

RECORD OF PROCEEDINGS

Minutes of

Danbury Township Board of Trustees Regular

Meeting

BEAR GRAPHICS 800-325-8094 FORM NO. 10148

Held

October 14, 2015²⁰

The Regular Meeting of the Danbury Township Board of Trustees held at the Danbury Township Hall, 5972 E. Port Clinton Eastern Road, Marblehead, Ohio on October 28, 2015, was called to order at 6:30 p.m. by President Charles B. Scott; the pledge of allegiance was recited, with Mr. Scott, Ms. Dianne M. Rozak, and Mr. David M. Hirt. Also present Fiscal Officer Shelley Seamon, Road Superintendent Brett Waldron, Police Chief Mike Meisler, Fire Chief Keith Kahler, and Zoning & Planning Administrator Kathryn Dale.

There were no visitors in attendance.

Approval of the Minutes

Mr. Scott moved and Mr. Hirt seconded the motion to approve the minutes of the regular meeting held on September 23, 2015 as presented.

Correspondence Received

Notification that the next Ottawa County Township Association meeting will be held in Salem Township in Oak Harbor, Ohio on October 22, 2015 was received from Dave Robenstine, Secretary/Treasurer of the Association.

Ohio Secretary of State, Jon Husted sent notice regarding that information about the three statewide ballots may be obtained from his website www.OhioSecretaryofState.gov (click on the "Know the Statewide Issues" button on the bottom of the home page).

BJAAM Environmental, Inc. sent information to announce the availability of grant opportunities for the cleanup and redevelopment of abandoned gas stations in Ohio.

Lake Erie Shores & Islands, sent notice about their "Compass Learning Series" that will provide educational opportunities for all levels of tourism employees. Session one will be held at Sawmill Creek in Huron, Ohio on October 20, 2015.

The Red Fern Inn sent an advertisement about booking holiday parties at Rocky Point Winery, in Marblehead, Ohio.

Ms. Rozak provided a packet of information in reference to the creation of the Lucien M. Clemons Park, which she received from Jonathan Logue of the Western Reserve Conservancy when she met with Mr. Loathe at his request.

Ms. Rozak read a copy of the letter John Heminger of Genoa, Ohio sent to ODOT District 2 regarding ODOT's proposed traffic circle at State Route 163, Northshore Blvd., and Englebeck Rd, which he read about in the October 1, 2015 edition of the Ottawa County Register.

Mr. Scott acknowledged receipt of the special meeting notice for the Minnehaha Allotment Association that occurred on October 11, 2015 and was sent to the Board from Sharon Bird, Secretary of the Minnehaha Allotment Association. (Note: Fiscal Officer Shelley Seamon had emailed this information to the Trustees on October 1, 2015, which was noted on the correspondence).

Scott Miesle and the Lighthouse Bluffs Association sent a thank you card to Patrol Officer Brandon Taylor for speaking with the Association about parking issues. The thank you card also thanked Patrol Officer Charlie Cunningham and Police Chief Mike Meisler.

Mr. Scott read the letter received from George Wilber of Wilber & Wilber that declared the Notice of Hearing on Inventory for the Estate of Gerald E. Kihlken will be held at 10: am on November 2, 2015. This was because Mr. Kihlken had named the Police and Fire Departments in his will.

Correspondence Sent

Ms. Rozak explained that recently she spoke with Brett Waldron and Shelley Seamon regarding the need for stone for the off-leash dog park. Since the general fund continues to decline, Ms. Rozak announced that she had contacted Jeff Grashel at LaFarge at LaFarge regarding a donation of stone to deal with the drainage and mud issues at the off-leash dog park. Mr. Grashel of Lafarge had donate stone for the off-leash dog park, Ms. Rozak read aloud the letter she sent to Mr. Grashel at Lafarge to thank him for the stone donation on behalf of the Board.

Roads, Buildings, & Grounds

Road Superintendent Brett Waldron reported that 5 full service burials and one cremation burial were conducted at Sackett Cemetery since the last meeting. Township clean-up week begins on Monday, October 23, 2015 and will end at 11:00 a.m. on Friday October 23, 2015. Crack sealing of Township roads continues as weather permits. The Township will be receiving \$2,070.36 from the Attorney General class action lawsuit regarding pricing fixing of road salt, which will come from the county.

