

# RECORD OF PROCEEDINGS

Minutes of

Danbury Township Board of Trustees Regular

Meeting

BEAR GRAPHICS 800-325-8094 FORM NO. 10148

Held

August 12, 2015

The Regular Meeting of the Danbury Township Board of Trustees held at the Danbury Township Hall, 5972 E. Port Clinton Eastern Road, Marblehead, Ohio on August 12, 2015, was called to order at 6:30 p.m. by President Charles B. Scott; the pledge of allegiance was recited, with Mr. Scott, Ms. Dianne M. Rozak, and Mr. David M. Hirt in attendance. Also present Fiscal Officer Shelley Seamon, Road Superintendent Brett Waldron, Police Chief Mike Meisler, and Fire Chief Keith Kahler. Zoning & Planning Administrator Kathryn Dale was excused.

There were no visitors in attendance.

### Approval of the Minutes

Mr. Scott moved and Ms. Rozak seconded the motion to approve the minutes of the regular meeting held on July 22, 2015 as corrected. The vote was unanimous and motion carried.

### Correspondence

The Trustees received a copy of the Ohio Plan Risk Management news update.

The Trustees received a thank-you letter from Chris Yako and Family for allowing the Danbury Township Fire Department pay tribute to Frank Yako on July 22, 2105 as Mr. Yako was brought back to Kelleys Island to be laid to rest.

An invitation to attend the legislative reception on Thursday, August 27, 2015 at Forrester's on the River in Toledo, Ohio was received from the Lucas and Ottawa County Farm Bureau.

An invitation to attend event entitled " Beyond Response: Joining Forces to Serve in Disasters on Friday, October 16 and Saturday, October 17, 2015 at The Chapel in Sandusky, Ohio was from the Disaster Volunteer Coalition of Norwalk, Ohio. Ms. Rozak suggested that Cheryl Harmsen attend.

Fred Petersen Director, of Ottawa County EMA sent a letter regarding that Ottawa County was recently awarded a Pre-Disaster Mitigation Grant through the Ohio Emergency Management Agency to update the county's Hazard Mitigation Plan and invited the Board to participate in the planning process, which will take place from late August through the spring of 2016. Mr. Scott will attend the first meeting to be held on Wednesday, August 19, 2015 at Ottawa County EMA in Port Clinton, Ohio.

### Roads, Buildings, & Grounds

Road Superintendent Brett Waldron reported that one full burial was conducted at Sackett Cemetery. The July clean-up went well with above average participation. The road mowing tractor has been repaired and returned at a cost lower than quoted. With the dryer conditions the staff has been able to move towards maintenance and ditch cleaning projects.

### Ohio Public Works Commission Funding/2016 Road Paving Projects

Mr. Scott and Mr. Waldron spoke about the opportunity the Township has to partner with Carroll Township to apply for grant funding for both Townships' 2016 Road Repaving Projects. Whereas the funding from the Ohio Public Works Commission is more favorable as a joint venture, Ms. Rozak moved and Mr. Scott seconded the motion to jointly apply for Ohio Public Works Commission funds with Carroll Township for both Townships' 2016 Road Paving Projects. (Note: Roads for Danbury Township are Buck Road, Buck Road Extension, and Quarry Road. The vote was unanimous and motion carried.

### Propane Quotes –Township Hall & Garages

Mr. Waldron explained that he had contacted several local propane providers and currently Erie Propane is offering the lowest price per CCF. Mr. Waldron shared that he had contacted AmeriGas (current provider) and learned that the Township is under contract with AmeriGas until June of 2016. Mr. Waldron indicated that he had asked for a copy of this agreement, however was told a public official would have to call and request the copy.

Mr. Scott stated that he would look into the matter and contact AmeriGas.

### Lightner Road

Mr. Waldron reported that he learned today from Maintenance Supervisor Matt Seamon of Portage Township that the crossover pipe collapsed under the south end of Lightner Road, which compromised the structural integrity of the road. Mr. Waldron also reported that Mr. Seamon submitted a TRQ to the Engineers Office this afternoon for repair of the road; however he was unclear at this time of the cost.

Mr. Waldron stated that since Lightner Road is in both Danbury and Portage Townships the cost for repair would be shared.

