

RECORD OF PROCEEDINGS

Minutes of

Danbury Township Board of Trustees Regular

Meeting

BEAR GRAPHICS 800-325-8094 FORM NO. 10148

Held

July 13, 2016

The Regular Meeting of the Danbury Township Board of Trustees held at the Danbury Township Hall on July 13, 2016, was called to order at 6:36 p.m. by President Charles B. Scott; the pledge of allegiance was recited, with Mr. Scott, Ms. Dianne M. Rozak, and Mr. David M. Hirt in attendance. Also present Fiscal Officer Shelley Seamon, Road Superintendent Brett Waldron, Police Chief Mike Meisler, Fire Chief Keith Kahler, and Zoning & Planning Administrator Kathryn Dale.

Visitors in attendance were Doug Brown, Tony Novak, Jeff Tyson, Laura Tyson, and State Representative of the 89th District Steven Arndt.

Jeff Tyson, Laura Tyson, and Doug Brown were present and discussed with the Board the Peninsula Youth Athletic League (PYAL) partnering with Township to add a third ballfield at the Township Athletic Complex. Mr. Tyson reported that currently the league has 160 participants in the baseball, softball, and T-ball programs, which is a 25% increase since 2004. Mr. Tyson announced that the PYAL has been saving funds and at this time the PYAL has about \$15,000.00 for this project.

Mr. Tyson and Mr. Waldron explained to the Trustees what was needed, which was fencing and a back stop.

Laura Tyson acknowledged that the addition of a 3rd field will allow the leagues to hold tournaments.

There was a brief discussion about parking at the Township Hall and the balance of the general fund.

The Trustees agreed to allow the PYAL start gathering information for a 3rd ballfield, which will include costs. Discussion will continue once the plan is available and the goal is to have the 3rd ballfield in place for the 2017 season.

Police Chief Mike Meisler spoke briefly about the parking situation and the use of parking along E. Port Clinton Eastern Road.

State Representative of the 89th District Steven Arndt was present and provided a legislative update regarding workers compensation, unemployment insurance legislation, an expedited foreclosure process and interim financing. Mr. Arndt also provided an overview regarding his committee responsibilities.

Approval of Meeting Minutes for June 22nd, 2016

Mr. Scott moved and Mr. Hirt seconded the motion to approve the regular meeting minutes of June 22nd, 2016 as presented. The vote was unanimous and motion carried.

Correspondence

Newsletters were received from the Ottawa County Historical Society and the Ohio Township Association.

Tim Wasserman, Director of the OSS Joint Solid Waste District sent notice announcing the thirty-day public review and comment period for their five-year Solid Waste Management Plan Update. The public comment period started on Monday July 11th, 2016 and will end on Tuesday August 9th, 2016. The Policy Committee will conduct a public hearing on Wednesday, August 17th, 2016 at 10:00a.m. at the District office 1875 E. State Street, Fremont, Ohio 43420.

The Ottawa County Township Association will meet on Thursday, July 28th, 2016 at the Bay Township Hall at 6:00 p.m. Heidi Fought, Director of Government Affairs of the Ohio Township Association will be the guest speaker. The meeting is being hosted by the Bay Township Trustees and Fiscal Officer.

Police Chief Michael Meisler and Detective Sergeant Mark Meisler received a thank-you via email from Jim and Vicki Butler.

Patrolman/K-9 Handler Joshua Young and K-9 Joe-Joe received a thank you card from Lynne Woods, 1st Vice President of the Lakeside Women's Club.

The Trustees received an update from the OPEC Healthcare Cooperative (OPEC HC). Claims were up in April, some of which exceeded the \$150,000.00 Stop Loss point. The OPEC HC received \$371,359.00 of pooling reimbursement. For the month of April income totaled \$4,414,659.00 and expenses, therefore the OPEC HC ended April at a deficit of -\$6,265.697.00.

Tim Brazy, C.E.O. of Landmark Dividend LLC sent an information letter with an offer to buy out the Township's cellular lease agreement.

Roads, Buildings, & Grounds

Road Superintendent Brett Waldron reported that 1 full burial occurred at Sackett Cemetery and the paving project for Sackett Cemetery is nearing completion. The July clean-up starts on Monday, July 18th, 2016 and will end at 11:00 a.m. Friday, July 22nd, 2016. Quotes will be available at the next meeting to grind and remove grinding from the brush collection site and spoke about obtaining grindings from the Quarry Road project to be used for the dog park/brush collection drive-way. The 2016 Ford F250 has been received and is currently being outfitted at D.R. Ebel.

