

RECORD OF PROCEEDINGS

Minutes of Danbury Township Board of Trustees Regular

Meeting

BEAR GRAPHICS 800-325-8084 FORM NO. 10148

Held

July 8, 2015

The Regular Meeting of the Danbury Township Board of Trustees held at the Danbury Township Hall, 5972 E. Port Clinton Eastern Road, Marblehead, Ohio on July 8, 2015, was called to order at 6:30 p.m. by President Charles B. Scott; the pledge of allegiance was recited, with Mr. Scott, Ms. Dianne M. Rozak and Mr. David M. Hirt in attendance. Also present Fiscal Officer Shelley Seamon, Road Superintendent Brett Waldron, Police Chief Mike Meisler, Fire Chief Keith Kahler, and Zoning & Planning Administrator Kathryn Dale.

There were no visitors in attendance.

Approval of the Minutes

Mr. Scott moved and Mr. Hirt seconded the motion to approve the minutes of the regular meeting held on June 24, 2015 as presented. The vote was unanimous and motion carried.

Correspondence

The Trustees received an invitation from Organization Director Kristin Flowers of the Ottawa County Farm Bureau to attend the Ottawa County Fair on Sunday, July 26, 2015. The Ottawa County Farm Bureau and the Ottawa Soil and Water Conservation District will present a program entitled "Splash into Ottawa County" and discussion will focus on helping to provide insight into current political trends and issues.

The Trustees received the Grassroots Clipping July 2015 issue from the Ohio Township Association.

The Danbury Township Police Department received a thank-you card from Joanie Harris for assisting herself and three other ladies during an incident that occurred at the Danbury Senior Center on a Tuesday evening.

The Trustees received a copy of the current questionnaire and scoring to prepare for the next round of SCIP and LTIP funding as administered by the Ohio Public Works Commission from Ottawa County Engineer Ronald Lajti Jr. The deadline to participate with the Engineers office for road improvement funding for 2016 road projects is September 4, 2015.

Trustee Charles Scott announced that he contacted a representative of the PYAL regarding the July aluminum can collection and learned the PYAL no longer wants to participate, therefore Mr. Scott contacted Curt Laubner of the Boy Scouts informing them that they once again have the collection site for the Boy Scout. Mr. Scott received postcard from Mr. Laubner regarding that he received Mr. Scott's message.

Roads, Buildings, & Grounds

Road Superintendent Brett Waldron reported that 1 full and 2 cremation burials were conducted at Sackett Cemetery since the last meeting and 4 more burials are pending over the next few weeks.

Mr. Waldron explained over the past couple of weeks the staff has been very busy removing trees/limbs from the roadways, placed high water signs due to flooding, and prepared the roadways/parks for the 4th of July holiday weekend. With regard to the storm, Mr. Waldron stated the Township fared well and flood waters receded quickly.

Grinding Quote Approved

Mr. Waldron announced that with the recent storms the brush collection site is about at capacity, therefore he obtained quotes for grinding twice of the brush and leaving grindings on site.

Mr. Waldron reviewed each of the following quotes with the Trustees: Universal Farms, LLC Fremont, Ohio - \$1,700.00, David Price Metal Services-Land Clearing Division Norwalk, Ohio - \$2,900.50, and Barnes Nursery Huron, Ohio -\$14,880.00.

The Trustees and Mr. Waldron discussed the differences in costs, the working relationship the Township has with Universal Farms and if the Township has a Certificate of Liability Insurance on file from Universal Farms as well as if there is enough room for the grindings to remain at the site.

Mr. Waldron informed the Trustees there was enough room for the grindings to remain and he would obtain a insurance liability certificate from Universal Farms, should the Board accept their quote.

Discussion concluded and resulted as follows: Ms. Rozak moved and Mr. Scott seconded the motion to contract with Universal Farms of Fremont, Ohio to grind brush at a cost not to exceed \$1,700.00 The vote was unanimous and motion carried.