### Police

Trustee Charles Scott reported that Police Chief Mike Meisler had submitted reports that listed during the month of July the police department handled 587 and 176 to date in August.

The Trustees and Chief Meisler discussed the lifesaving/ valor commendation recommendation for Patrol Officers Josh Young and Brian Sloan, for successfully securing a young man from a top the Thomas Edison Bridge in order that he may be transported to Firelands Regional Medical Center for treatment.

Mrs. Seamon will prepare commendation letters for the Trustees to sign at the next meeting.

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August 12<sup>0</sup>, 2015**Fire**

Trustee Charles Scott reported that Fire Chief Keith Kahler submitted a report listing that the Danbury Township Fire Department responded to 18-EMS calls, 3-Fire Calls, and 3-Motor Vehicle Crashes to date in August. Year-to-date totals reported were 395-EMS-calls, 25-Fire calls, 30-Motor Vehicle Crashes, 20-Alarm calls, and 5-Carbon Monoxide Investigations.

Chief Kahler spoke briefly about the EMS billing services percentages, which are at a 54% collection rate. Chief Kahler provided an update regarding the County paging systems and stated he was forming a committee to begin reviewing specifications for a new fire truck.

**Appointment of Timothy Taylor**

Chief Kahler recommended that the Board appoint Timothy Taylor as a part-time FF-EMTP to the Danbury Township Volunteer Fire Department and spoke briefly with the Board about Mr. Taylor's qualifications.

Discussion concluded and resulted as follows: Mr. Scott moved and Ms. Rozak seconded the motion to approve the appointment of Timothy Taylor to the Danbury Township Volunteer Fire Department as a part-time FF-EMTP effective on August 12, 2015. The vote was unanimous and motion carried.

**Resignation of Michael Uhnick**

Chief Kahler explained the Michael Uhnick had verbally resigned and turned in his equipment. Chief Kahler also explained that Mr. Uhnick is very busy with his regular job and free time is spent with family.

With regret, Ms. Rozak moved and Mr. Hirt seconded the motion to accept the resignation of Michael Uhnick from the Danbury Township Volunteer Fire Department effective retroactive to August 1, 2015. The vote was unanimous and motion carried.

**Termination of Christie Heberlein**

Mr. Scott reported that he has made several attempts to contact Christie Heberlein, however she does not return his calls, therefore Mr. Scott moved and Ms. Rozak seconded the motion to terminate Christie Heberlein from the Danbury Township Volunteer Fire Department effective August 12, 2015. The vote was unanimous and motion carried.

**Zoning**

Trustee Dianne Rozak reported that during the month of July 21 permit applications were processed and the Zoning Department responded to 761 calls, e-mails, and in-person inquires and went on 87 site visits. Ms. Rozak also reported that 10 permit applications were processed to date in August and fees collected totaled \$445.91.

The **Board of Zoning Appeal's** will hold a public hearing on Wednesday, August 19, 2015 on the following cases:

- **Continuation of BZA-2015-076**  
7364 Brooklyn. Request to allow for the construction of multiple additions resulting in Area Variances from Section 3.1.4.D to exceed the 40% lot coverage (53% enclosed/58% total), from Section 3.5.7 to be setback 3' from the eastern rear property line (5' required) and 2' from the southern side property line (5' required), from Section 5.4.3 to be setback 4' from the northern front property line (10' avg. required), and Section 7.9.2 to exceed 20% addition permitted (237.6s.f.) onto a nonconforming structure (368s.f./30.9% enclosed; 488s.f./ 41% total new). **Jeff Smith, Owner/Applicant.**
- **BZA-2015-084** 1970 Robert Street. Request for an Area Variance to Section 5.1.1.B to allow for an existing accessory structure to remain in the front yard setback, **William Greer, Appellant/ Owner.**
- **BZA-2015-087** 9569 E. Bayshore Road. Request for an Area Variance to Section 5.1.1.Aii & B to allow for a 1,440s.f. detached garage (1,200s.f. max. allowed) in front of the existing house, **Susan Smith, Appellant/ Owner.**
- **BZA-2015-100** 6584 E. Bayshore Road. Request for an Area Variance to Section 5.1.1.C.i to allow for a detached accessory structure to exceed the 20' height requirement (24' proposed), **Gary Kothe, Appellant/ Owner.**

