

RECORD OF PROCEEDINGS

Minutes of

Danbury Township Board of Trustees Regular

Meeting

BEAR GRAPHICS 800-325-8094 FORM NO. 10148

Held

March, 9 2016⁰

The Regular Meeting of the Danbury Township Board of Trustees held at the Danbury Township Hall building on March 9, 2016, was called to order at 6:33 p.m. by President Charles B. Scott; the pledge of allegiance was recited, with Mr. Scott, Ms. Dianne M. Rozak, and Mr. David M. Hirt in attendance. Also present Fiscal Officer Shelley Seamon, Road Superintendent Brett Waldron, Police Chief Mike Meisler, Fire Chief Keith Kahler and Zoning & Planning Administrator Kathryn Dale.

There were no visitors in attendance.

Correspondence Received

Michael Miller Director of the Ohio Public Works Commission sent a letter that Danbury and Carroll Township's request for financial assistance in the form of a loan had been approved for the project entitled Quarry Rd., TR#218 & Camp Perry Western Rd. TR#15 Resurfacing in the amount of \$159,114.00.

Trustee Dianne Rozak read the email Fiscal Officer Shelley Seamon received from Tom Kihlken dated March 1, 2016 regarding his concerns with the zoning variance for 5831 East Harbor Road. (BZA-2016-010) Ms. Rozak stated that she also received this email and responded to Mr. Kihlken.

An invitation was received from the Ottawa Soil & Water Conservation District to attend the upcoming 2016 Ottawa County Agricultural Community Breakfast on Friday, March 18, 2016 at St. John's Lutheran Church in Oak Harbor, Ohio.

Newsletters were received from the Ohio Police & Fire Pension Fund and the Ottawa County Historical Society.

The Trustees received a letter from the Ohio Insurance Services Agency regarding the performance of the OPEC Healthcare Cooperative (pooled healthcare insurance). Facts noted were as follows: 2015 ended with a \$7,163,000.00 deficit due to extremely high claims during the month of December 2015 and payment of federal PCORI & re-insurance fees. January claims were much lighter and for the period ending January 31, 2016, the Cooperative finished with a \$5,717,000.00 deficit. Both calculations were based on a modified accrual basis. A more detailed accounting report regarding claims after the first quarter of 2016 is anticipated to be available at the end of April or first part of May.

Trustee Charles Scott read the letter received from Robert S. Boytim, President of the Board of Public Affairs for the Village of Marblehead dated March 3, 2016 repair expenses the Marblehead Water Department incurred in replacing the cracked valve. The letter stated the on July 30, 2015 while working to extinguish the fire at 505 W. Main Street, Marblehead the hydrant watch valve body that was being utilized was split due to water hammer from shutting down of the hoses too rapidly.

The Trustees and Fire Chief Keith Kahler discussed the content of the letter. Chief Kahler assured the Trustees that the Fire Department did not cause the cracked value with a water hammer on July 30, 2015 because he was the person working the pumper. Chief Kahler stated that he has responded to Mayor Jacqueline Bird regarding this matter.

Approval of the Minutes

Ms. Rozak moved and Mr. Hirt seconded the motion to approve the minutes of the special meeting held on January 29, 2016, the minutes of the regular meeting held on February 9, 2016, and the minutes of the special meeting held on February 18, 2016 as presented. The vote was unanimous and motion carried.

Roads, Buildings, & Grounds

Road Superintendent Brett Waldron provided an update regarding ownership of the area where an underground tank is located on Channel Grove Road the Ottawa County Engineers Office is designing an easement at the end of Channel Grove Road for a turnaround for plows, fire vehicles, and school buses.

Mr. Waldron reported that he and his staff handled several minor snow events, refinished the floors in the remodeled section of the Township Hall building, and several upgrades and painting occurred at the Police Department.

Road Salt

Mr. Waldron briefly spoke about the surplus of road salt and storage options since the Trustees had committed to purchasing 350 tons of road salt through the ODOT winter contract and must purchase 90% of the committed tonnage. Mr. Waldron reported that a portion of road salt that was \$112.00 per ton remains from the contract between the Ottawa County Engineers Office and Township that is being stored by the County.

