

RECORD OF PROCEEDINGS

Minutes of

Danbury Township Board of Trustees Regular

Meeting

BEAR GRAPHICS 800-326-8094 FORM NO. 10148

Held

April 13, 2016

The Regular Meeting of the Danbury Township Board of Trustees held at the Danbury Township Hall building on April 13 2016, was called to order at 6:30 p.m. by President Charles B. Scott; the pledge of allegiance was recited, with Mr. Scott, Ms. Dianne M. Rozak, and Mr. David M. Hirt in attendance. Also present Fiscal Officer Shelley Seamon, Road Superintendent Brett Waldron, Police Chief Mike Meisler, Fire Chief Keith Kahler and Zoning & Planning Administrator Kathryn Dale.

Tony Novak was the only visitor who attended.

Correspondence Received

Sheila Powel Executive Director of Joyful Connections sent an informational letter requesting support of their program and a copy of their annual report for 2015.

Time Warner Cable sent notification the cable rate for the Township Hall account for 5972 E. Port Clinton Eastern Road, Marblehead, Ohio will increase effective with the May 2016 statement from \$34.99 to \$38.74 (+ any applicable taxes & fees).

The Trustees received a thank-you card from D.J. Swearingen of WHP Wickens-Herzer-Panza-Cook- Batista law firm aka Wickens Law.

The Ottawa County Historical Society sent an invitation to their "Annual Spring Meeting" to be held on Sunday, April 17th at the Ottawa National Wildlife Refuge in Oak Harbor, Ohio.

The Ohio Township Association sent a recent copy of their newsletter entitled Grassroots Clippings.

The Trustees received an information letter from the Ohio BWC regarding initiatives since 2011 means \$4.3 billion more for Ohio employers.

Approval of Meeting Minutes for March 23, 2016

Mr. Scott moved to and Ms. Rozak seconded the motion to approve the regular meeting minutes of March 23rd, 2016 as written. The vote was unanimous and motion carried.

Approval to Amend the Minutes of the Regular Meeting held on March 9, 2016

Fiscal Officer Shelley Seamon reported that there were 2 inconsistencies and 1 omission in the regular meeting minutes of March 9, 2016 and explained them to the Board, therefore at the recommendation of Fiscal Officer Shelley Seamon, Ms. Rozak moved and Mr. Scott seconded the motion

1. To amend the regular meeting minutes of 3/9/16 to include the approval of the content of the newsletter that was discussed amongst the Trustees & Department Heads on 3/9/16.
2. To approve the regular meeting minutes of 2/24/16 as corrected with the payment of payroll & bills totaling \$122,785.32 not \$157,290.76, which included the 2/10/16 payroll approved on 2/9/16 from Ms. Rozak moved and Mr. Hirt seconded the motion to approve the minutes of the special meeting held on 1/29/16, the minutes of the regular meeting held on 2/9/16 and the minutes of the special meeting 2/18/16 as presented.
3. To correct the payroll period for wages paid to 2/13/16-2/26/16 from 2/13/16-2/16/16.
The vote was unanimous and motion carried.

Roads, Buildings, & Grounds

Road Superintendent reported that the annual clean-up at Sackett Cemetery has occurred. The spring clean-up for residents is next week (April 18th – 22nd).

The parks and athletic complex are opening and staff is preparing for spring. The first softball game for the Danbury Lakers was held last week. The brush collection site is now open and mulch will be loaded for residents on site from 8:00 a.m. until noon on Saturday mornings

The department handled one minor snow event and furnace quotes are on hold until August 2016.

Police

Mr. Scott read the report submitted by Police Chief Mike Meisler that listed the department handled 298 incidents in March 2016 and 138 incidents thus far in April 2016.

Police Chief Mike Meisler reported that on April 21, 2016 Patrolmen Josh Young and Brian Sloan will honored at the 49th Annual Hero Awards Banquet, by the Safety Council of Northwest Ohio for their actions during an attempted suicide on the Edison Bridge.

The Taser training held at the Fountain Inn in Lakeside, Ohio was very successful and officers from Ottawa and Erie counties attended. Patrolman Josh Young conducted the training. Chief Meisler expressed his appreciation to Lakeside for the use of the Fountain Inn at no cost.