Resolution No. 16-2015

The Board of Trustees of Danbury Township, County of Ottawa, Ohio, met in a regular session at 6:30 p.m., on July 8, 2015 at the Danbury Township Hall, 5972 E. Port Clinton Road, Marblehead, Ohio 43440, with the following members present: Mr. Charles B. Scott Ms. Dianne M. Rozak, and Mr. David M. Hirt.

Mr. Hirt introduced the following Resolution and moved its adoption.

Resolution No. 16-2015

A RESOLUTION TO AUTHORIZE PAYMENT TO THE OTTAWA COUNTY ENGINEER FOR SPOT AND BASE ROAD REPAIRS FOR T.R. 1248 (PVE) DEERWOOD RD., AND T.R. 1247 (PVE) APPLEWOOD RD., AND T.R. 1254 TANGLEWOOD RD., (PVE), AND T.R. 138 ENGLEBECK RD., AND T.R. 140 HARTSHORN RD., AND T.R. 140A HARTSHORN RD. EXTENSION.

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Whereas, the Danbury Township Board of Trustees followed the Township Construction Project Protocol set forth by the Ottawa County Engineer's Office for spot and/or base repairs covering an area of 1,879 square yards for T.R. 1248 (PVE) Deerwood Rd., and T.R. 1247 (PVE) Applewood Rd., and T.R. 1254 Tanglewood Rd., (PVE), AND T.R. 138 Englebeck Rd., and T.R. 140 Hartshorn Rd., and T.R. 140A Hartshorn Rd. Extension and;

Whereas the Ottawa County Engineers Office advertised, bid, and awarded the bid on behalf of the Danbury Township Trustees and;

Whereas the spot and base repairs for T.R. 1248 (PVE) Deerwood Rd., and T.R. 1247 (PVE) Applewood Rd., and T.R. 1254 Tanglewood Rd., (PVE), AND T.R. 138 Englebeck Rd., and T.R. 140 Hartshorn Rd., and T.R. 140A Hartshorn Rd. Extension have been completed;

Now, Therefore, be it resolved by the Board of Trustees of Danbury Township, Ottawa County, Ohio, hereby authorizes payment in the amount of \$62,371.76 to Ottawa County Engineer's Office for spot and/or base repairs covering an area of 1,879 square yards for T.R. 1248 (PVE) Deerwood Rd., and T.R. 1247 (PVE) Applewood Rd., and T.R. 1254 Tanglewood Rd., (PVE), AND T.R. 138 Englebeck Rd., and T.R. 140 Hartshorn Rd., and T.R. 140A Hartshorn Rd. Extension.

This **Resolution** shall become effective immediately upon its passage.

Ms. Rozak seconded the Resolution, and the roll being called upon the question of its adoption, the vote resulted as follows: Vote Record: Mr. Hirt-yes; Ms. Rozak-yes; Mr. Scott-yes.

ADOPTED this 8th day of July 2015.

Police

Trustee Charles Scott reported that Police Chief Mike Meisler submitted reports that listed the Danbury Township Police Department handled 519 incidents during the month of June and 142 incidents to date in July.

Chief Mike Meisler reported that the 4th of July holiday was average and nothing major occurred.

Donation Accepted from the Ohio Public Safety Department

Chief Meisler spoke about the recent donation a hand held radar unit the Police Department received from the Ohio Public Safety Department/the Ohio Traffic Safety Office. Chief Meisler stated that the unit cost was about \$1,500.00 and the Ohio Public Safety Department donates some type of equipment to the department each year, which he appreciates.

Mr. Scott moved and Mr. Hirt seconded the motion to accept the donation of a hand held radar unit serial # SGP115400284 from the Ohio Public Safety Department/the Ohio Traffic Safety Office. The vote was unanimous and motion carried.

Safety Equipment

Trustee Scott prompted discussion with Chief Meisler regarding the purchase of water rescue kits.

Chief Meisler explained he always tries to do everything safety related not only for the public, but for his officers. Chief Meisler also explained the department has always had life vests, however they have expired and the ropes were beginning to fray. Chief Meisler acknowledged that water rescue is rare, however updating the department's water rescue kits was necessary, in the event they are needed.

