

**DANBURY TOWNSHIP BOARD OF TRUSTEES  
REGULAR MEETING MINUTES  
JUNE 14, 2017**

The Regular Meeting of the Danbury Township Board of Trustees held at the Danbury Township Hall on June 14, 2017, was called to order at 6:33 p.m. by President Charles B. Scott.

The pledge of allegiance was recited

At the conclusion of pledge of allegiance, the roll was called and the following members were present: Mr. Charles B. Scott, Ms. Dianne M. Rozak, and Mr. David M. Hirt.

Also present were, Fiscal Officer Shelley Seamon, Road Superintendent Brett Waldron, Police Chief Mike Meisler, Fire Chief Keith Kahler, and Zoning & Planning Administrator Kathryn A. Dale.

Visitors in attendance were Susan Dress, Sherry Roberts, John Paul Dress, and Carolyn Adams.

**CORRESPONDENCE**

The Trustees received newsletters from OTARMA, the Ohio Police & Fire Pension Fund, and the Ottawa County Community Foundation.

A letter was received from Frank Harmon of Ohio Insurance Service Agency to make certain that the Township is happy with their level of services and to see if there was anything else they could provide.

The Trustees received a thank-you card from Humane Society of Ottawa County for hosting the 4<sup>th</sup> annual Dog Show that benefited their organization.

An informative letter was received from Chuck Rounds, President of MT Business Technologies regarding that they are now a part of Global Imaging Systems, a Xerox Corporation. The letter explained what is staying the same and what new products they will offer.

The Trustees were invited to the grand opening celebration for the new Marblehead Peninsula Branch Library that will be held on July 1, 2017 from 10:0 a.m. to 2:00 p.m.

The police department received a thank-you from Sandra Abele regarding assistance with her deceased pet. Chief Meisler acknowledged that Brett Waldron had taken care of the situation for Sandra Abele, however the thank-you was written to the police department.

**APPROVAL OF THE MINUTES**

Mr. Hirt moved and Ms. Rozak seconded the motion approve the regular meeting minutes for May 24, 2017 as presented. The vote was unanimous and motion carried.

**ROADS-BUILDINGS-GROUNDS**

Road Superintendent Brett Waldron reported that 3 funeral services were conducted at Sackett Cemetery. The flashing traffic signs have arrived yesterday and are being assembled. Mowing and weed spraying along the roadways has occurred. The Township Athletic Complex usage is in full swing for the youth baseball and softball programs.

Mr. Waldron explained that a pre-construction meeting for Buck Road and Buck Road Extension has been set tentatively for June 26, 2017.

Mr. Waldron shared that the department received a surprise visit from the Ohio Department of Agriculture to review their spraying records. Mr. Waldron indicated that the Township was 100% compliant.

Mr. Waldron acknowledged that he has contact Dan Egbert of Dan's Tree Services regarding when he will be trimming the trees at the Keeper's House, since members of the Ottawa County Historical Society had contacted Trustee Rozak in the matter.

**POLICE**

Mr. Scott read the report submitted by Police Chief Mike Meisler that listed his department handled 466 incidents during the month of May and 225 incidents to date in June.

**VEHICLE PURCHASE APPROVED**

Chief Meisler spoke to the Board regarding the purchase of a 2017 Ford Taurus that will replace an existing Ford Taurus, which nearing about 120,000 miles. Chief Meisler explained that Port Clinton Ford quoted \$23,604.00, which is \$81.00 less than the state purchasing price from Statewide Ford. Chief Meisler also explained that not having to travel across the state to pick up the vehicle was an additional savings to his department.

**DANBURY TOWNSHIP BOARD OF TRUSTEES  
REGULAR MEETING MINUTES  
JUNE 14, 2017**

Mr. Scott and Chief Meisler briefly discussion outfitting costs of the 2017 Ford Taurus, which resulted the cost would be mostly for labor, since the equipment from the existing Ford Taurus would be transferred to the 2017 Ford Taurus.

Discussion concluded and the following action was taken: Ms. Rozak moved and Mr. Hirt seconded the motion purchase a 2017 Ford Taurus from Port Clinton Ford at a cost of \$23,604.00. The vote was unanimous and motion carried.

**SHOTGUN REPLACEMENT APPROVED**

The Trustees and Chief Meisler discussed purchasing 8 Remington 870 shotguns from Fin Feather Fur Outfitters at a cost of \$430.00 per shotgun. Chief Meisler reported that he wanted to trade 6 of the 8 Remington 870 shotguns owned by the police department, which are 20+ years old and keep the 2 2014 Remington 870 shotguns for spares. Chief Meisler advised that Fin Feather Fur Outfitters proposed to allow \$150.00 for each trade and spoke briefly about the upcoming qualifying for his department. The final cost with trade totaled \$2,540.00.

