

RECORD OF PROCEEDINGS

Minutes of

Danbury Township Board of Trustees Regular

Meeting

BEAR GRAPHICS 800-325-8094 FORM NO. 10148

Held

September 9, 2015

The Regular Meeting of the Danbury Township Board of Trustees held at the Danbury Township Hall, 5972 E. Port Clinton Eastern Road, Marblehead, Ohio on September 9, 2015, was called to order at 6:30 p.m. by President Charles B. Scott; the pledge of allegiance was recited, with Mr. Scott, Ms. Dianne M. Rozak in attendance. Mr. David M. Hirt was excused. Also present Fiscal Officer Shelley Seamon, Road Superintendent Brett Waldron, and Fire Chief Keith Kahler. Police Chief Mike Meisler and Zoning & Planning Administrator Kathryn Dale were excused.

Visitors attending were Katie Binkley and Anna Koenig.

Approval of the Minutes

Mr. Scott moved and Ms. Rozak seconded the motion to approve the minutes of the regular and special meetings held on August 26, 2015 and August 31, 2015 respectfully as presented. The vote was unanimous and motion carried.

Correspondence

The Trustees received a copy of the Ohio Plan's 2014 annual report. A newsletter from the Ohio Township Association entitled "Grassroots Clippings" and the Ottawa County Community Foundation newsletter regarding recent scholarship awards.

An invitation from the Ottawa Soil and Water Conservation District was received to attend their 64th Annual Meeting and Banquet that is scheduled for Wednesday, September 23rd, 2015.

Guest Speaker

Mr. Scott announced that the Township had a guest speaker this evening and introduced Perkins Township Trustee, Timothy Coleman.

Mr. Coleman thanked the Trustees and Fiscal Officer for allowing him to speak this evening.

Mr. Coleman announced that he was attending this evening to let the Board know him and indicated he is 1 of 14 candidates buying for the 89th District seat in Ohio. Mr. Coleman stated that his background included 10 years as a Township Trustee in Perkins Township and prior to being a Township Trustee, he worked for ODOT for 32 years.

Mr. Coleman said that items that he felt were critical in this area were not only community and some of the issues that relate to the water, but also keeping the streets and paving done. Mr. Coleman shared that there are 8 counties that generate 13 billion dollars in tourism, and he thinks Erie & Ottawa County, which he would represent probably have a line share of that. Mr. Coleman pointed out the water quality is a big issue.

Mr. Coleman stated with that being said he did have some information and asked if anyone would consider writing a letter of recommendation for the appointment to the 89th District seat in Ohio or just simply a letter staying the Tim Coleman stopped by and I think he would be good for the District.

Mr. Coleman shared that he felt being a State Senator was similar to being a Township Trustee, however he understood being a State Senator would be more demanding. Mr. Coleman indicated that if he is not selected, he will continue his career as a Township Trustees in Perkins Township, and would back whoever is selected 100%.

A brief question and answer session amongst the Trustees and visitors occurred and the Trustees thanked Mr. Coleman for coming and wished him well.

Roads, Buildings, & Grounds

Road Superintendent Brett Waldron reported that one full burial and one cremation burial were conducted at Sackett Cemetery since the last meeting. Mr. Waldron also reported that crack sealing is occurring as weather permits; however the department shifted gears last week and focused on preparing the parks and roadways for the upcoming holiday. Mr. Waldron shared that Bergman Paving has started the first process of the CAPE sealing projects on our roads. Mr. Waldron indicated that he had seen the newsletter and stated that it looked good.

Channel Grove Road

Mr. Scott asked Mr. Waldron if he had received any update on the Channel Grove Road boundary lines.

Mr. Waldron responded that he has not, however he did speak with Doug Brown today and Mr. Brown thought he had seen someone in the area. Mr. Waldron reported that he would be contacting the County Engineers Office.

Police

Trustee Charles Scott reported that Police Chief Mike Meisler had submitted reports that listed the police department handled 502 incidents during the month of August and 156 to date incidents to date in September.

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Safety Town

Mr. Scott shared that he had spoken with Chief Meisler today and he indicated that Safety Town for the kindergarten students of Danbury Local Schools would be held on Thursday and Friday of this week.