Bike Rack Placement at Lake Point Park

Mr. Waldron informed the Trustees that ODOT needed permission from the Board to place a bike rack at Lake Point Park, which is a part of the bike path plan within the Village of Marblehead.

Mr. Waldron explained to the Trustees that the bike rack would be placed in the lower parking by the shelter house in the gravel at Lake Point Park.

Ms. Rozak stated that it was a good idea.

Keeper's House –Mortar Repair Discussion

Mr. Waldron spoke about his meeting with a mason from Masonry Construction regarding their quote to tuck point the mortar joints on the front stone of the Keeper's House that total \$5000.00.

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(Note: The Ottawa County Historical Society requested and provided this quote to the Township).

Mr. Waldron shared that this quote was for removal of the remaining stucco on the front of the house, power wash the stone front, tuck pointing, and clean up, which would cosmetically repair the front of the house. Mr. Waldron indicated if the entire house was gone over by hand, loose spots were determined, chiseled out and repaired the right way, a verbal estimate was about \$25,000.00.

Mr. Waldron asked the Board for direction of the scope of work and how they wanted to approach the mortar repair project for the Keeper's House.

The Trustees discussed the matter and agreed adding a line item in the 2016 budget of the General Fund was appropriate and they would schedule mortar repair of the Keepers House in phases.

Contractors will be asked to provide cosmetic repair quotes (patching loose spots) and going over the entire house by hand, determine loose spots and repairing them the right way. Mr. Waldron has several meetings scheduled with other contractors.

Mr. Hirt will be meeting with Paul Moon at the Keeper's House to discuss structural needs of the Keeper's House on Friday, October 16, 2015 at 5:30 p.m.

Ms. Rozak will explore if there are any historical preservation grants available.

Wolcott Cemetery

Mr. Waldron advised that ash tree at Wolcott Cemetery was removed today by Dan's Tree Service.

Letter of Commitment for 2016 Road Improvement Projects

Mr. Waldron informed the Board that a Letter of Commitment was needed for the 2016 Quarry Road improvement project that was a part of the Ohio Public Works Commission (OPWC) grant application.

Mr. Waldron reported that discussion was needed for Buck Road and Buck Road Extension, since this week he recently learned that these roads were bumped from the grant application because Buck Road Extension was a dead-end road that would have lowered scoring for funding.

Mr. Waldron explained that on the list of severity of road conditions, Buck Road was top priority with Quarry Road second. Mr. Waldron asked the Trustees if Buck Road and Buck Road Extension were to be included in the letter of commitment as 2016 road improvement projects.

Mr. Scott questioned what the final cost was for Quarry Road was. Mr. Waldron responded that the cost for Quarry Road was \$147,231.03, if funding is awarded from OPWC, the Township's cost would be roughly \$75,000.00. The estimate was for resurfacing 0.75 miles.

Mr. Waldron explained that the estimate to mill and resurface Buck Road (0.92 miles) was \$153,911.36. The structural repair estimate for Buck Road Extension (0.34 miles) was \$18,348.22 and resurfacing of the extension (0.34 miles) was \$9,211.18. The total estimated cost for Buck Road and Buck Road Extension was \$181,470.76.

Mr. Scott asked Mrs. Seamon if funding was available for the entire above mentioned projects in 2016.

Mrs. Seamon shared that the Gasoline tax fund has \$410,963.72, however only \$273,463.72 is available because \$137,500.00 will be transferred to the capital improvement account once the bill is received from the Ottawa County Engineers Office for this year's paving projects. Mrs. Seamon indicated that funding of all three road projects whether that Township receives OPWC funding or not would have to come from Road & Bridge, MVL, and Gasoline Tax funds, because she does not want to deplete the MVL and Gasoline Tax Funds.

Mrs. Seamon reminded the Trustees that road salt, road signs, crack sealant, and striping costs are the usual expenditures for MVL and Gasoline Tax funds along with road improvement projects.

The Trustees agreed to commit to the resurfacing 0.75 for Quarry Road in 2016 only if grant funding is received from the OPWC, otherwise this project will be moved to the year 2017.

The Trustees also agreed that since Buck Road was top priority in accordance to severity of road condition, they will commit to all three projects for Buck Road and Buck Road Extension in 2016 at a total estimated cost of \$181,470.76. The projects include resurfacing 0.92 miles for Buck Road, and structural repairs as well as resurfacing 0.34 miles for Buck Road Extension.

