Kathryn A. Dale.

Visitors in attendance were Paul Moon, Bill Coder, John Starcher, Dan Monday, Richard Ohrstrom, Rod Blevins, John Paul Dress, Joshua Didion, Shannon Peterse, Dana Neff, Mark Cahlik, Celene Cahlik, Susan Dress, and Matt Seamon.

Mr. Hirt moved and Ms. Rozak seconded the motion to approve regular meeting minutes for 4/12/17 as presented. The vote was unanimous and motion carried.

**CORRESPONDENCE**

The Danbury High School Yearbook staff sent the yearbook advertising order form to place an ad in the 2017 Totem Yearbook.

Larry Fletcher, President of Lake Erie Shores & Islands sent an informational letter regarding major accomplishments from 2016 and announced that Lake Erie Shores & Islands had launched a new website.

The Trustees received information regarding a class action settlement if you have owned a York, Fraser-Johnson, Luxaire, Coleman, Evcon, Guardian, Champion, or Dayton brand residential or light-commercial HVAC unit air conditioning or heat pump system.

Sheila Powel, Executive Director of Joyful Connections sent an informational letter requesting support of their program that helps the children of Ottawa County and a copy of their annual report for 2016.

Lucille Smith sent a thank-you note with a donation to the Danbury Township Fire Department.

Mark Messa, Director of Ottawa Regional Planning Commission sent notice regarding a workshop that will take place on May 10, 2017, for the 2020 Census.

**KEEPER'S HOUSE DISCUSSION**

Ms. Rozak announced that Mr. Waldron had provided an estimate from Tom Evans of Masonry Construction for exterior repair of the Keeper's House, which she said had very positive information and asked Mr. Waldron review the estimate with the Board.

Mr. Waldron reported that he received the estimate from Masonry Construction today and to repair the mortar the cost was \$2,000.00, and per the estimate it would require a mason and tender 2 or 3 days to complete the work. Paul Moon questioned if the estimate was for the north face and the south face of the Keepers House.

Mr. Waldron then read the estimate aloud, which stated the estimate that was prepared by Masonry Construction on December 28, 2015 was mostly concentrating on the appearance of the exterior. The original stone was plastered. The thinking was that if some of the stucco was removed; the original stone would be exposed producing a more aesthetically pleasing appearance.

The estimate explained that the Keeper's House is structurally sound with thick stone walls and stated the only procedure required to protect the longevity is to prevent water penetration in the missing joints and occasional gap in the stone surface. Mr. Moon questioned if they were going to remove the old stucco that still clings to the house. Mr. Waldron said that it was his assumption that it was to tuck the loose mortar.

Mr. Moon said that I had years ago a \$5,000.00 estimated that would cover the complete repointing of the mortar on the north and south face and the removal of the stucco. He said it doesn't do much good to mortar if the ugly stucco still is on there; the point is to expose the original stone work and then point the mortar accordingly. Mr. Moon acknowledged that he had given the \$5,000.00 estimate to somebody here.

Ms. Rozak explained that the Board had received an estimate dating back to 2015 or prior when she applied for the historical preservation grant, and at that time the estimate was over \$19,000.00 to do the entire house. Ms. Rozak said that our intent was to have Mr. Waldron contact Mr. Evans of Masonry Construction to see what the house needed, what was the most critical work that the house currently needed being that he is the expert and he had done a fair amount work there previously. Ms. Rozak said that this tells me this is the result of what we had asked of him.

Mr. Moon said well the fact that it's more than half of what they gave me; it leads me to believe they're not going to do everything I thought they would and asked the Board if they minded if

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he talked with Mr. Evans about what he was going to do.

Mr. Scott reported that last year the Board had established to spend \$5,000.00 per year on maintenance and up keep for the Keeper's House and said it is a budgeted item. Mr. Scott explained that the second item of discussion was for tree trimming and said that an estimate from Dan's Tree Service was received totaling \$2,150.00. Mr. Scott read aloud the estimate. Mr. Scott shared that with the \$2,000.00 estimate from Mr. Evans for masonry work and the tree trimming estimate from Dan's Tree Service of \$2,150.00 we're almost at the \$5,000.00 that was earmarked. Mr. Scott indicated that he did not believe that the removal of the stucco was in the \$2,000.00 estimate. Mr. Scott suggested the repairs could take place and the stucco be removed at later date as long as the stucco is not re-pointed during the masonry repair process.

