

**DANBURY TOWNSHIP BOARD OF TRUSTEES  
SPECIAL MEETING MINUTES  
JANUARY 2, 2017**

The special meeting of the Danbury Township Board of Trustees held at the Danbury Township Hall on January 2, 2017, was called to order at 10:00 a.m. by President Mr. Charles B. Scott. The pledge of allegiance was recited. The roll being called, the following members were present: Ms. Dianne M. Rozak, and Mr. Charles B. Scott. Mr. David M. Hirt was excused.

Also present was Fiscal Officer Shelley Seamon.

There were no visitors.

The purpose of the special meeting was to approve final bills and line item transfers for 2016; set temporary appropriations for the 1<sup>st</sup> quarter of 2017; and conduct any of business that may come before the Board.

**Line Item Transfers**

Mr. Scott moved and Ms. Rozak seconded the motion to approve line item transfers for the various funds as submitted by Fiscal Officer Shelley Seamon. The vote was unanimous and motion carried. (Details are listed below).

**LINE ITEM TRANSFERS FOR 12/31/2016**

FUND	AMOUNT	FROM	TO	PURPOSE
GENERAL	\$ 1,191.12	1000-110-599-0000	1000-110-221-0000	TRANSFER FOR MEDICAL ADR
GENERAL	\$ 2,417.70	1000-110-312-0000	1000-110-230-0000	TRANSFER FOR 2017 BWC PRE-PAY
GENERAL	\$ 164.69	1000-110-599-0000	1000-120-351-0000	TRANSFER FOR ELECTRICITY
ROADS	\$ 3,550.76	2031-330-599-0000	2031-330-230-0000	TRANSFER FOR 2017 BWC PRE-PAY
ROADS	\$ 3,108.92	2031-330-381-0000	2031-330-221-0000	TRANSFER FOR MEDICAL ADR
CEMETERY	\$ 30.30	2041-410-599-0000	2041-410-230-0000	TRANSFER FOR 2017 BWC PRE-PAY
POLICE	\$ 569.65	2081-210-599-0000	2081-210-221-0000	TRANSFER FOR MEDICAL ADR
POLICE	\$ 7,164.65	2081-210-599-0000	2081-210-230-0000	TRANSFER FOR 2017 BWC PRE-PAY
POLICE	\$ 47.03	2081-210-599-0000	2081-210-410-0000	TRANSFER FOR OFFICE SUPPLIES
FIRE/EMS	\$ 288.16	2281-230-599-0000	2281-230-221-0000	TRANSFER FOR MEDICAL ADR
FIRE/EMS	\$ 6,446.43	2281-230-599-0000	2281-230-230-0000	TRANSFER FOR 2017 BWC PRE-PAY

**Approval of Bills for December 31, 2016**

After examining bills totaling \$2,261.20 Ms. Rozak moved and Mr. Scott seconded the motion that they are accepted and warrants or electronic transfers for the various amount be processed. The vote was unanimous and motion carried.

41337	Ohio Edison	Electricity	\$215.85
41338	Cleveland Communications Inc.	Fire/EMS Supplies	\$158.94
41339	H.B. Magruder Hospital	EMS Medications	\$238.70
41340	Staples Business Advantage	Office Supplies-Police	\$481.59
41341	Frontier	Telephone-Keepers House	\$32.59
41342	Lakeland Auto & Marine	Repairs/Supplies-Fire/EMS	\$409.53
41343	Time Warner Cable Northeast	Telephone/Internet FS1	\$137.77
41344	Frontier	Telephone-Police	\$43.70
41345	Columbia Gas	Natural Gas-Police & Fire	\$542.53
Payment Total			\$2,261.20

**Set Temporary Appropriations**

Mr. Scott moved and Ms. Rozak seconded the motion to set temporary appropriations at \$702,313.00 for the various funds for the first quarter of 2017. The vote was unanimous and motion carried. (See attached list).