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Fiscal Officer Shelley Seamon acknowledged that the Public Work Commission package for the joint road projects for Danbury and Carroll Townships, which was previously approved having Trustee Charles Scott sign all documents on behalf of both townships.

RESOLUTION 007-2016

The Board of Trustees of Danbury Township, County of Ottawa, Ohio, met in a regular session at 6:36 p.m., on July 13, 2016 at the Danbury Township Hall, 5972 E. Port Clinton Road, Marblehead, Ohio 43440 with the following members present: Mr. Charles B. Scott Ms. Dianne M. Rozak, and Mr. David M. Hirt.

Mr. Scott introduced the following Resolution and moved its adoption

RESOLUTION 007-2016

A RESOLUTION DECLARING THE OFFICIAL INTENT AND REASONABLE EXPECTATION OF THE DANBURY TOWNSHIP TRUSTEES ON BEHALF OF THE STATE OF OHIO DANBURY TOWNSHIP TO REIMBURSE ITS MVL AND GASOLINE TAX FUNDS FOR THE QUARRY RD. TR#218 & CAMP PERRY WESTERN RD. TR#15, WITH THE PROCEEDS OF TAX EXEMPT DEBT OF THE STATE OF OHIO.

BE IT RESOLVED by the Board of Trustees of Danbury Township on behalf of the State of Ohio that:

- Section 1. The Danbury Township Trustees reasonably expects to receive a reimbursement for the project named Quarry Rd. TR#218 & Camp Perry Western Rd., TR#15as set forth in Appendix A of the Project Agreement with the proceeds of bonds to be issued by the State of Ohio.
- Section 2. The maximum aggregate principal amount of bonds, other than for costs of issuance, expected to be issued by the State of Ohio for reimbursement to the local subdivision is \$159,114.00.
- Section 3. The Fiscal Officer of Danbury Township is hereby directed to file a copy of this Resolution with the Trustees of Danbury Township for the inspection and examination of all persons interested therein and to deliver a copy of this Resolution to the Ohio Public Works Commission.
- Section 4. The Danbury Township Trustees finds and determines that all formal actions of this *Township* concerning and relating to the adoption of this Resolution were taken in an open meeting of the Danbury Township Trustees and that all deliberations of this *Township* and any of its committees that resulted in those formal actions were in meetings open to the public, in compliance with all legal requirements.
- Section 5. This Resolution shall be in full force and effect from and immediately upon its adoption.

Mr. Hirt seconded the resolution.

Upon roll call on the adoption of the resolution, the vote was as follows: Mr. Hirt-yes; Ms. Rozak-yes; Mr. Scott-yes.

Resolution adopted: July 13th, 2016

Police

Mr. Scott read the report submitted by Police Chief Mike Meisler that listed his department handled 526 incidents in June and 268 incidents to date in July.

2nd Vehicle Purchase

Chief Meisler provided the Board with a quote from Port Clinton Ford to purchase a 2017 Ford Explorer 4 Door at a cost of \$26,865.00.

Chief Meisler informed the Board that the Huron County Sheriff's Office has offered \$8,000.00 for the K-9 Unit vehicle and explained that he has decided to keep the 2005 Ford Expedition for a couple more years as a special use vehicle, therefore there was no trade for this purchase.

Chief Meisler explained to the Board that this vehicle would be the new vehicle for the K-9 unit and presented a quote from D. R. Ebel to outfit this vehicle as such at a cost of \$8,392.44. Chief Meisler stated the cost of the outfitting would come from the Kihlken Estate funds the department had received.