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Chief Meisler and Dan Parent Superintendent of Danbury Local Schools applied for the COPS Drug Use Prevention Grant through the Ohio Attorney General's Office and requested a little less than \$14,000.00. If awarded the funds would be used for a School Resource Officer and the D.A.R.E. program. Chief Meisler estimated that he should know within the next month or two whether or not the department is award the grant.

Allison Holzaepfel, School Nurse at Danbury Local Schools, applied for and was awarded 76 bike helmets through the Ohio AAP Put a Lid on It! Bike Helmet Safety Awareness Program. Chief Meisler and Brett Waldron will travel to Columbus to pick up the bike helmets on April 19, 2016. The bike helmets will be given to students who participate in the Safety Town Program. Safety Town is a joint venture between the Township and Danbury Local Schools to provide kindergarten students traffic and biking safety.

Fire

Mr. Scott read the reported that was submitted by Fire Chief Keith Kahler that listed the department responded to 22 EMS calls, 2 Fire calls, 1 Motor Vehicle Crash, 1 Alarm call, and 1 Carbon monoxide investigation thus far in April 2016. Year-to-date calls reported were as follows: 122 EMS calls, 9 Fire calls 5 Motor Vehicle Crashes, 8 Alarm calls, and 1 Carbon Monoxide investigation.

Travel & Meeting Expenses Approved

Fire Chief Keith Kahler reported that he, Tammy Kahler, Trevor Ross, and Brian McCune would be attending the Fire Department Instructors Conference (FDIC) in Indianapolis, which requires an overnight stay and 2 rooms are needed. Chief Kahler explained that the Association has reserved the rooms on their credit card and each room per night was \$119.48. Chief Kahler asked the Board to approve travel and meeting expenses for the FDIC, which would include meal and mileage reimbursement also.

The Trustees discussed the matter therefore, Mr. Scott moved and Ms. Rozak seconded the motion to approve hotel charges be reimbursed to the Danbury Township Volunteer Fire Department Association, and attendees will be reimbursed for meals and mileage. The vote was unanimous and motion carried.

Resignation Accepted

Chief Kahler announced that Gordon D. Waugh texted him that he was resigning from the Fire Department and had turned in his equipment, therefore with regret, Mr. Scott moved and Ms. Rozak seconded the motion to accept the resignation of Gordon D. Waugh from the Fire Department effective April 13, 2016. The vote was unanimous and motion carried.

Dispenser for Turn-out Gear Washer

Chief Kahler advised that the sales representative of Advantage Equipment recommended the department purchase a dispenser for the washer of the turn-out gear to elevate using too much detergent when washing turn-out gear and explained the advantage of the sanitizing function. The cost of the dispenser, detergent, and sanitizer totaled \$1,335.00.

Fiscal Officer Shelley Seamon asked the Board if this purchase should be capitalized and advised if it was capitalized she felt a motion was necessary since previously only the washer had been approved by the Board.

The Trustees and Chief Kahler discussed the matter. The Board decided the total cost of the dispenser, detergent, and sanitizer was to be paid from the minor equipment line item account for the Fire & EMS Levy Fund.

Ohio Dept. of Public Safety Division of EMS Grant

Chief Kahler informed the Board that he applied for and was awarded \$3,500.00 from the Ohio Dept. of Public Safety Division of EMS again this year. Chief Kahler stated that the fund may be used for EMS training and equipment, however he was not sure how the funds would be used at this time.

Zoning

Zoning & Planning Administrator Kathryn Dale provided an overview of the business conducted by both Zoning Boards and the Zoning Office during the month of March 2016, which included that the Zoning Office responded to 613 calls, emails, and in-person inquires and went on 84 site visits. In March 2016, 16 permits were issued and fees collected for the month totaled \$1593.81.

Thus far in April 2016 6 permits have been issued and fee collected totaled \$695.50.

