

August 22, 2018

President Dave Hirt called the Regular Meeting of the Danbury Township Board of Trustees held at the Danbury Township Hall to order at 6:30 p.m. The pledge of allegiance was recited. The roll being called, the following members were present: Mr. Dress and Mr. Hirt, Ms. Rozak is excused.

Also present were, Fiscal Officer Carolyn Adams, Road Superintendent Brett Waldron Police Chief Mike Meisler, Fire Chief Keith Kahler and Zoning & Planning Administrator Kathryn Dale.

Susan Dress attended.

Approval of Meeting Minutes for August 8, 2018

Mr. Dress moved and Mr. Hirt seconded the motion to approve the regular meeting minutes of August 8, 2018 as presented.

Correspondence

- Active Transportation Plan stakeholder meeting August 29th
- Newsletter from Ottawa soil and Water
- Executed copy of Danbury Township Water Tower License Agreement
- Community Support Services – Project Connect 10/19/18 Sutton Center
- Joint Solid Waste Management District notification of grant award
- Notification of Rockport Subdivision ditch petition viewing 8/28/2018.

Roads, Buildings, & Grounds

Road Superintendent Brett Waldron provided an activity report. Sackett Cemetery had one cremation burial. Mr. Waldron attended the Safety Council meeting August 15th. The program discussed armed intruders. The preconstruction meeting for Port Clinton Eastern/State Road and Bayshore Road intersection was held August 15th, construction to begin mid September. The new flagpole has been ordered for Sacket Cemetery.

Police

Mr. Dress read the report submitted by Police Chief Mike Meisler that listed his department handled 303 incidents to date in August. Chief Meisler and Officer Fritz met with the new Superintendent at Danbury School to discuss their partnership. Officers Cunningham and Fritz will be attending training September 25 to help spot elder abuse. Mark Meisler will be off for up to one month for surgery. In his absence, Officer Cunningham will cover during his absence.

Fire

Mr. Hirt read the report that Fire Chief Keith Kahler submitted that listed the details of the calls the fire department had handled during the month of May and year to date totals.

	Fire & Ems Run Details					
	EMS	Fire	MVC*	Alarm **	CO***	Mutual Aid
Month of To date 8/22/2018	48	4	3	2	1	3
Year-To-Date	483	29	22	51	6	26

*Motor Vehicle
Crash(is)

** Alarm Activation(s)

***Carbon Monoxide
Investigation(s)

Zoning

Permits To-date this month there has been 10 permit applications submitted/processed totaling \$392.74.

Board & Commission Activity

Board of Zoning Appeals

The BZA held an adjudication hearing August 15, 2018 on the following case:

- a. **BZA-2018-132** **Approved**
129 Leddy Lane. Request for an area variance to Section 5.6.7 to allow for the installation of 16' of 6' high vinyl privacy fencing in the front yard where 5' high fencing is allowed. **Robert & Kathleen Lucak, Owner/Agent**
- b. **BZA- 2018-148** **Denied**
163 Lynn. Request Request for an area Variance to Section 3.1.5 to allow for a new single family home to be built in the same general location with a 0' front setback (5' required) and 1' north side-yard setback (3' required). **Don & Inga Longwell, Owner/Applicant; Travis Mayer/Agent**
- c. **BZA-2018-149** **Continued**
171 Lynn. Request for an area variance to Section 3.1.5 to allow for a new single family home to be built in the same general location with 0' from yard setback (5' required) and 1' south side yard setback (3' required). **Skip & Amy Skolnik Owner /Applicant; Travis Dearth, Agent.**
- d. **BZA-2018-155** **Continued**
344 Vine. Request for an area variance to Section 5.6.8 to allow for a 6' high privacy fence on the north, side of the property line where 4' is the maximum allowed height. **Jack & Pam Allen, Owners/Tom Dearth, Agent.**

Zoning Commission:

The Zoning Commission is scheduled to meet September 5, 2018 and will hold a work session to discuss our nonconforming language.

Department Updates

- Met with the Prosecutor regarding illegal rentals in the Township.

Violations/Complaints

1941 Willard – closing
223 Plum – fence without permit – open
320 Laurel – fence installation – open
2067 Arlington – closed
327 Florence – illegal occupation – monitoring
0 S. Church – tall grass – open
249 S. Bridge – tall grass – closed
1615 Marblewood – tall grass – open
211 Hidden Beach – Illegal use of shed - open

Comments / Concerns

Mr. Dress will be speaking at The Business Roundtable.

Dismissal of Department Heads

New Business

Mr. Dress Motioned to recess to Executive Session regarding personnel issues at 7:00 pm. Mr Hirt seconded . Roll call all voted yes.

Mr. Hirt motioned to reconvene regular meeting, seconded by Mr. Dress. Roll call all voted yes at 7:12 pm.

Mr. Hirt motioned to declare Danbury Township Fire Department's 1999, Horton E350 Ambulance aka. Unit 588 as surplus, seconded by Mr. Dress. Roll call all voted yes.

Mr. Dress motion to sell the 1999 Horton Ambulance to the City Of Port Clinton Fire

Department, for \$5000.00, seconded by Mr. Dress. Roll Call all voted yes.

Fiscal Business

Motion was made by Mr. Hirt to approve payroll and bills totaling \$53,230.38. Mr. Dress seconded. Roll call was unanimous.

Fiscal Officer

Danbury Township Board of Trustees