

# RECORD OF PROCEEDINGS

Minutes of

Danbury Township Board of Trustees Regular

Meeting

BEAR GRAPHICS 800-325-8094 FORM NO. 10149

Held

March 23, 2016

The Regular Meeting of the Danbury Township Board of Trustees held at the Danbury Township Hall building on March 23, 2016, was called to order at 6:30 p.m. by President Charles B. Scott; the pledge of allegiance was recited, with Mr. Scott, Ms. Dianne M. Rozak, and Mr. David M. Hirt in attendance. Also present Fiscal Officer Shelley Seamon, Road Superintendent Brett Waldron, Police Chief Mike Meisler, Fire Chief Keith Kahler and Zoning & Planning Administrator Kathryn Dale.

D.J. Swearingen of WHP Wickens-Herzer-Panza-Cook-Batista was in attendance.

A moment of silence was held in remembrance of Alfred "Al" Kennedy who was a Danbury Township Police Officer and the Assistant Fire Chief of the Lakeside Volunteer Fire Department.

### Legal Firm Presentation

Attorney D.J. Swearingen provided a presentation on the law firm of Wickens-Herzer-Panza-Cook-Batista. There was a question and answer session held between the Trustees, Department Heads and Mr. Swearingen, which resulted as follows: the firm has 33 attorneys, they have experience with municipalities and township's, as well as levies.

Mr. Swearingen's hourly rate is \$190.00 per hour, paralegal rates are \$90.00 & \$75.00 per hour, and copies, phone calls, postage and travel time may be set rates, however indicated that the firm realizes the Township is working with tax payers' money that has to be spent responsibly, therefore what the firm likes to do at the beginning of every year is meet with the Township to discuss the legal needs for the year, the firms costs, see what the budget looks like, and where the firms costs fit in the Township's budgetary goals.

Ms. Rozak informed Mr. Swearingen that the Board would be reviewing another proposal this evening, and thanked him for attending.

### Correspondence

- John H. Thompson Director of the U.S. Dept. of Commerce, Economics & Statistics Administration, U.S. Census Bureau sent a request for the Township to participate in the 2016 Government Survey. Mr. Scott acknowledged that Fiscal Officer Shelley Seamon had completed the survey online.
- Laura A. Abrams Executive Director/General Counsel and Michael T. Hinnenkamp Chairman of the Board both of the Ohio Plan (the township's liability & property insurance carrier) sent a comprehensive informational letter regarding the company's history, performance, and services they have to offer.
- Cassandra L. Hicks, Chief of Licensing for the Dept. of Commerce, Division of Liquor Control sent the annual information letter to the Trustees regarding the upcoming renewal for liquor permits for Danbury Township. The Trustees and Police Chief Mike Meisler discussed briefly the vendors who have liquor permits and discussion resulted that the Trustees will not object to any of the liquor permit renewal applications; therefore no hearings will be requested,
- A copy of the March 2016 Grassroots Clippings was received from the Ohio Township Association.
- Ms. Rozak reported that she had verbal correspondence, which was that Brooke Kukay had contacted the Township to reserve the meeting room to hold a "Town Hall" meeting for Chris Redfern on April 26, 2016. The Trustees briefly discuss the language for Mr. Redfern's meeting and agreed to consult the Ottawa County Prosecutor.

### Approval of the Minutes for March 9, 2016

Ms. Rozak moved and Mr. Hirt seconded the motion to approve the minutes of the regular meeting held on March 9, 2016 as presented. The vote was unanimous and motion carried.

### Roads, Buildings, & Grounds

Road Superintendent Brett Waldron reported that 1 full service burial was conducted at Sackett Cemetery. The parks and grounds are being opened and cleaned up from winter.

Mr. Waldron advised the Board that furnace and asphalt quotes are forthcoming to replace the furnace at the meeting room on the first floor and repair of the entrance to the dog park/ brush collection site since these items were a part of the General Fund budget for 2016.

Mr. Waldron announced the new mowers approved by the Board were received.

### Resolution No. 03-2016

The Board of Trustees of Danbury Township, County of Ottawa, Ohio, met in a regular session at 6:30 p.m., on March 23, 2016 at the Danbury Township Hall, 5972 E. Port Clinton Road, Marblehead, Ohio 43440, with the following members present: Mr. Charles B. Scott Ms. Dianne M. Rozak, and Mr. David M. Hirt.

Mr. Hirt introduced the following Resolution and moved its adoption.