The cost of each kit was just over \$136.00 and included that following items: a mess bag, orange mustang life vest, a whistle, glow sticks, and a throw bag (75 feet of rope). The older kits will remain with the department as back-ups.

Acknowledgement of 25 Years of Service

The Trustees acknowledged and commended Police Chief Mike Meisler for the completion of 25 years of service with Danbury Township. Chief Meisler shared several memorable moments with the Board.

Fire

Trustee Charles Scott reported that Fire Chief Keith Kahler submitted a report listing that the Danbury Township Fire Department responded to 80-EMS calls, 4-Fire Calls, 3-Motor Vehicle Crashes, and 7-Alarm calls during the month of June. To date in July the department has responded to 17-EMS calls, 1-Fire call, 4-Motor Vehicle Crashes, and 2-Alarm calls. Year-to-date totals reported were 315-EMS-calls, 17-Fire calls, 22-Motor Vehicle Crashes, 16-Alarm calls, and 4-Carbon Monoxide Investigations.

Air Compressor & Cascade System Purchases

Fire Chief Keith Kahler reported that he has come across a used 5000 psi maximum air compressor and he travel to the Washington Fire Department in Toledo, Ohio to review the unit.

Chief Kahler explained that the department needs a 6000 psi. unit, however the 5000 psi unit will work and it is something the Fire Department needs. Chief Kahler informed the Board that he offered Washington Township \$2,000.00, which they accepted.

The unit is 6 years old and has about 400 hours on it; however the unit does not have the bottles for quick fills.

Chief Kahler presented a quote to purchase Cascade System (5000 psi. 3 bottle with plumbing and wall brackets) from Breathing Air Systems that is a division of Sub-Aquatics, Inc. at a cost of \$2,979.25 and

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a one year warranty proposal for said system totaling \$961.00. The quote was obtained from Breathing Air Systems because this is where Washington purchased the air compressor and they have all of the maintenance records for this unit.

The Trustees and Chief Kahler discussed previous costs received from Fire Safety Services to purchase a new air compressor as well as the filling station that totaled about \$43,000.00.

Discussion concluded and resulted in the following actions: Ms. Rozak moved and Mr. Hirt seconded the motion to authorize the purchase of a 5000 lb. air compressor from Washington Township at a cost of \$2,000.00 and authorized that payment be drawn to Washington Township prior to the next meeting. The vote was unanimous and motion carried.

Mr. Scott moved and Ms. Rozak seconded the motion to purchase a Cascade System (5000 psi. 3 bottle with plumbing and wall brackets) from Breathing Air Systems at a cost of \$2,979.25. The vote was unanimous and motion carried.

Mr. Scott moved and Mr. Hirt seconded the motion to enter into a service agreement with Breathing Air Systems for a period of one year for the Cascade System (5000 psi. 3 bottle with plumbing and wall brackets), at a cost of \$961.00. The vote was unanimous and motion carried.

Departmental Updates

Chief Kahler reported that he will be taking a class regarding "Concepts in EMS" in Sandusky County at recommendation of the Township's Medical Director and next week he will be attending the Ohio Fire Chief's Conference in Columbus, Ohio.

Zoning

Zoning & Planning Administrator Kathryn Dale reported that during the month of June 19 permit applications were processed and the Zoning Department responded to 784 calls, e-mails, and in-person inquires and went on 129 site visits. Mrs. Dale also reported that 3 permit applications were processed to date in July and fees collected totaled \$109.60.

The **Board of Zoning Appeal's** will hold a public hearing on Wednesday, July 15, 2015 at the Danbury Township Hall at 6:30 p.m. on the following case:

- **BZA-2015-076 7364 Brooklyn** A Request to allow for the construction of multiple additions resulting in Area Variances from Section 3.1.4.D to exceed the 40% lot coverage (53% enclosed/58% total), from Section 3.5.7 to be setback 3' from the eastern rear property line (5' required) and 2' from the southern side property line (5' required), from Section 5.4.3 to setback 4' from the northern front property line (10' avg. required), and Section 7.9.2 to exceed 20% addition permitted (237.6 sq. ft.) onto a nonconforming structure (368 sq. ft./30.9% enclosed; 488 sq. ft./41% total new)/ Jeff Smith, Owner/Applicant.