Mr. Waldron explained that his department helped set up the tarp that the Police Department and Danbury Local Schools had jointly purchased. Mr. Waldron shared that the tarp looks just like a parking lot with roadways, railroad crossings, stop signs, and functioning traffic lights. Mr. Waldron indicated that the purpose of Safety Town is to teach the children the rules of the road.

Mr. Scott spoke about the fabric buildings that included the Post Office, the Police & Fire Departments, Netty's, and Dairy Dock and the Township Hall.

Ms. Rozak acknowledged that Chief Meisler was pleased with the cost of the fabric buildings, since he had initially estimated the cost for the building to be around a \$1,000.00; however the fabric buildings came in at about \$530.00.

Fire Chief Keith Kahler announced that the Fire Department was also participating in Safety Town on Thursday.

Fire

Trustee Charles Scott reported that Fire Chief Keith Kahler submitted a report listing that the Danbury Township Fire Department responded to 55-EMS calls, 57 Fire Calls, 6-Motor Vehicle Crashes, and 8-Alarm calls during the month of August. Year-to-date totals reported were 453-EMS-calls, 33-Fire calls, 33-Motor Vehicle Crashes, 30-Alarm calls, and 5-Carbon Monoxide Investigations.

Participation Policy

Chief Kahler reported that the proposed "Participation Policy" was approved as to form by the Ottawa County Prosecutor Mark Mulligan on September 9, 2015 and provided the Board with a copy of said approval.

Therefore, Mr. Scott moved and Ms. Rozak seconded the motion to adopt the "Participation Policy" for the Danbury Township Fire Department as presented. The vote was unanimous and motion carried.

Danbury Township Fire Department Participation Policy

The purpose of this policy is the fact that tax dollars are used for equipment and training for personnel. This policy does not apply to personnel who are on an approved leave of absence or sick leave.

The Part-time quarterly pay period reflects the number of calls made over a three month period.

Any personnel who do not make a call for two quarterly pay periods (6 months) shall be removed from the roster

Personnel who make no calls for one quarterly pay period will receive a letter of warning and informing them that if they do not make a call in the next quarter they will be removed from the roster.

If removed from the Fire Department all department issued equipment is to be returned within 7 days.

This policy will take effect October 1st, 2015.

Fire Department Appointments

Chief Kahler reported that Brian Dunegan was highly recommended to him by Randy Rakosky. Chief Kahler also reported that and he has review Mr. Dunegan's credentials and believes he would be a good fit for the department. With regard to James Holzhauser, Chief Kahler stated that he was runner up to Gregory Shadler who was hired full-time. Chief Kahler shared that 13 shifts had to be cover and both Brian and James want to work part-time.

The Trustees briefly discussed the appointments of both gentlemen and the following action was taken: Ms. Rozak moved and Mr. Scott seconded the motion to appoint Brian Dunegan as a part-time EMT-B at an hourly rate of \$11.85 and James Holzhauser as a part-time FF/EMT-P \$13.18 to the Danbury Township Fire Department, both appointments to be effective September 9, 2015. The vote was unanimous and motion carried.

Chief Kahler shared information regarding his discussion with the Ottawa County Prosecutor Mark Mulligan regarding violations at Peninsula Restaurant and indicated a meeting with their attorney and the department was to occur at 3 p.m. next Wednesday. Chief Kahler stated that if the violations were not corrected citations will be issued.

Ms. Rozak reported she and Chief Kahler spoke at Lakeside on Labor Day for the dedication of the historical marker for Firefighter Park.

Ms. Rozak asked if the Fire Department carries a Bi PAP, which a resident had asked her.

Chief Kahler responded that the Fire Department carries CPAP's that are more advanced than the Bi PAP's.

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Zoning

Trustee Dianne Rozak provided an overview of the business conducted by the Zoning Department as well as both Boards during the month of August, which included that the Zoning staff processed 25 permit applications and responded to 730 calls, e-mails, and in-person inquires and went on 74 site visits.