The **Zoning Commission** held a work session during their regular meeting August 5, 2015 to begin discussions on the "R-C" Recreational Commercial zoning district requirements. It was determined that the best course of action to begin included rewording the definition of "Recreational Facility" and substitute "Recreational Business" with "Neighborhood Business" (per the advice of legal counsel). Thus the Zoning Commission initiated the amendments. At least 20 residents were present and participated in the work session. An exercise was completed by all in attendance that had them place uses that could fall under the recreational facility definition into "Allowed vs. Not

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Allowed" categories. The uses that were consistently listed were added to the definition, with the exception of a few that, based on the discussions wasn't so much that they shouldn't be allowed, but would be better served in another definition. The "Allowed" uses were not added to the definition at this time because it brought up a lot of discussion about "Indoor vs. Outdoor". This too will have to be defined and expanded upon, but it was determined that for immediate protection against unwanted uses, to move ahead with what shouldn't be allowed.

The **Ottawa County Regional Planning Commission** is scheduled to make a recommendation on these amendments August 18, 2015. The Zoning Commission has scheduled a Special Public Hearing for August 26, 2015 at 6:00p.m. prior to the start of the Trustee's meeting.

Staff would ask that the Board of Trustee's schedule a public hearing on said amendments prior to your regular meeting on September 9, 2015 starting at 6:00 p.m.

### Public Hearing Scheduled

The Danbury Township Board of Trustees will hold a public hearing beginning at 6:00 pm, on September 9, 2015, at the Danbury Township Hall, 5972 E. Port Clinton Eastern Road, Marblehead, Ohio 43440 on the following: Text amendments to the definition "Recreational Facilities" and Section 3.1.10 "R-C" Recreational Commercial zoning district to substitute "Recreational Business" with "Neighborhood Business".

### Department Updates

On August 7 we received an email from Coppeler sharing that the Steinbrick request for the Court of Appeals to reconsider their decision in June was denied. A memorandum and the decision is enclosed.

On August 6<sup>th</sup>, 2015 we issued a permit to the Bassett property at the corner of 163 & 269 for the convenience store only. The gas canopies will have to go before the BZA for setback variances

### 9297 E. Bayshore – Hamman/Grau Property

The Trustees and Fire Chief Kahler briefly discussed the condition of the property located at 9297 E. Bayshore Road. As result of discussion Fire Chief Kahler will inspection the property and provide a report to the Board.

### Tall Grass Resolution-Gravel Bar

The Trustees acknowledged that a resolution to abatement the property at Gravel Bar was prepared, however since the owner has about 85 % of the property has cleaned up. Mr. Scott will contact the owner regarding removing the dead tree stump, there the Trustees did not act on the Tall Grass Resolution for Gravel Bar.

### Complaints and/or Violations

#### 1070 Englebeck (*Inhabited camper, storage of boats and vehicles*)

Reminder was provided to the owner about this week's clean-up week.

#### 369 S. Bridge (*Mobile Vending*)

We have not seen any use of the mobile trailer for Bait & Tackle sales. The small building that is located on the north side of the fish cleaning place has been fixed up to accommodate the Bait & Tackle sales. The trailer is allowed to remain on the property to store supplies, but the point of sale cannot take place from the trailer.

#### 120 Perryview (*Tall Grass*)

The second letter "Notice to Comply" was sent to the property owner. This is the case where the owner is estranged from their Next of Kin and the Manager of the Alzheimer's unit in Cleveland where the owner now resides has indicated that we will likely have to pursue the full abatement. Once the "Notice to Comply" deadline has passed we will be bringing a nuisance resolution forth.

#### Gravel Bar (*Tall Grass*)

Since last report, grass has been mowed again and much of the dead, fallen tree has been removed with the exception of the tree trunk and a pile of brush. The property owner has made no contact with our office regarding the letters she's received, so we have no way to know what her intentions are for these 2 remaining items. The 2 complainants were called August 6<sup>th</sup> to see if they felt their concerns have been addressed, but they indicated they would like to see the trunk removed as well as the pile of brush, despite the owner making strides in getting the property into better shape. Attached is a resolution for your consideration.