Road Tour

Mr. Hirt and Mr. Waldron provided details that were discovered during the 2016 Road Tour that occurred on Tuesday, March 8, 2016 with the Ottawa County Engineer. Discussion was held between the Trustees and Mr. Waldron and as a result of discussion the Trustees signed a Township Request for Assistance from the Ottawa County Engineer's Office to obtain pricing for Marblewood, Meter, Jeannie,

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Deer Run, Blue Bird, Danielle, Donna, Anna, Rockport, and Parkview roads. It was also discussed that the request was to compile a plan and time line for the road improvement projects over the next several years as funds are available.

TruGreen Agreement

Mr. Waldron and the Trustees discussed lawn care for the parks and Sackett Cemetery. The seasonal costs for the Athletic Complex, Battlefield and Lake Points parks was services totaled \$5,500.00, which included grub control for the Athletic Complex.

Mr. Waldron reported that Kriste Simmons of TruGreen advised in an email that the services for Sackett Cemetery were already approved as an Evergreen agreement and do not need to be re-approved year after year and stated that the cost for Sackett Cemetery services totaled \$978.00.

A briefly discussion occurred about whether or not pesticide licensing included to service the lawns, which resulted it does not.

Discussion concluded and the following action taken: Ms. Rozak moved and Mr. Hirt seconded the motion to enter into an agreement with TruGreen for lawn care for the Athletic Complex, Battlefield Park, and Lake Pointe Park at a cost not to exceed \$5,500.00 and; to approve tree and shrub services at Sackett Cemetery at a cost not to exceed \$978.00. The vote was unanimous and motion carried.

Further review of the contract was held, which resulted in the following action: Mr. Scott moved and Ms. Rozak seconded the motion to amend the cost of the lawn care agreement with TruGreen for the Athletic Complex, Battlefield Park, and Lake Pointe Park to \$5,550.00 from \$5,500.00. The vote was unanimous and motion carried.

Police

Mr. Scott read the report submitted by Police Chief Mike Meisler that his department handled 323 incidents during the month of February and 81 incidents thus far in February 2016.

Chief Mike Meisler reported that and Detective Sergeant Mark Meisler would be attending meeting about a Community grant opportunity in Toledo, Ohio at Owens Community College on March 10, 2016.

Vehicle Purchase

The Trustees and Chief Meisler discussed a quote from Port Clinton Ford to purchase a 2016 Ford Explorer 4-Door, which would replace a 2011 Ford Crown Victoria with approximately 90,000 miles.

The Trustees and Chief Meisler also discussed the out-fitting cost for the new vehicle through DR Ebel that totaled \$7,033.46; however Chief Meisler stated that the out-fitting costs may fluctuate about \$200.00 or \$300.00 either way once he receives the vehicle identification number, therefore no action was taken.

Chief Meisler estimated detailing and decals for the new vehicle at \$625.00.

Whereas the Police Department is looking to purchase 2 new vehicles for the Police Department, Chief Meisler shared that the same vehicle at Statewide Ford was about \$1000.00 less, which was state purchase pricing, however Statewide Ford did not offer as much for the trade of the 2011 Ford Crown Victoria and Port Clinton Ford was offering \$7,400.00. Chief Meisler recommended trading in a 2011 Ford Crown Victoria to Port Clinton Ford therefore making the final cost of the 2016 Ford Explorer 4-Door \$19,435.00.

A brief discussion was held about the build date of the vehicle, which may affect when a second vehicle needs to be order to get the 2016 model as well as purchasing the second vehicle from another dealer.

Discussion concluded and the follow action was taken: Ms. Rozak moved and Mr. Hirt seconded the motion to purchase a 2016 Ford Explorer 4-Door with the purchase price being \$26,835.00 and trading in a 2011 Ford Crown Victoria LX Sedan 4-Door with approximately 90,000 miles with the trade allowance at \$7,400.00, therefore making the final cost for the 2016 Ford Explorer 4-Door \$19,435.00. The vote was unanimous and motion carried.

Taser Certification Training

Chief Meisler spoke with the Trustees about taser certification training that is scheduled for April 11th and 12th in Lakeside at the Fountain Inn. Chief Meisler recommended to the Trustees to provide beverages such as orange juice, water, and soft drinks at the trainings and noted the Lakeside is not charging the Police Department for use of their facilities.

Discussion amongst the Trustees was held and resulted as the Trustees agreed that the Police Department would provide beverages for the taser certification trainings.