The **Board of Zoning Appeals** will hold public hearings on April 20 2016, starting at 6:30 p.m. at the Danbury Township Hall building on the following cases:

- **Continuation from 02.17.16 & 03.16.16**
BZA-2016-011 5401 Maritime Shoreway. Request for a Conditional Use to allow for a 32 unit Condominium Development in accordance with Section 3.1.10.C.iii and Section 4.3. West Harbor Marina, LLC (William Brown), Owner, Bree Brown, Agent. **(Fire Chief Kahler will attend at the request of the BZA).**

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- **BZA-2016-034 8098 Rollie.** Request for Area Variance from Section 3.5.7 to allow a storage shed addition onto the existing house to encroach into the west, 5' required side-yard setback (10" proposed). Peter & Linda Neura, Appellant/Owner.
- **BZA-2016-035 9198 E. Bayshore Rd.** Request for a Conditional Use to convert an existing commercial building to allow for both a Bed & Breakfast and Tw-Family in accordance with Section 3.1.10.C.iii. and Section 3.1.10.Cvii. Area Variances for the Two-Family use are requested from Section 3.3 & 3.5.9 to have more than one (1) residential structure on the lot with less living space than required for a dwelling. Area Variances from Section 4.5.4, 4.5.5. and 4.5.6 for the B&B are requested since the room is separate from the main residence. Michael Wright Owner/Applicant.

The Board of Zoning Appeals training conducted by Attorney Jeffrey Stopar on April 12, 2016 was well attended and attendees from other entities asked Mrs. Dale to thank the Trustees for the inviting them to attend.

The **Zoning Commission** held a public hearing on April 6, 2016 on multiple text amendments to the zoning resolution (Case#ZC-2016-029) and recommended approval with very minor changes.

Public Hearing Notice

The Danbury Township Board of Trustees will hold a public hearing beginning at 6:15 p.m. on Wednesday, April 27, 2016 at the Danbury Township Hall, for multiple text amendments to the zoning resolution Case #2016-029. Amendments include:

- Article 2, Definitions, Section 2.2, #1 Accessory Structures, #15 Automotive Sales & Service, #40 Commercial Amusement Enterprise, New #80_Helipad/Heliport, #82 Home Occupation, #83 Hospital, New #92 Limited Home Based Business, #106 Marina, #117 Nursery School, #133 Recreational Facility, eliminating old #134 & #135, #158 Temporary Building/Structure/Use.
- Article 3 Zoning Districts – Expand "Permitted & Conditional Uses" for each district.
- Article 4 Use Standards – Clarify how the Article is used. Create new sections for uses that lacked specific standards or requirements.
- Article 5 Site Standards – Section 5.8 Swimming Pool – Modify setback requirements.
- Article 6 Section 6.2 & Section 6.1.2.G – Eliminate erroneous reference.

Violations/Complaints

1. **1070 Englebeck** (Inhabited camper, storage of boats & vehicles)
Permission was granted from a neighboring property owner to re-document where things stand, since the gate is locked that is preventing Mrs. Dale to travel down the property owners driveway.
2. **1825 Bayview** (New Mobile Home not installed to zoning standards-Filut)
Nothing new was reported. Case status is monitoring.
3. **1805 Arlington** (Junk & Debris-Holmes)
Nothing new was reported. Case status is open.
4. **180 Elizabeth** (Timber stock-pile)
Nothing new was reported. Case status is monitoring.
5. **0 Gravel Bar** (Hudak property)
Nothing new was reported. Case status is monitoring.

Mrs. Dale reported she met with 2 representatives of Lakeside since they would like to propose text amendments that would better regulate the scale of structures being built within the Lakeside zoning district.

Legal Counsel for all Township Matters

The Trustees briefly discussed the proposal from Attorney Donald T. Plank that included hourly rates, travel time, and experience. Whereas the Plank Law Firm does not have direct experience with levies, Mr. Scott moved and Mr. Hirt seconded the motion to obtain legal services for all Township matter with the law firm of Wickens-Herzer-Panza-Cook-Batista, Attorney D.J. Swearingen. The vote was unanimous and motion carried. (Note: Ms. Rozak will obtain a formal agreement from Attorney D.J. Swearingen that will be reviewed at the next meeting).

Kihlken Estate Funds Received

A brief discussion was held amongst the Trustees, Fiscal Officer, Police Chief, and Fire Chief regarding the use of the funds received from Gerald Kihlken's Estate, to date the Police and Fire Departments each received \$40,000.00.

