

**DANBURY TOWNSHIP BOARD OF TRUSTEES REGULAR**

**September 26, 2018**

The Regular Meeting of the Danbury Township Board of Trustees was held at the Danbury Township Hall, September 26th, and called to order at 6:30 p.m. by President Dave Hirt.

The pledge of allegiance was recited

At the conclusion of pledge of allegiance, the roll was called and the following members were present: Mr. Hirt, Ms. Rozak and Mr. Dress. Also present were, Fiscal Officer Carolyn Adams, Road Superintendent Brett Waldron, Police Chief Mike Meisler, Fire Chief Keith Kahler, and Zoning & Planning Administrator Kathryn A. Dale. Susan Dress was also in attendance.

**APPROVAL OF THE MINUTES**

Mr. Hirt moved and Mr. Dress seconded the motion to approve the regular meeting minutes for September 12, 2018 as presented. All voted yes.

**CORRESPONDENCE**

- ODOT Cancelled public meeting scheduled for September 26, 2018 and the October meeting of the Statewide Rural Consultation Meetings. Additionally ODOT has cancelled this year's 2023 STIP/TIP development process for one year. The Rural Consultation will begin in September 2019 and the 2021-2024 STIP development process will begin the fall of 2019.
- Regional Planning Commission approved text amendments to our zoning.
- Annual report on the Ohio Plan risk management.

**ROADS-BUILDINGS-GROUNDS**

Road Superintendent Brett Waldron reported the following: One cremation burial was conducted at Sackett Cemetery. The Ottawa County Engineers office will be rebidding road salt, as no bids were received. Danbury School and the senior center will be notified of situation. As they purchase salt from the Township. Mr. Waldron will explore all options for Danbury Township. Additional salt supplies could be stored behind the Police Department. Spraying at Meadowbrook Marsh will begin as weather permits for pompas grass. The spray will be approved for water use. The dog park has incurred some damage to water shut off. The road crew will replace the 4 x 4's around the parking lot to stop cars from driving in the grassy areas and causing damage to water infrastructure.

**POLICE**

Mr. Dress read the report submitted by Police Chief Mike Meisler that listed his department handled 320 incidents to date. Chief Meisler and Officer Fritz attended a summit on "Identifying & Reporting Elder Mistreatment". Chief Meisler commented that the Danbury Township Police Department is 50 years old this year. A request was made to purchase Commemorative badges for the officers. The purchase to be made from the Kiliken Fund. Police officers working the ball games at Danbury will be paid as in previous years, directly from the school.

**FIRE**

Mr. Hirt read the report submitted by Fire Chief Keith Kahler. Details are listed below:

	Fire & Ems Run Details					
	EMS	Fire	MVC*	Alarm **	CO***	Mutual Aid
Month of September	62	3	1	9	1	3
September 26,2018	566	32	24	61	8	37
Year-To-Date	728					

\*Motor Vehicle Crash(es)

\*\* Alarm Activation(s)

\*\*\*Carbon Monoxide Investigation(s)

Mr Hirt motion and Ms. Rozak seconded the hiring of Ashley Simons as a probationary EMT/Fire Fighter. Ashley has no certifications, and will begin training soon. Roll call all voted yes.

New Rescue Squads to be delivered this month.

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**ZONING**

To-date this month there has been 30 permit applications submitted/processed totaling \$ 2463.17.

**Board & Commission Activities**

**Board of Zoning Appeals**

The BZA held adjudication hearings September 19, 2018 on the following cases:

a) **Continuation – Postponed Until 10-17-18**  
**BZA-2018-149 171 Lynn.** Area Variance Skip & Amy Skolnik Owner Applicant; Travis Mayer/Agent.

b) **Tabled from 8-15-2018-**  
**BZA -2018-155 344 Vine** Area Variance Jack and Pam Allen, Owners/Tom Dearth, Agent approved as presented.

c) **BZA- 2018-173 169 Hidden Beach** Area Variance David and Suzanne Cassel, Owners/applicants approved as presented.

d) **CONTINUED**  
**BZA-2018-178 7185-7233 E. HARBOR ROAD** CONDITIONAL USE Tom Steinbrick, Agent/Shady Shores LTD, Owner

Ms. Rozak motion and Mr. Hirt seconded appointing Clyde Shelter as an alternate to the BZA fulfilling a term to expire 12/31/2018. Roll Call all voted yes.

**ZONING COMMISSION:**

Ottawa County Regional Planning Commission approved text amendments on “Reproductive Value” and nonconformities (created by Zoning Commission 9-05-2018) in a meeting 9-18-2018. Commission to hold public hearing 10-03-2018.

**VIOLATIONS/ COMPLAINTS:**

223 Plum / CLOSED

320 Laurel / OPEN Fence - To be corrected by end of this week.

1615 Marblewood / OPEN - Tall grass to be mowed by end of week

214 Forest Green / OPEN - Tall Grass

Bayshore & Harborview / OPEN – Tall grass

1697 S. Danbury North / OPEN – Deck without permit/ applying for variance

311 & 326 Steele / CLOSED

6746 E. Bayshore / OPEN – Excessive storage of PWC and boats

6730 E. Bayshore / OPEN – Failure to remove mobile home after construction complete

**NEW BUSINESS**

Motion by Mr. Hirt and seconded by Ms. Rozak to lease from Perry Pro Tech (3) **Ricoh MP c2004ex Color MFP w/ARDFO** @169.00 per month. Roll Call all voted yes.

Fiscal Officer will be taking HIPPA Training 9/28/2018.

**FISCAL BUSINESS**

- Continuing education for UAN will be held in Perrysburg October 16th. Fiscal Officer to attend.

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- Property and Vehicle Insurance renewal will be 11/20/2018. Department heads have been given current lists of our insured property. We are asking them to review this information for accuracy.
- Fiscal Officer has been working on public records request.

Motion to approve Payroll and bills totaling \$103,116.73 was made by Ms. Rozak and seconded by Mr. Dress. All voted yes.

Motion to adjourn

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Fiscal Officer

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Danbury Township Board of Trustees