RECORD OF PROCEEDINGS

Minutes of Danbury Township Board of Trustees Regular

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K-9 Bite Suit & Accessories

The Trustees and Chief Meisler reviewed the quote received from Elite K-9 to purchase a bite suit and accessories for K-9 training. The quote totaled \$1,424.91 that included the bite suit, helmet, hanger, hanger drying system, and a leather hand protector as well as shipping costs.

The Trustees discussed the matter and the following action resulted: Ms. Rozak moved and Mr. Scott seconded the motion to purchase a K-9 bite suit and accessories at a cost not to exceed \$1,424.91. The vote was unanimous and motion carried.

Fire

Mr. Scott read the report that was submitted by Fire Chief Kahler that his department responded to 10 EMS & 2 Fire calls thus far in March 2016. Year-to-date numbers reported were as follows: 77 EMS, 5 Fire, 1 Motor Vehicle Crash, 5 Alarm and 0 Carbon Monoxide investigations.

Bid Specifications for a New Pumper Truck

Chief Kahler spoke to the Trustees about the document he had prepared to circulate to obtain bids for the purchase of a new Pumper Truck that will replace the 1996 pumper truck.

Discussion amongst the Trustees and Chief Kahler was held regarding the bid document, the estimate cost of a new pumper truck that was close to \$500,000.00, trading the 1996 Pumper Truck, and most manufactures offer 0% financing for such transactions.

The bid document was not signed since the Trustees agreed to 1 minor change. Chief Kahler will make the change to the bid document for the next meeting.

Hose & SCBA Cylinders

Chief Kahler provided quotes to purchase hose and SCBA Cylinders from Fire Safety Services and stated that both purchases were in the 2016 budget for the Fire Department.

A brief discussion of both purchases was held and resulted in the following action: Mr. Scott moved and Mr. Hirt seconded the motion to purchase 20 sections of Mercedes Deluge 5" x 100' Rubber Jacket Hose w/Storz-Yellow at \$620.00 per section or \$12,400.00 and to purchase 20 MSA H-30 Stealth G1 Carbon Fiber Cylinder, which includes a Quick Connect Adaptor at \$788.00 per cylinder or \$15,760.00, therefore making the final cost of all items \$28,160.00. The vote was unanimous and motion carried.

Fireman's Turn-out Gear Washer

Chief Kahler provided a quote to purchase FIREMANS Turn-out Gear Washer for the Fire Department from Advantage Equipment and the cost of the washer totaled \$5,999.00. The cost of \$5,999.00 includes freight in charges, delivery & installation, complete start-up & training on the proper use and maintenance of the washer. As well as a 1 year labor warranty, the washer warranty 3 years all parts, 5 year warranty on specific parts, and a Lifetime warranty on programing.

Chief Kahler briefly spoke to the Trustees about a Turn-out Gear drying system, but stated the department could make the drying system much cheaper and explained how the staff would construct a drying system for the turn-out gear.

Discussion of the FIREMANS Turn-out Gear Washer was held and resulted as followings: Mr. Scott moved and Ms. Rozak seconded the motion to purchase 1 E-SERIES EH020 PA10241220 20 pound capacity washer with a SBH020-8-S-X-F floating Base Unit from Advantage Equipment at a cost of \$5,999.00. The vote was unanimous and motion carried.

Zoning

Zoning & Planning Administrator Kathryn Dale provided an overview of the business conducted by both Zoning Boards and the Zoning Office during the month of February 2016, which included that the Zoning Office responded to 640 calls, emails, and in-person inquires and went on 25 site visits. Mrs. Dale reported that 4 permits were issued and fees collected totaled \$419.32 thus far in March of 2016.

The **Board of Zoning Appeals** is scheduled to hold public hearings on March 16, 2016, starting at 5:00 p.m. at the Danbury Township Hall building on the following cases:

- **Continuation from 02.17.16:**
BZA-2016-010 5831 E. Harbor. Request for a Conditional Use to allow for a 26 unit Condominium Development in accordance with Section 3.1.10.C.iii and Section 4.3. Larry & Linda Beerman, Owner in Contract w/ Rospert Enterprises, Inc. William & Bree Brown, Agents.
- **Continuation from 02.17.16:**
BZA-2016-011 5401 Maritime Shoreway. Request for a Conditional Use to allow for a 32 unit Condominium Development in accordance with Section 3.1.10.C.iii and Section 4.3. West Harbor Marina, LLC (William Brown), Owner, Bree Brown, Agent.