Discussion concluded and the following action was taken: Mr. Scott moved and Mr. Hirt seconded the motion to approve the purchase of 8 Remington 870 shotguns from Fin Feather Fur Outfitters and declare 6 Remington 870 shotguns owned by the police department surplus equipment allow them to be traded to Fin Feather Fur Outfitters, therefore final payment to Fin Feather Fur Outfitters shall not exceed \$2,540.00. The vote was unanimous and motion carried.

**OTTAWA COUNTY COMMUNITY FOUNDATION GRANT**

Ms. Rozak read the letter aloud from Joy M. Roth, President of the Ottawa County Community Foundation regarding that the Danbury Township Police Department was not approved for funding to purchase office furniture for the sub-station at Danbury Local Schools.

Chief Meisler thanked and complimented Mr. Waldron and his staff for pressure washing the building and the landscaping of the grounds. Chief Meisler also thanked the Board for approval of the 2017 Ford Taurus and new shotguns.

**FIRE**

Mr. Scott read the report submitted by Fire Chief Keith Kahler. Details are listed below:

	Fire & Ems Run Details				
	EMS	Fire	MVC*	Alarm **	CO***
Month of May	55	5	6	12	3
As of 6/14/17	39	5	6	2	0
Year-To-Date	258	20	21	23	6

\*Motor Vehicle Crash(es)

\*\* Alarm Activation(s)

\*\*\*Carbon Monoxide Investgation(s)

**PERSONNEL APPOINTMENT APPROVED**

The Trustees and Fire Chief Keith Kahler discussed the appointment of Matthew Roberts to the Danbury Township Volunteer Fire Department and based on the recommendation of Chief Kahler the follow action was taken: Mr. Scott moved and Ms. Rozak seconded the motion to appoint Matthew Gary Roberts to the Danbury Township Volunteer Fire Department as an FFI/EMT, June 14 2017, at a hourly rate of \$12.32 per hour, with the per response pay being \$11.04 per response. The vote was unanimous and motion carried.

Chief Kahler advised that Ryan Morter of Grace Baptist Church had approached him to become the Chaplin of the Danbury Township Volunteer Fire Department, since the former Chaplin (Marvin Rettig) had resigned. Chief Kahler shared that Mr. Morter has completed an application and indicated that he would be a probationary member (unpaid) of the department until he completes the 36 hour firefighter's class. Chief Kahler recommended that the Board appoint Ryan Morter as Chaplin of the Danbury Township Volunteer Fire Department.

The Trustees and Chief Kahler briefly discussed the matter and the following action was taken: Ms. Rozak moved and Mr. Hirt seconded the motion to appoint Ryan Morter as Chaplin of the Danbury Township Volunteer Fire Department and make him an unpaid probationary member until Mr. Morter completes fire fighter and/or EMT classes for certification. The vote was unanimous and motion carried.

**DANBURY TOWNSHIP BOARD OF TRUSTEES  
REGULAR MEETING MINUTES  
JUNE 14, 2017**

**USED AIR COMPRESSOR APPROVED**

Chief Kahler explained that recently the used air compressor malfunctioned and needs to be replaced.

The quote to purchase a reconditioned air compressor from Breathing Air Systems was \$8,500.00. Breathing Air Systems offered a trade allowance of \$400.00 for the current air compressor the Fire Department owns. It was estimated that 10 hours of labor at \$99.00 per hour was needed to set up the reconditioned air compressor if purchased. Therefore, the total cost for the reconditioned air compressor was \$9,090.00. The quote stated that, unless stated otherwise, all reconditioned equipment carries a six month in shop warranty.

Ms. Rozak asked Chief Kahler what the cost of a new air compressor was.

Chief Kahler estimated that a new air compressor would cost about \$40,000.00, and said he could not justify this purchase because the air compressor is not used that often.

Chief Kahler explained that the department has partnered with the Port Clinton Fire Department to fill the SCBA bottles and acknowledged that the air compressor is full and still may be used to fill the SCBA bottles.

Discussion concluded and the following actions were taken: Mr. Scott moved and Ms. Rozak seconded the motion to transfer \$9,090.00 to Machinery, Furniture, & Equipment from Other-Other Expenses within the Fire & EMS Levy Fund. The vote was unanimous and motion carried.

Ms. Rozak moved and Mr. Hirt to declare the current air compressor surplus equipment and allow it to be traded to Breathing Air Systems that is a division of Sub-Aquatics. The vote was unanimous and motion carried.

