

RECORD OF PROCEEDINGS

Minutes of **DANBURY TOWNSHIP BOARD OF TRUSTEES REGULAR MEETING** Meeting

BEAR GRAPHICS 800-325-8094 FORM NO. 10148

Held _____ **May 9,** _____ 20____ **18** _____

The regular meeting of the Danbury Township Trustees was called to order at 6:30 p.m. by Chairman Dave Hirt. The pledge of allegiance was recited. Roll call indicated Mr. Dress, Ms. Rozak and Mr. Hirt were present.

Also present were, Fiscal Officer Carolyn Adams, Police Chief Mike Meisler, Fire Chief Keith Kahler and Zoning & Planning Administrator Kathryn Dale, Road Superintendent Brett Waldron and Susan Dress.

APPROVAL OF MEETING MINUTES OF APRIL 25, 2018

Ms. Rozak motioned to approve the meeting minutes from the April 25th, Mr. Dress second. Roll call indicated all voted yes.

CORRESPONDANCE

Ohio EPA is considering a permit variance for Danbury Township Wastewater plant. An informational session will be held May 10th, followed by a public hearing at the Township Hall. Care Works will continue to provide Managed Care Organization for employees. Regional Planning Commission will hold the second of the required hearing for the CDBG program May 24th, 2018. An invitation, Ottawa County Riverview Healthcare Campus for an update on a 6-phase \$10 million renovation May 15th. Lake Erie Shores and Islands is presenting Compass Learning May 15th at the Sandusky State Theater.

ROADS-BUILDINGS-GROUNDS

Road Superintendent Brett Waldron reported mowing at the parks; cemetery and road right of way is ongoing... Repairs to the Keepers House property are progressing. A deck was built to at the annex building as a safety improvement do to the deteriorating cement at the entry door. Fiscal Officer Carolyn Adams was instructed to contact the treasurer of the Ottawa County Historical Society about quarterly payment status. The parks are in need of stone for the parking lots. Ms. Rozak to inquire if LaFarge Quarry would donate stone needed to refresh the lots that were damaged during the Nor'easter.

The Township received notice of a petition ditch hearing. Mr. Waldron to contact the county engineer for more clarification on this project.

POLICE

Mr. Dress read the report submitted by Police Chief Mike Meisler that listed his 72 incidents have been reported to date this month... On a Motion by Ms. Rozak and seconded by Mr Hirt declaring unit #444 a 2013 Ford Taurus 1FAHP2L82DG23031 surplus. Roll call all voted yes. The new cruiser will be delivered Thursday May 10th. Chief Meisler will need a check for \$20,795.00 and the notarized title for unit 444 as trade in. Discussion was conducted regarding Police presence in Lakeside during Hoover events. A request was made by Chief Meisler for an executive session at the next Trustees meeting.

FIRE

Mr. Hirt read the report that Fire Chief Keith Kahler submitted that listed the details of the calls the fire department had handled during the month of May year to date totals.

		Fire & Ems Run Details				
	EMS	Fire	MVC*	Alarm **	CO***	Mutual Aid
Month of May	11	1	1	3	1	2
Year-To- Date	183	9	4	15	2	14

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The Fire Levy passed overwhelmingly by 84%+. As part of cost containment Chief Kahler is working with Spectrum auditing their service.

