

RECORD OF PROCEEDINGS

Minutes of

DANBURY TOWNSHIP BOARD OF TRUSTEES REGULAR

Meeting

BEAR GRAPHICS 800-325-8094 FORM NO. 10148

Held

August 23, 2017

The Danbury Township Board of Trustees met in regular session with meeting being called by President Charles Scott at 6:30 p.m. followed by the Pledge of Allegiance to the Flag.

Roll call indicated Mr. Hirt, Ms. Rozak and Mr. Scott were present.

Also present were assistant fiscal officer Carolyn Adams, Road Superintendent Brett Waldron, Police Chief Mike Meisler, Fire Chief Keith Kahler and Zoning & Planning Kathryn Dale

Visitors Steve Pitzer, Susan Dress and Sherry Roberts were present.

CORRESPONDENCE

Correspondence was received from Ottawa County Farm Bureau and Ottawa County Soil and Water Conservation District announcing the banquet and annual meetings. The Fire Department received a thank you from the family of Clarence Wilburn II. The Police Department received a thank you from the Tim Hohman family.

APPROVAL OF MINUTES

Mr. Scott moved and Ms. Rozak seconded to approve the minutes of July 26, 2017, all voted yes. Ms. Rozak motioned and Mr. Hirt seconded to approve the minutes of August 9, 2017. Motion carried.

ROADS-BUILDINGS-GROUNDS

Sackett Cemetery had three cremation funerals. Tuesday, August 29th at 7:00pm. An informational meeting will be held by the County engineer at the Township Hall for new construction of the intersection of Port Eastern Road and State Road. Mowing of parks and ROW in preparation of the upcoming holiday weekend has continued. Brush Collection Site grinding to start next week.

POLICE

Mr. Scott read Incident report submitted by Chief Meisler; there were 334 incidents to date in August. Discussion was held regarding the DARE Grant that was recently awarded to Danbury Township Police Department for 2018. The decision was made to decline the grant do to the loss of our DARE officer. Chief Meisler will contact the Attorney General office with the decision. Possible refund was discussed. Insurance inventory has been completed and has been forwarded to the Fiscal Officer.

FIRE

Chief Kahler submitted the incident report from the Fire Department, 62 incidents were recorded to date in August. Year to date (8-23) is 554. Insurance inventory has been completed and has been forwarded to the Fiscal Officer.

ZONING

To Date 19 permit applications have been received. The BZA held hearings on August 16th:

BZA-2017-124 Rocky Point RV & Marina Conditional Use **Approved w/ Conditions**

BZA-2017-135 725 Poplar Lakeside Conditional Use **Approved**

BZA-2017-142 7955 Melody Area Variance **Approved**

BZA-2017-144 216 Elm Area Variance **Approved**

BZA-2017-148 10240 E Bayshore Area Variance **Denied**

Zoning commission to meet September 6, 2017

Land Use Plan and Steering Committee met August 14, 2017. The group created a new vision statement and came to a consensus on Goals, Objectives and Strategies on 4 out of 5 categories. Next meeting will be held September 11, 2017.

COMMENTS

Sherry Roberts offered to check around state for a dare officer for Danbury Township. Sherry also has been circulating petitions to reduce the speed limit on St. Rt. 163 near Englebeck Road to 45mph.

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Department Heads were dismissed at 6:48.

OLD BUSINESS

Application for Fiscal Officer Bond has been emailed. May take as long as two weeks.

NEW BUSINESS

The new Fiscal Office computer has been put into service. The old computer is to be donated per the State Auditor's Office.

Motion was made by Ms. Rozak and seconded by Mr. Scott to authorize bank signature cards and Star Ohio account access. Roll call, all voted yes.

Ms. Rozak motioned and Mr. Scott seconded to authorize Carolyn Adams, to acquire a new UAN password. Roll call, all voted yes.

Ms. Rozak motioned and Mr. Scott seconded authorizing the UAN Training at \$50.00 per hour, and \$25.00 per hour for a visiting clerk to help with the transition of the new clerk Carolyn Adams.