Discussion of the matter resulted that the Police Department will be using the funds for furniture and equipment. The Fire Department may use the funds for land, a helipad, or put the funds toward the purchase of the new pumper truck.

Therefore, Mrs. Seamon advised that she would prepare an amended certificate for the next meeting since the Police Chief will be moving forward to purchase furniture or equipment for the Police Department. Mrs. Seamon stated that this is required because the funds were not included in the 2016 budget.

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Cintas Agreement

Fiscal Officer Shelley Seamon reported that she is awaiting the final approval from the Ottawa County Prosecutor for the Cintas agreement, which is for the rug services for the Police Department, therefore Mr. Scott moved and Ms. Rozak seconded the motion to approve entering into a 3 year agreement with Cintas for rug services for the Police Department at a monthly cost of \$35.67 and authorize Trustee Charles B. Scott to sign the agreement on behalf of the Board, pending final approval from the Ottawa County Prosecutor, Mark Mulligan. The vote was unanimous and motion carried.

Advanced Auto Parts Account

Fiscal Officer Shelley Seamon acknowledged that the Road and Fire Department Heads would like to have an account opened at Advanced Auto Parts in Port Clinton, Ohio and she has been provided the application that was forwarded to the Ottawa County Prosecutor for review and approval. Discussion was held, therefore Ms. Rozak moved and Mr. Hirt seconded the motion to approve opening an account with Advanced Auto Parts in Port Clinton, Ohio and authorize Trustee Charles B. Scott to sign the agreement on behalf of the Board pending approval from the Ottawa County Prosecutor, Mark Mulligan. The vote was unanimous and motion carried.

Comment & Concerns Prior to Dismissing the Department Heads

Tony Novak spoke briefly discussed storm ditch maintenance with Road Superintendent Brett Waldron. There being no more comments or concerns, the Department Heads were dismissed at 7:11 p.m.

Marblehead Bank Savings Account

Mr. Scott provided an overview of the meeting he and Fiscal Officer Shelley Seamon had with William Tuttamore and Deb Stephens of the Marblehead had bank regarding obtaining a savings account that would have a more favorable interest rate than what the Township is earning on the checking account with Marblehead Bank at this time.

Mr. Scott read the proposal letter received from William Tuttamore. (A copy is attached).

Discussion was held regarding keeping fund local and the securities that are pledged by Marblehead Bank, the number of signatures needed for a savings account, and online transfers from savings to checking or checking to savings. Discussion concluded and the following action was taken: Mr. Scott moved and Ms. Rozak seconded the motion to move forward to set up a savings account at the Marblehead Bank, pending approval from the Ottawa County Prosecutor that the Fiscal Office is authorized to transfer funds from the savings to the checking accounts or the from the checking to the savings accounts as funds are needed to for payroll and the payment of bills for the Township. The vote was unanimous and motion carried.

Third Party Administrator for BWC Approved

Ms. Rozak moved and Mr. Hirt seconded the motion to approve the renewal of the CareWorksComp agreement at an annual cost of \$1,655.00 as the third party administrator for Bureau of Worker's Compensation and authorize Trustee Charles B. Scott sign the agreement on behalf of the Board. The vote was unanimous and motion carried.

Cemetery Deed Signed

The Trustees signed a Cemetery Deed for Sarah Burmeister, lot 128, grave 8; 2nd at addition at Sackett Cemetery.

New Liquor Permit

The Trustees received notice from the Ohio Division of Liquor Control about the issuance of the new D1 D2 liquor permit for Bayshore Country Market and Pizzeria Inc. DBA Bayshore Country Market and Otay Pizzeria, 9268 E Bayshore Rd., Danbury Twp., Marblehead, Ohio, regarding whether the Trustees wanted to request a hearing on the advisability of issuing permit A NEW 0528368 for the above mentioned vendor.

The Trustees briefly discussed the matter and agreed a hearing at the county seat was not necessary.

Approve Payroll & Payment of Bills

After examining payroll and bills totaling \$99,852.27 Mr. Scott moved and Mr. Hirt seconded the motion that they are accepted and warrants or electronic transfers for the various amounts be processed. The vote was unanimous and motion carried.