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August 12<sup>th</sup>, 2015**1763 Marblewood (Tall Grass - Shortridge)**

Letter was sent to property owner July 16 notifying them they had 7 days to cut grass on vacant lot and that this would be their one and only warning since they are a repeat offender. The owner called and the property was taken care of. She indicated that they have a service that is scheduled to come every two weeks.

**1825 Bayview (New Mobile Home not installed to zoning standards - Filut)**

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On August 12, 2015 KAD met with the property owner and the Building Department to review what needs to be done to make this unit come into compliance. The owner is aware that a door needs to be installed from the house to the attached 3-seasons room and has agreed to do this soon. They are also aware that they need to expand the 3-season's room per the plans they submitted in order to satisfy the 20' minimum house width requirements.

**1805 Arlington (Junk & Debris - Holmes)**

Since the last report I have met with Mulligan about a possible action plan regarding the amount of junk & debris that has been placed on LaFarge Property. LaFarge has also been in touch with their attorney who contacted me August 6, 2015. According to their attorney they are trying establishing when some of the buildings went up, as well as ensure the boundary lines. Once this is complete, they intend on sending Mr. Holmes a letter stating he has a certain period of time to remove the items from the LaFarge property or risk being served with a trespassing complaint/charge. Once LaFarge has completed this and presumably filed with Municipal Court, the Township will then pursue the ORC sections and actions outlined.

**1802 Bayview (Junk & Debris - Christiansen)**

A follow-up letter has been sent to the complainant about this property and the other two above that they filed. I met with Bob at the house on August 5, 2015 and asked him to consider storing more of his items at an off-site location they currently utilize. His concern is that some of the stuff is worth more per pound, thus he likes to keep the more profitable metals at the house. While at the property I started to inquire a little more about their situation, he indicated he does the scrapping to pay for his medications each month. We had a good conversation about his options for another shed to store some of the stuff in and he shared they desperately need a new roof. To him, that's all he feels heWe talked about services available through United Way and a little about other services they receive. I asked him if they had ever looked into Habitat for Humanity and he did not seem to be familiar with it at all. I asked his permission to look into it more for him and he accepted. Habitat of Ottawa County is sending me a packet of information and from the little bit of information I got from Bob they may be likely candidates. I will keep you posted on whether this is something that can come to fruition. The builder at the south end of Bayview has also secured a manufactured home that he might be willing to donate, but that has yet to be determined.

**561 John Street (Shed w/out permit)**

On August 5, 2015 I was able to make contact with Mark Elkington, son of the late Adeline Elkington and former owner, brother to Barbara Vayda, whom is listed as current owner. I shared with him and pointed out how he needed to move the shed back away from the house since he was the one who installed it and took out the permit. He indicated that he thought it would be simple enough and would do by the weekend. I have not had a chance to go back out to see if he was able to accomplish the relocation.

**Social Media Policy**

The Trustees and Department Heads briefly discussed the "Social Media Policy" Ms. Rozak had prepared for the Township. Several changes were agreed upon by the Board and Ms. Rozak will forward the revised language to the Ottawa County Prosecutor for his review and approval. Discussion will continue at the next regular meeting.

**Comments & Concern**

There were none.

The department heads were dismissed at 7:25 p.m.

**OSS Solid Waste Grant Update**

Ms. Rozak reported that the Township has been awarded a grant from the OSS Solid Waste District for the Township Hall building signage.

**Years of Service Acknowledgements**

**Police Chief Mike Meisler**, 25 years completed on June 24, 2015, sick and vacation time was adjusted effective in the pay date of July 15, 2015. Hourly rate increased to \$29.36 per hour from \$29.31 per hour (longevity \$0.05). Chief Meisler also earned an additional, 40 hours of vacation and he will accrue 7.70 hours of vacation time (bi-weekly) instead of 6.20 hours for the completion of 25 years.

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**Patrolman Brad LaMarca**, 7 years completed on June 27, 2015, sick and vacation time was adjusted effective in the pay date of July 15, 2015. Hourly rate increased to \$22.96 per hour from \$22.91 per hour (longevity \$0.05).