The **Zoning Commission** met on Wednesday, July 1, 2015 and received the Amendments initiated by the Trustee's in Resolution No. 15-2015 to Articles 6 & 7 for the Zoning Code. The Commission has scheduled a public hearing for said amendments for July 22, 2015 beginning at 6:00 p.m. The amendments have been forwarded to the Ottawa County Regional Planning Commission who is scheduled to hear the request at their July 21, 2015 meeting.

Mrs. Dale shared that the hope is to have receipt of both recommendations, which will be reported to the Trustees at their July 22, 2015 meeting, and indicated at this time the Zoning Commission will ask the Board of Trustees to set a public hearing for August 12, 2015 prior the start of the Trustees regular meeting that would make the changes to Articles 6 & 7 of the Zoning code effective in September.

On August 5, 2015 the Zoning Commission will begin discussing the definitions of some uses listed in the "R-C" (recreational-commercial) zoning district, due to the recent signage change along State Route 163. Mrs. Dale shared that she continues to receive numerous calls about the signage and indicated that she encourages residents to attend the public hearing on August 5, 2015 however comments will be received either at the beginning of the hearing or at the end.

Mrs. Dale reported that she spoke with Attorney Jeffrey Stopar regarding the possibility doing a moratorium on the "R-C" zoning district; however Mr. Stopar does not recommend doing a moratorium.

Mrs. Dale shared that after she and Mr. Stopar discussion what the options could be; rezoning complete removal of permitted and conditional uses from the "R-C", as well as the amount of time that would take, Mrs. Dale indicated she and Mr. Stopar agreed that the best option is to modify the definitions of a recreational commercial facility first and then go back to focus more on the detail that is needed for the "R-C" zoning district.

Department Updates

Mrs. Dale announced that she has been asked to speak before the Lakeside Homeowners Association on Saturday, July 11, 2015 at 10:00 a.m. regarding zoning processes and permit requirements.

Complaints and/or Violations

- **1070 Englebeck** --Noting new was reported. Case is still in monitoring status,
- **369 S. Bridge** -- (Mobile Vending) A Cease & Desist letter was sent to the operator of the bait seller in the mobile trailer. The operator contacted the Zoning Office on July 2, 2015 to say that they are operating out of the shed/second building brought on the property. Case is being monitored.

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Tall Grass Updates

Mrs. Dale reported a second violation letter was sent to the owner of the Gravel Bar property. Mrs. Dale explained that progress has been made and the purpose of the second notice was to convey to the property owner that the property needs to be cleaned up in a timely manner.

With regard to the 367 Deerwood abatement, Mrs. Dale summarized an incident that occurred while Printy Enterprises was cutting the lawn at 367 Deerwood (two day process because of the condition of the lawn), which resulted in something from the mower deck being ejected across the lawn and hitting the screen door at 383 Deerwood, which when opened by the renter of 383 Deerwood shattered.

Mrs. Dale reported that Janice Sharp of Hylant Administrated Services has been notified of the incident and was provided with documentation of the incident.

Mrs. Dale informed the Trustees that as of tonight's meeting no further information was available, however Ms. Sharp did indicate that the Township's does have coverages for such incidents and Ms. Sharp will be contacting the property owner as well as Mr. Printy.

Biz Tech Quote

The Trustees and Kathryn Dale resumed discussion regarding purchasing am storage backup system for the Zoning Department. Mrs. Dale reiterated that back in February Biz Tech had provided a quote with 2 options one being an online storage system or to purchase and install an external hard drive. The cost in February for the hard drive and installation was quoted at \$2,130.00.

Mrs. Dale shared that discussion back in February was tabled due to questions and needed clarification of what the quote entailed. Mrs. Dale indicated that the initial quote to Cheryl did not include virus protection and the new quote received totals \$2,695.00, which includes the cost of virus protections for all 3 computers.

Mrs. Dale reported that Biz Tech has provided a Service Agreement, however it has not been reviewed by the Ottawa County Prosecutor.