Discussion was held and the following actions were taken:

- The Trustees agreed to accept the offer of \$8,000.00 from the Huron County Sheriff's Office for the current police vehicle that houses the K-9, however until the new vehicle is in, outfitted, and on the road no formal action will be taken by the Board of Trustees,
- Ms. Rozak moved and Mr. Hirt seconded the motion to purchase a 2017 Ford Explorer 4 Door from Port Clinton Ford Inc. at a cost of \$26,865.00. The vote was unanimous and motion carried.
- Mr. Scott moved and Mr. Hirt seconded the motion to approve transferring \$8,392.44 to motor vehicles (2018-220-750-0000) from machinery, furniture, & equipment (2081-220-740-0000) based on Chief Meisler's recommendation to use funds received from the Kihlken Estate. The vote was unanimous and motion carried.
- Ms. Rozak moved and Mr. Hirt seconded the motion to approve the quote received from D.R. Ebel to outfit the 2017 Ford Explorer 4 Door at a cost of \$8,392.44. The vote was unanimous and motion carried.

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Security Request for Annual United Way Fundraising Event

The Trustees and Chief Meisler discussed the request from Marblehead Estates & Yacht Club for two off-duty officers to provide security at Marblehead Rocks, which is their annual fundraising event for the United Way in Ottawa County. The request was received from Karmen K. Lucas, Event Planner for Marblehead Rocks for United Way-Ottawa County.

Discussion of the matter resulted with Trustees agreeing that two off-duty officers may provide security for the Marblehead Rocks fundraising event on Saturday, August 20, 2016.

Donation Approved

Whereas at a previous meeting, "Ms. Rozak moved and Mr. Hirt seconded the motion to declare the current tasers & holsters surplus equipment and allow them to be used for Police Department training", and the motion was passed unanimously.

Based on the recommendation of Police Chief Mike Meisler, Mr. Scott moved and Mr. Hirt seconded the motion to donation 6 of 8 the current tasers & holsters to the Terra Police Academy for training purposes. The vote was unanimous and motion carried.

2016-2017 Drug Use Prevention Grant Program

Chief Mike Meisler announced that he received notice from Ohio Attorney General Mike DeWine's Office that the department was awarded the 2016-2017 Drug Use Prevention Grant that he and Dan Parent, Superintendent of Danbury Local Schools applied for, and the award is \$13,998.98.

Chief Meisler stated that this will be a good start to get the D.A.R.E. program back up and running in Danbury Township and noted that it was estimated that the department would receive the funds around the 1st of September.

Fire

Mr. Scott read the report that Fire Chief Keith Kahler submitted that his department responded to 36 EMS calls, 3 Fire calls, and 4 Motor Vehicle Crashes to date in July. Year-to-date totals were 329-EMS calls, 27 Fire Calls, 17 Motor Vehicle Crashes, 24 Alarm calls, and 2 Carbon Monoxide investigations.

Resignation Accepted

With regret, Mr. Scott moved and Mr. Hirt seconded the motion to accept the resignation of Cecil Barton from the Danbury Township Volunteer Fire Department effective as of June 29, 2016. The vote was unanimous and motion carried.

FF-Paramedic Appointment

Based on the recommendation of Fire Chief Keith Kahler, Ms. Rozak moved and Mr. Hirt seconded the motion to appoint Bradley Dunn as a Fire Fighter-Paramedic for the Danbury Township Volunteer Fire Department at \$13.18 per hour for On-duty EMS staffing, and \$10.61 per response, effective as on July 27, 2016. The vote was unanimous and motion carried.

Chief Kahler reported that EMA will be having a meeting with the Ottawa County Commissioners regarding the "I am Responding" system. Chief Kahler informed the Board that a quote is being obtained to purchase a Zoll Cardiac Monitor.

Zoning

Zoning & Planning Administrator Kathryn Dale reported that during the month of June 29 permits were processed and \$2,820.53 was collected in fees. The department is 38 permits ahead of last year at this time and it is the highest amount of fees the department has taken in since May of 2006 when 30 permits were issued, which included 7 single family homes. Also during the month of June the department went on 156 site visits and responded to 690 calls, emails, and in-person inquires. To date in July, the department has issued 11 permits and collected \$587.32 in fees.

The **Board of Zoning Appeals** public hearings on July 20th, 2016, starting at 6:30 p.m. at the Danbury Senior Center located at 8470 E. Harbor Road, Marblehead, Ohio 43440 on the following cases:

1. **BZA2016-017-177 Laurel Avenue**
Request for an Area Variance to Section 3.1.5.D to allow for a porch addition to setback 2.7' (32'4") from the front property line (5' required). Ed Elbrecht-Owner/Applicant
2. **BZA-2016-018 5401 Maritime Shoreway**
Request for a Conditional Use to allow for a 4 unit Condominium Development in accordance to Section 3.1.10.C.iii and Section 4.3. West Harbor Marina, LLC (William Brown), Owner, Bree Brown, Agent.
3. **BZA-2016-110-501 Miley**
Request for a Conditional Use to allow for a 64 unit Condominium Development in accordance with Section 3.1.1.C.iii and Section 4.3. Also requesting an Area Variance from Section 4.3.2.A to allow 4 more units than permitted. Limper's Marina, LTD, Owner in Contract w/F@ Companies, Michael Fite & Edward Foster, Agents.