### Resolution No. 03-2016

**A RESOLUTION TO PROCEED WITH ROAD RESURFACING  
FOR QUARRY ROAD TR #218 IN 2016.**

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**Whereas**, the Danbury Township Board of Trustees followed the Township Construction Project Protocol set forth by the Ottawa County Engineer's Office for resurfacing repairs and the Trustees have reviewed the estimate provided to them from the County Engineer and;

**Whereas** the funds to resurface Quarry Road TR #218 are available in the MVL and the Gasoline Tax funds and;

**Whereas** the Ohio Public Works Commission has approved the Township's request for financial assistance to resurface Quarry Road TR #218 in 2016 and;

**Whereas** the Ottawa County Engineers Office will advertise, bid, and award the bid on behalf of the Danbury Township Trustees to resurface Quarry Road TR #218.

**Now, Therefore**, be it resolved by the Board of Trustees of Danbury Township, Ottawa County, Ohio, hereby authorizes the Ottawa County Engineer's Office to proceed to advertise, bid, and award bids to resurface Quarry Road TR #218 in 2016.

This **Resolution** shall become effective immediately upon its passage.

**Ms. Rozak** seconded the Resolution, and the roll being called upon the question of its adoption, the vote resulted as follows: Vote Record: Mr. Hirt yes-Ms. Rozak-yes Mr. Scott-yes.

**ADOPTED this 23rd day of March, 2016**

#### Resolution No. 04-2016

The **Board of Trustees of Danbury Township**, Ottawa County, Ohio met in regular session on the 23rd day of March, 2016 at 5972 E. Port Clinton Eastern Road, Marblehead, OH 43440 with the following members present: Mr. Charles B. Scott; Ms. Dianne Rozak; Mr. David M. Hirt.

**Ms. Rozak** introduced the following resolution and moved its adoption:

#### Resolution No. 04-2016

##### A Resolution adopting the 2016 Road Striping Program

**WHEREAS**, the Danbury Township Trustees deem it in the best interest of the public safety and general welfare of said Township and its residents to stripe the roads in the Township.

**NOW THEREFORE BE IT RESOLVED** by the Township Trustees of Danbury Township, Ottawa County, that the following roads be striped:

1. Center lines only on Meter Road, Channel Grove Road, and Buck Road -139A;
2. Center and edge lines on Buck Road-139, Marblewood Drive, North Shore Blvd, Englebeck Rd and Hartshorn Road
3. Center and edge lines on Erie Beach Road to include school zone and crosswalk markings.
4. Center and edge lines on Lightner Road from State Route 163 to State Road. ½ of the cost for Lightner Road to be shared with Portage Township.

**Mr. Scott** seconded the Resolution, and the roll being called upon the question of its adoption, the vote resulted as follows: Vote Record: Mr. Hirt-yes Ms. Rozak-yes Mr. Scott-yes.

**ADOPTED this 23rd day of March, 2016**

#### Pickup Purchase for the Road Department

Mr. Waldron reported that the purchase of a new pickup truck was a part of the Road & Bridge Fund 2016 budget and presented the following quotes to the Board:

1. **Mike Young Buick-GMC Inc.**- 2016 Sierra 2500HB 4WD Double Cab -State purchase price \$41,128.30, contract #422733.
2. **Port Clinton Ford** - 2016 Ford F 250 Super Cab Pickup/158 -Purchase price \$44,386.00, less fleet discount of \$8,200.00, less trade-in of \$3,000.00 for the 2003 Ford F 250 Regular Cab serial # ending 3715, final cost \$33,186.00.
3. **Middleton Ford** - 2016 Ford F250 XL Crew 4x4 -Purchase price \$29,489.64, less trade-in of \$4,000.00 for the 2003 Ford F 250 Regular Cab 4x4, final cost \$25,489.64.

The Trustees reviewed each quote and discussed the purchase with Mr. Waldron.

Discussion concluded and the following actions were taken: Ms. Rozak moved and Mr. Scott seconded the motion to purchase a 2016 Ford F250 XL Crew 4x4 Pickup from Middleton Ford with the final cost after trade not to exceed \$25,489.64. The vote was unanimous and motion carried.

Mr. Scott moved and Mr. Hirt seconded the motion to declare the 2003 Ford F250 Regular Cab Pickup surplus equipment for trade-in to Middleton Ford. The vote was unanimous and motion carried.