**Patrolman Josh Young**, 7 years completed on July 1, 2015, sick and vacation time was adjusted effective in the pay date of July 15, 2015. Hourly rate increased to \$22.96 per hour from \$22.91 per hour (longevity \$0.05).

**Patrolman Charlie Cunningham**, 11 years completed on July 6, 2015, sick and vacation time was adjusted effective in the pay date of July 29, 2015. Hourly rate increased to \$23.18 per hour from \$23.13 per hour (longevity \$0.05).

**Amended Certificate Approved  
for Ohio Dept. of Public Safety Grant Award**

Whereas Fire Chief Keith Kahler applied for and was awarded \$3,500.00 from the Ohio Department of Public Safety, Ohio Division of EMS, Notice of Contract Award 2015-2016 Award Year July 1, 2015 for training and equipment, Ms. Rozak moved and Mr. Scott seconded the motion to create revenue account 2281-539-0000 (Other-State Receipts) to add \$3,500.00 to the 2015 budget for the Fire & EMS Levy Fund, and obtain an Amended Certificate from the County Auditor for said grant award, and approve supplemental appropriations as follows : \$2,000.00 to line item account # 2281-230-318-000 (Training) and \$1,500.00 to line item account #2281-230-430-0000 (Small Tools/Minor Equipment). The vote was unanimous and motion carried.

**Amended Certificate Approved  
For Ohio Public Works Commission Grant Award**

Whereas the Township partnered with the Ottawa County Engineers Office and applied for funding to assist with the 2015 resurfacing projects for Englebeck, Hartshorn, and various roads in the Perryview Estates subdivision, through the Ohio Public Works Commission and was award a grant, Ms. Rozak moved and Mr. Hirt seconded the motion to create the following revenue accounts # 4903-538-0000 (PWC Road Paving) and #4903-931-0000 (Transfers-In), total revenue added \$275,000.00, and to create the following appropriation accounts #2021-910-910-0000 (Transfers-Out Gas Tax), and 4903-330-360-0000 (Contracted Services); and obtain an Amended Certificate from the County Auditor for said grant award; and approve supplemental appropriations as follows :\$137,5000.00 from #2021-330-360-0000 to #2021-910-910-0000, (Note: Grant Award was 50/50, Revenue from PWC will be memo receipted and the Township share will be transferred to the PWC fund accounts from the Gasoline Tax Fund as bills for paving are received. The vote was unanimous and motion carried.

**Resolution #18-2015**

**Resolution Accepting the Amounts and Rates as determined by the Budget Commission and authorizing the necessary tax levies and certifying them to the County Auditor (Danbury Township)**

Ms. Rozak moved and Mr. Hirt seconded the motion to adopt the resolution accepting the amounts and rates as determined by the budget commission and authorizing the necessary tax levies and certifying them to the County Auditor. The vote was unanimous and motion carried. (See attached copy).

**Resolution #19-2015**

**Resolution Accepting the Amounts and Rates as determined by the Budget Commission and authorizing the necessary tax levies and certifying them to the County Auditor (Danbury Fire District)**

Mr. Scott moved and Ms. Rozak seconded the motion to adopt the resolution accepting the amounts and rates as determined by the budget commission and authorizing the necessary tax levies and certifying them to the County Auditor Ms. Rozak seconded the motion. The vote was unanimous. Motion carried. (See attached copy).

**Local Government Revenue for 2016**

Fiscal Officer Shelley Seamon reported that she received the estimated revenue for Local Government funding from the County Auditor and shared the amount had increased to \$24,650.70 for 2016 from \$24,224.27 for 2015.

**County Health District Payment for 2016**

Fiscal Officer Shelley Seamon shared that the County Health District payment for 2016 was \$56,078.68 and indicated that this year's payment was \$49,631.05.

**Approve Payroll & Payment of Bills**

After examining 2 payrolls and bills totaling \$125,166.83, Mr. Scott moved and Ms. Rozak seconded the motion that they are accepted and warrants or electronic transfers for the various amounts be processed. The vote was unanimous and motion carried.