Mr. Moon said that you almost have to remove the stucco because it covers a certain of the joints and since it was originally stuccoed; that stucco goes deep into the stone work, which that all has to be pulled out and replaced with masonry pointing material; and the fact that I just don't know what we're getting as a result of this.

Ms. Rozak said she was looking at Mr. Evan's opinion stating that the building is structurally sound and the only procedure required to protect the longevity is to prevent water penetration in the missing mortar joints and occasional gap in the stone surface. Ms. Rozak said that we might be discussing apples and oranges, where we're trying to look at protecting it as opposed to something aesthetic.

Mr. Moon said that our vision for it, for which we solicited that \$5,000.00 estimate, was both appearance and structure. Mr. Moon said that Mr. Evans is correct that the structure is sound, as long as the water doesn't seep in the cracks, which are becoming more and more apparent all of the time and asked the Board if they minded if he talked with Mr. Evans.

Several points were revisited regarding the masonry estimate. The time frame as to when the repairs would occur was discussed. Mr. Waldron noted that Mr. Evans had a very busy schedule and acknowledged that Masonry Construction would be starting the installation of the concrete pad at the recycle area at 419 Bridge Road, since this project was partially funded by the OSS Joint Solid Waste District Infrastructure grant and must be completed by June 2017.

Ms. Rozak and Mr. Scott both expressed that they did not mind if Mr. Moon contacted Mr. Evans for a better understanding of the scope of work for the \$2,000.00 estimate.

Mr. Scott and Ms. Rozak both expressed that the Township's intent was to follow up with masonry repairs for the Keeper's House in the next fiscal year when \$5,000.00 would be available for maintenance and up keep for the Keeper's House and suggested if the OCHS wanted to move forward and have the masonry repairs completed this year, they could donate to the project, since this fiscal year less than \$3,000.00 would be available because of moving forward with the tree trimming services.

Mr. Moon said once he spoke with Mr. Evans he would prepare a proposal for the Board. Mr. Moon thanked the Board for moving forward to elevate the safety concerns involving the tree limbs along Tecumseh. Action regarding the masonry estimate was postponed.

Discussion resumed with regard to the tree limb trimming estimate from Dan's Tree Service, which included trimming 1 black walnut tree, 8 maple trees and 1 catalpa tree at cost of \$2,500.00 Mr. Moon said that covered everything.

Based on the recommendation of Mrs. Seamon, Ms. Rozak moved and Mr. Hirt seconded the motion to transfer \$2,150.00 to Contracted Services-Keeper's House (#1000-120-360-1021) from Buildings-Keepers House (#1000-760-720-1021) since tree limb trimming was a contract service not repair of the Keepers House. The vote was unanimous and motion carried.

Mr. Scott moved and Mr. Hirt seconded the motion to enter into a contract with Dan's Tree Service in the amount of \$2,150.00 for tree trimming services for the Keeper's House property as per the estimate dated April 17, 2017. The vote was unanimous and motion carried.

**APPROVAL OF THE MINUTES**

Mr. Scott moved and Ms. Rozak seconded the motion to include the following action in the regular meeting minutes of April 26, 2017, which was inadvertently omitted from the regular meeting minutes of March 8, 2017. The vote was unanimous and motion carried. (See below).

*"The Trustees and Police Chief discussed a training opportunity that Patrolman Charlie Cunningham was interest in taking. The cost of course entitled "Death Scene Investigation" was \$560.00, which included tuition and the hotel charges. The training will be held 3/20/17-3/24/17 in London, Ohio. The course is conducted by the Ohio Peace Officers Training Academy. Meal and mileage expense will also occur. Discussion concluded and the following action was taken: Ms. Rozak moved and Mr. Hirt seconded the motion to approve tuition and hotel charges totaling \$560.00 for that Patrolman Charlie Cunningham to take the Death Scene Investigation in London, Ohio March 20<sup>th</sup>-24<sup>th</sup>, 2017 and approve meal & mileage reimbursement as well. The vote was unanimous and motion carried."*

Mr. Hirt moved and Ms. Rozak seconded the motion to approve regular meeting minutes for April 12, 2017 as presented. The vote was unanimous and motion carried.