Thus far in September 4 permit applications were processed and fees collected totaled \$128.84

Board of Zoning Appeals (BZA)

The BZA is scheduled to hold an adjudication hearing ON September 16, 2015 at 6:30 p.m. on the following case:

- **BZA-2015-122 5424 E. Harbor Road.** Request for an Area Variance to Section 3.1.8.D to allow for gas pump canopies and an outdoor BBQ/ eating area canopy to encroach into the required 70' front yard setback, on a corner lot for the "C-2" General Commercial Zoning District (34'1", 62', & 29'8" to gas pump canopies and 25'3" to BBQ canopy proposed), **Charles Bassett, Agent/ Knoll Crest Investor's, LTD, Appellant/ Owner.**

Zoning Commission

The Board of Trustees, prior to this regular meeting held a special public meeting to discuss the Text Amendments to the "R-C" Recreational Commercial Zoning district, which were approved by this board.

On August 31, 2015 we received a Map Amendment application from Allan Cameron & Kevin Vogel requesting the zoning classification for their respective properties on North Shore Blvd. be changed from "A" Agricultural to "C-2" General Commercial. This will be heard by OCRPC September 15 and the Zoning Commission October 7. We typically would have requested the Trustee's to schedule their public hearing for your 1st meeting in November, however this is Veteran's Day and it has yet to be determined if your meeting will be rescheduled.

On September 2, 2015 following the Zoning Commission's regular meeting, Paul Bauders turned in his letter of resignation. He recently sold his home locally and will be joining his wife in Florida as their full-time residence. Enclosed is a letter of appreciation for the Board to sign. We typically in the past have had a motion to accept resignations. Paul's term is set to expire 12/31/2018. At this time I am not ready to recommend Ms. Jennifer Porter, Alternate to the Commission as Paul's replacement, due to the inconsistency with her attendance since being appointed in April.

Accept the Resignation of Zoning Commission Member Paul Bauders

With regret, Ms. Rozak moved and Mr. Scott seconded the motion to accept the resignation of Zoning Commission member Paul Bauders, effective as of September 3, 2015. The vote was unanimous and motion carried. (Note: Mr. Bauders term expires on December 31, 2018)

Violations/ Complaints

1070 Englebeck (*Inhabited camper, storage of boats and vehicles*)

Nothing new was reported.

369 S. Bridge (*Mobile Vending*)

There have been multiple occasions over the past few weeks that it appears as though the bait and tackle shop is now up and running in their permanent structure. As a result we will be closing the violation.

1825 Bayview (*New Mobile Home not installed to zoning standards - Filut*)

Nothing new was reported.

1802 Bayview (*Junk & Debris - Christiansen*)

On September 1, 2015 Missy & Bob came into the office with 98% of their paperwork needed to complete a Habitat application. We are awaiting a response from Habitat about some follow-up/ clarifications needed.

1805 Arlington (*Junk & Debris - Holmes*)

Mr. Holmes has until September 17th to finish clearing his stuff from LaFarge property. We have seen some movement towards compliance.

561 John Street (*Shed w/out permit*)

A Final Notice letter was send to Mr. Elkington and the property posted on August 26, 2015 giving him until September 7, 2015 to correct the violation. The history of the violation has been forwarded to the Prosecutor's office before officially filing with the Court. Mr. Elkington has started to dismember the structure, but it is nowhere near completion to eliminate the violation.

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367 Deerwood (Tall Grass-Broken screen door)

On August 21 we received a follow-up letter from Hylant notifying the neighboring property owner who claimed damage was done to their screen door from the abatement at this property that they have until September 10, 2015 to file necessary paperwork to respond to the said claim. If they fail to do so then the file will be closed.

The cost of the abatement was also paid in full by Safeguard Properties, the property preservation company for this property. We have verified a lien release with the Auditor's office and the costs will not be assessed on the property tax record.

Gravel Bar (Tall Grass-Hudak)

Tall Grass Resolution enclosed. The Trustees discussed this property and agreed to give Ms. Hudak 2 more weeks to bring her property into compliance. No action was taken.