**Acknowledgement of Years of Services**

Detective Sergeant Mark Meisler completed 23 years of service on 3/6/16, and his hourly rate increased to \$27.55 from \$27.50, per the longevity policy. Sick and vacation accruals were also adjusted and both the increase/accrual adjustments were processed in the pay date of 3/23/2016.

Maintenance Laborer Daniel Bergman completed 9 years of service on 4/2/2016, and his hourly rated increased to \$ 21.73 from \$21.68, per the longevity policy. Sick and vacation accruals were also adjusted and both the increase/accrual adjustments were processed in the pay date of 4/20/2016.

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Patrolman John Belcher completed 21 years of service on 4/2/2016, and his hourly rated increased to \$ 24.47 from \$24.42, per the longevity policy. Sick and vacation accruals were also adjusted and both the increase/accrual adjustments were processed in the pay date of 4/20/2016.

Maintenance Laborer Jared Griffith completed 14 years of service on 6/10//2016, and his hourly rated increased to \$21.99 from \$21.94, per the longevity policy. Sick and vacation accruals were also adjusted and both the increase/accrual adjustments were processed in the pay date of 6/26/2016.

Road Superintendent Brett Waldron completed 14 years of service on 6/10//2016, and his hourly rated increased to \$25.41 from \$25.36, per the longevity policy. Sick and vacation accruals were also adjusted and both the increase/accrual adjustments were processed in the pay date of 6/26/2016.

Patrolman Brian Sloan completed 6 years of service on 6/10/2016, and his hourly rated increased to \$23.54 from \$23.59, per the longevity policy. Sick and vacation accruals were also adjusted and both the increase/accrual adjustments were processed in the pay date of 6/26/2016..

Police Chief Mike Meisler completed 26 years of service on 6/24/2016, and his hourly rated increased to \$30.29 from \$30.24, per the longevity policy. Sick and vacation accruals were also adjusted and both the increase/accrual adjustments were processed in the pay date of 7/13/2016.

Patrolman Brad LaMarca completed 8 years of service on 6/27/2016, and his hourly rated increased to \$23.70 from \$23.65, per the longevity policy. Sick and vacation accruals were also adjusted and both the increase/accrual adjustments were processed in the pay date of 7/13/2016.

Patrolman Joshua Young completed 8 years of service on 7/1/2016, and his hourly rated increased to \$23.70 from \$23.65, per the longevity policy. Sick and vacation accruals were also adjusted and both the increase/accrual adjustments were processed in the pay date of 7/13/2016.

Patrolman Charlie Cunningham completed 12 years of service on 7/6/2016, and his hourly rated increased to \$23.93 from \$23.88, per the longevity policy. Sick and vacation accruals were also adjusted and both the increase/accrual adjustments were processed in the pay date of 7/27/2016.

Zoning & Administrative Assistant/Safety Coordinators Cheryl Harmsen completed 3 years of service with the Township on 7/13/2016. Mrs. Harmsen hourly wage remained at \$13.20. There were no sick/vacation accrual adjustments made.

Fire Chief Keith Kahler completed 2 years of service with the Township on 8/25/2016. Chief Kahler's hourly wage remained at \$24.50. Sick/vacation accruals were processed in the pay date of 9/21/2016.

Zoning & Planning Administrator Kathryn Dale completed 5 years of service with the Township on 11/2/2016, and her hourly wage increased to \$25.85 from \$25.60, per the longevity policy. Sick/vacation accruals were processed in the pay date of 11/16/2016.

Maintenance Laborer Mark Turinsky completed 3 years of service with the Township, on 11/12/2016. Mr. Turinsky's hourly wage remained at \$18.30. Sick/vacation accruals were processed in the pay date of 12/14/2016.

**Other Business**

There was none.

There being no further business before the Board, Mr. Scott moved and Ms. Rozak seconded the motion to adjourn at 10:02 a.m. The vote was unanimous and motion carried.