The **Zoning Commission** did not meet in July.

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Violations/Complaints

- **1070 Englebeck** (Inhabited camper, storage of boats & vehicles)
Fence permit expired; owner notified to obtain a new permit and was advised filing a complaint with municipal court is the option being explored- **Monitoring**
- **1825 Bayview** (New Mobile Home not installed to zoning standards-Filut)
Nothing reported- **Monitoring**
- **194 Strause Lane** (Illegal Rental-Hammer)
2nd letter will be sent since there has been no contact made and listing has not changed- **Open**
- **256 Christopher** (Illegal Rental-Sullivan)
2nd letter will be sent since there has been no contact made and listing has not changed- **Open**
- **5849 Dennis** (Illegal Rental-Northcoast/Anchor's Away)
Contact made with the property owner- **Open**
- **140 Springcrest** (Tall Grass-HUD)
Grass cut as of 6/29/16 -**Closed**
- **2079 Harbor Bay** (Construction w/out Permit-Deck – McCrum)
Letter sent to property owner 6/23/16. Permit received 6/24/16- **Closed**
- **2363 Harbor Bay** (Construction w/out Permit-Addition & Dock – Homady)
Letter sent to property owner 6/23/16. Permits obtained 6/30/16- **Closed**
- **2405 Harbor Bay** (Construction w/out Permit-Dock – Morrow)
Letter sent to property owner 6/23/16. **Open**
- **2419 Harbor Bay** (Construction w/out Permit-Dock – Lochiavo)
Letter sent to property owner 6/23/16. Owner is working on getting permits-**Closed**
- **2461 Harbor Bay** (Construction w/out Permit-Dock – Gedrich)
Letter sent to property owner 6/23/16. Builder called 6/28/16 and said they would be in after July 5th to get the proper permits-**Closed**
- **2447 Harbor Bay** (Construction w/out Permit-Dock – Amos)
Letter sent to property owner 6/23/16. Permits obtained 6/30/16- **Closed**
- **9370 Miami** (Tall grass-Cieslak)
Certified letter received May 27, 2016. 2nd Certified sent June 10, 2016, returned undeliverable. 3rd certified letter sent June 22, 2016 after owner signed for a certified letter regarding a different case at a different address where he is supposedly residing. 2nd complaint received regarding junk, garbage, and junk vehicles. Update: part of the grass has been cut, but the rear of the property is still an issue as it appears they mowed around the junk & debris or where they could. Pictures were provided. -**Open**
- **302 Willowdale** (Dilapidated structure, tall grass, & junk vehicle)
Property has made contact and is willing to rectify the condition of this property, however the owner is working on correcting structural issues and the Zoning office will continue to work with the owner on this before proceeding with any account- **Open**

Permit Reimbursement Request

The Trustees and Mrs. Dale discussed Gary Kothe's permit reimbursement request. Discussion resulted as the Trustees did not grant the reimbursement since the Zoning Department was not at fault. (The memorandum provided to the Board regarding background details of this request is attached).

Mrs. Dale announced that she received notice from FEMA regarding the Great Lakes Coastal Flood Study that the Flood Risk Review meeting that will be held in September for Ottawa County to review maps concerning coastal flood zones, which will become regulatory in 2017-2018. Mrs. Dale will be attending this meeting in September.

Comments & Concerns Prior to Dismissing the Department Heads

There were no comments or concerns, therefore the Department Heads, were dismissed at 8:00 p.m.

Sign Cemetery Deed

Fiscal Officer Shelley Seamon announced that a resident has requested to transfer their current lot and graves at Sackett Cemetery in order that other family member may purchase lots near one another.