106 Springcrest (Tall Grass – Conkel)

Resolution No. 23-2015

The Board of Trustees of Danbury Township, County of Ottawa, Ohio, met in a regular meeting session at 6:30 p.m., on September 9, 2015, at the Danbury Township Building, 5972 E. Port Clinton Road, Marblehead, Ohio 43440, with the following members present: Ms. Dianne Rozak; Mr. Charles Scott; Mr. David Hirt-Excused,

Ms. Rozak introduced the following resolution and moved its adoption:

RESOLUTION NO. 23- 2015
A RESOLUTION DECLARING THE PROPERTY OWNED BY
NEIL & LORETTA CONKEL, LOCATED AT
106 SPRINGCREST DRIVE (PIN # 0141178815756021) IN
DANBURY TOWNSHIP, OTTAWA COUNTY, OHIO,
A NUISANCE AND ORDERING ABATEMENT

PREAMBLE

WHEREAS, the Danbury Township Board of Trustees (the "Board") has found the property owned by Neil & Loretta Conkel, and located at 106 Springcrest Drive (PIN# 0141178815756021), to be littered with weeds and uncontrolled vegetation exceeding 12" on the vacant lot (the "Vegetation and Debris"), and;

WHEREAS, pursuant to §505.87 of the Ohio Revised Code, the Board is authorized to determine that the maintenance or vegetation, debris upon a property constitutes a nuisance and order the property owner to remove such vegetation and debris within seven (7) days, and if the owner fails to remove the vegetation and debris or make arrangements for the removal within the allotted time period, the Board may proceed to remove the vegetation and debris and enter the cost of such removal upon the tax duplicate for the property; and

WHEREAS, Ohio Revised Code Section 505.87 provides that, if the Board of Trustees determines within twelve consecutive months after a prior nuisance determination that the same owner's maintenance of vegetation, garbage refuse, or other debris on the same land in the township constitutes a nuisance, at least four days prior to providing for the abatement, control or removal of the nuisance, the Board must send notice of the subsequent nuisance determination to the landowner and to any lienholders of record by first class mail; and

WHEREAS, it is in the best interests of Danbury Township (the "Township") and its residents to proceed under §505.87 of the Ohio Revised Code in order to remove, or have removed the Vegetation and Debris from the Property.

RESOLUTION

NOW, THEREFORE, BE IT RESOLVED THAT:

The Board of Trustees of Danbury Township, Ottawa County, Ohio has found that the property owned by Neil & Loretta Conkel, and located at 106 Springcrest Drive (PIN# 0141178815756021), in Danbury Township, Ottawa County, Ohio is littered with weeds and uncontrolled vegetation exceeding 12", and the Board hereby determines that the maintenance of the Vegetation and Debris on the Property constitutes a nuisance and, pursuant to §505.87 of the Ohio Revised Code, orders the following actions:

- Section 1.** The Board orders the owner of the Property to remove the Vegetation and Debris or make arrangements for the removal within seven (7) days after receipt of notice of this Resolution;
- Section 2.** The Board authorizes the Zoning Inspector or their designee to notify the record owner and lienholders of the Property as provided in §505.87(B) of the Ohio Revised Code;
- Section 3.** If the record owner does not remove the Vegetation and Debris or make arrangements for the removal within seven (7) days from the receipt of notice hereof, the Trustee designated

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as the Zoning Department liaison is authorized to order Township employees, or enter into contract with any persons with adequate materials and equipment to be used to remove and abate the Vegetation and Debris, and all costs and expenses so incurred shall, when approved by the Board, be paid out of the unappropriated monies in the general fund;

Section 4. The Fiscal Officer shall report all expenses that the Township incurs in the removal of the Vegetation and Debris to the Auditor of Ottawa County, Ohio for entry upon the tax duplicate as a lien upon the Property and for collection and reimbursement of the Township's general fund as provided in §505.87 of the Ohio Revised Code;

Section 5. This Board finds and determines that all formal actions of this Board concerning and relating to the passage of this Resolution were taken in open meetings of this Board, and that all deliberations of this Board that resulted in formal actions were taken in meetings open to the public, in compliance with all legal requirements, including but not limited to, Ohio Revised Code Section 121.22, except as otherwise permitted thereby.

This Resolution shall take effect and be in force from or after the earliest period allowed by law.

