

DANBURY TOWNSHIP MEETING OVERVIEW

At the regular meeting of the Danbury Township Board of Trustees held **October 10, 2018** the following business was conducted:

- Road Superintendent Brett Waldron reported the following: One full service and two cremation burials at Sackett Cemetery; paving is underway, the election committee toured township hall; Black Swamp Conservancy will conduct their annual visit to Meadowbrook on Friday; trustees approved a resolution for the purchase of 100 tons of road salt at \$97 per ton.
- Police Chief Michael Meisler reported 349 incidents in September and 91 to date in October. The Chief and Ptl. Officer Fritz spoke to the Lakeside Property Owners' Association. Trustees accepted, with regret, the resignation of K-9 Ptl. Officer Josh Young and K-9 Joe-Joe. At the time the K-9 program will not continue. Trustees approved the retirement of K-9 Joe-Joe who will remain with Officer Young and his family.
- Fire Chief Keith Kahler reported 71 EMS calls, 4 fire calls, 1 motor vehicle crash, 9 fire alarm activations, 1 carbon monoxide activation and 4 mutual aid calls during September. To date in October there have been 16 EMS calls, 1 fire call and 1 fire alarm activation. The new squads will be shipped after October 22. Trustees accepted the resignation of Kim Caskey.
- Zoning and Planning Administrator Kathryn Dale reported the following: 36 permits were processed in September and the department went on 70 site visits and responded to 567 calls, emails and in-person inquiries. To date in October two permits have been processed. The BZA will hold three hearings on October 17 and four hearings on October 18. The Zoning Commission held a hearing on October 3. Trustees will hold a public hearing at 6:15 p.m. on November 14 for text amendments. Trustees approved continuation of zoning office hours of Monday, Tuesday, Thursday and Friday from 9 a.m. to 3 p.m. and from 9 a.m. to 11 a.m. and 4 p.m. to 6:30 p.m. on Wednesday. Mrs. Dale reported on 8 violations and complaints, two of which were closed.
- Trustees held an executive session for personnel with Fire Chief Kahler. No action was taken.
- Trustees held an executive session with Officer Josh Young to conduct an exit interview.
- Trustees approved payroll and bills in the amount of \$103,116.73.

At the regular meeting of the Danbury Township Board of Trustees held **October 24, 2018** the following business was conducted:

- A liability insurance update through OTARMA was presented by Derek Sprouse. The 2019 insurance cost will be \$1,500 less than the previous year and a refund check in the amount of \$3,054.66 was given to the township.
- Road Superintendent Brett Waldron reported the following: One full service burial at Sackett Cemetery; paving has been completed, staff attended the Safety Council meeting; road salt was delivered; crack sealing will begin.
- Police Chief Michael Meisler reported 240 incidents to date in October. Active shooter training with Danbury High School was conducted. The patrol officer position is still open. Chief Meisler presented information regarding continuing the K-9 program with a dog for drug use only. A K-9 contract will be sent to the prosecutor for review. Discussion will continue at the next meeting.
- Fire Chief Keith Kahler reported EMS calls, fire calls, motor vehicle crash, fire alarm activations, carbon monoxide activation and mutual aid calls to date in October. Trustees approved a proposal from Port Clinton to purchase the old squad for \$7,600.
- Zoning and Planning Administrator Kathryn Dale reported the following: To date in October six permits have been processed. The BZA held hearings on October 17 and October 18. Trustees will hold a public hearing at 6:15 p.m. on November 14 for text amendments. The Zoning Commission will meet November 7 to discuss fencing requirements. Mrs. Dale and Mr. Dress will meet with the school to discuss zoning permits. Trustees approved a tall grass resolution for

property at 214 Forest Green. Mrs. Dale presented information regarding issues with the server and backup not communicating. Trustees will revisit the issue at the next meeting.

- Ms. Rozak advised she learned the postcard mailing paid for by the trustees and fiscal officer was held up at the Detroit mail processing facility for 12 days.
- Residents of Rockport subdivision discussed a drainage issue. Mr. Hirt will follow up with the prosecutor regarding a recent letter about the situation.
- Trustees approved payment of payroll and bills in the amount of \$77,492.86.