The Trustees agreed that since no burials have occurred at the current location, the transfer will be allowed

Approve Payroll & Payment of Bills

After examining 2 payrolls and bills totaling \$193,032.97, Mr. Scott moved and Mr. Hirt seconded the motion that they are accepted and warrants or electronic transfers for the various amounts be processed. The vote was unanimous and motion carried.

528-2016	John L Belcher	Wages 6/4/16-6/17/16	\$1,314.86
529-2016	Daniel J Bergman	Wages 6/4/16-6/17/16	\$1,341.69
530-2016	Bradley L Biers	Wages 6/4/16-6/17/16 + Stipends	\$435.00
531-2016	Terry L Conaway	Wages 6/4/16-6/17/16 + Stipends	\$125.15

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532-2016	J. Charles Cunningham	Wages 6/4/16-6/17/16	\$1,199.94
533-2016	Kathryn A. Dale	Wages 6/4/16-6/17/16	\$1,641.10
534-2016	John D. Grieve	Wages 6/4/16-6/17/16 + Stipends	\$521.01
535-2016	Jared E Griffith	Wages 6/4/16-6/17/16	\$1,247.05
536-2016	Cheryl K Harmsen	Wages 6/4/16-6/17/16	\$815.17
537-2016	Dean G Heberlein	Wages 6/4/16-6/17/16 + Stipends	\$473.74
538-2016	James S Holzhauer	Wages 6/4/16-6/17/16 + Stipends	\$432.16
539-2016	Stephanie A Hunsicker	Wages 6/4/16-6/17/16 + Stipends	\$422.41
540-2016	Matilda A Johnson	Wages 6/4/16-6/17/16 + Stipends	\$509.75
541-2016	Keith M Kahler	Wages 6/4/16-6/17/16 + Stipends	\$1,305.93
542-2016	Tammy J Kahler	Wages 6/4/16-6/17/16 + Stipends	\$305.75
543-2016	Lindsey N Knox	Wages 6/4/16-6/17/16 + Stipends	\$485.95
544-2016	Bradford K LaMarca	Wages 6/4/16-6/17/16	\$1,296.58
545-2016	Austin Lucas	Wages 6/4/16-6/17/16 + Stipends	\$438.50
546-2016	Brian C McCune	Wages 6/4/16-6/17/16 + Stipends	\$794.49
547-2016	Mark A Meisler	Wages 6/4/16-6/17/16	\$1,489.60
548-2016	Michael S Meisler	Wages 6/4/16-6/17/16	\$1,602.12
549-2016	Randy R Rakosky	Wages 6/4/16-6/17/16 + Stipends	\$531.77
550-2016	Trevor J Ross	Wages 6/4/16-6/17/16 + Stipends	\$530.70
551-2016	Matthew J Salyers	Wages 6/4/16-6/17/16 + Stipends	\$313.22
552-2016	Gregory W Shadler	Wages 6/4/16-6/17/16 + Stipends	\$267.02
553-2016	Matthew M Shark	Wages 6/4/16-6/17/16	\$1,150.23
554-2016	Brian P. Sloan	Wages 6/4/16-6/17/16	\$1,002.02
555-2016	Mark M Turinsky	Wages 6/4/16-6/17/16	\$1,119.83
556-2016	Brett A Waldron	Wages 6/4/16-6/17/16	\$1,512.03
557-2016	Joshua P. Young	Wages 6/4/16-6/17/16	\$1,430.61
559-2016	Internal Revenue	Federal WH	\$6,018.95
560-2016	Ohio Public Employees Deferred Comp.	Voluntary Contributions	\$565.00
561-2016	Treasurer of State of Ohio	State WH	\$2,944.79
562-2016	Ohio Police & Fire Pension Fund	OP & F Contributions	\$2,504.07
563-2016	Public Employees Retirement System	OPERS-L Contributions	\$10,221.83
564-2016	Public Employees Retirement System	OPERS-G Contributions	\$6,222.96
565-2016	Marblehead Bank	June Bank Fees	\$70.72
566-2016	Timothy J. Almendinger	2nd Qtr. Stipends	\$399.31
567-2016	John L Belcher	Wages 6/18/16-7/1/16	\$1,285.86
568-2016	Daniel J Bergman	Wages 6/18/16-7/1/16	\$1,290.69
569-2016	Bradley L Biers	Wages 6/4/16-6/17/16 + Stipends	\$548.77
570-2016	Paul Blaho	2nd Qtr. Stipends	\$39.19
571-2016	Terry L Conaway	Wages 6/4/16-6/17/16 + Stipends	\$249.71
572-2016	J. Charles Cunningham	Wages 6/18/16-7/1/16	\$1,108.36
573-2016	Kathryn A. Dale	Wages 6/18/16-7/1/16	\$1,590.10
574-2016	John C. Englebeck	2nd Qtr. Stipends	\$48.99
575-2016	John D. Grieve	Wages 6/4/16-6/17/16 + Stipends	\$705.77
576-2016	Jared E Griffith	Wages 6/18/16-7/1/16	\$1,196.05
577-2016	Cheryl K Harmsen	Wages 6/18/16-7/1/16	\$756.47
578-2016	Donald R Hawk	2nd Qtr. Stipends	\$156.73
579-2016	Dean G Heberlein	Wages 6/4/16-6/17/16 + Stipends	\$547.50
580-2016	James S Holzhauer	Wages 6/4/16-6/17/16 + Stipends	\$623.03
581-2016	Stephanie A Hunsicker	Wages 6/4/16-6/17/16 + Stipends	\$261.67
582-2016	Nichole L. Ihnat	2nd Qtr. Stipends	\$102.26
583-2016	Matilda A Johnson	Wages 6/4/16-6/17/16 + Stipends	\$580.31
584-2016	Keith M Kahler	Wages 6/4/16-6/17/16 + Stipends	\$1,614.29
585-2016	Tammy J Kahler	Wages 6/4/16-6/17/16 + Stipends	\$731.91
586-2016	Lindsey N Knox	Wages 6/4/16-6/17/16 + Stipends	\$256.69
587-2016	Bradford K LaMarca	Wages 6/18/16-7/1/16	\$1,263.21
588-2016	Austin Lucas	Wages 6/4/16-6/17/16 + Stipends	\$525.68
589-2016	Brian C McCune	Wages 6/4/16-6/17/16 + Stipends	\$1,024.06
590-2016	Jamie T McDonald	2nd Qtr. Stipends	\$19.59