Mr. Scott moved and Ms. Rozak seconded the motion to purchase a reconditioned air compressor from to Breathing Air Systems that is a division of Sub-Aquatics as presented in the quote dated 5/31/17 at cost of \$9,090.00. The vote was unanimous and motion carried.

**PROSPAL DISCUSSION OF OLD FIRE ENGINE**

Mr. Scott and Chief Kahler acknowledged that several entities have expressed interest in purchasing the old fire engine and a proposal was received from Put-In-Bay Township Fire Department. Chief Kahler reiterated that EHOVE was interested and so was Sutphen Corporation.

Discussion was held amongst the Trustees and Mr. Scott said he would contact the Ottawa County Prosecutor's Office regarding advertising for bids.

Chief Meisler shared that the 2005 Ford Expedition was not traded and indicated this vehicle will be sold; therefore he would like to be included also.

**ZONING**

Zoning & Planning Administrator Kathryn A. Dale reported that during the month of May 28 permits were issued, fees collected totaled \$3,402.36, staff responded to 689 calls, emails, and in-person inquiries and conducted 88 site visits. To date in April 15 permits were issued and fees collected totaled \$1,255.56.

Mrs. Dale explained that this month, she is attending the supervisor training sessions, which were organized by the Ottawa County Human Resource Director, Michelle Ish.

The **Danbury Township Board of Zoning Appeals (BZA)** will hold public hearings June 21, 2017 on the following cases:

**BZA-2017-089 416 Walnut.**

A request for an Area Variance from Section 3.1.5.D to allow for the roof of the home to be raised 2' and remain 6" from the southern, side property line (3" required), for 5' x 9' covered porch addition to be located 1' from the east, front property line (5' required) and to Section 7.9.3 to exceed the 20% addition requirement onto a nonconforming structure (665.8 s.f. allowed/906 s.f. proposed; 27.2%). **Keith LePage, Owner/Greg Schmid, Poulos +Schmid Design Group, Agent.**

**BZA-2017-092 236 Cherry Avenue.**

A request for an Area Variance from Section 7.9.3 to exceed the 20% addition requirement onto a nonconforming structure (300.1 s.f. allowed/471 s.f. proposed; 31.4%). **Daniel Jackson, Owner/Dennis Feltner, Agent.**

**DANBURY TOWNSHIP BOARD OF TRUSTEES  
REGULAR MEETING MINUTES  
JUNE 14, 2017**

The **Danbury Township Zoning Commission (DZC)** met on June 7, 2017 on the proposed Text Amendments (ZC-2017-068) to the Danbury Township Zoning Resolution regarding Medical Marijuana and recommended unanimous approval to the Board of Trustees.

Mrs. Dale provided the Trustees with their packets regarding this case. Discussion was held to set the time & date for the Board to hold a public hearing.

The Board of Trustees will hold a public hearing for **ZC-2017-068-Text Amendment**, Article 2, Definitions, Article 3, Section 3.5 General Regulations Applicable to Medical Marijuana, Cultivation, Processing, and Retail Dispensaries in accordance with ORC 3796, ORC 519.21(D) and Trustee Resolution #06-2017, on **Wednesday, July 12, 2017 at 6:15 p.m.** at the Danbury Township Hall building. **Danbury Township, Applicant.** Mrs. Dale provided the Trustees with their packets regarding this case.

**LAND USE PLAN COMMITTEE (LUPC)**

Mrs. Dale reported that the Community Choices Event held on June 9<sup>th</sup> and 11<sup>th</sup> at the Danbury School auditorium was attended by about 30 persons and those who attended expressed they thought it was a great event and were pleased that the Township would allow the public to be involved. Mrs. Dale said that she is compiling the comments from the event to share with the LUP committee at their next meeting on July 10, 2017 that will be conducted at the Danbury Township Hall building.

**VIOLATIONS/COMPLAINTS**

Mrs. Dale provided details involving several zoning violations/complaints. Listed below are the property address, the nature of the violation or complaint, and the status of each case.

1. **1030 Deer Run**, Junk, debris, & tall grass-Kobak-**Closed**.
2. **600 Oak**, Deck w/out Permit-Dillon-**Open**.
3. **453 Walnut**, Deck & porch w/out Permit-Takacs-**Open**.
4. **1935 Ellsworth**, Miscellaneous Garbage & debris-Brown-**Open**.
5. **106 Springcrest**, Tall grass-Conkel (repeat offender)-**Open**.
6. **159 Springcrest**, Tall grass-Bank owned (repeat offender)-**Open**.

Mrs. Dale explained that this month, she is attending the supervisor training sessions, which were organized by the Ottawa County Human Resource Director, Michelle Ish.