Discussion was held regarding that this purchase would be a zoning expense, supplemental appropriations will be needed.

Discussion concluded and resulted in the following action: Ms. Rozak moved and Mr. Scott seconded the motion to purchase 1 Seagate 2 Bay NAS (Network Attached Storage) Device 2 TB Capacity in RAID 1 (1TB available) File Storage Appliance, 1 Seagate 2 Bay NAS for Back-Up (2 TB in RAID 1) with 1 TB available for Back-Up of all 3 zoning computer, a 1 year subscription for Acronis True Image Back-Up software for 3 Users Trend Micro Virus Protection, and installation at a costs not to exceed \$2,695.00; and that this purchase is will be contingent upon getting approval for the Service Agreement for said equipment from the Ottawa County Prosecutor. The vote was unanimous and motion carried.

Official Action to Obtain Legal Services

From Jeffrey Stopar of Semro Henry & Spinazze LTD

Ms. Rozak moved and Mr. Scott seconded the motion discontinue legal services with Eastman & Smith since there is no contractual agreement and obtain to legal services in addition to the Ottawa County Prosecutor's Office from Jeffrey Stopar of Semro Henry & Spinazze LTD, retroactive to June 24, 2015 for all departments. The vote was unanimous and motion carried.

Employee Assistance Program (EAP)

Trustee Dianne Rozak announced that no one has taken advantage of the EAP program through Workplace Resources and advised that the company has offered to provide an overview of services to employees. Ms. Rozak asked the Department Heads to notify her if their employees are interested in attending a meeting regarding services that are available through this program.

Committee reports conclude and the department heads were dismissed at 7:32 p.m.

242 Worthy

A brief discussion was held regarding a letter the Board sent to Tony Novak's neighbor regarding Mr. Novak's concern of a dying tree that may end up on his home; to date Trustee Scott has not been contacted by Mr. Novak's neighbor.

Sign Cemetery Deed

The Trustees signed a Cemetery Deed for Ralph Metheny, Lot 144; Graves 1 & 2 in the 2nd addition at Sackett Cemetery.

Ohio Public Works Commission Agreements

Fiscal Officer Shelley Seamon reported that the Ohio Public Works Commission agreements for the road resurfacing project was received and signed by Trustees Scott since he was name as the authorized signatory in the grant application. Mrs. Seamon also reported that a copy of the signed agreement was mailed back to the Ohio Public Works Commission.

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Anthem Confidentially Provider Agreement

Fiscal Officer Shelley Seamon explained that she received an Anthem Confidentially Provider agreement from Amy King of Medicount Management, which is necessary for the EMS billing services and it was forward to the Ottawa County Prosecutor.

Mrs. Seamon acknowledged that she received the agreement back from Mr. Mulligan and he has approved the agreement as to form. Mrs. Seamon announced that the agreement must be signed by Mr. Scott in order to be submitted to Anthem.

Ms. Rozak moved and Mr. Hirt seconded the motion to authorize Trustee Charles Scott as the signatory for the Anthem Confidentially Provider agreement. The vote was unanimous and motion carried.

Approve Payroll & Payment of Bills

After examining payroll and bills totaling \$150,782.04, Mr. Scott moved and Mr. Hirt seconded the motion that they be accepted and warrants or electronic transfers for the various amounts be processed. The vote was unanimous and motion carried.