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592-2016	Michael S Meisler	Wages 6/18/16-7/1/16	\$1,661.74
593-2016	Kegan J Rakosky	2nd Qtr. Stipends	\$525.48
594-2016	Randy R Rakosky	Wages 6/4/16-6/17/16 + Stipends	\$749.06
595-2016	Trevor J Ross	Wages 6/4/16-6/17/16 + Stipends	\$594.00
596-2016	Matthew J Salyers	Wages 6/4/16-6/17/16 + Stipends	\$579.80
597-2016	Gregory W Shadler	Wages 6/4/16-6/17/16 + Stipends	\$155.56
598-2016	Matthew M Shark	Wages 6/18/16-7/1/16	\$1,095.63
599-2016	Timothy N Taylor	2nd Qtr. Stipends	\$38.95
600-2016	Mark M Turinsky	Wages 6/18/16-7/1/16	\$1,068.83
601-2016	Brett A Waldron	Wages 6/18/16-7/1/16	\$1,454.99
602-2016	Sean A Waugh	2nd Qtr. Stipends	\$268.74
603-2016	Joshua P. Young	Wages 6/18/16-7/1/16	\$1,524.59
605-2016	BP Business Solutions	Gasoline-Fire Dept.	\$119.35
606-2016	Walmart Community	Supplies (Various Depts.)	\$632.03
607-2016	John Deere Financial	Supplies/Minor Equipment (Various Depts.)	\$324.08
608-2016	Internal Revenue	Federal WH	\$7,641.38
609-2016	Ohio Public Employees Deferred Comp.	Voluntary Contributions	\$565.00
40703	Bergman Orchards	Negative Adj. -Refund	-\$14.40
40761	Ohio Child Support Payment Central	Child Support WH	\$214.35
40762	Ottawa County Municipal Court	Garnishment WH	\$96.83
40763	Ottawa County Municipal Court	Garnishment WH	\$350.67
40764	Ohio Insurance Services Agency, Inc.	July Premiums Employee Share	\$1,362.00
40765	Ohio Insurance Services Agency, Inc.	July Premiums Employer Share	\$30,546.79
40766	Time Warner Cable Northeast	Telephone/Internet Services	\$378.93
40767	Trugreen	Lawn Care Services	\$1,350.00
40768	Ohio Edison	Electricity	\$219.80
40769	Verizon Wireless	Cellular Services + Supplies Police Dept.	\$384.26
40770	Middletown Ford Inc.	2016 Ford F250 -Road Vehicle	\$25,489.64
40771	Ohio Fire Chiefs Association, Inc.	Registration Fee	\$75.00
40804	Timothy W. Almendinger	2nd Qtr. Stipends	\$253.23
40805	Chad A Christ	2nd Qtr. Stipends	\$48.99
40806	Cody J Dunn	2nd Qtr. Stipends	\$404.19
40807	Todd A Hefflinger	2nd Qtr. Stipends	\$382.62
40808	Matthew D Hill	2nd Qtr. Stipends	\$141.87
40809	Layne W.H. McNeal	2nd Qtr. Stipends	\$73.06
40810	Thomas E McNeal	2nd Qtr. Stipends	\$303.75
40811	Blake A Molnar	2nd Qtr. Stipends	\$95.48
40812	Megan A. Rakosky	2nd Qtr. Stipends	\$9.74
40813	Brian P. Sloan	2nd Qtr. Stipends	\$1,036.37
40814	Christopher J Suppelsa	2nd Qtr. Stipends	\$347.67
40815	Emily J Tennant	2nd Qtr. Stipends	\$63.31
40816	Everett L Tennant Jr.	2nd Qtr. Stipends	\$238.61
40817	Matthew S Uhinck	2nd Qtr. Stipends	\$107.78
40818	Ottawa County Sanitary Engineering	Water/Sewer Services	\$241.54
40819	Columbia Gas	Natural Gas Services	\$80.65
40820	Culligan of Northern Ohio	Bottled Water-Garage	\$27.80
40821	Charles B. Scott	Website Renewal (Various Depts.)	\$1,036.61
40822	AccuShred, LLC	Shredding Services	\$170.00
40823	MT Business Technologies, Inc.	Used Copier -Fire Dept.	\$2,810.00
40824	ABCO Fire Protection, Inc.	Minor Equipment Police Dept.	\$77.33
40825	H2 Designs, LLC	Detailing-2016 Ford Explorer Car #440	\$600.00
40826	Zoll Medical Corp	Contracted Service-Fire Dept.	\$2,635.50
40827	Lowe's	Police Dept. Supplies	\$70.18
40828	Ottawa Regional Planning Commission	Annual Assessment Fee	\$2,558.40
40829	Cyclone Services Inc.	Trash Pickup	\$100.00
40830	Bradford LaMarca	Training Expenses	\$125.28
40831	Time Warner Cable Northeast	Telephone/Internet Services	\$137.96