Mr. Scott seconded the Resolution, and the roll being called upon the question of its adoption, the vote resulted as follows: Vote Record: Ms. Rozak-yes; Mr. Scott-yes; Mr. Hirt-Excused

ADOPTED this 9th day of September, 2015.

9297 E. Bayshore (Tall Grass-Grau 70121010000145103213)

The tall grass Warning letter that was sent out August 17, but the certified mailing has not yet been claimed.

Requests for estimates were sent out August 27, 2015 to five companies regarding the demolition of the structure. Prices are higher on this one due to the unknown amount of stuff in the house that will fill dumpsters quicker. The following were received:

1. Marko Demolition out of Genoa notified us that they would not be bidding on the project.
2. Printy Enterprises: \$11,600 for house and \$500 more for the 2 accessory buildings.
3. Allen Excavating: \$ 9,800 for house and \$800 more for the 2 accessory buildings.
4. C L Shortridge: \$ 6,500 for house.
5. Jensen Construction: \$7,500 for house if on crawl/ \$9,300 for house if it has basement. Does not include asbestos. No mention of accessory building removal.

The Trustees reviewed the above bids and agreed that Mr. Scott will contact the property owner. No action was taken. Discussion will continue at the next Trustees Meeting.

2061 S. Walleye (Tall Grass-Cieslak)

On August 27, 2015 I received a call from Ken Sharkey with Ottawa County Health District stating he received my "complaint form" regarding the stagnate water in the pool, but this is not something they do cause "We live in a swamp" anyway.

In the meantime, the Property Preservation Company, Altisource that has posted the property has been very responsive in the letters and emails sent to them. They have placed 2 work orders for the property. It appears they are also the ones mowing the grass, but it was expressed to them that the other vegetation and overgrowth also has to be addressed as well as the pool. The 2nd notice went out to all parties September 1.

120 Perryview (Tall Grass - Goldney)

Abatement was ordered on September 4 with Printy and should be completed yet this week.

453 Walnut (Illegal Operation of Bed & Breakfast-Takacs)

Nothing new was reported.

1736 Marblewood (Tall Grass - Goldney)

While out on inspections August 26, we noticed that the grass at the Shortridge lot on Marblewood was high again. We called the owner that evening and expressed that it does not appear their lawn care provider is showing up every two weeks as they had previously indicated to us this year. Ms. Shortridge said she would have it taken care of right away. The property has since been cut.

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Newsletter

A brief discussion was held regarding the content of the Fall Newsletter. The Trustees agreed that the newsletter would be printed and distributed to the residents.

Comments & Concerns**Prior to Dismissal of Dept. Heads**

There were no comments or concerns from visitors; therefore Department Heads were dismissed at 7:01 p.m.

Social Media Policy

Ms. Rozak moved and Mr. Scott seconded the motion to accept a Social Media Policy for the Township with the recommended revision per the Ottawa County Prosecutor. The vote was unanimous and motion carried. (A copy of the policy is listed below.)

**Standing Order by the Danbury Township Board of Trustees
September 9, 2015**

DANBURY TOWNSHIP SOCIAL MEDIA POLICY

The purpose of a Social Media Policy is to establish guidelines for employees and volunteers (hereinafter referred to as "staff") of Danbury Township regarding the utilization of social media, social networking sites, internet use and any other medium.

Staff shall adhere to all rules and regulations of Danbury Township as it relates to personal conduct and communications that may diminish the esteem of the Township and or its personnel in the eyes of the public. Staff is prohibited from engaging in any action (involving social media or otherwise) that has the potential to negatively impact the proper operations of the Township.

This policy applies regardless of the medium involved or whether the conduct or communications occur on or off-duty. In an internet-based culture characterized by hyper-connectivity and worldwide access to information, staff shall be particularly mindful of their activities or information that they cause to enter the networks of the internet.

Definitions used in the policy include:

Medium: Any means of mass communication or information transfer including print, radio, television or the internet.

Post: The act of electronically publishing content on an internet site. Blogging is the equivalent of posting.

Social Media: Any variety of online sources that allow people to communicate and share information, photographs, videos, audio, text and other multi-media files with others via some form of online/internet or cellular network platform.