RECORD OF PROCEEDINGS

Minutes of

Danbury Township Board of Trustees Regular

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- **BZA-2016-006 Lot 21, Plat II of Harbor Bay Estates (Roche Pointe Condominiums).** Request for a Major Modification to a previously approved Conditional Use (BZA-2007-217) to replace 4 structures/8 condo units with 2 detached garage buildings, each containing 6 garage bays/units for the owners of Roche Pointe Condo units. Also requesting an Area Variance from Section 5.1.1.C.i to allow 24'6" tall garage structures (20' required). Dean Talip, Agent/Appellant, American Title Agency, Inc./ Owner.
- **BZA-2016-023 216 Plum.** Request for Area Variance to Section 3.1.5.D to allow for a 2-story addition to be setback 1'8" from the south property line (3' required). Terry & Patricia Tomlinson, Owners/ Dennis Feltner, Agent.
- **BZA-2016-024 161 Laser.** Request for Area Variance to Section 3.5.7 to allow an awning addition to be setback 7'6" from the front property line (20' required). Daniel Noll, Owner/ D.J. Swearingen, Agent.
- **BZA-2016-025 1530 S. Danbury N./ SR 269.** Request for a Conditional Use to allow for a Temporary Use/Structure in accordance with Section 3.1.10.C.ix. and Section 6.2 for a petting zoo at Monsoon Lagoon. First Bellevue Properties, Inc., Owner in Contract w/ William Colburn & Allan Jacoby, Michael Prosser, Agent.

The **Zoning Commission** met on March 2, 2016 and initiated text amendments to the zoning resolution.

Mrs. Dale reported that the Commission proposed multiple changes in nearly every chapter of the zoning resolution. Mrs. Dale shared that the text amendments were forwarded to the Ottawa Regional Planning Commission (ORPC) on March 7, 2016 and indicated that the ORPC will conduct their public hearing on March 15, 2016.

Mrs. Dale also shared that the Zoning Commission will conduct their public hearing for the text amendments on April 6, 2016 starting at 6:30 p.m. and indicated to the Trustees that staff recommended the Trustees schedule their public hearing for the text amendments for April 27, 2016 starting at 6:15 p.m.

Legal Counsel

Ms. Rozak spoke briefly to Mr. Scott and Mr. Hirt about scheduling a time & date to D.J. Swearingen to discuss legal services. Ms. Rozak shared that Mr. Swearingen's firm is located in Huron, Ohio and indicated that Mr. Swearingen is representing Dan Noll in a Board of Zoning Appeals area variance case for 161 Laser Lane, however stated she did not foresee this being a conflict now or in the future.

The Trustees discussed the matter and agreed to meet with D.J. Swearingen of Wickens Law at the next meeting for the purpose of discussing the firm's services as potential legal counsel for the Township.

Violations/Complaints

1. **1070 Englebeck** (Inhabited camper, storage of boats & vehicles)
There has been no progress made on the fence. Permit is set to expire February 27, 2016. Case status is monitoring.
2. **1825 Bayview** (New Mobile Home not installed to zoning standards-Filut)
Nothing new was reported. Case status is monitoring.
3. **1805 Arlington** (Junk & Debris-Holmes)
Nothing new was reported. Case status is open.
4. **180 Elizabeth** (Timber stock-pile)
Nothing new was reported. Case status is monitoring.
5. **0 Gravel Bar** (Hudak property)
Nothing new was reported. Case status is monitoring.

Comment & Concerns Prior to Dismissing the Department Heads

There were none and the Department Heads were dismissed at 7:22 p.m.

Ottawa County Health District Board

Mr. Hirt reported that the Ottawa County Health District Board will meet on Thursday, March 10, 2016 and provided details of the business they would be discussing. Mr. Hirt and Mr. Scott will both be attending this meeting.

Safe Routes to Schools –Cost Update

Mr. Scott reported that Danbury Local Schools has received the new cost estimate for biking paths that was needed to resubmit the Safe Routes to Schools grant application.