There has been confusion over the health insurance, Trustee Diane Rozak and Carolyn Adams will meet with the Ashley agency that represents the Jefferson group for medical insurance. All other auxiliary insurance is through OPEC, Frank Harman.

An email from Larry Hartlaub regarding Special Assessments was received. If the Township has any assessments they need collected, the statutory deadline is September 11th for collection next year. This information will be passed on to Kathy Dale.

A new 1.5 mil levy for the Fire Department will be on the May primary. This will replace a 1.5 mil levy set to expire in 2018. Will need the County Prosecutor James VanEerten to review language, and the County Auditor to sign off.

FISCAL BUSINESS

Motion was made by Mr. Hirt and seconded by Ms. Rozak to transfer \$500,000.00 from the Marblehead Bank checking account to the Marblehead Bank Savings. Roll Call all voted yes.

Motion was made by Mr. Hirt and seconded by Mr. Scott to approve payroll and bills totaling \$84,753.56 Roll call all voted yes.

Liability insurance bill for 1039.00 was discussed referred to Derrick Spouse for clarification.

Fiscal Officer Carolyn Adams was sworn into office effective September 1, 2017.

PAYROLL AND THE PAYMENT OF BILLS APPROVED

DANBURY TOWNSHIP, OTTAWA COUNTY

Payment Listing

8/10/2017 to 8/24/2017

Table with 6 columns: Payment Advice #, Post Date, Transaction Date, Type, Vendor / Payee, Amount. Lists payroll and bill payments for various employees and vendors.