#### Police

Mr. Scott read the report submitted by Police Chief Mike Meisler that his department handled 238 incidents to date in March of 2016.

#### Police Olympics'-Training Competition Patrolman Josh Young and Joe-Joe

The Trustees and Chief Meisler discussed attendance for Patrolman Josh Young and K-9 Joe-Joe to participate in the Ohio Police & Fire Games in Lancaster, Ohio on June 14<sup>th</sup> & June 15<sup>th</sup>, 2016 to meet annual training requirements for the officer and K-9.

Chief Meisler reported the Patrolman Young has paid the registration fee of \$40.00 because registration is on a first come first serve basis and Mr. Young will need to be reimbursed, however the training does require two nights of hotel accommodations and some meals.

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Chief Meisler explained that the training competition would consist of Patrol A-Tracking & Criminal Apprehension, Patrol B-Article, Building, & Area Searches, and Detection A-Narcotics Division, Vehicle & Building Search.

Discussion concluded and the following action was taken: Ms. Rozak moved and Mr. Hirt seconded the motion to reimburse Patrolman Josh Young \$40.00 for the registration fees paid by him to compete in the K-9 training competition at the Ohio Police & Fire Games on Tuesday, June 14, 2016 and Wednesday, June 15, 2016, which will be held in Fairfield County, Lancaster, Ohio, and approve travel expenses for said training to include 2 night hotel stay and meals. The vote was unanimous and motion carried.

### Grant Workshop

Chief Meisler provided a brief update regarding the meeting he and Detective Sergeant Mark Meisler attended about the Community Relations grant, on March 10, 2016. Chief Meisler shared that there were about 12 steps that must be completed to apply for the \$30,000.00 grant by May 31 2016. Chief Meisler indicated when participants proposed various uses of the funds, no conclusive answers were given.

### Fire

Mr. Scott read the report that was submitted by Fire Chief Keith Kahler that his department responded to 29 EMS, 4 Fire, 2 Motor Vehicle Crashes, and 1 Alarm call to date in March 2016. Year-to-date numbers reported were 96 EMS, 7 Fire, 3 Motor Vehicle Crashes, 5 Alarm and 0 Carbon Monoxide investigations.

Chief Keith Kahler reported that the department continues to prepare for the Insurance Services Organization (ISO) Inspection scheduled for June of this year. The new SCBA bottles are in and the new washer for the turn-out gear has been installed.

### Bid Document-Pumper Truck Purchase

The Trustees reviewed the bid specification document and whereas the minor correction was made, Mr. Scott moved and Ms. Rozak seconded the motion to approve the Bid Specifications for the purchase of a new pumper truck and allow Fire Chief Kahler to distribute said document to Fire Truck Manufacturers at the Fire Department Instructors Conference in April and the Ohio Fire Chiefs Convention in July to obtain sealed bids. The vote was unanimous and motion carried. (See attached copy).

### Resignation Accepted

Mr. Scott read aloud the letter of resignation received from Margie Klaehn, therefore with regret Ms. Rozak moved and Mr. Hirt seconded the motion to accept Margie Klaehn's resignation from the Danbury Township Volunteer Fire Department effective March 23, 2016. The vote was unanimous and motion carried.

### Zoning

Zoning & Planning Administrator Kathryn Dale reported that 11 permits were issued and fees collected totaled \$744.32 thus far in March of 2016.

Mrs. Dale provided updates on the Land Use Plan preparation and county-wide data sharing information involving the GIS mapping software.

The **Board of Zoning Appeals** held public hearings on March 16, 2016, starting at 5:00 p.m. at the Danbury Township Hall building on the following cases:

- **Continuation from 02.17.16:** **Approved w/Conditions**  
**BZA-2016-010 5831 E. Harbor.** Request for a Conditional Use to allow for a 26 unit Condominium Development in accordance with Section 3.1.10.C.iii and Section 4.3. Larry & Linda Beerman, Owner in Contract w/ Rospert Enterprises, Inc. William & Bree Brown, Agents.
- **Continuation from 02.17.16:** **Continued until 4/20/16**  
**BZA-2016-011 5401 Maritime Shoreway.** Request for a Conditional Use to allow for a 32 unit Condominium Development in accordance with Section 3.1.10.C.iii and Section 4.3. West Harbor Marina, LLC (William Brown), Owner, Bree Brown, Agent.
- **BZA-2016-006** **Approved as Presented**  
**Lot 21, Plat II of Harbor Bay Estates (Roche Pointe Condominiums).** Request for a Major Modification to a previously approved Conditional Use (BZA-2007-217) to replace 4 structures/8 condo units with 2 detached garage buildings, each containing 6 garage bays/units for the owners of Roche Pointe Condo units. Also requesting an Area Variance from Section 5.1.1.C.i to allow 24'6" tall garage structures (20' required). Dean Talip, Agent/Appellant, American Title Agency, Inc./ Owner.
- **BZA-2016-023 216 Plum** **Approved as Presented**  
 Request for Area Variance to Section 3.1.5.D to allow for a 2-story addition to be setback 1'8" from the south property line (3' required). Terry & Patricia Tomlinson, Owners/ Dennis Feltner, Agent.
- **BZA-2016-024 161 Laser** **Approved as Presented**  
 Request for Area Variance to Section 3.5.7 to allow an awning addition to be setback 7'6" from the front property line (20' required). Daniel Noll, Owner/ D.J. Swearingen, Agent.

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- **BZA-2016-025 1530 S. Danbury N./ SR 269** **Approved w/Conditions**  
Request for a Conditional Use to allow for a Temporary Use/Structure in accordance with Section 3.1.10.C.ix. and Section 6.2 for a petting zoo at Monsoon Lagoon. First Bellevue Properties, Inc., Owner in Contract w/ William Colburn & Allan Jacoby, Michael Prosser, Agent.

Three applications are scheduled thus far for the April 20, 2016.

#### Board of Zoning Appeals (BZA) Request of Fire Chief

Ms. Dale shared while reviewing the decisions of the BZA cases, that the Board has requested that the Fire Chief either prepare a written statement or appear before them April 20, 2016 for the continuation of case BZA-2016-011-5401 Maritime Shoreway. Mrs. Dale also shared that there have been a lot of questions raised that they would like for the Chief himself to clarify and answer. Ms. Dale indicated that she thought the Trustees should be aware since it involved the Chief to attend a meeting he typically would not be required to attend.

The Trustees and Fire Chief Kahler discussed this matter and agreed that Chief Kahler should attend the April 20<sup>th</sup> BZA meeting.

The **Zoning Commission** will hold a public hearing April 6, 2016 at 6:30 p.m. on multiple text amendments to the Zoning Resolution (Case #ZC-2016-029). The amendments were forwarded to the Ottawa Regional Planning Commission March 7, 2016. The Commission conducted a hearing on March 15, 2016 and they unanimously recommended approval of the multiple text amendments (Case ZC-2016-029)

Mr. Scott commented that at the recent Ottawa Regional Planning Commission meeting, the Commission was very complementary of the P.O.D. sections presented by the Danbury Township Zoning Commission and will be recommending the language to other townships.

#### Violations/Complaints

1. **1070 Englebeck** (Inhabited camper, storage of boats & vehicles)  
There has been no progress made on the fence. Permit is set to expire February 27, 2016. Case status is monitoring.
2. **1825 Bayview** (New Mobile Home not installed to zoning standards-Filut)  
Nothing new was reported. Case status is monitoring.
3. **1805 Arlington** (Junk & Debris-Holmes)  
Nothing new was reported. Case status is open.
4. **180 Elizabeth** (Timber stock-pile)  
Nothing new was reported. Case status is monitoring.
5. **0 Gravel Bar** (Hudak property)  
Nothing new was reported. Case status is monitoring.
6. **Strause Lane** Mrs. Dale reported that a verbal complaint was received regarding the guardrail at the north end of Strause Lane and the garbage dumpster that is located at Bomba's Fish Cleaning building.

Mrs. Dale provided updates on the Land Use Plan preparation and county-wide data sharing information involving the GIS mapping software.

#### Legal Counsel

Ms. Rozak presented information regarding obtaining legal representation from Plank Law Firm, LPA from Attorney Donald T. Plank.

The Trustees briefly discussed the matter and agreed that Ms. Rozak would respond to Mr. Plank to obtain the same information asked of Attorney D.J. Swearingen. Discussion will continue at the meeting of April 13, 2016.

#### Comment & Concerns Prior to Dismissing the Department Heads

There were none and the Department Heads were dismissed at 7:22 p.m.