Mrs. Seamon will prepare the letter of commitment to the Ottawa County Engineers Office. This letter will be emailed to all Trustees and Mr. Waldron, once everyone has responded, Mrs. Seamon will forward the letter to Ottawa County Engineer Ron Lajti Jr.

Other Discussion Regarding the Keepers House

Ms. Rozak spoke briefly about a phone conversation he had with Bill Coder regarding his concerns of a brush pile, the unsightly port-a-potty, an update regarding Paul Moon's letter to the Trustees, and who their contact person is.

Mr. Waldron advised that the brush pile Mr. Coder was referring too had been removed. It was noted that Mr. Scott did respond to Paul Moon's letter of concerns that was sent to the Ottawa County Historical Society's (OCHS) P.O. Box. Mr. Hirt should be contacted regarding bigger projects, however for brush removal and to receive mulch the OCHS members should contact Brett Waldron.

With regard to the unsightly port-a-potty, Ms. Rozak suggested that during clean-up days the maintenance staff watch for fencing.

Kathryn Dale spoke about the concealed port-a-potty at Orchard Beach in Catawba Island. Ms. Rozak asked who she would contact about pricing. Mrs. Dale said she would find out.

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October 14, 2015²⁰**Police**

Trustee Charles Scott read the report that was submitted by Police Chief Mike Meisler that listed the police department handled 479 incidents in September and 179 incidents to date in October.

Chief Mike Meisler acknowledged that he had contacted Attorney George Wilber about the Notice of Hearing On Inventory regarding if he should attend the hearing. Chief Meisler explained to the Board what he would like to do with the funds from Mr. Kihlken's Estate. Since the Fire Department was also name in Mr. Kihlken's will Fire Chief Keith Kahler also spoke about ideas for the funds.

Fire

Trustee Charles Scott read the report that was submitted by Fire Chief Keith Kahler listing that the Danbury Township Fire Department responded to 53-EMS calls, 6-Fire Calls, 1-Motor Vehicle Crashes, and 3-Alarm calls in September. Year-to-date totals reported were 504-EMS-calls, 39-Fire calls, 35-Motor Vehicle Crashes, 33-Alarm calls, and 5-Carbon Monoxide Investigations.

Mr. Scott prompted discussion regarding outfitting the 2009 Ford truck owned by the Fire Department with snow removal equipment. Discussion resulted in no action at this time.

Mr. Scott moved and Ms. Rozak seconded the motion to approve registration fees of \$60.00 for Keith Kahler and Brad Biers to attend a Fire Safety Inspector Continuing Education seminar in Mansfield, Ohio on Tuesday, October 27, 2015. The vote was unanimous and motion carried.

Zoning

Zoning & Planning Administrator Kathryn Dale reported that during the month of September the Zoning Department issued 17 permits and responded to 693 calls, emails, and in-person inquires and went on 84 site visits. To date in October 7 permits have been processed and fees collected totaled \$363.84.

Board of Zoning Appeals (BZA)

The BZA is scheduled to hold an adjudication hearing on October 21, 2015 at 6:30 p.m. on the following case:

- **BZA-2015-139**
9491 E. Bayshore Road – The Captain's Lodge. Request for an expansion of a previously approved Conditional Use for a bed and breakfast with a request for an Area Variance to Section 4.5.3 to allow for more than 4 rooms for rent. **Gary Mol/Rocks LLC Applicant/Owner**
- **BZA-139-2015**
352 Meadowbrook – Request for an Area Variance to Section 3.1.4.D for a side yard setback of 2'6" (5' required) and Section 7.92 to exceed the 20% addition requirement onto a nonconforming structure (367s.f. allowed/416 s.f. proposed) for the conversion of the existing garage into living space with a bump out addition on the ground floor and a full second story addition over the existing garage. **Ronald Stalle & Lucille Walker, Owners/ J. Boss Construction, Agent.**

Zoning Commission

The Zoning Commission held a public hearing on October 7, 2015 at 6:30 p.m on the following case:

- **ZC-2015-125** Map Amendment from "A" Agricultural to "C-2" General Commercial for 2.236 acres located at 8192 North Shore Blvd. (PIN#0141167915617003) and 2.023 acres located at 8128 North Shore Blvd. (PIN#0141167915617004). **Allan & Dixie Cameron and Kevin & Pam Vogel /Owners & Applicants.** **Approved as presented.**