452-2015	Shannon M Belcher	Wages 6/6/15-6/19/15	\$217.54
453-2015	John L Belcher	Wages 6/6/15-6/19/15	\$1,137.00
454-2015	Daniel J Bergman	Wages 6/6/15-6/19/15	\$1,302.20
455-2015	Bradley L Biers	Wages 6/6/15-6/19/15	\$428.72
456-2015	Terry L Conaway	Wages 6/6/15-6/19/15	\$245.95
457-2015	J. Charles Cunningham	Wages 6/6/15-6/19/15	\$1,137.62
458-2015	Kathryn A. Dale	Wages 6/6/15-6/19/15	\$1,604.20
459-2015	Jared E Griffith	Wages 6/6/15-6/19/15	\$1,212.13
460-2015	Cheryl K Harmsen	Wages 6/6/15-6/19/15	\$757.35
461-2015	Dean G Heberlein	Wages 6/6/15-6/19/15	\$574.06
462-2015	Stephanie A Hunsicker	Wages 6/6/15-6/19/15	\$430.34
463-2015	Matilda A Johnson	Wages 6/6/15-6/19/15	\$523.06
464-2015	Keith M Kahler	Wages 6/6/15-6/19/15	\$1,285.39
465-2015	Tammy J Kahler	Wages 6/6/15-6/19/15	\$523.06
466-2015	Lindsey N Knox	Wages 6/6/15-6/19/15	\$485.63
467-2015	Bradford K LaMarca	Wages 6/6/15-6/19/15	\$1,259.61
468-2015	Brian C McCune	Wages 6/6/15-6/19/15	\$225.85
469-2015	Mark A Meisler	Wages 6/6/15-6/19/15	\$1,447.42
470-2015	Michael S Meisler	Wages 6/6/15-6/19/15	\$1,635.21
471-2015	Zachary D Miramontes	Wages 6/6/15-6/19/15	\$346.35
472-2015	Randy R Rakosky	Wages 6/6/15-6/19/15	\$260.49
473-2015	Trevor J Ross	Wages 6/6/15-6/19/15	\$510.38
474-2015	Matthew J Salyers	Wages 6/6/15-6/19/15	\$294.11
475-2015	Brian P. Sloan	Wages 6/6/15-6/19/15	\$1,256.33
476-2015	Brandon L Taylor	Wages 6/6/15-6/19/15	\$1,355.53
477-2015	Mark M Turinsky	Wages 6/6/15-6/19/15	\$1,095.37
478-2015	Brett A Waldron	Wages 6/6/15-6/19/15	\$1,458.86
479-2015	Joshua P. Young	Wages 6/6/15-6/19/15	\$1,387.54
481-2015	Internal Revenue	Federal Wages	\$5,659.69
482-2015	Ohio Public Employees Deferred Comp.	Voluntary Contributions	\$520.00
39493	Frontier	Refund of Telephone Services	-\$84.56
39554	Megan A. Rakosky	Voided Warrant	-\$9.74
39667	Blake A Molnar	Voided Warrant	-\$293.52
39818	Austin Lucas	Wages 6/6/15-6/19/15	\$422.32
39819	Gregory W Shadler	Wages 6/6/15-6/19/15	\$979.98
39820	Ohio Child Support Payment Central	Child Support WH	\$185.95
39821	Megan A. Rakosky	Warrant Reissued	\$9.74
39822	Blake A Molnar	Warrant Reissued	\$293.52
39823	Frontier	Telephone Services Keepers House/ Emergency Land Line Police Dept.	\$105.03
39824	Ottawa County Engineer	Spot/Base Road Repairs	\$62,371.76
39825	Gamer Sanitation Services	Portable Restroom Services	\$543.50
39826	Staples Business Advantage	Office/Operating Supplies Police	\$152.21
39827	NorthCoast Plumbing & Mechanical	Twp. Hall Supplies	\$85.28
39828	Ottawa County Sanitary Engineering	Water/Sewer Services	\$241.54

