

August 8, 2018

President Dave Hirt called the Regular Meeting of the Danbury Township Board of Trustees held at the Danbury Township Hall to order at 6:30 p.m. The pledge of allegiance was recited. The roll being called, the following members were present: Mr. Dress Ms. Rozak and Mr. Hirt.

Also present were, Fiscal Officer Carolyn Adams, Road Superintendent Brett Waldron Police Chief Mike Meisler, Fire Chief Keith Kahler and Zoning & Planning Administrator Kathryn Dale.

Susan Dress attended.

Approval of Meeting Minutes for July 25, 2018

Mr. Hirt moved and Ms. Rozak seconded the motion to approve the regular meeting minutes of July 25, 2018 as corrected. The vote was unanimous and motion carried.

Roads, Buildings, & Grounds

Road Superintendent Brett Waldron provided an activity report. Sackett Cemetery had one full service burial. The Road Crew have been busy mowing parks, cemetery and roadsides I preparation of the upcoming holiday.

Ms. Rozak motioned and Mr. Hirt seconded the approval of a 2018 Chevrolet Silverado 2500HD for the Road department. This purchase is through the State Cooperative Purchasing program from Steinle Chevrolet in Clyde. Purchase price was \$21,573.28 after trade in.

A sinkhole has developed on Meter road; a metal plate has secured to cover.

Ms. Rozak thanked Mr. Waldron and Chief Meisler for their assistance the dog show.

Police

Mr. Dress read the report submitted by Police Chief Mike Meisler that listed his department handled 254 incidents to date in May. Ohio Bike week was held in Sandusky with two rides planned for Danbury Township. To provide a safe trip, the road department has swept stones and gravel from their route and the Police Department will escort bikers. The decision was made for Police Officers to be directly by Lakeside Association for services rendered during private events. Officers will conduct firearms qualifying at the Camp Perry range.

Fire

Chief Kahler reviewed the license agreement with the county for the fire department radio antenna to be placed on top of the water tower in Danbury. Trustees approved the agreement. Going away reception for Kegan Rakosky to be held June 10th at the Township Shelter House.

Mr. Hirt read the report that Fire Chief Keith Kahler submitted that listed the details of the calls the fire department had handled during the month of May and year to date totals.

		Fire & Ems Run Details				
	EMS	Fire	MVC*	Alarm **	CO***	Mutual Aid
Month of To date 8/08/2018	16	1	1	0	0	3
Year-To-Date	451	26	20	49	5	26

*Motor Vehicle Crash(is)
 ** Alarm Activation(s)
 ***Carbon Monoxide Investgation(s)

Zoning

Permits To-date this month there has been 13 permit applications submitted/processed totaling \$781.15.

Board & Commission Activity

Board of Zoning Appeals

The BZA held an adjudication hearing May 16, 2018 on the following case:

a. **BZA-2018-059**

Approved as presented

8581 Hartshorn Road area variance from section 3.1.1.D to allow an attached garage addition to be 42' from the west front property line where 50' is required. Mark and Denise Moore owners/applicants.

Zoning Commission:

The Zoning Commission will hold a special public hearing June 13, 2018 at 6:15 pm., on text amendments to Article 7 regarding tie votes and term limits to the elected positions of Chair, Vice-Chair & Secretary, as well as some changes as a result of HB 500 currently under consideration.

Training will be held for the BZA and the Zoning Commission on May 30th at the Township Hall.

Susan Dress has submitted an application to serve on the Zoning Commission as an alternate. Ms. Rozak motioned and Mr. Dress seconded to appoint Susan Dress as an alternate. Roll Call Mr. Dress, Abstained, Ms. Rozak / Yes, Mr. Hirt / Yes.

A number of violation letters have been sent regarding short-term rentals.

Department Updates

5040 E. Port Clinton Eastern Road (Junk Vehicles, Junk & Debris)

OPEN

Dismissal of Department Heads

**Motion to recess to Executive Session regarding personnel issues at 7:15 pm.
Reconvene Regular meeting at 7:30 pm.**

Mr. Hirt motioned and Ms. Rozak seconded an offer of conditional employment as patrol officer with the Danbury Township Police Department to Ms. Vikki Fritz. Starting pay will be \$20.00 per hour on or before June 23rd. A six-month probation followed by a wage review at that time.

Ms. Rozak reported the Dog Show was a success with \$545 raised for the Humane Society of Ottawa County. She thanked Carolyn Adams and Dave Hirt for their assistance. Ms. Rozak also reported she will attend the annual meeting of the Mineyahta property owners association as the township owns the Keeper's House and other lots in that neighborhood. Ms. Rozak also advised Cheryl Harmsen was able to secure a \$432 grant from the Ottawa County Safety Council, which covered the entire cost of the mandatory annual drug training for employees.

Cost Saving measures are being implemented.

- .5 mil permanent levy for general fund
- PYAL to contribute toward supplies to ball diamonds
- Cheryl Harmsen was able to secure a \$432 grant from the Ottawa County Safety Council which covered the entire cost of the mandatory annual drug training for employees.

Fiscal Business

Motion was made by Mr. Hirt to approve payroll and bills totaling \$85,659.44. Mr. Dress seconded. Roll call was unanimous.

Reminder Special Meeting begins at 6:15 followed by regular meeting at 6:30, June 13th. Mr. Hirt motioned to adjourn seconded by Ms. Rozak all voted yes.

Fiscal Officer _

Danbury Township Board of Trustees