**COMMENTS & CONCERNS**

Mr. Scott opened the floor for comments from the public that might be better answered by department heads before they are dismissed.

Susan Dress congratulated Mr Waldron and his staff for receiving 100% compliance from the Ohio Department of Agriculture.

Sherry Roberts and Ms. Rozak complimented Mrs. Dale on the recent Community Event for the Land Use Plan Update,

There being no further comments, the department heads were dismissed at 7:07 p.m.

**LEVY DISCUSSION FOR GENERAL ELECTION OF NOVEMBER 2017**

The Trustees discussed if both the Township Hall Renovation levy (1.65 mills, 1 year term) and Fire & EMS levy (1.5 mills, 5 year term) should be placed on the ballot for the General Election this November.

Discussion resulted to move forward to replace the Fire & EMS levy for 1.5 mills for a 5 year term and postpone the 1.65 mill, 1 year term levy, to renovation the 2<sup>nd</sup> floor of the Township Hall building.

Mrs. Seamon said she believed she has a word document of the Fire & EMS levy and would forward it to the Trustees.

**OPEC-HC RENEWAL FOR 2018**

The Trustees reviewed and discussed the renewal information received from Frank Harmon of the Ohio Insurance Service Agency for the Township's healthcare benefits. The Trustees agreed that on the Board's behalf, Mr. Scott would sign a letter to request a proposal for 2018 rates and withdrawal from the OPEC-HC, which may be rescinded by August 31, 2017. It was noted that the 3 year agreement with the Ohio Insurance Service Agency/OPEC-HC will end on December 31, 2017.

**DANBURY TOWNSHIP BOARD OF TRUSTEES  
REGULAR MEETING MINUTES  
JUNE 14, 2017**

Mr. Scott reported that he would contact Derrick Stumm of the Ashely Group for a second healthcare proposal for comparison.

**OHIO DAS –COOPERATIVE PURCHASING RENEWAL APPROVED**

A brief discussion regarding the 2017-2018 Ohio DAS-Cooperative state purchasing renewal resulted in the following action: Mr. Scott moved and Ms. Rozak seconded the motion to renew the Ohio DAS-Cooperative purchasing agreement for 2017-2018 at cost of \$100.00, payable to the Treasurer of the State of Ohio/DAS. The vote was unanimous and motion carried.

**CEMETERY DEED SIGNED**

The Trustees signed a cemetery deed for Carolyn Elaine Owen, lot 153, grave 8, 2<sup>nd</sup> addition at Sackett Cemetery.

**LIQUOR PERMIT HEARING NOT REQUESTED**

The Trustees discussed and agreed that a hearing was not necessary for the new D3 liquor permit for Bayshore Country Market & Pizzeria DBA Bayshore Country Market and Otay Pizzeria. It was noted that the establishment already has a D1, D2, and D6 liquor permit and is adding the D3 classification.

**OHIO PUBLIC WORKS COMMISSION (OPWC)**

Trustee Charles Scott and Fiscal Officer signed the OPWC documents for the 0% loan for half the cost of the resurfacing of Quarry Road that was approved in 2016; however the project was not completed until 2017.

**2015-2016 ADUIT COSTS APPROVED**

Mr. Hirt moved and Ms. Rozak seconded the motion to approved audit costs for the 2015-2016 audit totaling \$3,584.00, payable to the Treasurer of the State of Ohio. The vote was unanimous and motion carried.

**2015-2016 ADUIT UPDATED**

Mrs. Seamon informed the Trustees that the audit was nearing completion and indicated there were 2 minor citations thus far. Mrs. Seamon explained one citation was for "Segregation of Duties" with regard to preparing the bank deposits and balancing the accounts, entering/cutting, payroll & payment checks to the employees and vendors. The other was the lack of a completed leave form for a timesheet that was audited, which has been corrected.

Mrs. Seamon said she has had numerous questions to answer regarding the EMS billing services with Medicount Management and indicated she has reached out to Fire Chief Keith Kahler and Medicount Management representatives to obtain accurate answers for these questions.

**MAY FINANCIAL REPORTS & BANK RECONCILIATION APPROVED**

Mr. Scott moved and Ms. Rozak seconded the motion to approve the April financial reports and bank reconciliation as submitted by Fiscal Officer Shelley Seamon. The vote was unanimous and motion carried. (Note: The Trustees received copies of said reports via email on 6/6/17).

**TRANSFER FROM SAVINGS TO CHECKING APPROVED**

Ms. Rozak moved and Mr. Hirt seconded the motion to approve transferring \$250,000.00 to the Marblehead Bank checking account from the Marblehead savings account. The vote was unanimous and motion carried.

