

October 24, 2018

President Dave Hirt called the Regular Meeting of the Danbury Township Board of Trustees to order at 6:30 p.m. The pledge of allegiance was recited. The roll being called, the following members were present: Mr. Dress, Ms. Rozak and Mr. Hirt.

Also present were, Fiscal Officer Carolyn Adams, Road Superintendent Brett Waldron, Police Chief Mike Meisler, Fire Chief Keith Kahler and Zoning & Planning Administrator Kathryn Dale.

Residents Susan Dress, Lisa Bruno, Bob Hayner, Guy Scafaria, Dewey Tacey, and Warren Cermak were in attendance.

Derek Sprouse from Sprouse Insurance, our local OTARMA Representative, presented our insurance renewal package covering Real and Personal Property, Automobile, Law Enforcement Liability, Wrongful Acts and Legal Liability coverage. The renewal is effective November 20, 2018 thru November 19, 2019. Departments reviewed their real property value and inventory for accuracy. Premium renewal is \$45,781.00. Additionally the Township will receive \$3054.66 as a dividend from the OTARMA reserve fund and a premium credit of \$510.00 for CDL random drug tests and all employee Driver License checks.

Approval of Meeting Minutes for October 10, 2018 tabled.

Correspondence

- Joint Base Langley-Eustis Procurement Conference & Expo November 15, 2018
- Joyful Connections donation request
- OTARMA revised call for Leadership
- Ohio Bureau of Workers Compensation: Impact of Medical Marijuana on BWC
- Ohio Deferred Compensation Employer Newsletter
- Advisory Bulletin from Medicount
- Jefferson Health Plan Semi Annual Meeting & Educational Seminar

Roads, Buildings, & Grounds

Road Superintendent Brett Waldron reported one full burial at Sackett Cemetery. Paving on Township roads Jeannie, Dear Run and Bluebird Lane are completed. An Election Board Committee audited the Township hall with the possibility of a polling location. The Black Swamp Conservancy toured Meadowbrook with Mr. Waldron and was pleased with the condition of the area. The Road Department attended the Safety Council Meeting to represent Danbury Township. The lack of bids for 2018-2019 Road Salt is a concern. Mr. Waldron has been working independently to secure salt for Township roads.

Police

Mr. Dress reviewed the monthly report ending October 24th, with 240 incidents reported to date. An active shooter drill was held at Danbury School. Officers Belcher and Fritz accompanied by Chief Meisler were participants. Discussion was held regarding the retirement of K 9 Joe-Joe and the community needs. Further decision on the need to be discussed at the next meeting as more information of the program is gathered.

Chief Meisler requested Paper Applications for the Police Department remain on the Township website until November 1st.

Fire

Mr. Hirt read the report that Fire Chief Keith Kahler submitted that listed the details of the calls the fire department handled during the month of October and year to date totals.

		Fire & Ems Run Details					
		EMS	Fire	MVC*	Alarm **	CO***	Mutual Aid
Month of October as of 10/24/18		41	3	1	4	1	4
Year-To- Date 2018		606	36	25	65	9	42

RESOLUTION 13-2018

Authorizing the Sale of Unit #550, 2012 McCoy Miller Ambulance, to the City of Port Clinton Fire Department for the sum of \$7600.00. The amount is \$100.00 above trade in offer. Motion by Mr. Hirt and seconded by Mr. Dress. Roll Call, Mr. Dress, yes; Ms. Rozak, yes; Mr. Hirt, Yes.

Zoning

RESOLUTION 14-2018

**A RESOLUTION DECLARING THE PROPERTY OWNED BY
DANIEL & DARAH WASILEWSKI, LOCATED AT
214 FOREST GREEN (PIN# 0141294128348023)
IN DANBURY TOWNSHIP, OTTAWA COUNTY, OHIO,
A NUISANCE AND ORDERING ABATEMENT**

NOW, THEREFORE, BE IT RESOLVED THAT:

The Board of Trustees of Danbury Township, Ottawa County, Ohio has found that the property owned by Daniel & Darah Wasilewski, and located at 214 Forest Green, Lot 105 of Perryview Estates VI Subdivision (PIN# 0141294128348023), in Danbury Township, Ottawa County, Ohio is littered with weeds, debris and uncontrolled vegetation, exceeding 12", and the Board hereby determines that the maintenance of the Vegetation and Debris on the Property constitutes a nuisance and, pursuant to §505.87 of the Ohio Revised Code, orders the following actions:

Section 1. The Board orders the owner of the Property to remove the Vegetation and Debris or make arrangements for the removal within seven (7) days after receipt of notice of this Resolution;

Section 2. The Board authorizes the Zoning Inspector or their designee to notify the record owner and lienholders of the Property as provided in §505.87(B) of the Ohio Revised Code;

Section 3. If the record owner does not remove the Vegetation and Debris or make arrangements for the removal within seven (7) days from the receipt of notice hereof, the Trustee designated as the Zoning Department liaison is authorized to order Township

employees, or enter into contract with any persons with adequate materials and equipment to be used to remove and abate the Vegetation and Debris, and all costs and expenses so incurred shall, when approved by the Board, be paid out of the unappropriated monies in the general fund;

Section 4. The Fiscal Officer shall report all expenses that the Township incurs in the removal of the Vegetation and Debris to the Auditor of Ottawa County, Ohio for entry upon the tax duplicate as a lien upon the Property and for collection and reimbursement of the Township's general fund as provided in §505.87 of the Ohio Revised Code;

Section 5. This Board finds and determines that all formal actions of this Board concerning and relating to the passage of this Resolution were taken in open meetings of this Board, and that all deliberations of this Board that resulted in formal actions were taken in meetings open to the public, in compliance with all legal requirements, including but not limited to, Ohio Revised Code Section 121.22, except as otherwise permitted thereby.