Mr. Scott shared that the new cost estimate was \$410,000.00 vs \$326,000.00 and indicated that he felt it was not fiscally responsible to obtain a loan to proceed should the grant be awarded since the General Fund cannot financially support the project at this time.

RECORD OF PROCEEDINGS

Minutes of

Danbury Township Board of Trustees Regular

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The Trustees discussed the matter and agreed that the Township cannot support the Safe Routes to School project at this time because the General Fund cannot financially support the reimbursing grant should it be awarded. Mr. Scott will communicate this to the Danbury Local School Officials.

Citizen of the Year Award

Ms. Rozak proposed to the Board the idea of a "Citizen of the Year Award". The Trustees discussed the idea and criteria for the award. Discussion resulted as the Board agreed to proceed with Ms. Rozak proposal. Ms. Rozak will handle the details and getting the word out.

Record Preservation Software/Services

The Trustees discussed the information received from Larry Levy Senior Account Executive for Strategic Solutions for document management, imaging, and scanning services. Discussion of the matter resulted in no action taken. Ms. Rozak will respond to Mr. Levy.

Cemetery Deeds Signed

The Trustees signed 2 Cemetery Deeds for Gregory S. & Barbara J. (Luebcke) Moore details for each deed were as follows: Lot 92; Graves 3-4-7-8; 2nd addition at Sackett Cemetery and Lot 97; Graves 1-2-5-6; 2nd addition at Sackett Cemetery.

Fuel Credit Card Approval

Mrs. Seamon reported that at the January 27, 2016 meeting she had advised that the Shell station along State Route 163 was now a BP Station and she had asked the Board to allow her to obtain a BP fuel credit card and close the Shell account, which they had acted on, however this business was inadvertently omitted from the January 27, 2016 minutes,

Therefore at the request of Fiscal Officer Shelley Seamon, Mr. Scott moved and Ms. Rozak seconded the motion to authorize Fiscal Officer Shelley Seamon to obtain a new fuel credit card account with BP Business Solutions and close the Shell account. The vote was unanimous and motion carried.

Approve Payroll & Payment of Bills

After examining payroll and bills totaling \$53,715.60; Mr. Scott moved and Ms. Rozak seconded the motion that they are accepted and warrants or electronic transfers for the various amounts be processed. The vote was unanimous and motion carried.

187-2016	Columbia Gas	Natural Gas Services-FS1	\$107.64
188-2016	Columbia Gas	Natural Gas Services-FS2	\$170.41
189-2016	Columbia Gas	Natural Gas Services-Police Dept.	\$69.39
190-2016	Frontier	Telephone Services-Keepers House	\$32.08
191-2016	Frontier	Telephone Service-Police Dept.	\$43.24
192-2016	Time Warner Cable Northeast	Telephone/Internet Service-Hall/Roads/Zoning	\$374.51
193-2016	Ohio Edison	Street Lights	\$604.89
194-2016	Ohio Edison	Electricity-FS1	\$205.49
195-2016	Ohio Edison	Electricity-FS2	\$187.58
196-2016	Ohio Edison	Electricity-Pump 5972	\$44.85
197-2016	Ohio Edison	Electricity-Twp. Hall/Garages	\$384.07
198-2016	Ohio Edison	Electricity-Police Dept.	\$365.99
199-2016	John Deere Financial DBA Rural King	Police Dept. & K-9 Supplies	\$191.40
200-2016	John L Belcher	Wages 2/13/16-2/16/16	\$1,398.34
201-2016	Daniel J Bergman	Wages 2/13/16-2/16/16	\$1,287.90
202-2016	Bradley L Biers	Wages 2/13/16-2/16/16	\$435.00
203-2016	Paul Blaho	Wages 2/13/16-2/16/16	\$118.25
204-2016	Terry L Conaway	Wages 2/13/16-2/16/16	\$125.15
205-2016	J. Charles Cunningham	Wages 2/13/16-2/16/16	\$1,236.89
206-2016	Kathryn A. Dale	Wages 2/13/16-2/16/16	\$1,590.10
207-2016	John D. Grieve	Wages 2/13/16-2/16/16	\$401.20
208-2016	Jared E Griffith	Wages 2/13/16-2/16/16	\$1,193.66
209-2016	Cheryl K Harmsen	Wages 2/13/16-2/16/16	\$815.83
210-2016	Dean G Heberlein	Wages 2/13/16-2/16/16	\$535.26
211-2016	James S Holzhauser	Wages 2/13/16-2/16/16	\$560.13
212-2016	Stephanie A Hunsicker	Wages 2/13/16-2/16/16	\$357.31
213-2016	Matilda A Johnson	Wages 2/13/16-2/16/16	\$523.13
214-2016	Keith M Kahler	Wages 2/13/16-2/16/16	\$1,318.66
215-2016	Lindsey N Knox	Wages 2/13/16-2/16/16	\$372.01