**ROADS-BUILDINGS-GROUNDS**

Road Superintendent Brett Waldron reported that 1 cremation burial was conducted at Sackett Cemetery. The April clean-up was record setting and very busy. The repaving of Quarry Road is in progress. 800 tons of grindings were dispersed on the road way leading to the brush

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collection site at 310 S. Bridge Road. The mulch give back program was well-received and staff will be loading this Saturday from 8 a.m. until noon.

Mr. Waldron provided an update regarding the progress of concrete pad project at the recycling area at 419 S. Bridge Road and said the project should be completed before Memorial Day weekend. Mr. Waldron explained that this project had to be completed by June of 2017, which was in accordance to Infrastructure Grant awarded by the OSS Joint Solid Waste Management District.

In matter of the Attorney General Opinion 2017-008 the County may be responsible for repairing the driveway at the recycling site at 419 S. Bridge Road instead of the Township discussed at a previous meeting.

Ms. Rozak read the letter she sent to the Ottawa County Prosecutor seeking an opinion regarding whether or not the repair at the recycle area was the responsibility of the County in accordance to AG Opinion 2017-008.

Ms. Rozak reported she had a lengthy discussion with Rhonda Slauterbeck the County Administrator today, who will be speaking with the Commissioner 's regarding if they will assist the Township with the repair costs at the recycle area Ms. Rozak explained that she is awaiting a reply from Mrs. Slauterbeck.

**RESOLUTION 7-2017**

The Board of Trustees of Danbury Township, Ottawa County, Ohio met in regular session on the 26<sup>th</sup> day of April, 2017 at 5972 E. Port Clinton Eastern Road, Marblehead, OH 43440 with the following members present: Mr. Charles B. Scott; Mr. David M. Hirt; Ms. Dianne Rozak.

Mr. Hirt introduced the following resolution and moved its adoption:

**Resolution No. 7-2017**

**A Resolution adopting the 2017 Road Striping Program**

**WHEREAS**, the Danbury Township Trustees deem it in the best interest of the public safety and general welfare of said Township and its residents to stripe the roads in the Township.

**NOW THEREFORE BE IT RESOLVED** by the Township Trustees of Danbury Township, Ottawa County, that the following roads be striped:

1. Center lines only on Meter Road, Channel Grove Road, and;
2. Center and edge lines on, Hartshorn Road, Marblewood Drive, Englebeck Road and North Shore Blvd. to include stop bars and turning island at the intersection of North Shore Blvd., and Englebeck Road.
3. Center and edge lines on Erie Beach Road to include school zone and crosswalk markings.
4. Center and edge lines on Lightner Road to include Rail Road Crossing markings with ½ of the cost for Lightner Road to be shared with Portage Township.

Mr. Scott seconded the Resolution, and the roll being called upon the question of its adoption, the vote resulted as follows: Vote Record: Mr. Scott-yes; Mr. Hirt-yes; Ms. Rozak yes. Motion carried.

**ADOPTED this 26<sup>th</sup> day of April, 2017**

I Shelley J. Seamon, Fiscal Officer of Danbury Township, **HEREBY CERTIFIED** that the foregoing is a true and correct transcript of a resolution duly passed by this Board of Trustees in session this 26th day of April, 2017.

**POLICE**

Mr. Scott read the report submitted by Police Chief Mike Meisler that listed his department handled 307 incidents to date in April.

Mr. Scott read the Letter of Commendation for Patrolman Matthew Shark for his actions taken while on patrol within Lakeside, which prevented a potential fire from occurring at 557 Poplar Avenue on March 20, 2017 and the letter was signed. Chief Meisler spoke briefly about Patrolman Shark's handling of the March 20, 2017 incident and his positive work ethics.

**FIRE**

Mr. Scott read the report submitted by Fire Chief Keith Kahler that listed his department responded to 40 EMS calls, 2 fire calls, 6 motor vehicle crashes, and 1 alarm activation to date in April.

Chief Kahler acknowledged that he had given the Trustees quarterly reports regarding payments received from the EMS billing and the incident statistics. Mr. Scott said that they would review these reports later and thanked Chief Kahler for providing them.

