

RECORD OF PROCEEDINGS

Minutes of

DANBURY TOWNSHIP BOARD OF TRUSTEE REGULAR MEETING

Meeting

BEAR GRAPHICS 800-325-8094 FORM NO. 10148

Held December 13, 2017

The Regular Meeting of the Danbury Township Board of Trustees was held at the Danbury Township Hall, December 13, 2017, and called to order at 6:35 p.m. by President Charles B. Scott.

The pledge of allegiance was recited.

At the conclusion of pledge of allegiance, the roll was called and the following members were present: Mr. Charles B. Scott, Ms. Dianne Rozak and Mr. David Hirt. Also present were, Fiscal Officer Carolyn Adams, Road Superintendent Brett Waldron, Police Chief Mike Meisler, Fire Chief Keith Kahler, and Zoning & Planning Administrator Kathryn A. Dale.

Visitors in attendance were Susan Dress, and Trustee Elect John Paul Dress.

APPROVAL OF THE MINUTES

Mr. Hirt moved and Ms. Rozak seconded the motion to approve the regular meeting minutes for November 20, 2017 as presented. Roll call was unanimous and motion carried.

CORRESPONDENCE

Mr. Hirt reviewed a letter from George Wilber, notifying the township the Doris Stamm estate is now closed. Ms. Rozak spoke of HB 436 (To permit a local resident, neighborhood association, to neighborhood organization to request the erection of a stop sign at an intersection and to support a request for a lower prima facie speed limit on certain street and highways). Additionally, updates from the Jefferson Group regarding healthcare coverage was received.

ROADS-BUILDINGS-GROUNDS

Road Superintendent Brett Waldron reported the following: One full burial was held at Sackett cemetery. Winter vehicle and equipment maintenance has begun. The brush collection site will close this week and preparation have begun for snow events. Follow-up discussion about the intersection of North Shore, Englebeck and St. Rt. 163 yielded a motion by Ms. Rozak and seconded by Mr. Hirt to purchase two blinking signs warning cross traffic does not stop. Signs not to exceed \$2890.00 from Tapco Safe Travels. Roll call, Mr. Hirt, Ms. Rozak and Mr. Scott all voted yes. Road Superintendent to proceed with ordering signs. The closing of 269 exit ramp on Rt. 2 will create additional traffic on Lightner Road, a township road. ODOT rejected reimbursing the Township for excessive ware because Lightner Rd is not the official detour route. A decision was made to document the condition of the road both prior to, during and after the detour is opened. Danbury Township Maintenance department will continue to mow green space as needed, remove snow, and salt the parking lot in the winter for the Danbury Senior Center. A minimal charge of \$25.00 per ton for salt used will be billed to Senior Resources. No contract will be signed.

POLICE

Mr. Scott read the report submitted by Police Chief Mike Meisler that listed his department handled 282 incidents for the month of November. Additional incidences have occurred December. Ms. Rozak explained she had applied for a grant through OTARMA to retro fit three older cruisers with LED spotlights. The department conducted two threat assessments at area churches since the Texas church shooting. On December 19th members representing area churches will be meeting at Danbury St. Paul church to learn more about the Alice Program a civilian active shooter response training.

FIRE

Mr. Scott read the Department report submitted by Chief Keith Kahler.

Fire & EMS calls

EMS	FIRE	MVC	ALARM	CO
24	0	1	1	0
675	36	41	53	8

AS OF
12/13/17
Year-To-Date

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Chief Kahler indicated that several members of the Fire Department would like to attend the "Life Flight Conference

Ms. Rozak motioned and Mr. Scott seconded to hire Timothy J. Rair as Fire Fighter/EMT at a rate of 11.32 per hour. Roll call all voted yes.

Mr Scott has been preparing for the replacement of the Fire / EMS Levy that will expire December 2018.

ZONING

Ms. Dale provided a report for the month of December, to-date there has been 4 permit applications submitted/processed totaling \$ 234.16. Board of Zoning Appeals will hold an adjudication hearing on December 20, 2017 on the following case: **BZA-2017-233:** Request for an Area Variance. 164 Hamilton. At 6:00 P.M. this date a Special Meeting was held. The Trustees approved the rezoning request for part of the Kihlken property on SR 163/S. Bridge Road from "A" Agricultural to "C-2" General Commercial. The Board also adopted the 2017-2025 Land Use Plan which will also go before the Ottawa County Regional Planning Commission next Tuesday, December 19 at 7:30p.m. The Land Use Plan is scheduled for presentation to the County Commissioners approval on December 26, 2017.

On December 7, 2017, staff attended the FEMA open house at the Courthouse on the proposed new Preliminary FIRM Maps for Ottawa County. A public official's presentation was from 2-4p.m. and public presentation from 5-7p.m. FEMA was sharing new Preliminary FIRM maps that they anticipate will be adopted by 2019. According to the presentation, they will have a 90-day appeal period sometime in May or June.

NEW BUSINESS

Reorganizational meeting will be held at 6:00pm December 27. Temporary Appropriations to be prepared for this meeting.

FISCAL BUSINESS

Bank reconciliation for November was presented for signatures. Bills and payroll (11/20 - 12/13) totaling \$146,241.26 have been submitted for approval. Motion by Mr. Hirt and seconded by Mr. Scott to pay the bills. Roll call was unanimous and motion carried.

Having no further business before the Board, Mr. Hirt moved and Mr Scott seconded a motion to adjourn. Roll call was unanimous and motion carried.

Fiscal Officer

Danbury Township Board of Trustees