Social Networking: Any act using social media to communicate with others.

Procedures:

1. When not necessitated by a legitimate Township activity or function, staff who use social media or other internet-based functions shall not post, transmit or otherwise disseminate information that contains:
 - a. Any text, photograph, audio, video or any other multi-media file of any fire, medical and/or emergency response (specifically including crime scenes and motor vehicle accidents) unless those original recordings involve a person in the staff member's household and are made while off-duty and not related whatsoever to a Township function;
 - b. Information related to any past or current civil or criminal investigation conducted by or involving the Township including allegations of misconduct;
 - c. Any Township documents or work products. Exceptions are permitted only in the narrowest of circumstances (i.e. posted photographs or commentary of off-duty social/family activity not primarily related to the Township such as family functions, sporting/hobby activities, etc. Even in these instances the postings shall still meet the minimum standard of not diminishing the esteem of the Township or its personnel in the eyes of the public);
 - d. Impairs working relationships within the Township for which loyalty and confidentiality are important or impairs discipline or harmony among co-workers;
 - e. Impedes the performance of any staff person of the Township's duties;
 - f. Contains any confidential file or database or portion thereof maintained by the Township of which the staff person has restricted access to as a result of their employment with the Township;
 - g. Contains obscene or sexually explicit language, images or acts;
 - h. Contains language, images or acts of gratuitous and extreme violence;
 - i. Contains statements or other forms of speech that ridicule, malign, disparage or otherwise express bias against any race, religion or protected class of individuals;

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- j. Would reasonably tend to diminish the esteem of the Township or its personnel in the eyes of the public.
- 2. No staff person with access to an emergency incident site shall use a personal camera, cell phone, audio or video recording device or any other personal communication device to transmit pictures, video, audio, text, twitter or any other type of information of the incident without express permission from the Township.
- 3. Staff shall be aware that when they utilize Township computers and services for personal use they shall have no expectation of personal privacy in the use of the internet and email provided by the Township. Staff's use of township property for illicit purposes shall result in disciplinary action and/or termination unless such use is done for investigative purposes during the course of a township investigation.
- 4. Unless otherwise directed by the Township, all video/image and/or audio records that are recorded on-duty may be disseminated only to criminal justice agencies or used in official departmental or court proceedings. This shall also include all audio and video image recording and/or transmitting devices that a staff person may have for personal use.
- 5. Department supervisors shall ensure that incidental personal communications and activities while on duty do not negatively impact the functions of the Township or a staff person's ability to perform their duty.
- 6. This policy shall not prohibit a staff person from posting or publishing truthful content on the internet that already exists in the public realm.
- 7. This policy is not intended to prohibit a staff person's exercise of their constitutional rights as established and interpreted by case law.
- 8. Disciplinary action for violation of the policy will be in accordance with the Township's established disciplinary action policy as stated in the employee personnel manual.

Adopted 9/9/15 with approved changes by Ottawa County Prosecutor Mark Mulligan.

Property & Liability Insurance Renewal

Fiscal Officer Shelley Seamon reported that she has received the renewal application for the upcoming property & liability insurance renewal through the Ohio Plan Risk Management that is administered by Hylant Administrative Services.

Mrs. Seamon shared that Sandy Burt is no longer with Hylant Administrative Services and she now is working with Ashley Ketteler regarding the renewal. Mrs. Seamon indicated that she is preparing the application for the renewal as she has in the past; however the application requires a signature.

Ms. Rozak moved and Mr. Scott seconded the motion to authorize Fiscal Officer Shelley Seamon as the signatory for the property & liability insurance application through the Ohio Plan Risk Management that is administered by Hylant Administrative Services. The vote was unanimous and motion carried.

Years of Service Acknowledgements

Zoning & Administrative Assistant Cheryl Harmsen, completed 1 year of service as a full-time employee on August 16, 2015, There were no payroll adjustments that were processed since Cheryl's sick and vacation time are pro-rated bi-weekly and her hour rate remained at 412.88 per hour because she is not eligible for longevity pay at this time.