**REPAIRS FOR SQUAD 550 APPROVED**

Chief Kahler shared that last week Squad 550 had a radiator leak and was taken to Selking International in Shoney, Ohio for repair and indicated further repair of the brakes and rear air conditioning was needed, which brought the repair costs to \$4,099.81. Chief Kahler explained the since the Township does not have an account with them, they were requesting payment at pick up.

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The Trustees, Fiscal Officer, and Chief Kahler discussed the matter and because the paperwork to set up an account was submitted and the W-9 form is forthcoming, Mr. Scott moved and Mr. Hirt seconded the motion to approve the repair bill totaling \$4,099.81 payable to Selking International & Idealease and authorized the check be drawn and signed after tonight's meeting in order to get Squad 550 back into operation because it is needed. The vote was unanimous and motion carried.

**MEDICOUNT MANAGEMENT RENEWAL AGREEMENT APPROVED**

Mr. Scott reported that a revised agreement was received from Medicount Management and noted that the Assistant Prosecuting Attorney have reviewed and approved the revised agreement. Mr. Scott thanked Mrs. Seamon for following up on this matter and the following action was taken, Ms. Rozak moved and Mr. Scott seconded the motion to renew the Medicount Management agreement as per the terms and condition in the agreement, which will begin on June 10, 2017 and is for a 4 year term. The vote was unanimous and motion carried. Note: the agreement was signed by Mr. Scott on behalf of the Board.

**ZONING**

Zoning & Planning Administrator Kathryn A. Dale reported that 17 permits have been issued to date in April and fees collected totaled \$1,341.00.

The Danbury Township Board of Zoning Appeals held public hearings April 19, 2017 on the following cases:

**BZA-2017-026 533 Vine** was **approved** as presented.

A request for an Area Variance from Section 5.1.2 to allow for a 15'4" x 16' detached accessory structure to be located 1'8" from the northern, side property line (3' setback required). **James Ohlin, Owner/Applicant.**

**BZA-2017-029 447 Cedar** was **approved** as presented.

A request for an Area Variance from Section 3.1.5.D to allow for a 11'4" x 12' addition to be located from the northern side property line (3' setback required). **Owen Hickey, Owner/Applicant.**

The Danbury Township Zoning Commission will meet on May 3, 2017 to review proposed language regarding medical marijuana.

**VIOLATIONS/COMPLAINTS**

Mrs. Dale acknowledged that 2 property complaints were received, inspections would be conducted, and she would report on both complaints at the next meeting.

**LAND USE PLAN COMMITTEE (LUPC)**

Mrs. Dale spoke briefly about the April 17, 2017 LUPC meeting, which nearly all of the representatives were present and reiterated what the LUPC discussed. Mrs. Dale announced that the next LUPC meeting will be held on May 8, 2017 at the Danbury Township Hall beginning at 3:00 p.m.

Mrs. Dale shared that the LUPC will conduct the exercise that will be done with the public in June at the Community Choices Event and indicated information regarding the Land Use Plan update may be found on the Township's website.

**COMMENTS & CONCERNS**

Mr. Scott opened the floor for comments from the public that might be better answered by department heads before they are dismissed. There were none and the department heads were dismissed at 7:32 p.m.

**TREX Liquor Permit Application**

Attorney Joshua Didion of Marshall & Melhorne introduced himself and acknowledged he was representing Mark Cahlik, owner of Bay's Edge LLC in the matter of applying for an Economic Development (Trex) Transfer to Trex a C-1 & C-2 liquor permit to allow the sale of beer and wine in the Bait & Tackle Shop at Bay's Edge.

The application presented listed that the total amount invested in this project was \$250,000.00, it would create 2 jobs, existing or estimated tax revenue generated by this project was estimated at \$20,000.00 and the sales tax generated was estimated at \$15,200.00.

Mr. Didion provided letters of support, copies of building permits and a copy of the site plan had not been included in the original packets the Trustees had received.

Mr. Didion spoke briefly about the quota system for liquor permits and said that the system does not fit every scenario. Mr. Didion explained that the Trex Economic Development system is an acceptance to the quota system and provided a couple of reasons to the Board regarding why they should approve the Trex Liquor Permit Transfer.

