

RECORD OF PROCEEDINGS

Minutes of

DANBURY TOWNSHIP BOARD OF TRUSTEES REGULAR MEETING

Meeting

BEAR GRAPHICS 800-325-8094 FORM NO. 10148

Held

March 28, 20 **18**

The Meeting of the Danbury Township Board of Trustees was held at the Danbury Township Hall March 28, 2018, and called to order at 6:30 p.m. by President, Dave Hirt.

The pledge of allegiance was recited.

At the conclusion of pledge of allegiance, the roll was called and the following members were present: Mr. John Paul Dress, Ms. Dianne M. Rozak and Mr. David M. Hirt. Also present were, Fiscal Officer Carolyn Adams, Road Superintendent Brett Waldron, Fire Chief Keith Kahler, Zoning & Planning Administrator Kathryn A. Dale and Police Chief Mike Meisler were both excused. Visitor in attendance was Susan Dress.

APPROVAL OF THE MINUTES

Mr. Hirt moved and Ms. Rozak seconded the motion to approve the regular meeting minutes for March 14, 2018 as presented. The vote was unanimous and motion carried.

CORRESPONDENCE

Ms. Rozak advised the board that she was in receipt of an EPA approved burn permit for prairie grass management at Meadowbrook.

ROADS-BUILDINGS-GROUNDS

Road Superintendent Brett Waldron reported the following: A meeting was held with Joe Uhinck regarding control of Japanese honeysuckle at Meadowbrook. Eradication efforts are underway. Mr. Uhinck will meet with Matt Kovach from The Nature Conservancy to discuss phragmite control. ODOT is reinforcing the lakefront at Lake Point Park after the three March nor'easters. Ditch cleaning is being done on Englebeck Road and North Shore Blvd. Some games have begun on the athletic fields. A road paving resolution was discussed and will be formally presented at the April 11th meeting. Cosmetic restoration that is underway at the Keeper's House was discussed. The trustees agreed they would not pay for the project as it was not approved by the board, no quote was received and no contract is in place. An additional concrete pad will be needed at the recycling area. Trustees approved Ms. Rozak to apply for a 75% reimbursement grant from the Solid Waste District for the project.

POLICE

Police Chief Michael Meisler was excused. Chief will be on sick leave for the next two weeks. The 210 incidents were reported to date in March. Research is underway for Mr. Hirt moved and Ms. Rozak seconded to accept the resignation of Patrolman Mike Woods effective March 15, 2018, all voted yes.

FIRE

Research has begun on the needs for the radio antenna being placed on the county water tower located in Danbury Township. Chief Kahler is organizing a committee to provide specifications for a new EMS squad purchase in 2018. Unit #550 would be used as trade. Cost is expected to be in the \$200,000.00 range.

The VFF have been preparing for the upcoming Fire/EMS levy.

AS OF 3/28/18
Year-To-Date

Fire & EMS calls					
EMS	FIRE	MVC	ALARM	CO	Mutual Aid
32	3	0	2	0	1
129	6	2	8	0	5
%	86%	4%	1%	0%	3%

ZONING

Ms. Rozak provided the zoning report. To date in March 16 permits have been processed. The BZA held one hearing on March 21 for a conditional use at 1920 E. Bayshore Road which was approved with conditions. A hearing regarding an appeal of the Zoning Inspector's decision at 530 Cedar was tabled by the applicant until April 18. The Zoning Commission will meet April 4 to initiate text amendments. Five new home permits have been issued during March. One violation is still open at 5040 E. Port Clinton Eastern Rd.

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OLD BUSINESS

The Top Dog Show will be held May 20th 1:00 – 1:45 Judging begins at 2:00 PM promptly. Celebrity Judges are Lesa Heredia Ottawa County Humane Society, Sherry Roberts from R Coffee Corner and James VanEerten Ottawa County Prosecutor.

Motion by Ms. Rozak and seconded by Mr. Hirt to offer employees comp time in lue of overtime pay. Roll call was unanimous.

PAYROLL AND THE PAYMENT OF BILLS APPROVED

After examining payroll, motion was made by Mr. Dress seconded by Mr. Hirt to pay payroll and bills in the amount of \$55,010.11. Roll call was unanimous.

Trustees will hold a budget work session on April 3 at 6:30 p.m.

There being no further business before the Board, Ms. Rozak moved and Mr. Hirt seconded the motion to adjourn. The vote was unanimous and motion carried.

Fiscal Officer

Danbury Township Board of Trustees