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March, 9 2016

216-2016	Bradford K LaMarca	Wages 2/13/16-2/16/16	\$1,334.56
217-2016	Austin Lucas	Wages 2/13/16-2/16/16	\$357.31
218-2016	Brian C McCune	Wages 2/13/16-2/16/16	\$835.83
219-2016	Mark A Meisler	Wages 2/13/16-2/16/16	\$1,450.77
220-2016	Michael S Meisler	Wages 2/13/16-2/16/16	\$1,741.99
221-2016	Zachary D Miramontes	Wages 2/13/16-2/16/16	\$521.00
222-2016	Randy R Rakosky	Wages 2/13/16-2/16/16	\$512.90
223-2016	Trevor J Ross	Wages 2/13/16-2/16/16	\$503.08
224-2016	Matthew J Salyers	Wages 2/13/16-2/16/16	\$165.34
225-2016	Gregory W Shadler	Wages 2/13/16-2/16/16	\$138.20
226-2016	Brian P. Sloan	Wages 2/13/16-2/16/16	\$1,390.06
227-2016	Brandon L Taylor	Wages 2/13/16-2/16/16	\$1,540.73
228-2016	Timothy N Taylor	Wages 2/13/16-2/16/16	\$145.18
229-2016	Mark M Turinsky	Wages 2/13/16-2/16/16	\$1,074.76
230-2016	Brett A Waldron	Wages 2/13/16-2/16/16	\$1,451.60
231-2016	Joshua P. Young	Wages 2/13/16-2/16/16	\$1,553.03
233-2016	Internal Revenue	Federal Withholdings	\$6,410.94
234-2016	Ohio Public Employees Deferred Comp.	Voluntary Contributions	\$565.00
235-2016	Time Warner Cable Northeast	Telephone/Internet Services-FS1	\$137.76
40461	Ohio Child Support Payment Central	Child Support Withholdings	\$363.04
40462	Ottawa County Municipal Court	Wage Garnishment	\$55.72
40463	Ohio Edison	Electricity-Sirens	\$213.90
40464	Ottawa County Sanitary Engineering	Water/Sewer Services	\$241.54
40465	Marie B. Fresch	Court Reporter-BZA Hearings 2/17/16	\$420.00
40466	MT Business Technologies, Inc.	Copier Maint./Color Copies- Admin./Police/Zoning	\$151.86
40467	Pelz Lettering	Embroidery Services-KMK	\$12.00
40468	Thaddeus H Wierzba DBA Danbury Hardware	Washers/Hose-Roads	\$21.62
40469	Staples Business Advantage	Operating/Office Supplies Admin./Police	\$152.61
40470	DJL Material and Supply, Inc.	Oil/Nozzle/Filters-Roads	\$142.00
40471	Gordon Lumber Company	Staples-Roads	\$4.49
40472	Lake Erie Wholesale Medical Supply Inc.	Test Strips/Probe Covers-EMS	\$236.35
40473	Kathryn A. Dale	Stamp Reimbursement (BZA Mailings)	\$49.00
40474	Flynn, Py & Kruse Co., L.P.A	Legal (Steinbrick/Yheulon)	\$171.00
40475	Culligan of Northern Ohio	Bottled Water-Garage	\$19.70
40476	Verizon Wireless	EMS Cellular Services	\$187.89
40477	Vance Outdoors Inc.	Fox OC & Taser Batteries/Cartridges	\$864.98
40478	Sandusky Electric, Inc.	Light Bulbs-Police Dept.	\$144.20
40479	Bradley S. Meek	Embroidery Services-MAM	\$30.00
40480	Chief Law Enforcement Supply	Spit Hoods-Police Dept.	\$70.39
40481	H.B. Magruder Hospital	Medication-Ems	\$82.37
40482	Severe Service Inc.	Tire Repair-Roads	\$35.00
40483	Erie Shore Propane, Inc.	Propane (Hall/Garages)	\$475.46
40484	VFW Post 7572	Memorial Flag Donation	\$100.00
40485	Cyclone Services Inc.	Trash Services	\$100.00
40486	Bound Tree Medical LLC	Various Medical Supplies-EMS	\$385.23
40487	Streaker Tractor Sales, Inc.	Ball Joints-Roads	\$364.00
40488	Ohio Portable Power Solutions	Batteries (Police & Fire Depts.)	\$261.75
40489	MNCO	BZA Legal Notices	\$124.40
40490	Liberty Auto Parts	Light Connector/Vehicle Light Bulb Roads & Police Dept.	\$100.96
40491	Ohio Insurance Services Agency, Inc.	2015 ACA Reporting Fee	\$350.00
40492	Lowe's	Ladder/Various Supplies- Roads & Police Dept.	\$1,052.62
40493	Transcore	Annual Fee Sirens	\$3,900.00
40494	Lakeland Auto & Marine Inc.	Road & Fire Dept. Supplies/Repairs	\$2,694.54