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40832	Winzer Corporation	Road Supplies	\$65.80
40833	H.B. Magruder Hospital	Medications-EMS	\$63.08
40834	Midway Inc.	Repairs Fire Dept. Vehicle	\$184.23
40835	Ohio Edison	Street Lights	\$615.62
40836	Tuffman Equipment & Supply	Road Supplies	\$108.60
40837	Verizon Wireless	Cellular Services -EMS	\$187.79
40838	Vanguard-Sentinel Career & Technology Center	EMT In Service Tuition	\$70.00
40839	Bound Tree Medical LLC	EMS Supplies	\$1,287.62
40840	Starcher Enterprises LLC DBA Village Pro Hardware	Fire Dept. Supplies	\$33.85
40841	The Detroit Salt Company LLC	Road Salt	\$10,266.18
40842	Frontier	Telephone Services	\$75.26
40843	D.R. Ebel Police & Fire Equipment	Police Dept. Supplies/Repairs Minor Equipment	\$674.80
40844	Vance Outdoors Inc.		\$294.50
40845	Taser International	Tasers-Police Dept.	\$7,789.88
40846	MT Business Technologies, Inc.	Multiple Copier Maint. Agreements & /Color Copies	\$540.19
40847	Northwind Safety Corporation	First Aid Kit Refills- Road & Police Depts.	\$5.82
40848	Liberty Auto Parts	Operating Supplies-Fire Dept.	\$3.99
40849	Spoerr Precast Concrete, Inc.	Footers	\$43.00
40850	Semro Henry & Spinazze Ltd.	Legal Fees-Zoning	\$1,024.65
40851	Trugreen	Lawn Care Services	\$500.00
40852	Chief Law Enforcement Supply	Operating Supplies -Police	\$129.48
40853	Rakich & Rakich, Inc.	Uniforms-Police & Fire	\$234.97
40854	Ohio Child Support Payment Central	Child Support WH	\$214.35
40855	Ottawa County Municipal Court	Garnishment WH	\$182.93
40856	Ottawa County Municipal Court	Garnishment WH	\$240.14
40857	Gene Ptacek & Sone Fire Equipment co.	Annual Fire Extinguisher Inspection -Police Dept.	\$137.07
40858	Business Technical Consulting LLC	IT Services -Zoning Backup Unit	\$201.25
40859	MNCO	Legal Notices-Zoning	\$143.15
40860	Marie B. Fresch	Court Reporter Fees-Zoning	\$415.00
40861	Columbus Easton Hotel II, LLC	Hotel Expenses-KMK	\$455.90
40862	Cheryl Harmsen	Postage -Zoning	\$6.47
40863	Kathryn A. Dale	Postage -Zoning	\$13.15
40864	Port Clinton Ford Mercury Inc.	Repairs/Maintenance -Police Vehicles	\$69.75
Total Payments:			\$193,032.97

