

DANBURY TOWNSHIP BOARD OF TRUSTEE REGULAR MEETING

September 12, 2018

The Regular Meeting of the Danbury Township Board of Trustees was called to order at the Danbury Township Hall at 6:30pm.

The pledge of allegiance was recited

At the conclusion of pledge of allegiance, the roll was called and the following members were present: Ms. Dianne M. Rozak and Mr. John Paul Dress, Mr Dave Hirt was excused. Also present were, Fiscal Officer Carolyn Adams, Road Superintendent Brett Waldron, Police Chief Mike Meisler, Fire Chief Keith Kahler, and Zoning & Planning Administrator Kathryn A. Dale. Susan Dress attended.

APPROVAL OF THE MINUTES

Mr. Hirt moved and Mr. Dress seconded the motion to approve the meeting minutes of August 22, 2018 as presented.

CORRESPONDENCE

- Work Place Resource discontinuing business. Our healthcare plan will furnish services.
- Trustees and Fiscal Officer will join Marblehead Chamber of Commerce with personal money.
- Mr. Dress will represent the Township at the Safety Council meeting.
- Mutaches Market will be on Ballot for Sunday Liquor sales

ROADS-BUILDINGS-GROUNDS

Road Superintendent Brett Waldron reported the following: The Road stripping program is being completed. Labor Day preparation of parks, roadways etc. for the Labor Day long holiday. The past three days has been dedicated to storm cleanup.

POLICE

Mr. Dress reviewed the report submitted by Police Chief Mike Meisler that listed 429 incidents handled in August; to date in September 177 calls were received. Members of the department participated in "Safety Town" at Danbury School Kindergarten Students.

FIRE

Chief Kahler reported Dr Zahn has been named as new medical director for the Township fire department. Medication administered by our EMS falls under the license of a medical director. Dr Zahn is part of St V's in Toledo. A bill of sale was prepared for the sale of the 1999 Horton Squad to the PORT Clinton Fire Department. The two new squads should be completed in the next month. The resignation of Zach Miramontes was accepted on a Motion by Ms. Rozak and seconded by Mr. Hirt. Roll Call: All voted yes

	Fire & EMS calls					
	EMS	FIRE	MVC	ALARM	CO2	MUTUAL AID
	34	3	1	6	1	1
AS OF 9/12//2018 Year-To-Date	538	32	24	58	8	35

ZONING

To-date this month there has been 12 permit applications submitted/processed totaling \$1125.55.

The BZA held adjudication hearings September 19, 2018 on the following cases:

- a. The BZA held an adjudication hearing August 15, 2018 on the following case:
BZA-2018-149 **Continued**
171 Lynn. Request for an area variance to Section 3.1.5 to allow for a new single family home to be built in the same general location with 0' from yard setback (5' required) and 1' south side yard setback (3' required). **Skip & Amy Skolnik Owner /Applicant; Travis Dearth, Agent.**
- b. **BZA-2018-155** **Tabled**
344 Vine. Request for an area variance to Section 5.6.8 to allow for a 6' high privacy fence on the north, side of the property line where 4' is the maximum allowed height. **Jack & Pam Allen, Owners/Tom Dearth, Agent.**
- c. **BZA-2018-173**
169 Hidden Beach. Request for Area Variance to Section 5.6.8 to allow for a 6'5" – 7' high privacy fence from the natural grade on the north, side property line when 4' is the maximum allowed for the addition onto a nonconforming structure to exceed 20% (230.4s.f. allowed/ 340 s.f. proposed:29.5%). **David & Suzanne Cassel, Owners/Applicants.**
- d. **BZA-2018-178**
7185-7233 e. Harbor Road. Request for a Conditional Use in accordance with Section 3.1.10 C.ii & Section 4.2 for the 29 site expansion to an existing 119 site Recreational Camp/Campground. Also requesting Area Variances to Section 4.2.2.iii to allow 4 camp sites to encroach into the south, side*yard setback (45' required/20' proposed) and section 4.2.2v to allow a road right-of-way to encroach into the 20' buffer and Section 4.2.2.vi to alleviate the required open space (25%; 2.08ac. required/ 0% proposed) Tom **Steinbrick, Agent//Shady Shores LTD, Owner.**

Zoning Commission:

The Zoning Commission met September 5, 2018 and held a work session to discuss our nonconforming language. Motion was made to begin changes and refer to the Regional Planning Commission with a decision to be made 9/18 /2018, The Zoning Commission will hold a public hearing to be held October 3, 2018.

Department Updates

- Met with the Prosecutor regarding illegal rentals in the Township.

Violations/Complaints

223 Plum – fence - received permit - open
320 Laurel – fence installation – open
1615 Marblewood – tall grass – open
214 Forest Green – tall grass – open
Bayshore & Harborview – tall grass – open
1697 S. Danbury North – deck w/o permit – open
311 & 326 Steele – fence w/o permit - open

DISMISSAL of DEPARTMENT HEADS

NEW BUSINESS

Motion to move to executive session by Mr Hirt seconded by Mr. Dress to discuss personnel issues at 7:15.

Motion By Ms. Rozak and seconded by Mr. Hirt to reconvene to regular session at 7:30.

A motion was made by Ms. Rozak and seconded by to extend sick leave to zoning department assistant through October 8th. Employee to return to work October 9th. Employee to pay pro-rated portion of health care premiums based on numbers of days in a no pay status. All voted yes.

RESOLUTION # 10-2018

RESOLUTION ACCEPTING THE AMOUNTS AND RATES AS DETERMINED BY THE
BUDGET COMMISSION AND AUTHORIZING THE NECESSARY TAX LEVIES
AND CERTIFYING THEM TO THE COUNTY AUDITOR
(OPERATING)

RESOLUTION # 11- 2018

RESOLUTION ACCEPTING THE AMOUNTS AND RATES AS DETERMINED BY THE
BUDGET COMMISSION AND AUTHORIZING THE NECESSARY TAX LEVIES
AND CERTIFYING THEM TO THE COUNTY AUDITOR
(FIRE HYDRANTS)

Motion by Mr. Hirt and seconded by Mr. Dress to pay the bills and payroll in the amount of \$137,565.98. All voted yes.

Motion to adjourn.

Fiscal Officer

Danbury Township Board of Trustees