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40495	Mark Owen Ent. .DBA The San Bay Co.	Cleaning Supplies -Twp. Hall	\$60.76
40496	Ohio School Resource Officers Assoc.	Police Training	\$565.00
40498	O.E. Meyer CO.	EMS Supplies	\$274.05
40499	Postmaster	Newsletter -Postage Stamps	\$58.80
40500	Postmaster	Newsletter -Postage	\$536.92
40501	Luckey Farmers, Inc.	Fuel-February	\$1,761.05
Total Payments:			\$53,715.60

Approval of the February Financial Reports & Bank Reconciliation

Whereas the Trustees received copies of the February 2016 financial reports and bank reconciliation via email prior to this meeting and no questions were proposed to Fiscal Officer Shelley, therefore Mr. Hirt moved and Ms. Rozak seconded the motion to approve the February 2016 financial reports and bank reconciliation as submitted by Fiscal Officer Shelley Seamon. The vote was unanimous and motion carried.

Approval of Supplemental Appropriations

Mr. Scott moved and Mr. Hirt seconded the motion to approve supplemental appropriations for the annual fee of \$300.00 for the Employee Assistance Program through Dr. John Lewton of Workplace Resources that will be split equally between, the Road, Police, and Fire Department funds. The vote was unanimous and motion carried. Details are listed below.

Amount	To Account #	From Account #	Fund
\$ 100.00	2031-330-229-0000 (Other Ins. Benefits)	2031-330-599-0000 (Other-Other Expenses)	Road & Bridge
\$ 100.00	2081-210-229-0000 (Other Ins. Benefits)	2081-210-599-0000 (Other-Other Expenses)	Police District
\$ 100.00	2281-230-229-0000 (Other Ins. Benefits)	2281-230-599-0000 (Other-Other Expenses)	Fire/EMS Levy

February 2016 Revenue/Expenditure Report

Fund	Revenues	Expenditures
General	\$60,705.93	\$26,663.76
Motor Vehicle License Tax	\$3,944.89	\$0.00
Gasoline Tax	\$7,192.14	\$0.00
Road and Bridge	\$0.00	\$29,105.19
Cemetery	\$2,165.20	\$216.18
Police District	\$50.00	\$64,870.24
Fire District	\$0.00	\$0.00
Zoning	\$1,841.29	\$383.61
Fire Levy	\$0.00	\$817.43
Drug Law Enforcement	\$0.00	\$37.00
Enforcement & Education	\$0.00	\$37.00
Fire & EMS Levy	\$11,355.79	\$48,563.53
CPT-2015	\$0.00	\$0.00
	\$87,255.24	\$170,693.94

RECORD OF PROCEEDINGS

Minutes of

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March, 9 2016

Fund Status Report

The Trustees signed the Fund Status Report dated March 9, 2016.

Comments & Concerns

There were none.

There being no further business before the Board, Mr. Scott moved and Mr. Hirt seconded the motion to adjourn at 7:33 p.m. The vote was unanimous and motion carried.

Shelby J. Scamm

Fiscal Officer

Charles B. Scott

Don W. Hirt

Don W. Hirt

Danbury Township Board of Trustees