Mark Cahlik, owner of Bay's Edge spoke to the Trustees on his behalf and shared details about the Bait & Tackle shop and indicated that craft beer and wines, which his clientele of Bay's Edge would patronize. Mr. Cahlik also spoke about services his business provides like fishing cleaning & charters, which brings people into Danbury Township who not only patronize his business but other business as well.

Discussion amongst the Trustees and Mr. Cahlik involved a brief discussion of obtaining

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permits before construction begins, the definitions of C-1 & C-2, D5, D51 and D6 liquor permits as well as discussion of 4 businesses within this vicinity that have C-1 & C-2, D5, D51 and D6 liquor permits already or a combination thereof.

The Trustees reviewed the application presented listed that the total amount invested in this project was \$250,000.00, it would create 2 jobs, existing or estimated tax revenue generated by this project was estimated at \$20,000.00 and the sales tax generated was estimated at \$15,200.00.

Discussion was held regarding the sales tax estimated and if the application was based on the overall cost of the project. The Trustees asked that the sales tax estimate be re-evaluated since it was proposed to be incorrect. Mr. Didion will revise the sales tax estimate calculation and provide details of the calculations with a revised TREX Liquor Permit application, which will be emailed to the Trustees once it is completed.

The Trustees agreed to continue discussion of this matter on May 4, 2017 at 5.45 p.m. at the Danbury Township Hall in order to obtain corrected information proposed on the application.

**BOAT HAULERS LETTER**

The Trustees reviewed a list of the Marina Owners, Boat Transportation Services and Boating-Related Companies in the area and determined which businesses should receive the annual boat hauling letter.

The letter will state that beginning in May through the last weekend in September, the Agreement requests that no boat hauling occur from noon on Fridays through 7:00 p.m. on Sundays on the major roads within the township: SR 163, SR 269 North and South, and Bayshore Road. Being that the season is here, we are asking that you schedule your boat hauling for times other than these in order to alleviate traffic congestion on these heavily traveled roadways. Mr. Scott will sign the letters on behalf of the Board.

**REIMBURSEMENT OF CPIM FEE FOR 2017 APPROVED**

Mr. Scott moved and Ms. Rozak seconded the motion to approve reimbursement to Fiscal Officer Shelley Seamon in the amount of \$100.00 for the annual fee to the Treasurer of the State that will allow her to fulfill the continuing educational requirements in accordance to ORC Section 135 and the Ohio Treasurer of States Center for Public Investment Management (CPIM); 6 hours required. It was noted that courses will be taken online and payment will be paid on Mrs. Seamon personal credit card. The vote was unanimous and motion carried

**OTTAWA COUNTY TOWNSHIP ASSOCIATION  
ANNUAL DUES APPROVED**

The Trustees received notice that the annual dues for membership to the Ottawa County Township Association were due by July 1, 2017. The cost for the Trustees and Fiscal Officer totaled \$180.00. The cost for associate members was \$15.00 per person. The term of the membership was July 1, 2017 to June 30, 2018.

The Trustees discussed last year's membership and the following action was taken: Ms. Rozak moved and Mr. Scott seconded the motion to renew memberships for the Trustees, Fiscal Officer and all Department Heads. The vote was unanimous and motion carried.

**ACKNOWLEDGEMENT  
OF YEARS OF SERVICE**

On 4/2/17, **Patrolman John Belcher** completed 22 years of service with the Township, sick & vacation accruals were processed in the pay period beginning on 3/25/2017; per the longevity policy, Mr. Belcher's new hourly rate was increased by \$0.05 to \$25.52 per hour from \$25.47 per hour.

On 4/2/17, Laborer **Daniel Bergman Jr.** completed 10 years of service with the Township, sick & vacation accruals were processed in the pay period beginning on 3/25/2017; per the longevity policy, Mr. Bergman's new hourly rate was increased by \$0.05 to \$22.65 per hour from \$22.60 per hour.

**PAYROLL AND THE PAYMENT OF BILLS APPROVED**

After examining payroll and bills totaling \$103,042.89, Mr. Scott moved and Mr. Hirt seconded the motion that they are accepted and warrants or electronic transfers for the various amounts be processed. The vote was unanimous and motion carried.