277-2016	Ohio Police & Fire Pension Fund	OP & F Contributions	\$2,063.12
278-2016	Public Employees Retirement System	OPERS-L Contributions	\$10,738.45
279-2016	Public Employees Retirement System	OPERS-G Contributions	\$6,190.92
280-2016	Marblehead Bank	Bank Fees	\$60.39
281-2016	Timothy J. Almendinger	Quarterly Stipend	\$243.48
282-2016	John L Belcher	Wages 3/12/16-3/26/16	\$1,142.37
283-2016	Daniel J Bergman	Wages 3/12/16-3/26/16	\$1,281.81
284-2016	Bradley L Biers	Wages 3/12/16-3/26/16	\$529.58

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285-2016	Paul Blaho	Quarterly Stipend	\$29.40
286-2016	Terry L Conaway	Wages 3/12/16-3/26/16	\$241.09
287-2016	J. Charles Cunningham	Wages 3/12/16-3/26/16	\$1,128.64
288-2016	Kathryn A. Dale	Wages 3/12/16-3/26/16	\$1,590.10
289-2016	John C. Englebeck	Quarterly Stipend	\$39.19
290-2016	John D. Grieve	Wages 3/12/16-3/26/16	\$470.86
291-2016	Jared E Griffith	Wages 3/12/16-3/26/16	\$1,194.57
292-2016	Cheryl K Harmsen	Wages 3/12/16-3/26/16	\$763.92
293-2016	Donald R Hawk	Quarterly Stipend	\$39.19
294-2016	Dean G Heberlein	Wages 3/12/16-3/26/16	\$551.08
295-2016	James S Holzhauer	Wages 3/12/16-3/26/16	\$501.17
296-2016	Stephanie A Hunsicker	Wages 3/12/16-3/26/16	\$546.32
297-2016	Nichole L. Ihnat	Quarterly Stipend	\$77.92
298-2016	Matilda A Johnson	Wages 3/12/16-3/26/16	\$598.15
299-2016	Keith M Kahler	Wages 3/12/16-3/26/16	\$1,434.64
300-2016	Tammy J Kahler	Wages 3/12/16-3/26/16	\$562.62
301-2016	Lindsey N Knox	Wages 3/12/16-3/26/16	\$375.56
302-2016	Bradford K LaMarca	Wages 3/12/16-3/26/16	\$1,254.16
303-2016	Austin Lucas	Wages 3/12/16-3/26/16	\$557.70
304-2016	Brian C McCune	Wages 3/12/16-3/26/16	\$973.57
305-2016	Mark A Meisler	Wages 3/12/16-3/26/16	\$1,435.54
306-2016	Michael S Meisler	Wages 3/12/16-3/26/16	\$1,626.09
307-2016	Zachary D Miramontes	Wages 3/12/16-3/26/16	\$468.00
308-2016	Kegan J Rakosky	Quarterly Stipend	\$185.05
309-2016	Randy R Rakosky	Wages 3/12/16-3/26/16	\$356.10
310-2016	Matthew J Salyers	Wages 3/12/16-3/26/16	\$632.59
311-2016	Gregory W Shadler	Quarterly Stipend	\$9.80
312-2016	Brian P. Sloan	Wages 3/12/16-3/26/16	\$1,336.99
313-2016	Brandon L Taylor	Wages 3/12/16-3/26/16	\$1,390.57
314-2016	Timothy N Taylor	Wages 3/12/16-3/26/16	\$109.20
315-2016	Mark M Turinsky	Wages 3/12/16-3/26/16	\$1,074.76
316-2016	Brett A Waldron	Wages 3/12/16-3/26/16	\$1,466.07
317-2016	Sean A Waugh	Quarterly Stipend	\$78.39
318-2016	Joshua P. Young	Wages 3/12/16-3/26/16	\$1,379.61
320-2016	Internal Revenue	Federal WH	\$7,010.10
321-2016	Ohio Public Employees Deferred Comp.	Voluntary Contributions	\$565.00
322-2016	Walmart Community	Office/Operating Supplies	\$789.08
323-2016	Public Employees Retirement System	OPERS-G Contributions	\$6,196.90
324-2016	Public Employees Retirement System	OPERS-L Contributions	\$10,378.37
326-2016	Ohio Police & Fire Pension Fund	OP & F Contributions	\$2,671.53
327-2016	Columbia Gas	Natural Gas Services	\$51.51
328-2016	Columbia Gas	Natural Gas Services	\$69.15
329-2016	Columbia Gas	Natural Gas Services	\$117.34
330-2016	BP Business Solutions	Gasoline	\$59.65
40520	Timothy W. Almendinger	Quarterly Stipend	\$87.66
40521	Cecil G Barton	Quarterly Stipend	\$9.80
40522	Kim A Caskey	Quarterly Stipend	\$9.80
40523	Chad A Christ	Quarterly Stipend	\$48.99
40524	Cody J Dunn	Quarterly Stipend	\$272.70
40525	Todd A Hefflinger	Quarterly Stipend	\$124.53
40526	Donald J Hess	Quarterly Stipend	\$48.99
40527	Matthew D Hill	Quarterly Stipend	\$58.59
40528	Thomas E McNeal	Quarterly Stipend	\$156.77
40529	Blake A Molnar	Quarterly Stipend	\$38.95
40530	Megan A. Rakosky	Quarterly Stipend	\$19.47
40531	Trevor J Ross	Wages 3/12/16-3/26/16	\$624.23
40532	Emily J Tennant	Quarterly Stipend	\$9.74
40533	Everett L Tennant Jr.	Quarterly Stipend	\$155.83