#	Name	Certification	Pay / Hour
505	Brian McCune	FF I/Medic	
506	Randy Rakosky	EMT-P	\$16.50
504	Natt Salyers	EMT-B	\$14.50
508	Trevor Ross	EMT-A	\$15.50
535	Brad Biers	EMT-B	\$14.50
548	Collin Armstrong	EMT-B	\$14.50
530	Terry Conaway	EMT-P	\$16.50
518	Jared Shaffer	EMT-B	\$14.50
528	Austin Lucas	EMT-B	\$14.50
531	Tammy Kahler	EMT-A	\$15.50
511	Blake Molnar	EMT-P	\$16.50
520	Lindsey Knox	EMT-P	\$16.50
533	Stephanie Hunsicker	EMT-B	\$14.50
510	Timothy Taylor	EMT-P	\$16.50
546	Jennifer Haas Owen	EMT-B	\$14.50
526	John Grieve	EMT-B	\$14.50
542	Greg Shadler	EMT-P	\$16.50
522	Tim Rair	EMT-B	\$14.50
519	Sean Waugh	EMT-B	\$14.50
547	Donnie McCune	EMT-B	\$14.50
538	Kegan Rakosky	EMT-B	\$14.50
549	Scott Hites	EMT-P	\$16.50
514	Megan Rakosky	EMT-B	\$14.50
521	Matthew Roberts	EMT-B	\$14.50

PT EMT-P - \$16.50 per hour
 PT EMT-A - \$15.50 per hour
 PT EMT-B - \$14.50 per hour

Mr. Dress motioned and Ms. Rozak seconded the raises for the fire Department as reflected in the spread sheet.

Brian McCune will move to \$24.00 per hour
 Chief Kahler will move to \$29.80 per hour

Roll call Mr. Dress – Yes, Ms. Rozak – Yes, Mr. Hirt -Yes

ZONING

Permits

To-date this month there has been 5 permit applications submitted/processed totaling \$371.71.

Board & Commission Activity

Board of Zoning Appeals

The BZA will hold an adjudication hearing May 16, 2018 on the following cases:

- BZA-2018-059 8581 Hartshorn Road. Request an area variance from Section 3.1.1.D to allow an attached garage addition to be 42' from the west front property line where 50' is required. Mark and Denise Moore, Owner/Applicant

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Held May 9, 2018**Zoning Commission:**

The Zoning Commission held a public hearing May 2, 2018 on text amendments regarding term limits for elected members of the boards and to address tie votes. Additional discussion will be held on House Bill 500. **A special meeting to be held June 13th at 6:15 pm for the text amendments.**

BZA and ZC will hold training May 30 at 6:00pm.

Department Updates

- We have been working with GoDaddy to prepare an update to the Township website. The program that is currently being used is out-of-date and will be obsolete. GoDaddy has sent us a draft of the new website layout. We now have to comment back to them the changes we would like to see. March 13, 2018 staff will be participating as a speaker on a panel for the Marblehead Business Roundtable. Based on the information provided, each speaker will have about 10-12 minutes to provide some updates. Ms. Dale will be discussing zoning matters and information on the new Land Use Plan, if departments would like something shared, email Kathy.

Violations/ Complaints:

5040 E. Port Clinton Eastern Road (*Junk Vehicles, Junk & Debris*)

OPEN

Prosecutor's office has been contacted about pursuing the next steps. A brief discussion was held regarding tall grass enforcement.

Trustees set a special meeting to be held June 13th at 6:15 pm for the text amendments. prior to their regular meeting.

Department heads were dismissed at 7:30

OLD BUSINESS

Cost saving measures continue.

NEW BUSINESS

Trustees set a special meeting to be held June 13th at 6:15 pm for text amendments prior to their regular meeting.

Mr. Hirt motioned and Mr. Dress seconded to enter into contract with Danbury Local School for the purchase of fuel. Roll call all voted yes.

Ms. Rozak motioned and Mr. Hirt seconded to discontinue political signs being displayed on Township property. Roll Call all voted yes.

Ms. Rozak motioned and Mr. Hirt seconded to provide the Road and Police Department employees a 3% raise effective payroll beginning May5th. Roll Call all voted yes.

Approval of Payroll & Payment of Bills

Motion was made by Mr. Hirt, seconded by Ms. Rozak to pay the bills and payroll totaling \$48,547.93. Roll call all voted yes.

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There being no further business before the Board, Mr. Hirt moved and Ms. Rozak seconded the motion to adjourn. The vote was unanimous and motion carried.

Fiscal Officer

Danbury Township Board of Trustees