

RECORD OF PROCEEDINGS

Minutes of

Meeting

Danbury Township Board of Trustees Special

BEAR GRAPHICS 800-325-8094 FORM NO. 10148

2015 Organizational Meeting

Held

20

January 6, 2015

The 2015 Organizational Meeting of the Danbury Township Board of Trustees held at the Danbury Township Hall on January 6, 2015, was called to order at 6:00 p.m. by Fiscal Officer Shelley J. Seamon; the pledge of allegiance was recited, with Mrs. Seamon, Mr. Charles B. Scott, Ms. Dianne M. Rozak, and Mr. David M. Hirt in attendance.

There were no visitors in attendance.

Election of Officers

Fiscal Officer Shelley Seamon called for nominations for President of the Board in 2015.

Ms. Rozak moved that Mr. Scott continue as President of the Board in 2015. Mr. Scott accepted, Mr. Hirt seconded the motion. The vote was unanimous and motion carried.

Fiscal Officer Shelley Seamon turned the meeting over to Mr. Scott; Mr. Scott called for nominations to elect a Vice-President for the Board in 2015. Mr. Hirt moved that Ms. Rozak continue as Vice President of the Board in 2015. Ms. Rozak accepted. Mr. Scott seconded the motion. The vote was unanimous and motion carried.

Set Day and Time for Regular Meetings of the Board

Ms. Rozak moved that the Trustees to continue to hold regular meetings of the Board on the second and fourth Wednesday of each month at the Danbury Township Hall (lower meeting room) beginning at 6:30 p.m. Mr. Hirt seconded the motion. The vote was unanimous. Motion carried.

Committee Assignments

Discussion of committee assignments for departments resulted as follows: Roads, Buildings, & Grounds-Mr. David M. Hirt; Police & Fire-Mr. Charles B. Scott; and Zoning-Ms. Dianne M. Rozak.

Legal Counsel

The Trustees discussed legal counsel for 2015 that resulted as follows:

Marshall & Melhorn

Ms. Rozak moved to retain the legal services of Marshall & Melhorn for Ohio Bureau of Work Compensation and other employee matters at \$155.00 per hour and \$90.00 per hour for paralegal services. Mr. Scott seconded the motion. The vote was unanimous and motion carried.

Eastman & Smith

Ms. Rozak moved to contract with Jeffrey Stopar of the firm of Eastman & Smith for Zoning and other Township matters that are not being handled currently by John Coppeler of the firm of Flynn, Py, & Kruse or that would be handled by Marshall & Melhorn, at \$165.00 per hour, \$120.00 per hour (paralegal), and 0.5 hours travel time as per the terms and conditions described in Mr. Stopar's proposal dated December 22, 2014. (A copy of said proposal shall be retained in the file of Eastman & Smith). Mr. Scott seconded the motion. The vote was unanimous and motion carried.

Flynn, Py, & Kruse

Ms. Rozak moved to continue with John Coppeler of the firm of Flynn, Py, & Kruse throughout the duration of the cases he is currently handling for the Township. Mr. Hirt seconded the motion. The vote was unanimous and motion carried. (Note: Mr. Coppeler's rates for 2015 were not available for this meeting. Rates for 2014 were a \$125 per hour and \$85.00 per hour for paralegal services).

Regional Planning Commission

Mr. Hirt moved to re-appoint Charles B. Scott as the 2015 representative for the Ottawa County Regional Planning Commission. Ms. Rozak seconded the motion. The vote was unanimous and motion carried.

Ms. Rozak moved to re-appoint Kathryn A. Dale as the 2015 alternate representative for the Ottawa County Regional Planning Commission. Mr. Scott seconded the motion. The vote was unanimous and motion carried.

Temporary Appropriations

Mr. Scott moved to approve temporary appropriations for the various funds in the amount of \$699,508.07. Mr. Hirt seconded the motion. The vote was unanimous and motion carried.

Executive Session

Mr. Scott moved to go into executive session from open session at 6:14 p.m. to discuss compensation of personnel. Ms. Rozak seconded the motion. The vote was unanimous and motion carried.

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Open Session

Ms. Rozak moved to reconvene to open session from executive session at 7:09 p.m. Mr. Hirt seconded the motion. The vote was unanimous and motion carried.

Discussion during executive session resulted in the following action: Mr. Scott moved to approve that all Township employees receive a 3% wage increase that shall be effective beginning on January 3, 2015, with the exception that Cheryl Harmsen, Keith Kahler, and Doug Waugh shall receive a 3% wage increase at the completion of one year of full time service with the Township that shall be August 18, 2015 for Mrs. Harmsen, August 25, 2014 for Mr. Kahler, and September 1, 2015 for Mr. Waugh. Ms. Rozak seconded the motion. The vote was unanimous and motion carried. (New rates for Township employees are listed below).

The new hourly rates for fulltime Township employees effective on January 3, 2014 are as follows: Daniel Bergman-\$21.00, Jared Griffith-\$21.25, Mark Turinsky-\$17.77, Brett Waldron \$24.57, John Belcher-\$23.66, Charlie Cunningham-\$23.08, Brad LaMarca-\$22.91, Mark Meisler-\$26.65, Mike Meisler-\$29.31, Brian Sloan-\$22.60, Josh Young-\$22.91, Keith Kahler-\$23.79 (Increase effective 8/25/15), Doug Waugh-\$17.77 (Increase effective 9/01/15), Kathryn Dale-\$24.98, and Cheryl Harmsen \$12.88 (Increase effective 8/18/15).

The new hourly rates for part-time Fire Department personnel and responders effective on January 3, 2015 are as follows: PT EMT-P-\$11.77, PT FF/EMT-P-\$13.18, PT-EMT-B-\$10.71, PT FF/EMT-B-\$11.77, and honorarium per response pay -\$10.61.

There being no further business before the Board, Mr. Hirt moved and Mr. Scott seconded the motion to adjourn at 7:11 p.m.

Shelley Spamm

Fiscal Officer

Charles B. Scott

[Signature]

[Signature]

Danbury Township Board of Trustees