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40534	Matthew S Uhinck	Quarterly Stipend	\$107.78
40535	Ohio Child Support Payment Central	Child Support WH	\$363.04
40536	Verizon Wireless	Cellular Services	\$549.82
40537	Trugreen	Lawn Care	\$250.00
40538	Cyclone Services Inc.	Trash Pickup	\$100.00
40539	Erie Shore Propane, Inc.	Propane	\$527.89
40540	Ohio Edison	Electricity	\$1,813.77
40541	Treasurer, State of Ohio	UAN Fees	\$948.00
40542	Garner Sanitation Services	Park Supplies	\$170.00
40543	Time Warner Cable Northeast	Telephone/Internet	\$512.27
40544	Frontier	Telephone Service	\$75.32
40545	MNCO	Legal Ads	\$499.66
40546	Semro Henry & Spinazze Ltd.	Legal Fees-Zoning	\$1,673.60
40547	AccuShred, LLC	Shredding Services	\$85.00
40548	Gordon Lumber Company	Park/Cemetery Supplies	\$158.40
40550	Momar Inc.	Road Supplies	\$235.38
		Repairs/Maint.	
40551	Port Clinton Ford Mercury Inc.	Police Vehicles	\$367.18
40552	Tuffman Equipment & Supply	Road Supplies	\$281.18
40553	Kasper Buick, GMC	Road Supplies	\$15.25
40554	Lakeland Auto & Marine Inc.	Road/Fire Supplies	\$188.07
40555	FRMC/Corporate Health Center	DFSP Training Fees	\$358.00
40556	Lowe's	Misc. Supplies	\$221.70
40557	Capital Tire, Inc.	Tires-Road Vehicle	\$1,274.76
40558	Ohio Peace Officer Training Academy	Police Training	\$250.00
40559	Glovinsky Construction	Repair Key Pad Fire Dept.	\$823.07
40560	Minuteman Press	Printing	\$132.00
40561	Bound Tree Medical LLC	EMS Supplies	\$1,495.70
40562	MT Business Technologies, Inc.	Maint/Color Copies	\$218.73
40563	Ottawa County Sanitary Engineering	Water/Sewer	\$241.54
40564	Joshua P. Young	Reimburse Training Registration	\$40.00
40565	ABCO Fire Protection, Inc.	Contract Services-Fire Dept.	\$235.30
40566	ZP SYSTEMS, INC.	Annual Maint. Fee	\$495.00
40567	Business Technical Consulting	Other Expense-Zoning	\$28.75
40568	Treasurer, State of Ohio	VFFDF Assessment Fee	\$150.00
40569	Crop Production Services	Park Supplies	\$179.98
40570	Rakich & Rakich, Inc.	Other Supplies/Materials	\$162.97
40571	Chad Christ	Reimburse BC Fee (EMS)	\$25.00
40572	Advantage Equipment Inc.	Washer-Fire Dept.	\$5,999.00
40573	Northwind Safety Corporation	First Aid Refills	\$27.61
40574	Vance Outdoors Inc.	Minor Equipment-Police	\$752.70
40575	Fire Safety Services Inc.	Fire Supplies	\$269.00
40576	Sub-Aquatics Inc.	Fire Supplies	\$1,073.50
40577	Chief Law Enforcement Supply	Police Supplies	\$172.94
		Total Payments:	\$99,852.27