295-2017	John L Belcher	Wages 3/25/17-4/7/17	\$1,333.15
296-2017	Daniel J Bergman	Wages 3/25/17-4/7/17	\$1,334.01
297-2017	Bradley L Biers	Wages 3/25/17-4/7/17	\$543.55
298-2017	Terry L Conaway	Wages 3/25/17-4/7/17	\$250.35
299-2017	J. Charles Cunningham	Wages 3/25/17-4/7/17	\$1,309.85
300-2017	Kathryn A. Dale	Wages 3/25/17-4/7/17	\$2,070.13
301-2017	John D. Grieve	Wages 3/25/17-4/7/17	\$425.23
302-2017	Jared E Griffith	Wages 3/25/17-4/7/17	\$1,237.45
303-2017	Cheryl K Harmsen	Wages 3/25/17-4/7/17	\$773.96
304-2017	David M Hirt	Wages 3/25/17-4/7/17	\$801.61

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305-2017	Scott W Hites	Wages 3/25/17-4/7/17	\$597.31
306-2017	James S Holzhauser	Wages 3/25/17-4/7/17	\$397.29
307-2017	Matilda A Johnson	Wages 3/25/17-4/7/17	\$598.52
308-2017	Keith M Kahler	Wages 3/25/17-4/7/17	\$1,314.88
309-2017	Tammy J Kahler	Wages 3/25/17-4/7/17	\$364.49
310-2017	Lindsey N Knox	Wages 3/25/17-4/7/17	\$135.85
311-2017	Bradford K LaMarca	Wages 3/25/17-4/7/17	\$1,273.31
312-2017	Brian C McCune	Wages 3/25/17-4/7/17	\$1,085.86
313-2017	Donald D McCune	Wages 3/25/17-4/7/17	\$160.09
314-2017	Mark A Meisler	Wages 3/25/17-4/7/17	\$1,537.61
315-2017	Michael S Meisler	Wages 3/25/17-4/7/17	\$1,563.61
316-2017	Kegan J Rakosky	Wages 3/25/17-4/7/17	\$489.87
317-2017	Randy R Rakosky	Wages 3/25/17-4/7/17	\$512.40
318-2017	Trevor J Ross	Wages 3/25/17-4/7/17	\$493.29
319-2017	Dianne M Rozak	Wages 3/25/17-4/7/17	\$858.91
320-2017	Matthew J Salyers	Wages 3/25/17-4/7/17	\$444.78
321-2017	Charles B Scott	Wages 3/25/17-4/7/17	\$904.32
322-2017	Shelley J Seamon	Wages 3/25/17-4/7/17	\$1,424.95
323-2017	Matthew M Shark	Wages 3/25/17-4/7/17	\$1,132.85
324-2017	Brian P. Sloan	Wages 3/25/17-4/7/17	\$1,419.69
325-2017	Christopher J Suppelsa	Wages 3/25/17-4/7/17	\$405.07
326-2017	Timothy N Taylor	Wages 3/25/17-4/7/17	\$62.93
327-2017	Mark M Turinsky	Wages 3/25/17-4/7/17	\$1,175.03
328-2017	Brett A Waldron	Wages 3/25/17-4/7/17	\$1,610.81
329-2017	Sean A Waugh	Wages 3/25/17-4/7/17	\$242.93
330-2017	Joshua P. Young	Wages 3/25/17-4/7/17	\$1,427.66
332-2017	Ohio Public Employees Deferred Comp.	Voluntary Retirement Contributions	\$585.00
333-2017	Internal Revenue	Federal WH	\$6,637.96
334-2017	Ohio Police & Fire Pension Fund	Retirement Contributions- OP &F	\$2,843.79
335-2017	Public Employees Retirement System	Retirement Contributions-OPERSL	\$10,636.42
336-2017	Public Employees Retirement System	Retirement Contributions-OPERSG	\$6,428.35
337-2017	Treasurer of State of Ohio	State WH	\$2,041.21
338-2017	Bureau of Workers' Compensation	BWC Premium Bal. Due 2013	\$219.48
339-2017	BP Business Solutions	Other Expense-Admin	\$6.12
41582	Ohio Child Support Payment Central	Child Support WH	\$37.26
41583	Ottawa County Municipal Court	Garnishment WH	\$181.19
41584	Whentowork Inc.	Scheduling Services-Fire	\$200.00
41585	Sub-Aquatics Inc.	Contract Services-Fire/EMS	\$1,015.00
41586	Streacker Tractor Sales, Inc.	Operating Supplies-Roads	\$16.70
41588	Ottawa County Recorder	Recording Fees-Zoning	\$40.00
41589	Liberty Auto Parts	Operating Supplies-Fire/EMS	\$109.75
41590	FRMC/Corporate Health Center	DFSP Training-Variou Depts.	\$268.00
41591	Cheryl Harmsen	Postage Stamps-Zoning	\$49.00
41592	Fire Safety Services Inc.	Operating Supplies-Fire/EMS	\$54.00
41593	Bound Tree Medical LLC	Operating Supplies-EMS	\$748.17
41594	Vanguard-Sentinel Career & Technology Center	Training -EMS	\$75.00
41595	H.B. Magruder Hospital	Medications-EMS	\$767.27
41596	ABCO Fire Protection, Inc.	Operating Supplies-Fire/EMS	\$570.00
41597	Columbus Easton Hotel LLC	Hotel Charges Fire Dept. Training Conference	\$521.70
41598	Trugreen	Lawn Care-Parks	\$100.00
41599	Verizon Wireless	Cellular Services-Police	\$366.05
41600	Time Warner Cable Northeast	Telephone/Internet	\$297.43
41601	Ohio Peace Officer Training Academy	Police Training	\$560.00
41602	Ottawa County Commissioners	Supervisor Training-KAD	\$25.00
41603	Cleveland Communications, Inc.	Equipment Repairs-Fire/EMS	\$1,081.76
41604	S & D Industrial Supply & Equipment LLC	Operating Supplies-Roads	\$115.40
41605	Ohio Edison	Electricity	\$1802.75
41606	Wal-Mart Community	Supplies-Variou Depts.	\$758.55
41607	Ohio Insurance Services Agency, Inc.	Employer Share-May HC Premiums	\$29,395.98