**FEBRUARY REVENUE & EXPENDITURE REPORT**

Fund	Revenues	Expenditures
General	\$5,967.99	\$22,182.39
Motor Vehicle License Tax	\$4,355.24	\$0.00
Gasoline Tax	\$8,124.89	\$0.00
Road and Bridge	\$0.00	\$30,226.17
Cemetery	\$600.00	\$230.64
Police District	\$10.00	\$58,068.91
Fire District	\$1,700.97	\$0.00
Zoning	\$50.00	\$610.82
Drug Law Enforcement	\$0.00	\$0.00
Enforcement and Education	\$0.00	\$0.00
Fire & EMS Levy	\$6,314.97	\$38,274.87
CPT-2015	\$0.00	\$0.00
DARE Grant 2016-2017	\$0.00	\$553.15
	\$27,124.06	\$150,146.95

**DANBURY TOWNSHIP BOARD OF TRUSTEES  
REGULAR MEETING MINUTES  
JUNE 14, 2017**

**MARCH REVENUE & EXPENDITURE REPORT**

<b>Fund</b>	<b>Revenues</b>	<b>Expenditures</b>
General	\$155,711.13	\$64,810.67
Motor Vehicle License Tax	\$4,253.10	\$0.00
Gasoline Tax	\$7,389.40	\$0.00
Road and Bridge	\$229,333.97	\$33,729.56
Cemetery	\$115.62	\$218.18
Police District	\$399,768.30	\$66,676.87
Fire District	\$20,456.72	\$0.97
Zoning	\$2,761.44	\$797.41
Drug Law Enforcement	\$110.00	\$0.00
Enforcement and Education	\$0.00	\$0.00
Fire & EMS Levy	\$389,560.45	\$70,694.98
CPT-2015	\$0.00	\$0.00
DARE Grant 2016-2017	\$0.00	\$591.60
	<b>\$1,209,460.13</b>	<b>\$237,520.24</b>

**APRIL REVENUE & EXPENDITURE REPORT**

<b>Fund</b>	<b>Revenues</b>	<b>Expenditures</b>
General	\$24,329.25	\$26,141.10
Motor Vehicle License Tax	\$4,156.46	\$0.00
Gasoline Tax	\$6,678.28	\$0.00
Road and Bridge	\$30,648.84	\$28,439.83
Cemetery	\$200.00	\$173.60
Police District	\$51,310.70	\$60,774.12
Fire District	\$2,570.37	\$99.29
Zoning	\$1,693.15	\$869.61
Drug Law Enforcement	\$0.00	\$0.00
Enforcement and Education	\$0.00	\$0.00
Fire & EMS Levy	\$24,408.61	\$67,272.99
CPT-2015	\$0.00	\$0.00
DARE Grant 2016-2017	\$0.00	\$580.88
	<b>\$145,995.66</b>	<b>\$184,351.42</b>

**MAY REVENUE & EXPENDITURE REPORT**

<b>Fund</b>	<b>Revenues</b>	<b>Expenditures</b>
General	\$8,621.77	\$46,962.87
Motor Vehicle License Tax	\$4,416.64	\$0.00
Gasoline Tax	\$8,092.46	\$0.00
Road and Bridge	\$2,217.60	\$36,679.02
Cemetery	\$1,133.80	\$1,594.93
Police District	\$243.00	\$98,789.37
Fire District	\$0.00	\$0.00
Zoning	\$3,772.36	\$2,351.34
Drug Law Enforcement	\$0.00	\$475.11
Enforcement and Education	\$0.00	\$0.00
Fire & EMS Levy	\$10,379.72	\$530,038.31
CPT-2015	\$0.00	\$0.00
DARE Grant 2016-2017	\$6,994.49	\$891.84
	<b>\$45,871.84</b>	<b>\$717,782.79</b>

**FUND STATUS REPORT**

The Trustees signed the fund status report that was dated June 14, 2017.

**DANBURY TOWNSHIP BOARD OF TRUSTEES  
REGULAR MEETING MINUTES  
JUNE 14, 2017**

**PAYROLL AND THE PAYMENT OF BILLS APPROVED**

After examining payroll and bills totaling \$152,453.71 Mr. Scott moved and Ms. Rozak seconded the motion that they are accepted and warrants or electronic transfers for the various amounts be processed. The vote was unanimous and motion carried. (It was noted that this total included 2 payroll periods instead of 1).