Fire Chief Keith Kahler, completed 1 year of service on August 25, 2015 and earned 83.10 hours of vacation time, sick time was adjusted, and Keith's hour rate of pay remained at \$23.79 per hour because he is not eligible for longevity pay at this time.

Continuing Education Training

Mr. Scott moved and Ms. Rozak seconded the motion to approve registration fees of \$65.00 for continuing education as per the Ohio Revised Code for Fiscal Officer Shelley Seamon to attend training on October 8, 2015 in Perrysburg, Ohio at the Holiday Inn French Quarter. The vote was unanimous and motion carried.

Approve Payroll & Payment of Bills

After examining payroll and bills totaling \$44,471.52, Mr. Scott moved and Ms. Rozak seconded the motion that they are accepted and warrants or electronic transfers for the various amounts be processed. The vote was unanimous and motion carried.

633-2015	Ohio Police & Fire Pension Fund	OP & F Contributions	\$3,731.47
634-2015	Marblehead Bank	Bank Fees-August	\$58.24

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635-2015	Columbia Gas	Natural Gas Services	\$26,71
636-2015	Columbia Gas	Natural Gas Services	\$26,25
637-2015	Columbia Gas	Natural Gas Services	\$25,74
638-2015	John L Belcher	Wages 8/1/15-8/14/15	\$1,138,70
639-2015	Daniel J Bergman	Wages 8/1/15-8/14/15	\$1,303,60
640-2015	Bradley L Biers	Wages 8/1/15-8/14/15	\$495,35
641-2015	Terry L Conaway	Wages 8/1/15-8/14/15	\$241,19
642-2015	J. Charles Cunningham	Wages 8/1/15-8/14/15	\$1,134,24
643-2015	Kathryn A. Dale	Wages 8/1/15-8/14/15	\$1,606,05
644-2015	Jared E Griffith	Wages 8/1/15-8/14/15	\$1,211,79
645-2015	Cheryl K Harmsen	Wages 8/1/15-8/14/15	\$782,19
646-2015	Dean G Heberlein	Wages 8/1/15-8/14/15	\$535,06
647-2015	Stephanie A Hunsicker	Wages 8/1/15-8/14/15	\$382,27
648-2015	Matilda A Johnson	Wages 8/1/15-8/14/15	\$514,41
649-2015	Keith M Kahler	Wages 8/1/15-8/14/15	\$1,272,82
650-2015	Tammy J Kahler	Wages 8/1/15-8/14/15	\$523,33
651-2015	Lindsey N Knox	Wages 8/1/15-8/14/15	\$371,91
652-2015	Bradford K LaMarca	Wages 8/1/15-8/14/15	\$1,224,60
653-2015	Brian C McCune	Wages 8/1/15-8/14/15	\$225,92
654-2015	Mark A Meisler	Wages 8/1/15-8/14/15	\$1,426,80
655-2015	Michael S Meisler	Wages 8/1/15-8/14/15	\$1,632,96
656-2015	Zachary D Miramontes	Wages 8/1/15-8/14/15	\$516,67
657-2015	Randy R Rakosky	Wages 8/1/15-8/14/15	\$607,40
658-2015	Trevor J Ross	Wages 8/1/15-8/14/15	\$413,10
659-2015	Matthew J Salyers	Wages 8/1/15-8/14/15	\$409,41
660-2015	Gregory W Shadler	Wages 8/1/15-8/14/15	\$982,52
661-2015	Brian P. Sloan	Wages 8/1/15-8/14/15	\$1,257,78
662-2015	Brandon L Taylor	Wages 8/1/15-8/14/15	\$1,403,19
663-2015	Mark M Turinsky	Wages 8/1/15-8/14/15	\$1,095,16
664-2015	Brett A Waldron	Wages 8/1/15-8/14/15	\$1,466,99
665-2015	Joshua P. Young	Wages 8/1/15-8/14/15	\$1,403,56
667-2015	Internal Revenue	Federal WH	\$5,718,23
668-2015	Ohio Public Employees Deferred Comp.	Voluntary Contributions	\$530,00
39995	Austin Lucas	Wages 8/1/15-8/14/15	\$390,32
39996	Ohio Child Support Payment Central	Child Support WH	\$185,95
39997	Ottawa County Sanitary Engineering	Water/Sewer Services	\$241,54
39998	Treasurer, State of Ohio	UAN Quarterly Fee	\$948,00
39999	MT Business Technologies, Inc.	Copier Maint./Color Copies-Police Dept.	\$31,04
40000	MT Business Technologies, Inc.	Copier Maint./Color Copies Zoning/Twp. Hall	\$117,73
40001	Galls, AN Aramark Company	Uniform Items-KMK & GWS	\$273,75
40002	Momar Inc.	Pry Bars-Police Dept.	\$704,82
40003	Chief Law Enforcement Supply	Valor Pins-Police Dept.	\$40,49
40004	Hartung Title Agency	Lien Report-120 Perryview	\$200,00
40005	Ottawa County Recorder	Recording Fee Res. No. 17-2015	\$20,00
40006	Frontier	Telephone Services	\$75,14
40007	AccuShred, LLC	Shredding Services	\$90,00
40008	Keith Kahler	Postage Reimbursement	\$12,20
40009	H.B. Magruder Hospital	Medications-EMS	\$507,81
40010	Culligan of Northern Ohio	Bottled Water	\$32,50
40011	Lowe's	Paint/Brushes/Roads & Cabinet-Fire	\$435,97
40012	William Greer	Refund (BZA Applicant Withdrawn)	\$100,00
40013	Jason J. Printy DBA Printy Enterprises	Abatement Tall Grass 106 Spring Crest	\$125,00
40014	Micro Works Inc.	Labor (Twp. Hall) TWC Switch Over	\$744,00
40015	Business Technical Consulting, LLC	50% Deposit-Zoning Dept. Storage Backup Unit	\$542,50
40016	Impact Printing Services LLC	Forms-Police Dept.	\$428,81
40017	Kathryn A. Dale	Postage Reimbursement	\$33,70
40018	Gregory W Shadler	Safety Boot Reimbursement	\$79,95