525-2015	Shannon M Belcher	Wages 7/4/115-7/17/15	\$65.40
526-2015	John L Belcher	Wages 7/4/115-7/17/15	\$1,137.00

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527-2015	Daniel J Bergman	Wages 7/4/115-7/17/15	\$1,302.20
528-2015	Bradley L Biers	Wages 7/4/115-7/17/15	\$540.19
529-2015	Terry L Conaway	Wages 7/4/115-7/17/15	\$125.23
530-2015	J. Charles Cunningham	Wages 7/4/115-7/17/15	\$1,240.90
531-2015	Kathryn A. Dale	Wages 7/4/115-7/17/15	\$1,952.54
532-2015	Jared E Griffith	Wages 7/4/115-7/17/15	\$1,211.21
533-2015	Cheryl K Harmsen	Wages 7/4/115-7/17/15	\$757.35
534-2015	Dean G Heberlein	Wages 7/4/115-7/17/15	\$593.68
535-2015	David M Hirt	Trustee Salary July	\$800.80
536-2015	Stephanie A Hunsicker	Wages 7/4/115-7/17/15	\$478.51
537-2015	Matilda A Johnson	Wages 7/4/115-7/17/15	\$246.48
538-2015	Keith M Kahler	Wages 7/4/115-7/17/15	\$1,271.12
539-2015	Tammy J Kahler	Wages 7/4/115-7/17/15	\$576.52
540-2015	Lindsey N Knox	Wages 7/4/115-7/17/15	\$495.12
541-2015	Bradford K LaMarca	Wages 7/4/115-7/17/15	\$1,300.89
542-2015	Brian C McCune	Wages 7/4/115-7/17/15	\$293.19
543-2015	Mark A Meisler	Wages 7/4/115-7/17/15	\$1,536.09
544-2015	Michael S Meisler	Wages 7/4/115-7/17/15	\$1,845.57
545-2015	Zachary D Miramontes	Wages 7/4/115-7/17/15	\$516.38
546-2015	Randy R Rakosky	Wages 7/4/115-7/17/15	\$303.63
547-2015	Trevor J Ross	Wages 7/4/115-7/17/15	\$457.37
548-2015	Dianne M Rozak	Trustee Salary July	\$870.80
549-2015	Matthew J Salyers	Wages 7/4/115-7/17/15	\$303.74
550-2015	Charles B Scott	Trustee Salary July	\$904.10
551-2015	Shelley J Seamon	Fiscal Officer Salary July	\$1,337.95
552-2015	Gregory W Shadler	Wages 7/4/115-7/17/15	\$969.76
553-2015	Brian P. Sloan	Wages 7/4/115-7/17/15	\$1,347.56
554-2015	Brandon L Taylor	Wages 7/4/115-7/17/15	\$1,447.42
555-2015	Mark M Turinsky	Wages 7/4/115-7/17/15	\$1,094.17
556-2015	Brett A Waldron	Wages 7/4/115-7/17/15	\$1,563.15
557-2015	Joshua P. Young	Wages 7/4/115-7/17/15	\$1,493.46
559-2015	Internal Revenue	Federal WH	\$6,551.77
560-2015	Ohio Public Employees Deferred Comp.	Voluntary Contribution	\$530.00
561-2015	Treasurer of State of Ohio	State WH	\$2,931.44
562-2015	Marblehead Bank	July Bank Fees	\$66.79
563-2015	Columbia Gas	Natural Gas Services	\$26.27
564-2015	Columbia Gas	Natural Gas Services	\$31.02
565-2015	Columbia Gas	Natural Gas Services	\$25.74
566-2015	John L Belcher	Wages 7/18/15-7/31/15	\$1,137.00
567-2015	Daniel J Bergman	Wages 7/18/15-7/31/15	\$1,302.20
568-2015	Bradley L Biers	Wages 7/18/15-7/31/15	\$485.63
569-2015	Terry L Conaway	Wages 7/18/15-7/31/15	\$241.14
570-2015	J. Charles Cunningham	Wages 7/18/15-7/31/15	\$1,158.99
571-2015	Kathryn A. Dale	Wages 7/18/15-7/31/15	\$1,604.20
572-2015	Jared E Griffith	Wages 7/18/15-7/31/15	\$1,210.29
573-2015	Cheryl K Harmsen	Wages 7/18/15-7/31/15	\$750.11
574-2015	Dean G Heberlein	Wages 7/18/15-7/31/15	\$652.58
575-2015	Stephanie A Hunsicker	Wages 7/18/15-7/31/15	\$374.08
576-2015	Matilda A Johnson	Wages 7/18/15-7/31/15	\$361.68
577-2015	Keith M Kahler	Wages 7/18/15-7/31/15	\$1,271.12
578-2015	Tammy J Kahler	Wages 7/18/15-7/31/15	\$567.60
579-2015	Lindsey N Knox	Wages 7/18/15-7/31/15	\$546.82
580-2015	Bradford K LaMarca	Wages 7/18/15-7/31/15	\$1,223.02
581-2015	Mark A Meisler	Wages 7/18/15-7/31/15	\$1,560.62
582-2015	Michael S Meisler	Wages 7/18/15-7/31/15	\$1,681.99
583-2015	Zachary D Miramontes	Wages 7/18/15-7/31/15	\$569.34
584-2015	Randy R Rakosky	Wages 7/18/15-7/31/15	\$380.12
585-2015	Trevor J Ross	Wages 7/18/15-7/31/15	\$234.85