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676-2017	08/23/2017	08/18/2017	EP	Keith M Kahler	\$1,344.13
677-2017	08/23/2017	08/18/2017	EP	Lindsey N Knox	\$615.02
678-2017	08/23/2017	08/18/2017	EP	Bradford K LaMarca	\$1,275.56
679-2017	08/23/2017	08/18/2017	EP	Brian C McCune	\$1,103.08
680-2017	08/23/2017	08/18/2017	EP	Donald D McCune	\$605.40
681-2017	08/23/2017	08/18/2017	EP	Mark A Meisler	\$1,549.80
682-2017	08/23/2017	08/18/2017	EP	Michael S Meisler	\$1,519.07
683-2017	08/23/2017	08/18/2017	EP	Kimberly K Oxendale	\$1,853.07
684-2017	08/23/2017	08/18/2017	EP	Kegan J Rakosky	\$508.24
685-2017	08/23/2017	08/18/2017	EP	Megan A. Rakosky	\$122.71
686-2017	08/23/2017	08/18/2017	EP	Randy R Rakosky	\$630.03
687-2017	08/23/2017	08/18/2017	EP	Trevor J Ross	\$627.19
688-2017	08/23/2017	08/18/2017	EP	Dianne M Rozak	\$858.91
689-2017	08/23/2017	08/18/2017	EP	Matthew J Salyers	\$116.13
690-2017	08/23/2017	08/18/2017	EP	Charles B Scott	\$904.32
691-2017	08/23/2017	08/18/2017	EP	Gregory W Shadler	\$137.89
692-2017	08/23/2017	08/18/2017	EP	Brian P. Sloan	\$1,373.50
693-2017	08/23/2017	08/18/2017	EP	Mark M Turinsky	\$1,172.58
694-2017	08/23/2017	08/18/2017	EP	Brett A Waldron	\$1,506.07
695-2017	08/23/2017	08/18/2017	EP	Sean A Waugh	\$414.12
696-2017	08/23/2017	08/18/2017	EP	Joshua P. Young	\$1,430.46
698-2017	08/23/2017	08/18/2017	EW	Internal Revenue	\$6,520.60
699-2017	08/23/2017	08/18/2017	EW	Ohio Public Employees Deferred Comp. Progr	\$525.00
700-2017	08/23/2017	08/18/2017	EW	Treasurer of State of Ohio	\$2,002.34
701-2017	08/23/2017	08/18/2017	EW	PERS -Service Credit	\$250.00
702-2017	08/21/2017	08/22/2017	CH	Columbia Gas	\$84.75
703-2017	08/21/2017	08/22/2017	CH	Treasurer, State of Ohio	\$574.00
704-2017	08/14/2017	08/27/2017	EW	Public Employees Retirement System	\$11,356.21
704-2017	08/26/2017	08/27/2017	EW	Public Employees Retirement System	-\$11,356.21
41881	08/14/2017	08/14/2017	AW	Ohio Dept. Of Agriculture	\$35.00
41882	08/14/2017	08/14/2017	AW	Ohio Dept. Of Agriculture	\$35.00
41883	08/14/2017	08/14/2017	AW	Ottawa County Sanitary Engineering	\$241.54
41884	08/14/2017	08/14/2017	AW	Jeff Kuras	\$415.00
41885	08/14/2017	08/14/2017	AW	FRMC/Corporate Health Center	\$174.50
41886	08/14/2017	08/14/2017	AW	BURNHAM & FLOWER	\$638.00
41886	09/11/2017	09/11/2017	AW	BURNHAM & FLOWER	-\$638.00
41887	08/14/2017	08/14/2017	AW	Luckey Farmers, Inc.	\$3,282.36
41888	08/14/2017	08/14/2017	AW	Time Warner Cable Northeast	\$515.11
41889	08/14/2017	08/14/2017	AW	Spoerr Precast Concrete, Inc.	\$35.00
41890	08/14/2017	08/14/2017	AW	Rakich & Rakich, Inc.	\$133.98
41891	08/14/2017	08/14/2017	AW	Staples Business Advantage	\$365.42
41892	08/14/2017	08/14/2017	AW	Trugreen	\$100.00
41893	08/14/2017	08/14/2017	AW	TASK FORCE TIPS	\$110.95
41894	08/14/2017	08/14/2017	AW	Verizon Wireless	\$682.93
41895	08/14/2017	08/14/2017	AW	FINLEY FIRE EQUIPMENT CO. INC	\$670.00
41896	08/14/2017	08/14/2017	AW	Cleveland Communications, Inc.	\$636.97
41897	08/14/2017	08/14/2017	AW	Zoll Medical Corp	\$856.99
41898	08/14/2017	08/14/2017	AW	Port Clinton Ford Mercury Inc.	\$1,580.73
41899	08/14/2017	08/14/2017	AW	Semro Henry & Spinazze Ltd.	\$950.13
41900	08/14/2017	08/14/2017	AW	Catawba Clean Scene	\$360.00
41901	08/14/2017	08/14/2017	AW	LOGO TO A TEE	\$34.50
41902	08/23/2017	08/18/2017	PR	MATTHEW G ROBERTS	\$221.12
41903	08/23/2017	08/18/2017	PR	Mike K Woods	\$605.93
41904	08/23/2017	08/18/2017	WH	Ohio Child Support Payment Central	\$37.26
41905	08/23/2017	08/18/2017	WH	OTTAWA COUNTY MUNICIPAL COURT	\$159.93

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41906	08/22/2017	08/22/2017	AW	Jefferson Health Plan	\$22,383.98
41907	08/22/2017	08/22/2017	AW	Kathryn A. Dale	\$19.77
41908	08/22/2017	08/22/2017	AW	WalMart Community	\$290.98
41909	08/22/2017	08/22/2017	AW	Ohio Edison	\$694.39
41910	08/22/2017	08/22/2017	AW	MNCO	\$510.12
41911	08/22/2017	08/22/2017	AW	H.B. Magruder Hospital	\$586.17
41912	08/22/2017	08/22/2017	AW	Verizon Wireless	\$366.22
41913	08/22/2017	08/22/2017	AW	BP Business Solutions	\$70.89

Total Payments:	\$96,109.77
Total Conversion Vouchers:	\$0.00
Total Less Conversion Vouchers:	\$96,109.77

There being no further business before the Board, Ms. Rozak to moved and Mr. Scott seconded the motion to adjourn at 7:16 p.m. The vote was unanimous and motion carried.