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40019	Time Warner Cable Northeast	Telephone/Internet Services Various Depts.	\$510.80
40020	AmeriGas Propane LP	Propane Cylinder-Roads	\$18.00
40021	Northwind Safety Corporation	First Aid Refills-Roads	\$48.65
40022	Verizon Wireless	Cellular Services-Police Dept.	\$390.83
40023	Semro Henry & Spinazze Ltd.	Legal Fees-Motor cross Amendments	\$751.41
40024	Cyclone Services Inc.	Trash Services	\$100.00
40025	Laurie A Taylor DBA Sew Much More & Gifts Galore	Safety Town -Fabric Houses	\$595.00
Total Payments			\$44,471.52

Approve August Financial Reports & Bank Reconciliation

Ms. Rozak moved and Mr. Scott seconded the motion to approve the July financial reports and bank reconciliation as submitted by Fiscal Officer Shelley Seamon. (Note: The Trustees received said reports via e-mail on September 3, 2015). The vote was unanimous and motion carried.

Mr. Scott moved and Ms. Rozak seconded the motion to approve the following line item transfers as recommended by Fiscal Officer Shelley Seamon.

- Move \$200.00 from #1000-110-318-0000 to #1000-120-352-0000 (Water/Sewer Services)
- Move \$600.00 from #2281-230-490-2202 to #2281-230-490-2203 (Other Supplies/Material-GWS)

The vote was unanimous and motion carried.

Monthly Revenue Report

General Fund-\$22540.59, MVL Tax-\$4,243.33 Gasoline Tax-\$6,949.76, Road & Bridge Fund-\$24,983.84, Cemetery Fund-\$515.20, Police District-\$43,082.79, Fire District-\$16,032.56, Zoning Fund-\$1,242.87, Fire & EMS Levy-\$34,565.74.

Fund Status Report

The Trustees signed the Fund Status Report dated September 9, 2015.

Comments & Concerns

There were none.

There being no further business before the Board Ms. Rozak moved and Mr. Scott seconded the motion to adjourn at 7:01 p.m. The vote was unanimous and motion carried.

Shelley Seamon

Fiscal Officer

Charles P. Scott

Ann Meyer

Danbury Township Board of Trustees

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