416-2017	Ohio Police & Fire Pension Fund	Retirement Contributions-Police & Fire	\$2,637.83
417-2017	Public Employees Retirement System	Retirement Contributions-OPERSL	\$10,544.42
418-2017	Public Employees Retirement System	Retirement Contributions-OPERSG	\$6,645.38
419-2017	PERS -Service Credit	OPERS Voluntary Service Credit	\$125.00
420-2017	John L Belcher	Wages 5/6/17-5/19/17	\$1,363.11
421-2017	Daniel J Bergman	Wages 5/6/17-5/19/17	\$1,393.77
422-2017	Bradley L Biers	Wages 5/6/17-5/19/17	\$395.55
423-2017	Terry L Conaway	Wages 5/6/17-5/19/17	\$129.87
424-2017	J. Charles Cunningham	Wages 5/6/17-5/19/17	\$1,386.19
425-2017	Kathryn A. Dale	Wages 5/6/17-5/19/17	\$1,713.24
426-2017	John D. Grieve	Wages 5/6/17-5/19/17	\$369.52
427-2017	Jared E Griffith	Wages 5/6/17-5/19/17	\$1,294.23
428-2017	Cheryl K Harmsen	Wages 5/6/17-5/19/17	\$815.49
429-2017	Scott W Hites	Wages 5/6/17-5/19/17	\$405.63
430-2017	James S Holzhauser	Wages 5/6/17-5/19/17	\$133.37
431-2017	Matilda A Johnson	Wages 5/6/17-5/19/17	\$589.25
432-2017	Keith M Kahler	Wages 5/6/17-5/19/17	\$1,352.49
433-2017	Tammy J Kahler	Wages 5/6/17-5/19/17	\$561.39
434-2017	Lindsey N Knox	Wages 5/6/17-5/19/17	\$494.26
435-2017	Bradford K LaMarca	Wages 5/6/17-5/19/17	\$1,345.15
436-2017	Brian C McCune	Wages 5/6/17-5/19/17	\$1,115.81
437-2017	Mark A Meisler	Wages 5/6/17-5/19/17	\$1,575.23
438-2017	Michael S Meisler	Wages 5/6/17-5/19/17	\$1,622.38
439-2017	Kegan J Rakosky	Wages 5/6/17-5/19/17	\$369.52
440-2017	Megan A. Rakosky	Wages 5/6/17-5/19/17	\$122.71
441-2017	Randy R Rakosky	Wages 5/6/17-5/19/17	\$512.40
442-2017	Trevor J Ross	Wages 5/6/17-5/19/17	\$608.19
443-2017	Matthew J Salyers	Wages 5/6/17-5/19/17	\$563.10
444-2017	Matthew M Shark	Wages 5/6/17-5/19/17	\$1,165.86
445-2017	Brian P. Sloan	Wages 5/6/17-5/19/17	\$1,449.64
446-2017	Timothy N Taylor	Wages 5/6/17-5/19/17	\$151.02
447-2017	Mark M Turinsky	Wages 5/6/17-5/19/17	\$1,232.33
448-2017	Brett A Waldron	Wages 5/6/17-5/19/17	\$1,563.03
449-2017	Sean A Waugh	Wages 5/6/17-5/19/17	\$306.30
450-2017	Joshua P. Young	Wages 5/6/17-5/19/17	\$1,536.71
452-2017	Marblehead Bank	Office Supplies-Admin	\$31.54
453-2017	Ohio Public Employees Deferred Comp.	Voluntary Contributions	\$585.00
454-2017	Internal Revenue	FED WH	\$6,102.07
455-2017	Treasurer of State of Ohio	State WH	\$2,883.39
456-2017	Bureau of Workers' Compensation	DFSP -BWC Fee	\$398.70
457-2017	Marblehead Bank	Bank Fees-May	\$85.85
458-2017	John L Belcher	Wages 5/20/17-6/2/17	\$1,448.74
459-2017	Daniel J Bergman	Wages 5/20/17-6/2/17	\$1,334.01
460-2017	Bradley L Biers	Wages 5/20/17-6/2/17	\$584.60
461-2017	Terry L Conaway	Wages 5/20/17-6/2/17	\$265.35
462-2017	J. Charles Cunningham	Wages 5/20/17-6/2/17	\$1,476.13
463-2017	Kathryn A. Dale	Wages 5/20/17-6/2/17	\$1,653.50
464-2017	John D. Grieve	Wages 5/20/17-6/2/17	\$480.69
465-2017	Jared E Griffith	Wages 5/20/17-6/2/17	\$1,340.69
466-2017	Cheryl K Harmsen	Wages 5/20/17-6/2/17	\$623.14
467-2017	Scott W Hites	Wages 5/20/17-6/2/17	\$763.45
468-2017	James S Holzhauser	Wages 5/20/17-6/2/17	\$333.71
469-2017	Stephanie A Hunsicker	Wages 5/20/17-6/2/17	\$375.44
470-2017	Matilda A Johnson	Wages 5/20/17-6/2/17	\$700.25