Public Hearing Notice

The Board of Trustees of Danbury Township will hold a public hearing on Wednesday, November 10, 2015 at the Danbury Township Hall, 5972 E. Port Clinton Eastern Road, Marblehead, Ohio 43440, at 6:00 p.m. on the following case:

- **ZC-2015-125** Map Amendment from "A" Agricultural to "C-2" General Commercial for 2.236 acres located at 8192 North Shore Blvd. (PIN#0141167915617003) and 2.023 acres located at 8128 North Shore Blvd. (PIN#0141167915617004). **Allan & Dixie Cameron and Kevin & Pam Vogel /Owners & Applicants.**

Violations/ Complaints

1070 Englebeck (*Inhabited camper, storage of boats and vehicles*)
Nothing new was reported.

1825 Bayview (*New Mobile Home not installed to zoning standards - Filut*)
Nothing new was reported.

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1802 Bayview (Junk & Debris – Christiansen)

Case will be closed.

1805 Arlington (Junk & Debris – Holmes)

Lafarge has shared with staff that they working with the Holmes' and they will likely sending them a letter for an extension. Progress is being made.

561 John Street (Shed w/out permit)

Mr. Elkington did not show up to the court hearing on September 30, 2015 and the case was rescheduled for October 14, 2015 since his certified mail notification from the court came back undeliverable. Mrs. Dale spoke briefly to the Trustees regarding this matter.

Gravel Bar (Tall Grass-Hudak)

Ms. Hudak called the office after receiving her last notice and said she would remove the pile of wood, which she did. Ms. Hudak asked however if the tree trunks could be used like people use railroad ties along the front property line to keep vehicles off of and from trespassing onto the property. Mrs. Dale reported that she told Ms. Hudak that would fine.

106 Springcrest-(Tall Grass-Conkel)

Grass was abated and the assessment was forwarded to the Ottawa County Auditor's Office.

9297 E Bayshore (Tall Grass-Grau)

The tall grass letter was sent on August 17, 2015 was returned as undelivered/unclaimed. Discussion between the Trustees and Mrs. Dale resulted that the Board will not pursue the tall grass abatement, however will revisit this matter in the spring of 2016.

2061 S Walleye (Tall grass-Cieslak)

An abatement resolution was presented to the Board for this property. Mrs. Dale provided a comprehensive overall regarding the condition of the property and the company who has been hired by the bank to remove debris. A brief discussion amongst the Trustees, Mrs. Seamon, and Mrs. Dale regarding this property occurred that resulted in no action taken.

453 Walnut (Illegal Operation of Bed & Breakfast-Takacs)

Case closed, the owner has corrected how she list the property so there is less impression that she's operating a Bed & Breakfast vs. just a standard rental.

Resolution 25-2015

The Board of Trustees of Danbury Township, County of Ottawa, Ohio, met in a regular meeting session at 6:30 p.m., on October 14, 2014, at the Danbury Township Hall, 5972 E. Port Clinton Eastern Road, Marblehead, Ohio 43440, with the following members present: Ms. Dianne Rozak; Mr. Charles Scott; Mr. David Hirt

Ms. Rozak introduced the following resolution and moved its adoption:

RESOLUTION NO. 25-2015
AMENDING DANBURY TOWNSHIP RESOLUTION 04-2014
AUTHORIZING THE USE OF THE FIRE LOSS PROCEDURES
SET FORTH IN O.R.C. §3929.86 (C) and (D).

PREAMBLE

WHEREAS, pursuant to the Ohio Revised Code (O.R.C.) §3929.86, establishes procedures and the depositing of certain insurance monies with a township for fire losses that equal or exceed sixty (60%) percent of the aggregate limits of liability on all fire policies covering building or structures located in Danbury Township; and

WHEREAS, the provisions of the O.R.C. §3929.86 are designed to deter the commission of arson and related crime, abandonment of property, development of nuisance properties and to further assist townships in removing, repairing, or securing buildings or structures damaged by fire; and

WHEREAS, The Board of Trustees of Danbury Township, Ottawa County, Ohio believe that it is in the best interest of the Township to authorize the use of the procedures set forth in O.R.C. §3929.86 (C) and (D) as such sections presently exist or are hereafter amended; and

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October 14, 2015²⁰**RESOLUTION**

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of Danbury Township, Ottawa County, Ohio (the "Board") that the following Resolution be and it hereby is, adopted as such sections presently exist or are hereafter amended:

- Section 1.** The board hereby authorizes the use of the provisions and procedures set forth in O.R.C. §3929.86 (C) and (D). No insurance company doing business in the State of Ohio shall pay a claim of a named insured for fire damage to a structure located within the unincorporated area of Danbury Township (the "Township") where the loss agreed to between the named insured or insureds and the insurance company or companies, is more than \$5,000.00 and equals or exceeds 60% of the aggregate limits of liability on all fire insurance policies covering the building or structure unless there is compliance with the following procedure:
- a. The insurance company or companies in accordance with division (G) of O.R.C. §505.86 and Sections (C) and (D) of O.R.C. §3929.86 shall transfer from the insurance proceeds to the Danbury Township Fiscal Officer (the "Fiscal Officer") in the aggregate \$2,000.00 for each \$15,000.00, and each fraction of that amount, of a claim, or, if, at the time of a proof of loss agreed to between the named insured or insureds and the insurance company or companies, the names insured or insureds have submitted a contractor's signed estimate of the cost of removing, repairing, or securing the building or other structure, shall transfer from the insurance proceeds the amounts specified in the estimate. Such transfer of proceeds shall be on a prorated basis by all companies insuring the building or structure.
 - b. Upon receipt of proceeds by the Fiscal Officer as authorized by this section, the Fiscal Officer shall deposit all proceeds received in a separate fund to be used solely as security against the total cost of removing, repairing or securing the building or structure incurred by the Township, pursuant to O.R.C. §505.86.
 - c. When transferring the funds as required by this resolution, each insurance company shall provide the Fiscal Officer with the name and address of the named insured or insureds, whereupon the Fiscal Officer shall contact the named insured or insureds, certify that the proceeds have been received by the Township and notify them that the following procedures will be followed:
 - i. The funds shall be returned to the named insured or insureds when repairs to, removal of or securing of the building or other structure have been completed and the required proof has been received by the Fiscal Officer if the Township has not incurred any costs for the repairs, removal or securing. The funds shall be returned to the named insured or insureds no later than 60 days after the Fiscal Officer received the required proof. If the Township has incurred any costs for repairs, removal or securing of the building or other structure, the costs shall be paid from the fund, and if excess funds remain, the Fiscal Officer shall transfer, no later than 60 days after all such costs have been paid, the remaining funds to the named insured or insureds. Nothing in this section shall be construed to limit the ability of the Township to recover any deficiency under O.R.C. §505.86.
- Section 2.** The Board hereby authorizes, empowers, appoints and designates the Township Fiscal Officer as the individual responsible to carry-out the duties of this resolution and the provisions set forth in O.R.C. §3929.86 (C) and (D).
- Section 3.** The Board hereby authorizes, empowers and appoints Trustee Charles B. Scott, for and on behalf of the Board to file for public record a certified copy of this Resolution with the Superintendent of the Ohio Department of Insurance and to execute such documents and take such actions as may be necessary or desirable in connection with the establishment of fire loss procedures pursuant to O.R.C. §3929.86.
- Section 4.** Nothing in this resolution shall be construed to prohibit the Township and the named insured or insureds from entering into an agreement that permits the transfer of funds to the named insured or insureds if some other reasonable disposition of the damaged property has been negotiated.
- Section 5.** This Resolution and the procedures of O.R.C. §3929.86 shall apply only to fire losses that occur after the filing of the certified copy of this Resolution with the Superintendent of the Ohio Department of Insurance.
- Section 6.** It is found and determined that all formal actions by the Board concerning and relating to the adoption of this Resolution were adopted in an open meeting of the Board and that all deliberations of the Board and of any of its committees that resulted in such formal action, were in meeting open to the public in compliance with all legal requirements of Section 121.22 of the Ohio Revised Code.

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This Resolution shall take effect and be in force from or after the earliest period allowed by law.

Mr. Hirt seconded the Resolution, and the roll being called upon the question of its adoption, the vote resulted as follows: Vote Record: Ms. Rozak-yes Mr. Scott-yes Mr. Hirt-yes

ADOPTED this 14th day of October, 2015.