#### Drug Free Safety Training

Ms. Rozak announced that the mandatory Drug Free Safety Training for supervisors and employees is scheduled from Tuesday, April 5, 2016 at the town hall located at 5972 E. Port Clinton Eastern Road, Marblehead, Ohio. Supervisor training will begin at 8:00 a.m., with employee training following at 9:00 a.m. An alternate date for the training will occur on Tuesday, April 19, 2016 beginning at 6:00 p.m.

Whereas the Drug Free Safety Training is mandatory, Ms. Rozak moved and Mr. Hirt seconded the motion to approve overtime employees to attend. The vote was unanimous and motion carried.

Committee reports concluded and the department heads were dismissed at 7:40 p.m.

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### BP Fuel Card Updated

Mr. Scott provided a brief update regarding the activation and use of the new BP fuel cards, which did not go smoothly at first, however now all cards for the Police, Fire, and Road Departments are working properly, therefore the Trustees reiterated that the Shell fuel card account will be closed.

### Capital Improvement Levy

Mr. Scott reported that he received information about valuation of property for inside millage for Danbury Township. Mr. Scott asked the Trustees how they felt regarding reaching out to Bodner & Kerik about what the cost of the final phases of renovation of the Township Hall building.

It was clarified the levy would be for Danbury Township Residents only and the term would be based on the amount of the cost of the renovations. This would be a temporary Capital Improvement levy

The matter was discussed and the Trustees agreed that Mr. Scott would contact Scott Kerik regarding what the final cost may be to finish the final phases for the Township Hall building renovations, that will included the second floor.

### Printer Replacement

Mr. Scott moved and Ms. Rozak seconded the motion to accept the donation of a Dell 2350dn printer from the State of Ohio (UAN), which was replaced with a new Dell B2360d.dn laser printer and that printer be added to the Administration/Fiscal inventory report.

### Approve Payroll & Payment of Bills

After examining payroll and bills totaling \$97,292.93; Mr. Scott moved and Mr. Hirt seconded the motion that they are accepted and warrants or electronic transfers for the various amounts be processed. The vote was unanimous and motion carried.

236-2016	Bureau of Workers' Compensation	BWC Premiums 1/1/15-12/31/15	\$10,796.37
237-2016	John L Belcher	Wages 2/27/16-3/11/16	\$1,142.37
238-2016	Daniel J Bergman	Wages 2/27/16-3/11/16	\$1,679.48
239-2016	Bradley L Biers	Wages 2/27/16-3/11/16	\$372.01
240-2016	Terry L Conaway	Wages 2/27/16-3/11/16	\$241.09
241-2016	J. Charles Cunningham	Wages 2/27/16-3/11/16	\$1,230.12
242-2016	Kathryn A. Dale	Wages 2/27/16-3/11/16 + Monthly	\$1,880.35
243-2016	John D. Grieve	Wages 2/27/16-3/11/16	\$360.62
244-2016	Jared E Griffith	Wages 2/27/16-3/11/16	\$1,618.66
245-2016	Cheryl K Harmsen	Wages 2/27/16-3/11/16	\$734.14
246-2016	Dean G Heberlein	Wages 2/27/16-3/11/16	\$535.26
247-2016	David M Hirt	Trustee Salary-March 2016	\$800.71
248-2016	James S Holzhauer	Wages 2/27/16-3/11/16	\$501.17
249-2016	Stephanie A Hunsicker	Wages 2/27/16-3/11/16	\$402.29
250-2016	Matilda A Johnson	Wages 2/27/16-3/11/16	\$426.72
251-2016	Keith M Kahler	Wages 2/27/16-3/11/16	\$1,301.09
252-2016	Tammy J Kahler	Wages 2/27/16-3/11/16	\$155.40
253-2016	Lindsey N Knox	Wages 2/27/16-3/11/16	\$531.83
254-2016	Bradford K LaMarca	Wages 2/27/16-3/11/16	\$1,267.58
255-2016	Austin Lucas	Wages 2/27/16-3/11/16	\$374.13
256-2016	Brian C McCune	Wages 2/27/16-3/11/16	\$774.28
257-2016	Mark A Meisler	Wages 2/27/16-3/11/16	\$1,818.95
258-2016	Michael S Meisler	Wages 2/27/16-3/11/16	\$1,671.44
259-2016	Zachary D Miramontes	Wages 2/27/16-3/11/16	\$432.26
260-2016	Randy R Rakosky	Wages 2/27/16-3/11/16	\$437.03
261-2016	Trevor J Ross	Wages 2/27/16-3/11/16	\$530.70
262-2016	Dianne M Rozak	Trustee Salary-March 2016	\$837.03
263-2016	Matthew J Salyers	Wages 2/27/16-3/11/16	\$475.66
264-2016	Charles B Scott	Trustee Salary-March 2016	\$904.32
265-2016	Shelley J Seamon	Fiscal Officer Salary -March 2016	\$1,338.74
266-2016	Gregory W Shadler	Wages 2/27/16-3/11/16	\$138.20
267-2016	Brian P. Sloan	Wages 2/27/16-3/11/16	\$1,266.38
268-2016	Brandon L Taylor	Wages 2/27/16-3/11/16	\$1,358.95
269-2016	Timothy N Taylor	Wages 2/27/16-3/11/16	\$145.18
270-2016	Mark M Turinsky	Wages 2/27/16-3/11/16	\$1,473.47
271-2016	Brett A Waldron	Wages 2/27/16-3/11/16	\$2,108.33
272-2016	Joshua P. Young	Wages 2/27/16-3/11/16	\$1,379.61
274-2016	Internal Revenue	Federal Withholdings	\$7,326.77
275-2016	Ohio Public Employees Deferred Comp.	Voluntary Contributions	\$565.00