Approve March Financial Reports & Bank Reconciliation

Whereas the Trustees received copies of the March 2016 financial reports and bank reconciliation via email prior to this meeting and no questions were proposed to Fiscal Officer Shelley, therefore Mr. Hirt moved and Ms. Rozak seconded the motion to approve the March 2016 financial reports and bank reconciliation as submitted by Fiscal Officer Shelley Seamon. The vote was unanimous and motion carried (Note: Trustees received said reports via email prior to the April 13th meeting).

Approve Payment to Bill's Implement Sales

Mr. Scott moved and Ms. Rozak seconded the motion to approve payment for \$3,600.00 to Bill's Implement Sales for the purchase of mowers. The vote resulted as follows: Mr. Hirt-abstained, Ms. Rozak-yes, Mr. Scott-yes and motion carried.

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Letter of Support

On behalf of the Board, Charles Scott signed a letter to FirstMerit Foundation in support of Ottawa County Officials applying for a grant that would be used to hire a conservancy to assist them to create a Land Bank for the propose of cleaning-up blighted properties throughout Ottawa, with the goal of getting said properties back on the active tax roll.

March 2016 Revenue/Expenditure Report

Fund	Revenues	Expenditures
General	\$92,821.46	\$63,280.14
Motor Vehicle License Tax	\$4,308.46	\$0.00
Gasoline Tax	\$7,136.32	\$0.00
Road and Bridge	\$221,985.88	\$35,521.66
Cemetery	\$250.00	\$190.29
Police District	\$389,369.47	\$74,374.55
Fire District	\$49,894.42	\$1.69
Zoning	\$1,573.81	\$3,130.40
Fire Levy	\$0.00	\$817.43
Drug Law Enforcement	\$0.00	\$37.00
Enforcement & Education	\$0.00	\$37.00
Fire & EMS Levy	\$363,388.46	\$45,920.43
CPT-2015	\$0.00	\$0.00
	\$1,100,728.38	\$222,419.16

Comments & Concerns

There were none.

Executive Session

Mr. Scott moved and Ms. Rozak seconded the motion to move into executive session from regular session at 7:31 p.m. to discuss matters that must be kept confidential in accordance to federal and state laws. The vote was unanimous and motion carried.

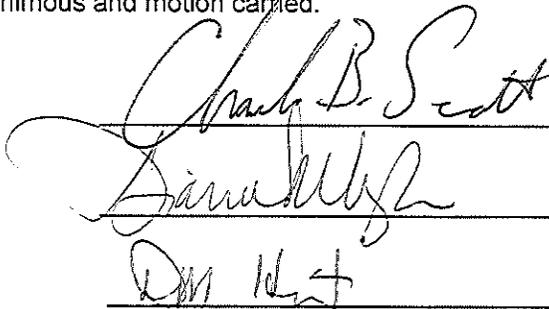
Ms. Rozak moved and Mr. Scott seconded the motion to reconvene to regular session from executive session at 7:42 p.m. The vote was unanimous and motion carried.

Discussion during executive session resulted in the following action: Mr. Scott moved and Mr. Hirt seconded the motion to sign the settlement agreement with the Ohio Bureau of Worker's Compensation for Mark Meisler's claim #05-881955 and that all internal agreements end with the settlement agreement. The vote was unanimous and motion carried.

There being no further business before the Board, Ms. Rozak moved and Mr. Scott seconded the motion to adjourn at 7:43 p.m. The vote was unanimous and motion carried.



Fiscal Officer



Danbury Township Board of Trustees

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