SR 163 Northshore Blvd. Englebeck Road

Ms. Rozak advised she and Senator Randy Gardner had 2 recent conversations regarding the potential roundabout at the above stated intersection. Ms. Rozak reported that ODOT is planning to apply for funding the project but will meet with Township officials first if funding is awarded. Ms. Rozak also reported that if the Township declines the roundabout funding will be used elsewhere. The Trustees discussed the matter and agree they would rather see a traffic signal at this intersection and Ms. Rozak will prepare a letter to ODOT on behalf of the Board.

Prior to dismissing the department heads, Ms. Rozak shared compliments she received from residents regarding Mrs. Dale assistance on a project and the excellent work performed by Fire/EMS during a transport.

Committee Reports concluded and the department heads were dismissed at 7:53 p.m.

Healthcare Renewal

The Trustees and Fiscal Officer discussed the OPEC Healthcare renewal which had increased significantly from last year due to an assessment of deficit recovery. Discussion was also held regarding employee contributions, Mrs. Seamon stated that she felt the Trustees and herself should start contributing for healthcare and suggested it would be 10% of the medical premium + the cost of the Morgan White reinsurance. The Trustees briefly discussed the matter and discussing will continue.

Sign Cemetery Deeds

The Trustees signed cemetery deeds for Cheryl Monak, lot 113; graves 3 & 4; 2nd addition –Sackett Cemetery and Ruth Meade, lot 68; graves 1 & 2; 1st addition –Sackett Cemetery.

Approve Payroll & Payment of Bills

After examining payroll and bills totaling \$60,620.74 Mr. Scott moved and Ms. Rozak seconded the motion that they are accepted and warrants or electronic transfers for the various amounts be processed. The vote was unanimous and motion carried.

707-2015	Marblehead Bank	Bank Fees -September	\$62.61
708-2015	Shannon M Belcher	Per Response Pay 7/1/15-9/30/15	\$19.59
709-2015	Timothy J. Almendinger	Per Response Pay 7/1/15-9/30/15	\$534.82
710-2015	John L. Belcher	Wages 9/12/15-9/25/15	\$1,138.70
711-2015	Daniel J Bergman	Wages 9/12/15-9/25/15	\$1,303.60
712-2015	Bradley L Biers	Wages 9/12/15-9/25/15+ Response Pay	\$759.37
713-2015	Paul Blaho	Wages 9/12/15-9/25/15+ Response Pay	\$294.41
714-2015	Terry L Conaway	Wages 9/12/15-9/25/15+ Response Pay	\$258.43
715-2015	J. Charles Cunningham	Wages 9/12/15-9/25/15	\$1,183.50
716-2015	Kathryn A. Dale	Wages 9/12/15-9/25/15	\$1,606.05
717-2015	Jared E Griffith	Wages 9/12/15-9/25/15	\$1,212.71
718-2015	Cheryl K Harmsen	Wages 9/12/15-9/25/15	\$757.96
719-2015	Donald R Hawk	Per Response Pay 7/1/15-9/30/15	\$127.38
720-2015	Dean G Heberlein	Wages 9/12/15-9/25/15+ Response Pay	\$720.14
721-2015	Stephanie A Hunsicker	Per Response Pay 7/1/15-9/30/15	\$29.22
722-2015	Nichole L. Ihnat	Per Response Pay 7/1/15-9/30/15	\$146.09
723-2015	Matilda A Johnson	Per Response Pay 7/1/15-9/30/15	\$811.64
724-2015	Keith M Kahler	Per Response Pay 7/1/15-9/30/15	\$1,522.56
725-2015	Tammy J Kahler	Per Response Pay 7/1/15-9/30/15	\$429.66
726-2015	Lindsey N Knox	Per Response Pay 7/1/15-9/30/15	\$299.68
727-2015	Bradford K LaMarca	Wages 9/12/15-9/25/15	\$1,361.19
728-2015	Brian C McCune	Wages 9/12/15-9/25/15	\$497.67
729-2015	Jamie T McDonald	Per Response Pay 7/1/15-9/30/15	\$48.99
730-2015	Mark A Meisler	Wages 9/12/15-9/25/15	\$1,432.46
731-2015	Michael S Meisler	Wages 9/12/15-9/25/15	\$1,574.24
732-2015	Zachary D Miramontes	Wages 9/12/15-9/25/15+ Response Pay	\$557.89
733-2015	Randy R Rakosky	Wages 9/12/15-9/25/15+ Response Pay	\$705.60
734-2015	Trevor J Ross	Wages 9/12/15-9/25/15+ Response Pay	\$515.62
735-2015	Matthew J Salyers	Wages 9/12/15-9/25/15+ Response Pay	\$611.52