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276-2016	Treasurer of State of Ohio	State Withholdings	\$2,074.63
40502	Ohio Child Support Payment Central	Child Support Withholdings	\$363.04
40503	Ohio Insurance Services Agency, Inc.	April Premiums- Employee Share	\$1,373.00
40504	Ohio Insurance Services Agency, Inc.	April Premiums- Employer Share	\$34,993.13
40505	Habitech Plumbing and Mechanical, Inc.	Part- Sink Twp. Hall	\$27.00
40506	Time Warner Cable Northeast	Telephone/Internet- Police & Fire Depts.	\$274.25
40507	Minuteman Press	Printing-Newsletter	\$202.09
40508	Staples Business Advantage	Office Supplies	\$311.55
40509	Workplace Resources LLC	E.A.P. Annual Fee Road, Police, & Fire Depts.	\$300.00
40510	AccuShred, LLC	Shredding Services	\$65.00
40511	Ohio Edison	Electricity -Various Depts.	\$471.28
40512	Rakich & Rakich, Inc.	Other Supplies & Materials-Police Dept.	\$356.93
40513	Elite K-9, Inc.	K-9 Bite Suit & Accessories	\$1,405.73
40514	Marie B. Fresch	Court Reporter Fee (BZA 3/16/16)	\$210.00
40515	Semro Henry & Spinazze Ltd.	Legal Fees -Zoning	\$1,861.45
40516	FRMC/Corporate Health Center	Physical/Drug Testing -Fire Dept.	\$1,035.45
40517	WHENTOWORK, INC.	Scheduling Services-Annual Fee	\$200.00
40518	Port Clinton Ford Mercury Inc.	Vehicle Maint. -Police Dept.	\$35.75
40519	Lafarge North America Inc.	Stone-Brush Site	\$398.96
		<b>Total Payments</b>	<b>\$97,292.93</b>

**Fund Status Report**

Prior to the Trustees signing the Fund Status Report dated March 23, 2016, Fiscal Officer Shelley Seamon acknowledged that the first half real property tax settlement was received and deposited, however it was not updated in the software, but will be prior to closing out the month of March.

Mr. Scott and Mrs. Seamon spoke about an upcoming meeting they have scheduled with William Tuttamore, President of the Marblehead Bank to discuss interest rates and other options they have to offer.

Mrs. Seamon acknowledged the Marblehead Bank has the pledged securities to cover the Township's checking account balance.

**Comments & Concerns**

There were none.

Mr. Scott moved and Ms. Rozak seconded the motion to move into executive session from regular session at 7:57 p.m. to discuss matters that must be kept confidential in accordance to federal and state laws. The vote was unanimous and motion carried.

Ms. Rozak moved and Mr. Hirt seconded the motion to reconvene to regular session from executive session at 8:26 p.m. The vote was unanimous and motion carried.

Discussion held in executive session resulted in no action taken.

There being no further business before the Board, Mr. Scott moved and Ms. Rozak seconded the motion to adjourn at 8:26 p.m. The vote was unanimous and motion carried.

*Shelley J Seamon*

Fiscal Officer

*Charles B. Seamon*  
*Shelley J. Seamon*  
*Robert Hirt*

Danbury Township Board of Trustees