

DANBURY TOWNSHIP BOARD OF TRUSTEES

October 10, 18

President Dave Hirt called the Regular Meeting of the Danbury Township Board of Trustees held at the Danbury Township Hall to order at 6:30 p.m. The pledge of allegiance was recited. The roll being called, the following members were present: Mr. Dress Ms. Rozak and Mr. Hirt.

Also present were, Fiscal Officer Carolyn Adams, Road Superintendent Brett Waldron, Police Chief Mike Meisler, Fire Chief Keith Kahler, Assistant Fire Chief Almendinger and Zoning & Planning Administrator Kathryn Dale. Susan Dress was in attendance.

Approval of Meeting Minutes

Motion to approve the regular meeting minutes of September 26, 2018 as presented by Mr. Hirt. All voted yes

Correspondence

- **Malone, Ault & Farell representing Workplace Resource cessation of business**
- **Dr. Lewton to continue providing services on a fee per service basis**
- **OTARMA looking for Fiscal Officers, Trustees, and Administrators interested in board positions**
- **Notification from Lavell and Associates regarding storm drainage**

RESOLUTION 12-2018

Authorizing Participation in ODOT Cooperative Purchasing Program

A motion was made by Ms. Rozak and seconded by Mr. Hirt to participate in the ODOT purchasing program. Roll Call Mr. Dress; yes, Ms. Rozak; yes, Mr. Hirt; yes.

Roads, Buildings, & Grounds

Road Superintendent Brett Waldron reported 2 cremation and 1 full service burial in Sackett Cemetery. Paving has begun on Township roads Jeannie, Dear Run and Bluebird Lane. An Election Board Committee audited the Township Hall in the event the "Chapel" on Port Clinton Eastern would be unavailable for voting due to construction.

The Black Swamp Conservancy will be touring Meadowbrook March October 12th. Mr. Waldron will accompany members.

A motion was made by Ms. Rozak and seconded by Mr. Hirt to purchase up to 100 tons of Morton Rock Salt for the 2018-2019 winter, not to exceed \$9,700.00. Roll call Mr. Dress; yes, Ms. Rozak; yes, Mr. Hirt; yes.

Police

Mr. Dress read the report submitted by Police Chief Mike Meisler that listed 91 incidents reported to date this month. Chief Meisler and Officer Fritz spoke at the Lakeside Property Owners Association meeting. **A motion was made by Mr. Hirt and seconded by Ms. Rozak to purchase new body armor. Roll call: Mr. Dress; yes, Ms. Rozak; yes, Mr. Hirt; yes.**

A motion was made by Ms. Rozak and seconded by Mr. Hirt to accept the resignation of Patrolman/Canine Officer Josh Young effective October 12, 2018. Roll call: Mr. Dress; yes,

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Ms. Rozak; yes, Mr. Hirt; yes.

Ms. Rozak motioned and Mr. Dress seconded the retirement of Canine JoJo and to live his remaining days with the Young family. Roll call: Mr. Dress; yes, Ms. Rozak; yes, Mr. Hirt; yes.

Chief Meisler to review currently held police officer applications.

Fire

Mr. Hirt read the report that Fire Chief Keith Kahler submitted that listed the details of the calls the fire department had handled during the month of October year to date totals.

		Fire & Ems Run Details					
		EMS	Fire	MVC*	Alarm **	CO***	Mutual Aid
Month of	October	16	1	0	1	0	0
Year-To-Date		591	34	4	62	8	38

Mr. Hirt motioned and Ms. Rozak seconded to accept the resignation of Kim Caskey with regret. Roll call: Mr. Dress; yes, Ms. Rozak; yes, Mr. Hirt; yes.

New squads to be delivered the week of October 22nd.

Zoning

To-date this month there has been 2 permit applications submitted/processed totaling \$183.44.

Board & Commission Activity

Board of Zoning Appeals The BZA will hold an adjudication hearing on the following: Wednesday, October 17, 2018

BZA-2018-215 171 Lynn. Request an area variance to Section 7.9.3 to allow more than 20% addition onto a nonconforming structure. Skip & Amy Skolnik, Owner/Applicant: Travis Mayer/Agent.

Continuation:

BZA-2018-178 7185-7233 E. Harbor Road. Request for conditional use in accordance with Section 3.1.10C.ii &Section 4.2 for the 29 site expansion to an existing 119 site Recreational Camp/Campground. Also requesting Area Variances. Tom Steinbrick, Agent/Shady Shores LTD, Owner.

BZA-2018-211 8230 E. Harbor Road. Request for a Conditional Use in accordance with Section 3.1.10.C.ii and Section 4.2 for a 108 Recreational Camp/Campground. Also requesting an Area Variance. **Takedown Investments, Owner/BEC Associates, Rod Gillespie, Agent.**

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Thursday, October 18, 2018:

BZA-2018-197 1741 S. Anna Request for an area variance to Section Front porch addition. **William Rodwancy, Owners/Applicant**

BZA -2018-206 7771 Everett. Request for area variance to Section 5.1.C.ii to allow an addition to building. **Hord & Brenda Thew, Owners/Applicants.**

BZA-2018-208 567 Park Lane. Request for area variance to Section 3.5.7. to allow storage room addition. **Robert & Betty Kiley, Owners/Applicants.**

BZA-2018-213 1697 S. Danbury North Road. Request variance to Section 3.1.3.D to allow a deck to encroach on setbacks. **Robert & Janet Henning, Owner/Applicant; Dean Rosier/Agent.**

Zoning Commission held a Public Hearing October 3, 2018 for proposed text amendments on Reproductive Value” and Nonconformities that were imitated 9-5-2018. Board is recommending the Board of Trustees approve as presented and request that a public hearing be scheduled for 6:15 pm. prior to start of regular meeting on November 14, 2018. **Motion by Mr. Hirt and seconded by Mr. Dress to set a Public Hearing for November 14, 2018 at 6:15 p.m. for ZC 2018-132 text amendments. Roll call: Mr. Dress; yes, Ms. Rozak; yes, Mr. Hirt; yes.**

Department Updates

- Discussed keeping office hours 9am – 3pm. for the future
- School Improvements without obtaining permits to be addressed.

Violations/ Complaints:

320 Laurel	Closed
1615 Marblewood	Closed
Bayshore & Harborview	Closed
6746 E. Bayshore	Closed
214 Forest Green (tall grass)	Open
1697 S. Danbury North (deck w/o/permit)	Open
6730 E. Bayshore (mobile home)	Open
8390 Northshore Blvd. (fish oder)	Open

Department heads were dismissed

Motion to move into executive session by Ms. Rozak and seconded by Mr. Hirt to discuss personnel issues. Motion by Ms. Rozak and seconded by Mr. Hirt to reconvene to regular session.

Approval of Payroll & Payment of Bills

Motion was made by Mr. Hirt, seconded by Mr. Dress to pay the bills and payroll totaling \$103,116.73. Roll call all voted yes.

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With no further business before the Board, Mr. Hirt moved and Ms. Rozak seconded the motion to adjourn. The vote was unanimous and motion carried.

Fiscal Officer

Danbury Township Board of Trustees