

DANBURY TOWNSHIP BOARD OF TRUSTEES

November 14,

18

President Dave Hirt called the Regular Meeting of the Danbury Township Board of Trustees to order at 6:37 p.m. The pledge of allegiance was recited. The roll being called, the following members were present: Mr. Dress, Ms. Rozak and Mr. Hirt.

Also present were, Fiscal Officer Carolyn Adams, Road Superintendent Brett Waldron was excused, Police Chief Mike Meisler, Fire Chief Keith Kahler and Zoning & Planning Administrator Kathryn Dale.

Residents Susan Dress, Cheryl Harmsen, Beth Deluca, Chuck Deluca and Bill Fannin attended

Mr Hirt motioned and Mr Dress seconded the approval of Meeting Minutes for October 10, October 24 and special meeting October 29, 2018.

Correspondence

- Ottawa County Engineer / Lightner Rd Rail Road closure 11/18 reopening 11/19
- Ottawa County Active Transportation Plan Endorsement Resolution From Commissioners
- OTARMA Resource eLibrary Safety DVD's available
- Ohio Township Association CLOUT membership invitation for townships with a population over 15,000 or a budget over \$3,000,000.00
- Lake Erie Shores and Islands Welcome signs will be installed 11/14 and 11/15 weather permitting.

Roads, Buildings, & Grounds

Road Department report shows one full burial and 1 cremation at Sackett Cemetery. Road salt has been purchased and we have taken approximately 140 tons of our allotment. More will be delivered as space permits. Our Parks and buildings have been winterized. Crack sealer is being applied as weather permits.

Police

Mr. Dress reviewed the monthly report ending October,31st. with 300 incidents reported. To date in November 118 incidents. Ms. Rozak motioned and Mr. Hirt seconded endorsement continuing the K-9 Program with the Danbury Township Police Department. Officer Brian Sloan will be the K-9 handler. Fiscal Officer Carolyn Adams raised the issue of nonpayment of off duty patrolman working athletic events at Danbury School. Mr. Dress to contact the Superintendent for resolution. NOTE: Officers have received payment. First Energy will continue to pickup the cost of radios in 2019, but uncertain of 2020 contribution.

Officer Charlie Cunningham has received his Master Investigator Designation.

DANBURY TOWNSHIP BOARD OF TRUSTEES

Fire

Mr. Hirt read the report that Fire Chief Keith Kahler submitted that listed the details of the calls the fire department handled during the month of November and year to date totals. One new Rescue squad has been delivered.

		Fire & Ems Run Details					
		EMS	Fire	MVC*	Alarm **	CO***	Mutual Aid
As of 11/14		11	0	1	0	0	2
To date		644	36	27	65	9	44
Year-To-Date		825					

*Motor Vehicle Crash(es)

** Alarm Activation(s)

***Carbon Monoxide Investigation(s)

Zoning

Permits

To-date this month there has been 11 permit applications submitted/processed totaling \$ 1077.70.

Board & Commission Activity

Board of Zoning Appeals - The BZA will hold a Special Meeting November 21, 2018 at 9:00 AM. There are no cases to be heard, the Board will meet to approve October minutes and decision sheets.

Zoning Commission

The commission met November 7, 2018 and initiated a Text Amendment to the fencing requirements as a result of discussion with Danbury School regarding athletic fields.

The following Board Members will have expiring terms at the end of the year:

- BZA: Brad Bauer and Clyde Shetler – alternate
- ZC: Richard Kracer and Jack McGrew - Alternate

Department Updates

- School Improvements.
- Network Backup

Ms. Dale stated the Network server and backup are not communicating. Bill Wass Technical Operations Manager with Biz Tech suggested supplementing the onsite backup system with an offsite cloud backup to Mozy by Carbonite for critical data. The cost of data stored in the Cloud is \$.50 per 1 GB per month. Estimates are 65GB, bring the cost monthly to \$32.50 per month. Work on the system to begin upon approval. Trustees authorized Ms. Dale to proceed.

DANBURY TOWNSHIP BOARD OF TRUSTEES

Violations/ Complaints:

214 Forest Green (*Tallgrass*) Wasilewski **Closed**
98 Gravel Bar (*Junk & Debris*) Conrad **Closed**

OPEN FLOOR:

- **Residents from the Port Clinton Eastern/Bayshore Road**

Extreme concern with the configuration of the roadway since construction has been completed. Two accidents occurred in the first week since the road has been reopened. The use of guardrails, reflectors and lighting is needed. Mr. Hirt will speak with the Engineer's office.

- **Susan Dress questioned elected officials qualifying for Township Healthcare.**

Mr. Dress stated the Revised code authorizes acceptance of Township Healthcare for elected officials. Although not mandatory the option is legal.

Hearing no further questions Department Heads were dismissed at 7:15.

NEW BUSINESS:

The General Fund operating levy passed. The Trustees will hold a Budget Workshop meeting December 10, 2018 at 5:30 PM.

OLD BUSINESS:

The County Engineer approved a petition ditch for the Northshore Road area near the Rockport subdivision.

Motion by Ms. Rozak and seconded by Mr. Hirt to accept the property and liability insurance package from OTARMA. The cost is \$45,271.00. Roll call: Mr. Dress; yes, Ms. Rozak; yes, Mr. Hirt; yes.

Motion to adjourn to Executive Session to discuss personnel issues at 7:45. Motion to close executive session at 8:00.

A motion was made by Ms. Rozak and seconded by Mr. Dress to hire Carolyn Demore as full time Police Officer with the Danbury Township Police Department. Starting wages of \$20.00 per hour. Starting date is December 1st, 2018. Roll call Mr. Dress; yes, Ms. Rozak; yes, Mr. Hirt; yes.

Approval of Payroll & Payment of Bills

Motion was made by Mr. Dress, seconded by Ms. Rozak to pay the bills and payroll totaling \$677,649.02. Including: 10-31 payroll \$36,125.14, 11-14 payroll \$28,610.23 2 new Ambulances \$480,665.00 and Property and Liability Insurance \$45,271.00 Roll call all voted yes.

DANBURY TOWNSHIP BOARD OF TRUSTEES

There being no further business before the Board, Mr. Hirt moved and Mr. Dress seconded the motion to adjourn. The vote was unanimous and motion carried.

Fiscal Officer

Danbury Township Board of Trustees