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736-2015	Gregory W Shadler	Wages 9/12/15-9/25/15+ Response Pay	\$1,032.99
737-2015	Brian P. Sloan	Wages 9/12/15-9/25/15	\$1,288.25
738-2015	Brandon L Taylor	Wages 9/12/15-9/25/15	\$1,426.21
739-2015	Mark M Turinsky	Wages 9/12/15-9/25/15	\$1,094.57
740-2015	Brett A Waldron	Wages 9/12/15-9/25/15	\$1,463.00
741-2015	Sean A Waugh	Per Response Pay 7/1/15-9/30/15	\$39.19
742-2015	Joshua P. Young	Wages 9/12/15-9/25/15	\$1,403.56
744-2015	Internal Revenue	Federal WH	\$7,059.44
745-2015	Ohio Public Employees Deferred Comp.	Voluntary Contributions	\$530.00
746-2015	Columbia Gas	Natural Gas Services	\$25.74
747-2015	Columbia Gas	Natural Gas Services	\$25.74
748-2015	Columbia Gas	Natural Gas Services	\$27.15
40051	Timothy W. Almendinger	Per Response Pay 7/1/15-9/30/15	\$136.35
40052	Chad A Christ	Per Response Pay 7/1/15-9/30/15	\$48.99
40053	Cody J Dunn	Per Response Pay 7/1/15-9/30/15	\$516.19
40054	John C. Englebeck	Per Response Pay 7/1/15-9/30/15	\$39.19
40055	John D. Grieve	Per Response Pay 7/1/15-9/30/15	\$185.05
40056	Donald J Hess	Per Response Pay 7/1/15-9/30/15	\$58.79
40057	Matthew D Hill	Per Response Pay 7/1/15-9/30/15	\$185.68
40058	Austin Lucas	Wages 9/12/15-9/25/15+ Response Pay	\$636.01
40059	Thomas E McNeal	Per Response Pay 7/1/15-9/30/15	\$264.56
40060	Blake A Molnar	Per Response Pay 7/1/15-9/30/15	\$194.78
40061	Kegan J Rakosky	Per Response Pay 7/1/15-9/30/15	\$516.19
40062	Megan A. Rakosky	Per Response Pay 7/1/15-9/30/15	\$9.74
40063	Timothy N Taylor	Per Response Pay 7/1/15-9/30/15	\$77.92
40064	Emily J Tennant	Per Response Pay 7/1/15-9/30/15	\$19.47
40065	Everett L Tennant Jr.	Per Response Pay 7/1/15-9/30/15	\$185.05
40066	Matthew S Uhinck	Per Response Pay 7/1/15-9/30/15	\$146.97
40067	Ohio Child Support Payment Central	Child Support WH	\$185.95
40068	Culligan of Northern Ohio	Bottled Water	\$51.50
40069	AccuShred, LLC	Shredding Services -Residential	\$170.00
40070	Bound Tree Medical LLC	EMS Supplies	\$1,131.25
40071	Cyclone Services Inc.	Trash Services	\$100.00
40072	Business Technical Consulting	2nd Half Storage-Backup Unit -Zoning	\$542.50
40073	Cleveland Communications, Inc.	Replace Fire Vehicle Antenna	\$16.68
40074	Thaddeus H Wierzba DBA Danbury Hardware	Furnace Filters -Hall	\$9.56
40075	D.R. Ebel Police & Fire Equipment	Light bar/Lockout Kits & Holsters	\$1,216.07
40076	Erie Materials Inc.	Road Supplies	\$125.00
40077	Reporting Systems, Inc.	Annual Fee- EMS/Fire Reporting System	\$1,908.00
40078	Frontier	Telephone Services -Keeper's House & Police Dept.	\$75.14
40079	Lowe's	Clock for Meeting Room	\$26.58
40080	Lakeland Auto & Marine Inc.	Road/Fire/EMS/Police Supplies	\$222.84
40081	Minuteman Press	Newsletter Printing	\$203.55
40082	MT Business Technologies, Inc.	Copier Maint./Color Copies Police Deptl.	\$31.52
40083	MT Business Technologies, Inc.	Copier Maint./Color Copies Hall/Zoning	\$113.35
40084	Northwind Safety Corporation	AED Pads/Safety Glasses Hall/Roads/Police	\$136.90
40085	Ottawa County Sanitary Engineering	Water & Sewer Services	\$241.54
40086	O.E. Meyer CO.	EMS Supplies	\$280.50
40087	Ohio Edison	Electricity	\$191.60
40088	Premier Physician Services, Inc.	Medical Director Fee payment 2 of 6	\$3,000.00
40089	Jason J. Printy DBA Printy Enterprises LLC	Abatement 106 Springcrest/120 Perryview	\$591.25
40090	Bradley S. Meek DBA Logo to a Tee	Embroidery Services -BKL	\$10.00
40091	Ottawa County Recorder	Recording Fee Res. #22-2015	\$20.00
40092	A.T. Emmett LLC	Reprogram School Lights	\$85.00

