

RECORD OF PROCEEDINGS

Minutes of

DANBURY TOWNSHIP BOARD OF TRUSTEES REGULAR MEETING

Meeting

BEAR GRAPHICS 800-325-8094 FORM NO. 10148

Held _____ June 27, 2018

The Regular Meeting of the Danbury Township Trustees was called to order at 6:30 p.m. by Chairman Dave Hirt. The pledge of allegiance was recited. Roll call indicated Mr. Dress, Ms. Rozak and Mr. Hirt were present.

Also present were, Fiscal Officer Carolyn Adams, and Zoning & Planning Administrator Kathryn Dale, Road Superintendent Brett Waldron, Police Chief Michael Meisler, Fire Chief Keith Kahler, Susan Dress, John Spencer, Kathleen Zien and Cheryl Harmsen attended.

APPROVAL OF MEETING MINUTES OF JUNE 13, 2018

A motion was made by Ms. Rozak to approve the minutes of the June 13, 218 meeting as submitted, all voted yes.

CORRESPONDENCE

Information was received from OPERS offering life insurance for active members, spouses and children. Information given to Department heads for disbursement.

ROADS-BUILDINGS-GROUNDS

Road Superintendent Brett Waldron reported three cremation burials were held at Sackett Cemetery. Ditch cleaning in various places throughout the Township is continuing. The parks and roadsides are being mowed in preparation of the upcoming holiday. Additionally, per the trustees' request, as a cost-savings measure one porta-john will be removed from the ballfield area and one from Lake Point Park

POLICE

Chief Michael Meisler reported 429 incidents to date in June. The new patrol officer Vikki Fritz has been out in the community meeting people and is very well-received. Police Chief Michael Meisler and Detective Sergeant Mark Meisler attended a meeting and work session with Prosecutor VanEerten and the Lakeside Security Team. Detective Sergeant Mark Meisler and Patrolman Brad LaMarca conducted ALICE training at St. Joseph Church.

FIRE

Fire Chief Keith Kahler was excused due to an emergency call. Dave Hirt reported there have been 73 EMS calls, 4 fire calls, 4 motor vehicle crashes, 13 fire alarm activations, 1 carbon monoxide activation and 1 mutual aid call to date in June.

	EMS	FIRE	MVC	ALARM	CO	Mutual Aid
As of June 27, 2018	73	4	4	13	1	1
Year to Date	311	19	12	32	3	19

ZONING

Zoning and Planning Administrator Kathryn Dale reported the following: To date in June there have been 28 permits processed. The BZA held two area variance hearings on June 20 and both were approved as presented. The Zoning Commission will not meet in June or July due to no cases. Mrs. Dale reported on eleven violations and complaints.

Department heads were dismissed.

EXECUTIVE SESSION

A motion was made by Mr. Hirt and seconded by Mr. Dress to convene an executive session to discuss personnel issues at 6:50 PM.

A motion was made to reconvene the regular meeting at 7:15 PM. by Mr. Dress and seconded by Mr. Hirt. Upon reconvening Trustees approved leave for employee Cheryl Harmsen. A temporary change in zoning office hours will be made to accommodate Mrs. Harmsen's absence. Effective July 16 until further notice the zoning office will be open Monday, Tuesday, Thursday and Friday from 9 a.m. until 3 p.m. Wednesday's hours will remain the same as they have been which is 9 a.m. to 11 a.m. and 4 p.m. to 6:30 p.m.

Trustees held a lengthy discussion on cost saving measures and an operating levy to be placed on the November ballot. The board approved the content of a general fund financial overview prepared by Dianne Rozak to be distributed to the public.

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APPROVAL OF PAYROLL & PAYMENT OF BILLS

Motion by Ms. Rozak and seconded by Mr. Hirt to approve payroll and bills for \$79,797.02. All voted yes

There being no further business before the Board, Ms. Rozak moved and Mr. Hirt seconded the motion to adjourn AT 8:40. The vote was unanimous and motion carried.

Fiscal Officer

Danbury Township Board of Trustees