



## DANBURY TOWNSHIP BOARD OF TRUSTEES

[www.danburytownship.com](http://www.danburytownship.com)

WINTER 2013  
NEWSLETTER

### Temporary Office Relocation...

Township Hall on Port Clinton Eastern Road will soon undergo remodeling to include new windows, an ADA-accessible restroom, electrical upgrades and other updates. We expect this to begin by the end of December. Work will be in progress for several months. In the meantime we will relocate the zoning office employees to the Police Station at 419 Bridge Road (SR 269 South). The police property also houses our recycling bins. Signs will be posted on township hall directing visitors to the temporary new address. When you drive into the police parking area please park in front of the building and walk to the right side of the building. Signs will direct you to the zoning office door. Phone numbers will not change. Fiscal Officer Shelley Seamon can be reached at (419) 732-3039. The location of trustee meetings may change based on construction activity. Should this occur there will be information posted on the website and signs posted at township hall.

### NEW ZONING REGULATIONS AFFECT ALL SIGNS

On December 26, 2013, new sign regulations will go into effect in the Zoning Resolution which the Board of Trustees adopted in Resolution #19-2013 after a public hearing. To view the amendments, please go to [www.danburytownship.com](http://www.danburytownship.com) and click on the "Elected Officials" and "Resolutions". The Zoning Commission started working on amendments to this section in April 2012. Since that time, the Commission held monthly work sessions where public comments were welcomed.

Due to the amount of changes, Kathryn Dale, Zoning & Planning Administrator, has agreed to allow a grace period until April 1, 2014 for property and business owners to become accustomed to the changes and obtain necessary permits. After such time, violations will be actively pursued.

For a comprehensive review on how these changes may directly affect you, please contact Ms. Dale at 419-734-6120. In general, changes include:

- New language to address signs not previously addressed, including:
  - \* Wall Signage, including roof & awnings
  - \* Directional Signs
  - \* Subdivision Development Signs
  - \* Bench Signs
  - \* Directory Signs
  - \* Maritime Navigational Signs
  - \* Electronic Message Centers
  - \* Nonconforming Signs
- Temporary Signs: Additional types of signs that were not previously addressed now are (i.e. Banners, Flutter flags, Sandwich Boards). However, temporary signs with commercial messages will be limited to 3 per property (some special exceptions apply) and for 14 days per month (consecutive or non-consecutive). Size restrictions also apply.
- Any portable, changeable copy sign that was not issued a permit as a permanent sign, or is not an integral part of the permanent sign existing on the property, is considered to be temporary unless a permanent sign permit is obtained. These signs are allowed to be used but only for 14 days per month (consecutive or non-consecutive). Size restrictions also apply.
- Business sign sizes will now be all uniform and will be allowed to be placed closer to the road right-of-way than previously.

As always, no sign is allowed in the road right-of-way (generally the grassy area between the street & utility poles). Signs MUST be located behind the utility poles.

One of the highlights of our year was the successful consolidation of the Lakeside and Marblehead Volunteer Fire Departments into the **Danbury Township Volunteer Fire Department.**

This was followed by the overwhelmingly successful passage of the Fire Levy.

**Thank you for  
your tremendous  
support!**



### DO YOU HAVE A HOME OR BUSINESS FIRE ALARM SYSTEM?

When a fire alarm system is activated the police and fire department will respond. If the property cannot be entered a door or window may need to be broken to get inside.

This can be very costly for the property owner. A solution to this is to have a **Knox Box** installed.

Please call Interim Fire Chief Doug Waugh at (419) 798-5219 for details on this system. The Knox Box is used in many communities for secure access during fire alarm activations.



A Newsletter from  
The Danbury Township Trustees  
5972 E. Port Clinton Eastern Rd.  
Marblehead, OH 43440



PRSRRT STD  
U.S. POSTAGE PAID  
MARBLEHEAD, OH  
PERMIT NO. 46



PLEASE...  
Drive safely on snow  
and ice!



Postal Customer  
Lakeside-Marblehead, OH 43440



**TOWNSHIP MEETINGS** are held at 7 p.m. on the 2nd & 4th Wednesday each month in the lower meeting room at Township Hall - 5972 Port Clinton Eastern Rd. Meeting location may change during construction. Our website will have the details if this occurs and there will be signs posted on Township Hall.

**NOTE:** The regular meeting scheduled for December 25 is rescheduled to December 26 at 7 p.m. with the annual organizational meeting beginning at 6:30 p.m.

**OUR RESIDENTIAL RECYCLING SERVICE** is located at the Police Station at 419 S. Bridge Road. The service is available 7 days a week during daylight hours only

**THE ONLY ITEMS ACCEPTED ARE:** Glass bottles and jars, steel and aluminum cans, plastics stamped #1 and #2 and plastic containers stamped #3 through #7, flattened cardboard boxes, cartons (including juice and soy milk cartons), junk mail, computer paper, magazines and newspapers including inserts and phone books. **PLEASE** rinse bottles, jars, cans and cartons and remove lids. All containers holding liquid must be emptied.

**Recycling is for residential use only...not for businesses.**



Recycling of LIVE Christmas trees can be done through January 31. Drop off your tree in the fenced-in area behind township hall (near the basketball court).



For cemeteries, parks, township clean-up, shelter house reservations, township buildings and historic sites (including the Keeper's House), roads, recycling, mowing and snow plowing.

**CONTACT: Road Superintendent Brett Waldron (419) 734-4091 roads@danburytownship.com**

For police issues, investigations, drug activity, crime tips, property owners associations, document shredding, prescription drop-off, senior watch and off-season patrols.

**CONTACT: Chief Michael Meisler (419) 732-2549 policechief@danburytownship.com**

For fire department issues, building inspections and Knox Box security information:

**CONTACT: Interim Fire Chief Doug Waugh (419) 798-5219 firechief@danburytownship.com**

For zoning, planning, permits, building, township maps, violations and complaints, Board of Zoning Appeals, Zoning Commission, land use, signs and new business start-up.

**CONTACT: Zoning Inspector Kathryn Dale (419) 734-6120 zoning@danburytownship.com**

For public records requests, budget information, and general township fiscal questions.

**CONTACT: Fiscal Officer Shelley Seamon (419) 732-3039 fiscalofficer@danburytownship.com**

**For general township issues, questions or concerns contact any of the Township Trustees:**

Charles Scott: (419) 734-4703 charles@danburytownship.com

Dave Hirt (419) 732-2703 dave@danburytownship.com

Dianne Rozak (419) 798-4071 dianne@danburytownship.com