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586-2015	Matthew J Salyers	Wages 7/18/15-7/31/15	\$361.47
587-2015	Gregory W Shadler	Wages 7/18/15-7/31/15	\$981.47
588-2015	Brian P. Sloan	Wages 7/18/15-7/31/15	\$1,324.75
589-2015	Brandon L Taylor	Wages 7/18/15-7/31/15	\$1,677.17
590-2015	Mark M Turinsky	Wages 7/18/15-7/31/15	\$1,094.17
591-2015	Brett A Waldron	Wages 7/18/15-7/31/15	\$1,474.77
592-2015	Joshua P. Young	Wages 7/18/15-7/31/15	\$1,436.17
594-2015	Internal Revenue	Federal WH	\$5,783.03
595-2015	Ohio Public Employees Deferred Comp.	Voluntary Contribution	\$530.00
596-2015	Public Employees Retirement System	OPERS-L	\$16,031.83
597-2015	Public Employees Retirement System	OPERS-G	\$8,346.52
39913	Austin Lucas	Wages 7/4/15-7/17/15	\$518.39
39914	Ohio Child Support Payment Central	Child Support WH	\$185.95
39915	Verizon Wireless	Cellular Services Police	\$390.83
39916	Wal-Mart Community	Supplies Various Depts.	\$937.88
39917	Danbury Twp. Zoning Dept.	Refund	\$0.12
39918	MT Business Technologies, Inc.	Copier Maint./Color Copies Police	\$30.02
39919	MT Business Technologies, Inc.	Copier Maint./Color Copies Twp. Hall/Zoning	\$70.40
39920	Stryker Medical	Final Payment Power Loading Systems	\$620.00
39921	Douglas & Pamela Crowell DBA Universal Farms LLC	Brush Grinding	\$1,700.00
39922	Streacker Tractor Sales, Inc.	Road Mower Repairs	\$2,477.72
39923	Cyclone Services Inc.	Trash Services	\$100.00
39924	FRMC/Corporate Health Center	Drug Screens(Employment/DOT)	\$223.00
39925	Lowe's	Road Supplies	\$11.36
39926	Lakeland Auto & Marine Inc.	Road Supplies	\$293.73
39927	Spoerr Precast Concrete, Inc.	Cemetery Footers	\$69.00
39928	Cheryl Harmsen	Zoning Postage Reimbursement	\$76.38
39929	Frontier	Telephone Services Keepers House	\$32.21
39930	Fire Safety Services Inc.	Turn-out Gear	\$1,620.00
39931	Winzer Corporation	Road Supplies	\$191.23
39932	H.B. Magruder Hospital	Medication -EMS	\$155.42
39933	Ohio Edison	Electricity-Sirens	\$218.85
39935	Austin Lucas	Wages 7/18/15-7/31/15	\$422.32
39936	Ohio Child Support Payment Central	Child Support WH	\$185.95
39937	Ottawa County Sanitary Engineering	Water/Sewer Services	\$241.54
39938	Frontier	Final Payment Telephone Services - Twp. Hall/Zoning	\$227.37
39939	Rakich & Rakich, Inc.	Uniform Shirts-EMS	\$699.86
39940	Culligan of Northern Ohio	Bottled Water	\$18.50
39941	Civitas Media LLC	Legal Notices -Zoning	\$125.13
39942	Port Clinton Ford Mercury Inc.	Vehicle Repairs/Maint. Police Dept.	\$1,625.04
39943	Ohio Fire Chiefs Association, Inc.	Annual Dues	\$85.00
39944	D.R. Ebel Police & Fire Equipment	Police Supplies	\$139.99
39945	Allure Advertising	Business Cards/Magnets Police Dept.	\$395.17
39946	Gene Ptacek & Sons Fire Equipment Co..	Fire Extinguishers -Police Dept.	\$122.50
39947	Harry R Bell DBA Bell Heating & Electric	Furnace/AC Repairs/Maint. Police Dept.	\$374.62
39948	Joshua P. Young	Police Fuel Reimbursement	\$36.60
39949	Northwind Safety Corporation	First Aid Refills Police Dept.	\$32.43
39950	Frontier	Telephone Services Police Dept.	\$37.74
39951	AccuShred, LLC	Shredding Services	\$170.00
39952	Darr's Cleaning Inc.	Jet Cleaning -Roads	\$325.00
39953	Verizon Wireless	Cellular Services EMS	\$187.32
39954	Fremont Fence & Guard Rail Co.	Fence Repair Sackett	\$2,368.00
39955	Midway Inc.	EMS Supplies	\$46.46
39956	Staples Business Advantage	Office Supplies Various Depts.	\$368.30

