

President Dave Hirt called the Regular Meeting of the Danbury Township Board of Trustees held at the Danbury Township Hall to order at 6:30 p.m. The pledge of allegiance was recited. The roll being called, the following members were present: Mr. Dress Ms. Rozak and Mr. Hirt.

Also present were, Fiscal Officer Carolyn Adams, Road Superintendent Brett Waldron Police Chief Mike Meisler and Zoning & Planning Administrator Kathryn Dale.

Susan Dress attended.

**Approval of Meeting Minutes for June 27, 2018.**

Ms. Rozak motioned and Mr. Dress seconded the motion to accept the minutes.

**Roads, Buildings, & Grounds**

Road Superintendent Brett Waldron provided an activity report. Sackett Cemetery had one full service burial and one cremation. A pre-construction meeting was held today for the summer hot mix program. The parks and roadways are still busy after the Holiday. There was some discussion about the 2019 road program and the Public Works Commission program.

**Police**

Mr. Dress read the report submitted by Police Chief Mike Meisler that listed his department handled 514 incidents to date in June. Chief Meisler announced the Ottawa County Fire Board is recruiting Police Officers to work the Ottawa County fair. This is strictly voluntary; wages are \$13.00 per hour.

**Fire**

Chief Kahler has been excused from this meeting. He is attending training in Columbus. A quote was received from Ray's Electronics for the hand held mobile radios the cost is \$ \$23,733.00.

A motion was made by Ms. Rozak and seconded by Mr. Dress to purchase the radios. Roll call all voted in the affirmative.

Motion was made by Mr. Hirt and seconded by Mr. Dress to hire Sara Anne Rynski as Firefighter/EMT. Roll call all voted in the affirmative.

Mr. Hirt read the report that Fire Chief Keith Kahler submitted that listed the details of the calls the fire department had handled during the month of July and year to date totals.

<b>Fire &amp; Ems Run Details</b>						
	<b>EMS</b>	<b>Fire</b>	<b>MVC*</b>	<b>Alarm **</b>	<b>CO***</b>	<b>Mutual Aid</b>
Month of To date 07/11/2018	39	0	2	6	1	3
Year-To-Date	460	20	14	40	4	22

\*Motor Vehicle Crash(is)  
 \*\* Alarm Activation(s)  
 \*\*\*Carbon Monoxide Investgation(s)

**Zoning**

To date 9 permits applications were submitted / processed totaling \$365.52

**Board & Commission Activity**

**Board of Zoning Appeals**

The BZA will hold adjudication hearing June 18, 2018 on the following case:

**a. BZA-2018-117**

**4919 E. Port Clinton Road** request for an area variance from section 3.1.1.D to allow an addition that connects an existing house to an existing barn with a 12' east, side yard setback where 20' is required. Michael "Joe" Uhinck, Owner/Applicant.

**Zoning Commission:**

The Zoning Commission has been cancelled, as there are no cases.

**5040 E. Port Clinton Eastern Road** (Junk Vehicles, Junk & Debris) **OPEN**

Blue truck remains, with complaint filed 7/02/2018 with 14 days to correct and 4th complaint filed 7/05/2018.

**9236 Bayshore Road** (Junk Vehicles, Misc Junk & Debris) **OPEN**

Warning letter sent to property owner 5/22/2018. As of 6/7/2018 owner making progress and a 2-week extension was granted. Notice to Comply letter was sent 7/03/2018 with 14 days to comply, 3 boats & a camper remain.

**7121 E. Harbor Road** (Junk vehicles, Misc, Junk & Debris) **OPEN**

Warning letter sent 6/08/2018. Owner came in 06/21/2018 but to date nothing has been officially picked up at the post office. Letter to comply has been sent out 06/28/2018

**1510 N. Buck Road** (Construction of Accessory Building w/o permit) **OPEN**

Warning Letter sent to property owner 06/04/2018. Second notice- order to comply sent 6/18/2018. Owner had until 06/28/2018 to comply. Complaint was filed July 5, 2018 in Municipal Court.

**223 PLUM** (fence install without permit) **OPEN**

No construction is permitted in Lakeside during season, will address in fall when Chautauqua season is over

**320 Laurel** (fence installation) **OPEN**

Warning letter sent. Height not in compliance with Lakeside

**2067 Arlington** (Dilapidated Garage) **OPEN**

**Warning letter sent to property owner 07/06/2018. Fire Chief and CBO were requested on 07/06/2018 to conduct and inspection and make determination in accordance with ORC 505.86.**

**NEW BUSINESS:**

**RESOLUTION 7- 2018**

Motion was made by Ms. Rozak and seconded by Mr. Hirt to proceed with a RESOLUTION of NECESSITY to REQUEST the CERTIFICATION of ESTIMATED REVENUE for the General Fund current expenses.

**Fiscal Business**

Motion was made by Mr. Dress to approve payroll and bills totaling \$113,700.03. Mr. Hirt seconded. Roll call was unanimous.

Motion to adjourn.

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Fiscal Officer

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Danbury Township Board of Trustees