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39829	Columbia Gas	Natural Gas Services	\$81.08
39830	MT Business Technologies, Inc.	Police Dept. Copies Maint./ Color Copies	\$29.30
39831	MT Business Technologies, Inc.	Twp. Hall/Zoning Copier Maint./Color Copies	\$83.08
39832	Tuffman Equipment & Supply	Iron Rakes-Roads	\$45.30
39833	Kathryn A. Dale	Postage Reimbursement-Zoning	\$6.74
39834	Keith Kahler	Postage Reimbursement-Fire Dept.	\$13.05
39835	Vanguard-Sentinel Career & Technology Cent	Training-CEU In-service Hours	\$105.00
39836	Fire Safety Services Inc.	Hoods/Gloves/Boots-Fire Dept.	\$1,628.00
39837	H.B. Magruder Hospital	Medications -EMS	\$13.80
39838	Zoll DBA AEDs.Direct.com	AED-Police Dept.	\$1,536.05
39839	AccuShred, LLC	Shredding Services	\$275.00
39840	Spoerr Precast Concrete, Inc.	Footers	\$159.00
39841	Time Warner Cable Northeast	Telephone/Internet Services 5972/FS1	\$510.48
39842	Catawba Clean Scene	Car Wash Coupons-Police Dept.	\$360.00
39843	Cyclone Services Inc.	Trash Services	\$100.00
39844	Staples Business Advantage	Office Supplies Zoning	\$72.48
39845	Stryker Medical	Power Loading Systems	\$44,585.96
39846	Minuteman Press	Business Cards -Fire Dept. Inspector	\$19.90
39847	Trugreen	Lawn, Tree, & Shrub Services	\$523.00
39848	Elite K-9, Inc.	K-9 Supplies	\$61.50
39849	Galls, AN Aramark Company	Safety Glass/Water Rescue Kits Police Dept.	\$1,426.51
39850	Lowe's	Hydrangea/Hose Nozzle Twp. Hall/Roads	\$23.73
39851	Ohio Edison	Electricity Services -Sirens	\$220.95
39852	Tractor Supply Co.	Weed Spray/Watering Can Roads/Police Dept.	\$96.98
39853	Castalia Trenching & Ready Mix LLC	River Rock-Twp. Hall	\$405.00
39854	Civitas Media LLC	Legal Notices -BZA	\$92.20
39855	Lakeland Auto & Marine Inc.	Supplies/Repairs EMS/Fire/Police	\$2,430.95
39856	Treasurer, State of Ohio	Submerged Land Lease Payment	\$1.00
39857	Treasurer, State of Ohio	Cooperative Purchasing Admin Fee	\$100.00
39858	Postmaster	Postage Stamps Admin	\$196.00
		Total Payments	\$150,782.04

June Financial Reports & Bank Reconciliation Approved

Ms. Rozak moved and Mr. Hirt seconded the motion to approve the June financial reports and bank reconciliation as submitted by Fiscal Officer Shelley Seamon. "The vote was unanimous and motion carried. (Note: The Trustees received copies of said reports via email on 7/6/15).

Inter Fund Transfers Approved

Mr. Scott moved and Mr. Hirt seconded the motion to transfer \$6,390.00 to revenue account code #4901-931-0000 from appropriation account code #2281-910-910-0000, retroactive to 6/24/15, (matching funds for the BWC safety grant to purchase Power Loading Systems for 2 of the Fire Department ambulances). The vote was unanimous and motion carried.

Ms. Rozak moved and Mr. Hirt seconded the motion to transfer \$18.05 to revenue account code #4902-931-0000 from appropriation account code #2081-910-910-0000, (shipping cost not covered in OCCF grant award to purchase an additional AED for the Police Department). The vote was unanimous and motion carried.

Line Item Transfer Approved

Mr. Scott moved and Ms. Rozak seconded the motion to transfer \$50.00 to appropriation account code #2081-910-910-0000 from appropriation account code #2081-210-599-00 (shipping cost not covered in OCCF grant award to purchase an additional AED for the Police Department). The vote was unanimous and motion carried.

June Revenue Report

General-\$3,284.04 MVL-\$4,760.07, Gasoline Tax-\$7,219.32 Road & Bridge-\$1,200.00, Cemetery-\$648.00, Police District-\$772.50, Zoning-\$1346.53, Drug Law Enforcement-\$100.00, Enforcement & Education (OVI)-\$75.00, Fire & EMS Levy-19,374.64, & OCCF Grant-\$1,518.00.

Fund Status Report

The Trustees signed the Fund Status Report dated July 8, 2015

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Comments & Concerns

Mr. Hirt commented that he will be on vacation and will not be in attendance for the next meeting.

There being no further business before the Board, Mr. Scott moved and Ms. Rozak seconded the motion to adjourn at 7:38 p.m. The vote was unanimous and motion carried.

Shelley J. Samson

Fiscal Officer

Charles B. Scott

[Signature]

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