RECORD OF PROCEEDINGS

Minutes of

Danbury Township Board of Trustees Regular

Meeting

GEAR GRAPHICS 800-325-8094 FORM NO 10148

Held August 12<sup>th</sup>, 2015

39957	Time Warner Cable Northeast	Telephone/Internet Services	\$783.43
39958	O.E. Meyer CO.	Various Depts.	
39959	Pelz Lettering	EMS Supplies	\$275.30
39960	Semro Henry & Spinazze Ltd.	Embroidery Services -EMS	\$112.00
39961	Luckey Farmers, Inc.	Legal Fees-Zoning	\$2,510.39
39962	Bound Tree Medical LLC	Fuel Costs-July	\$5,345.30
		EMS Supplies	\$1,085.84
		Total Payments	\$125,166.83

Approve July Financial Reports & Bank Reconciliation

Mr. Hirt moved and Ms. Rozak seconded the motion to approve the July financial reports and bank reconciliation as submitted by Fiscal Officer Shelley Seamon. (Note: The Trustees received said reports via e-mail on August 3, 2015). The vote was unanimous and motion carried.

Approve Line Item Transfer

Mr. Scott moved and Mr. Hirt seconded the motion to transfer \$2,213.09 from #1000-110-599-0000 to #1000-420-370-0000, due to an error on the 2<sup>nd</sup> half general property tax settlement that increased the County Health District payment by \$2,213.09; and making the transfer effective retroactive to July 29, 2015 when the 2<sup>nd</sup> general property tax check was received and deposited. (Note: Funds will be reimbursed to the Township by the County Auditor). The vote was unanimous and motion carried.

Monthly Revenue Report

General Fund-\$62,530.19, MVL Tax-\$5,103.61, Gasoline Tax-\$7,763.63, Road & Bridge Fund-\$146,361.72, Cemetery Fund-\$2,337.60, Police District-\$269,709.93, Zoning Fund-\$2,126.89, Fire & EMS Levy-\$270,325.80. (Note: revenues for the General, Road & Bridge, Police and Fire & EMS funds include the 2<sup>nd</sup> half settlement of real property taxes received from the County Auditor).

Fund Status Report

The Trustees signed the Fund Status Report dated August 12, 2015.

Comments & Concerns

There were none.

There being no further business before the Board, Ms. Rozak moved and Mr. Hirt seconded the motion to adjourn at 7:40 p.m. The vote was unanimous and motion carried.

Shelley Seamon  
Fiscal Officer

Charles Rozak  
Danbury Township Board of Trustees

Danbury Township Board of Trustees