Approve June Financials & Bank Reconciliation

Ms. Rozak moved and Mr. Hirt seconded the motion to approve the June financial reports and bank reconciliation as submitted by Fiscal Officer Shelley Seamon. The vote was unanimous and motion carried. (Note: The Trustees received copies of said reports via email on 7/9/16).

Approve Payment to Bill's Implement Sales

Ms. Rozak moved and Mr. Scott seconded the motion to approve payment to Bill Implement Sales for \$154.45 for the purchase of oil filter and mower parts for the Road Department. Mr. Hirt abstained; Ms. Rozak-yes; Mr. Scott-yes.

Approve Line Item Transfers

Mr. Scott moved and Mr. Hirt seconded the motion to approve transferring \$500.00 from travel & meeting expenses (2181-130-330-0000) to other communications, printing, & advertising (2181-130-349-0000) to pay for legal notices for the Zoning Department. The vote was unanimous and motion carried.

Mr. Hirt moved and Ms. Rozak seconded the motion to transfer \$415.00 from legal counsel salaries (2181-130-140-0000) to other-other expenses (2181-130-599-0000) to pay for the transcript fees for a Board of Zoning Appeals case. The vote was unanimous and motion carried.

RECORD OF PROCEEDINGS

Minutes of

Danbury Township Board of Trustees Regular

Meeting

BEAR GRAPHICS 800-325-8084 FORM NO 10146

Held

July 13, 2016

June Revenue & Expenditure Report

Fund	Revenues	Expenditures
General	\$6,322.13	\$33,087.42
Motor Vehicle License Tax	\$5,143.61	\$0.00
Gasoline Tax	\$7,629.63	\$0.00
Road and Bridge	\$0.00	\$58,069.57
Cemetery	\$765.20	\$601.18
Police District	\$37,565.40	\$99,364.37
Fire District	\$0.00	\$34,115.73
Zoning	\$2,827.13	\$633.74
Fire Levy	\$0.00	\$490.70
Drug Law Enforcement	\$0.00	\$0.00
Enforcement and Education	\$0.00	\$0.00
Fire & EMS Levy	\$46,247.98	\$64,326.22
CPT-2015	\$0.00	\$200.00
2015 Solid Waste Sign Grant	\$0.00	\$0.00
	\$106,501.08	\$290,888.93

Fiscal Officer Shelley Seamon voiced concerns about the balances in the general and zoning funds and informed the Board that the copier at the Township Hall will need to be replaced in the near future.

The Trustees and Fiscal Officer discussed the revenue budget for the General Fund and when the next tax settlement for real property taxes will be received, ending carryover balances for the 1st quarter of 2017, and the possibility to raise zoning fees.

Fund Status Report

The Trustees signed the fund status report dated July 13, 2016.

Comments & Concerns

There were none.

There being no further business before the Board, Mr. Scott moved and Ms. Rozak seconded the motion to adjourn at 8:13 p.m. The vote was unanimous and motion carried.

Shelley Seamon

Fiscal Officer

Charles B. Scott

[Signature]

[Signature]

Danbury Township Board of Trustees