**DANBURY TOWNSHIP BOARD OF TRUSTEES  
REGULAR MEETING MINUTES  
JUNE 14, 2017**

471-2017	Keith M Kahler	Wages 5/20/17-6/2/17	\$1,329.50
472-2017	Tammy J Kahler	Wages 5/20/17-6/2/17	\$312.99
473-2017	Lindsey N Knox	Wages 5/20/17-6/2/17	\$615.02
474-2017	Bradford K LaMarca	Wages 5/20/17-6/2/17	\$1,447.87
475-2017	Austin Lucas	Wages 5/20/17-6/2/17	\$118.14
476-2017	Brian C McCune	Wages 5/20/17-6/2/17	\$1,177.71
477-2017	Donald D McCune	Wages 5/20/17-6/2/17	\$68.00
478-2017	Mark A Meisler	Wages 5/20/17-6/2/17	\$1,746.97
479-2017	Kegan J Rakosky	Wages 5/20/17-6/2/17	\$422.92
480-2017	Megan A. Rakosky	Wages 5/20/17-6/2/17	\$61.36
481-2017	Randy R Rakosky	Wages 5/20/17-6/2/17	\$630.03
482-2017	Trevor J Ross	Wages 5/20/17-6/2/17	\$550.75
483-2017	Matthew J Salyers	Wages 5/20/17-6/2/17	\$375.51
484-2017	Matthew M Shark	Wages 5/20/17-6/2/17	\$1,269.49
485-2017	Brian P. Sloan	Wages 5/20/17-6/2/17	\$1,321.69
486-2017	Timothy N Taylor	Wages 5/20/17-6/2/17	\$151.02
487-2017	Mark M Turinsky	Wages 5/20/17-6/2/17	\$1,174.41
488-2017	Brett A Waldron	Wages 5/20/17-6/2/17	\$1,503.28
489-2017	Sean A Waugh	Wages 5/20/17-6/2/17	\$414.12
490-2017	Joshua P. Young	Wages 5/20/17-6/2/17	\$1,608.41
492-2017	Internal Revenue	FED WH	\$6,926.09
493-2017	Ohio Public Employees Deferred Comp.	Voluntary Contributions	\$605.00
494-2017	BP Business Solutions	Gasoline	\$64.68
41684	Ohio Child Support Payment Central	Child Support WH	\$37.26
41685	Postmaster	Newsletter Postage	\$874.91
41686	VFW Post 7572	Donations-American Flags	\$100.00
41687	John Deere Financial	Operating Supplies-Roads/K-9	\$311.94
41688	Time Warner Cable Northeast	Telephone/Internet-TwpHall/Roads/Zoning	\$377.61
41689	Ohio Edison	Electricity	\$1,076.79
41690	VFW Post 7572	Flags-Parks/Police/Fire Depts.	\$190.00
41691	Mark E. Moore DBA Northcoast Plumbing	Public Water Testing Fees	\$270.00
41692	Michael S Meisler	Wages 5/20/17-6/2/17	\$1,899.56
41693	Ohio Child Support Payment Central	Child Support WH	\$37.26
41694	Ottawa County Municipal Court	Garnishment WH	\$194.87
41695	Treasurer, State of Ohio	MVR Fees-Roads/Police Dept.	\$102.00
41696	Ottawa County Sanitary Engineering	Water & Sewer	\$241.54
41697	Columbia Gas	Natural Gas-Fire & Police Stations	\$109.71
41698	Minuteman Press	Printing -Newsletters	\$338.73
41699	Cheryl Harmsen	Postage Reimbursed-Zoning	\$49.00
41700	Jeff Kuras DBA Kuras Aeration Systems	Operating Supplies-Parks/Keepers House	\$480.00
41701	Frontier	Telephone-Keepers House/Police Dept.	\$77.54
41702	AccuShred, LLC	Shredding Services	\$170.00
41703	Verizon Wireless	Cell Phones -Fire/EMS	\$316.52
41704	Time Warner Cable Northeast	Telephone/Internet-Fire Station 1	\$137.59
41705	Culligan of Northern Ohio	Bottled Water-Garage	\$28.10
41706	Trugreen	Lawn Care Services	\$1,450.00
41707	JVS Garage Door Co.	Repairs-Police Dept. Garage Door	\$150.00
41708	Crop Production Services	Operating Supplies-Ballfields	\$157.88
41709	Douglas & Pamela Crowell	Operating Supplies-Parks/Police Dept.	\$100.00
41710	D.R. Ebel Police & Fire Equipment	Operating Supplies-Police Dept.	\$925.44
41711	Spoerr Precast Concrete, Inc.	Footer-Sackett Cemetery	\$26.00
41712	Gordon Lumber Company	Operating Supplies-Roads	\$124.57
41713	Ohio Portable Power Solutions DBA Interstate Battery	Minor Equipment-Roads	\$138.56
41714	Judco, Inc.	Signs-Parks & Police Dept.	\$55.00
41715	Mike-Tell-Char, Inc.	Keys-Roads/Fire Dept.	\$11.94
41716	Staples Business Advantage	Office Supplies-LUP & Police Dept.	\$118.53
41717	Starcher Enterprises ,LLC DBA Pro Village Hardware	Operating Supplies-Fire Dept.	\$36.93