This Resolution shall take effect and be in force from or after the earliest period allowed by law.

Motion by Ms. Rozak, Mr. Dress seconded the Resolution, and the roll being called upon the question of its adoption, the vote resulted as follows:

Vote Record: Ms. Rozak yes Mr. Dress yes Mr. Hirt yes

Reminder the Trustees have set a Public Hearing November 14, 2018 at 6:15 p.m. for ZC 2018-132 text amendments.

Permits

To-date this month there has been 6 permit applications submitted/processed totaling \$ 404.60. Five of the seven BZA cases have reimbursed the Township for a total of \$175.05.

Board & Commission Activity

Board of Zoning Appeals - The BZA held adjudication hearings as follows:

Wednesday, October 17, 2018 (5 hrs. 11:30p.m.):

- **BZA-2018-215** **Approved as Presented**
171 Lynn. Request for an Area Variance to Section 7.9.3 to allow more than a 20% addition onto a nonconforming structure (237.6s.f. allowed/ 889.34s.f; 75% proposed). **Skip & Amy Skolnik, Owner/Applicant; Travis Mayer/Agent.**
- b. **Continuation:BZA-2018-178** **Partially Approved w/ Cond. & Denied 2 Variances**
7185-7233 E. Harbor Road. Request for a Conditional Use in accordance with Section 3.1.10.C.ii & Section 4.2 for a 29 site expansion to an existing 119 site Recreational Camp/Campground. Also requesting Area Variances to Section 4.2.2.iii to allow 4 camp sites to encroach into the south, side-yard setback (45' required/20' proposed) and Section 4.2.2.v to allow a road right-of-way to encroach into the 20' buffer, and Section 4.2.2.vi to alleviate the required open space (25%; 2.08ac. required/ 0% proposed) **Tom Steinbrick, Agent/ Shady Shores LTD, Owner.**
- c. **BZA-2018-211** **8230 E. Harbor Road** (Former Prehistoric Forest). Request for a Conditional Use in accordance with Section 3.1.10.C.ii and Section 4.2 for a 108 site Recreational Camp/Campground. Also requesting Area Variance from Section 4.2.2.i to allow use on less than 10 acres (7.83ac. proposed). **Takedown Investments, LLC, Owner/ BEC Associates, Rod Gillespie, Agent.**

Thursday, October 18, 2018 (2 hrs./8:30p.m.):

- a. **BZA-2018-194** **Approved as Presented**
1741 S. Anna. Request for an Area Variance to Section 3.1.2.D to allow for a front porch addition to encroach into the front-yard setback (36' proposed/ 40' required). **William Rodwancy, Owners/Applicants.**
- b. **BZA-2018-206** **Approved as Presented**
7771 Everett. Request for an Area Variance to Section 5.1.C.ii to allow for an addition onto the principal building to be less than 5' from an accessory structure (3.5' proposed). **Dixie Hord & Brenda Thew, Owners/Applicants.**
- c. **BZA-2018-208** **Approved as Presented**
567 Park Lane. Request for an Area Variance to Section 3.5.7 to allow for a storage room addition to encroach into the south, front-yard setback (20' required/13' proposed). **Robert & Betty Kiley, Owners/Applicants.**
- d. **BZA-2018-213** **Approved as Presented**
1697 S. Danbury North Road. Request for an Area Variance to Section 3.1.3.D to allow for a deck to encroach into the west, front-yard setback (35' required/21' proposed). **Robert & Janet Hennig Owner/Applicant; Dean Rosier /Agent.**

Zoning Commission:

Reminder the Trustees have set a Public Hearing November 14, 2018 at 6:15 p.m. for ZC 2018-132 text amendments.

- **The Zoning Commission is scheduled to meet November 7, 2018. We will be discussing fencing requirements.**

Department Updates

- School Improvements.

Violations/ Complaints:

214 Forest Green *(Tallgrass) Wasilewski*

OPEN

1697 S. Danbury North

CLOSED Variance/Granted.

6730 E. Bayshore *(Mobile Home) Tector*

OPEN Complaint received

09.19.18. 09.25.18 Warning Letter sent regarding failure to remove mobile home after construction. Owner signed for letter 09.29.18. Has until 10.29.18 to remove structure.

8390 Northshore Blvd *(Fish Smell)*

CLOSED

Ms. Dale stated the server and backup are not communicating. Trustees will revisit the issue at the next meeting.

Ms. Rozak stated the General Fund Levy mailer paid for by the Trustees and Fiscal Officer was held up in the Detroit mail processing center for 12 days.

Residents from the Rockport subdivision discussed a drainage issue effecting a homeowner. Mr. Hirt will discuss this issue with the county prosecutor.

The floor was opened to any in attendance with questions for the Department Heads. Lisa Bruno asked Fire Chief Kahler about the cost of transport by Danbury Township ambulances to hospitals. Chief indicated residents are charged nothing, visitors receive a soft billing.

Hearing no further questions Department Heads were dismissed

Don Douglas introduces himself as a candidate for Ottawa County Commissioner.

Approval of Payroll & Payment of Bills

Motion was made by Mr. Hirt, seconded by Ms. Rozak to pay the bills and payroll totaling \$77,492.86. Roll call all voted yes.

There being no further business before the Board, Mr. Hirt moved and Mr. Dress seconded the motion to adjourn. The vote was unanimous and motion carried.

Fiscal Officer

Board of Trustees