RECORD OF PROCEEDINGS

Minutes of

Danbury Township Board of Trustees Regular

Meeting

BEAR GRAPHICS 800-325-8094 FORM NO 10148

Held

October 14, 2015

40093	Spoerr Precast Concrete, Inc.	Footers	\$43.00
40094	DJL Material and Supply, Inc.	Road Supplies	\$58.70
40095	Rakich & Rakich, Inc.	K-9 Supplies	\$99.96
40096	Streacker Tractor Sales, Inc.	Backhoe Repair	\$324.50
40097	Trugreen	Lawn Care Services	\$763.00
40098	Starcher Enterprises, LLC DBA Pro Village Hardware	Fire Dept. Supplies	\$49.34
40099	Time Warner Cable Northeast	Telephone /Internet Services	\$784.30
40100	Civitas Media LLC	Legal Ads -(August & September)	\$207.90
40101	Port Clinton Ford Mercury Inc.	Repairs/Maintenance Police Vehicles	\$628.94
40102	Verizon Wireless	Cellular Services EMS (August & September)	\$375.04
40103	Hartung Title Agency	Lien Reports (Hudak/Conkel)	\$175.00
40104	Verizon Wireless	Cellular Services Police Dept.	\$391.07
40105	Luckey Farmers, Inc.	Gasoline/ Diesel Various Detps.	\$2,939.59
40106	Severe Service Inc.	Tire Repair Roads	\$35.00
40107	Business Technical Consulting	Labor Storage Bk-up Unit -Zoning	\$1,272.30
40108	Paging & Wireless Service Center	Pagers-Fire Dept.	\$2,201.75
40109	Vanguard-Sentinel Career & Technology Center	FF Tuition/Books T. Hefflinger	\$425.00
Total Payments:			\$60,620.74

Approve September Financial Reports & Bank Reconciliation

Mr. Hirt moved and Ms. Rozak seconded the motion to approve the September financial reports and bank reconciliation as submitted by Fiscal Officer Shelley Seamon. The vote was unanimous and motion carried. (Note: The Trustees received copies of said reports via email on 10/1/2015).

Approve Line Item Transfers

Mr. Scott moved and Mr. Hirt seconded the motion to approve the following line item transfer as recommended by Fiscal Officer Shelley Seamon: transfer \$760.00 from 1000-110-345-0000 to 1000-610-360-0000 for grub control at the Township Athletic Complex; \$349.46 from 2031-330-360-0000 to 2031-330-341-0000 for telephone services for the Road Department; \$3000.00 from 2081-210-420-1008 to 2081-210-420-0000 for operating supplies for the Police Department; and \$15,000.00 from 2281-230-599-0000 to 2281-230-360-0000 for EMS billing service fees for the Fire Department. The vote was unanimous and motion carried.

Monthly Revenue Report

General Fund-\$4,621.92, MVL Tax-\$4,244.21 Gasoline Tax-\$7,705.64, Road & Bridge Fund-\$2,164.36, Cemetery Fund-\$1,682.60, Police District-\$3,875.86, Fire District-\$185.29, Zoning Fund-\$1,202.26, Enforcement & Education (OVI)-\$25.00, Fire & EMS Levy-\$27,796.77.

Fund Status Report

The Trustees signed the Fund Status Report dated October 14, 2015.

Comments & Concerns

There were none.

There being no further business before the Board Mr. Hirt moved and Mr. Scott seconded the motion to adjourn at 8:08 p.m. The vote was unanimous and motion carried.

Shelley J Seamon
Fiscal Officer

Charles B. Scott
John M. Hirt

Danbury Township Board of Trustees