**DANBURY TOWNSHIP BOARD OF TRUSTEES  
REGULAR MEETING MINUTES  
JUNE 14, 2017**

41718	Treasurer, State of Ohio	2015-2016 Audit Fees	\$3,854.00
41719	Treasurer, State of Ohio	Quarterly UAN Fees	\$948.00
41720	Mineyahta Allotment Association Inc.	Annual Assoc. Dues Huron Trail/Keepers House	\$160.00
41721	Staples Business Advantage	Office Supplies-Admin	\$183.49
41722	Erie Shore Propane, Inc.	Propane-TwpHall/Garages	\$670.67
41723	Jeffrey Bert Bumbera	Exterior Signs Refurbished-Police Dept.	\$1,180.00
41724	Fin Feather Fur Outfitters Sandusky LLC	Uniform Pants-MSM	\$31.99
41725	Ottawa County Sanitary Engineering	Annual Hydrant Fee	\$34,115.73
41726	Cyclone Services Inc.	Trash-pickup	\$100.00
41727	FRMC/Corporate Health Center	Drug Screen Fee-Fire Dept.	\$44.00
41728	Fire Safety Services Inc.	Operating Supplies-Fire Dept.	\$988.50
41729	O.E. Meyer CO.	Operating Supplies-EMS	\$150.46
41730	H.B. Magruder Hospital	Medications-EMS	\$142.82
41731	Finley Fire Equipment Co.	Hydrant Wrench-Fire Dept.	\$70.00
41732	Lakeland Auto & Marine Inc.	Supplies & Repairs-Roads/Fire Dept.	\$722.27
41733	Port Clinton Ford Mercury Inc.	Police Vehicle Repairs/Maintenance	\$535.93
41734	Cyclone Services Inc.	Add' l Costs for April Clean-up	\$838.50
41735	MT Business Technologies, Inc.	Copier Maint. Agreements -Various Depts.	\$309.17
41736	Luckey Farmers, Inc.	Gasoline/Diesel for May	\$3,741.82
		<b>Total Payments</b>	<b>\$152,453.71</b>

Mr. Scott announced that the last interview to appoint an Assistant to the Fiscal Officer was conducted this evening and the Board would be discussion the appointment in executive session this evening to appoint an Assistant to the Fiscal Officer.

Ms. Rozak asked to be excused from the June 28, 2017 meeting. Therefore she will be excused.

**COMMENTS & CONCERNS**

Mr. Scott opened the floor for comments from the public. Sherry Roberts ask if the appointment of the Assistant to the Fiscal Officer /Fiscal Officer would be announced tonight. Mr. Scott answered yes.

**Executive Session**

Mr. Scott moved and Ms. Rozak seconded the motion to go into executive session from regular session at 7:30 p.m. to discuss employment of an Assistant to the Fiscal Officer. The vote was unanimous and motion carried.

Mr. Scott moved and Ms. Rozak seconded the motion to reconvene to regular session from executive session at 7:53 p.m. The vote was unanimous and motion carried.

Mr. Scott spoke briefly about the candidates and their qualifications.

Ms. Rozak moved and Mr. Hirt seconded the motion to offer and appoint Kimberly Oxendale (if she accepts) as the Assistant to the Fiscal Officer at a rate of \$15.00 per hour, part-time, without benefits. The vote was unanimous and motion carried.

Mr. Scott left the room to contact Mrs. Oxendale by phone. Shortly, thereafter he returned and announced Mrs. Oxendale had accepted the position, therefore Kimberly Oxendale was appointed as the Assistant to the Fiscal Officer effective June 14, 2017.

The Trustees will contact the candidates not chosen and thanked Carolyn Adams who attended the meeting for applying.

There being no further business before the Board, Ms. Rozak moved and Mr. Scott seconded the motion to adjourn at 7:58 p.m. The vote was unanimous and motion carried.