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41608	Ohio Insurance Services Agency, Inc.	Employee Share-May HC Premiums	\$2,035.00
41610	Ohio Fire Chief's Assoc. Inc.	Training Conference Registrations-Fire Dept.	\$740.00
Total Payments			\$103,042.89

**RESIGNATION ACCEPTED**

Mrs. Seamon announced that she had another item for the Board and handed Mr. Scott her resignation. Mr. Scott read the resignation aloud that was dated April 26, 2017.

With deep regret Ms. Rozak moved and Mr. Hirt seconded the motion to accept the resignation of Fiscal Officer Shelley Seamon, effective August 1, 2017. The vote resulted as follows: Mr. Hirt-yes; Ms. Rozak-yes; Mr. Scott-no. 2-1 motion carried.

Ms. Rozak and Mr. Hirt complimented Mrs. Seamon on her performance as Fiscal Officer. A brief discussion was held regarding what would have happen if the Board had not accepted Mrs. Seamon resignation. Mrs. Seamon said she had spoken to the Ottawa County Prosecutor and had prepared a notice that she was leaving office on July 31, 2017.

Discussion was held regarding the procedure the Trustees must follow to fill Mrs. Seamon unexpired term that ends on March 31, 2020. Mrs. Seamon shared that the Board would have to appoint someone and indicated she was unclear if the position had to be placed on the ballot in November of 2017. Ms. Rozak offered to seek an opinion from the Ottawa County Prosecutor.

**COMMENTS & CONCERNS**

Susan Dress commented that Mrs. Seamon would be missed and she hoped whoever was appointed continues to do the job with the minutes which are on the website. Mr. Scott commented that will probably be our most difficult task he could foresee in the future to someone who has the diligence Mrs. Seamon has with the minutes. Ms. Rozak commented that getting the minutes on the website was easy, but getting good minutes was the hard part. Mr. Hirt referred to the minutes as detailed.

There being no further business before the Board, Ms. Rozak moved and Mr. Hirt seconded the motion to adjourn at 8:20 p.m. The vote was unanimous and motion carried.