

DANBURY TOWNSHIP MEETING OVERVIEW

At the regular meeting of the Danbury Township Board of Trustees held **November 14, 2018** the following business was conducted:

- Trustees held a zoning hearing and approved text amendments introduced by the Zoning Commission.
- Road Superintendent Brett Waldron was excused. One full service burial and one cremation burial were held at Sackett Cemetery; road salt has been purchased and 140 tons of our allotment has been received; parks and buildings have been winterized; crack sealer is being applied as weather permits.
- Police Chief Michael Meisler reported 300 incidents in October and 118 incidents to date in November. Over the past three years Ptl. Charlie Cunningham has taken master criminal investigator courses and has now completed the series. Trustees approved continuing the K-9 program and will purchase a dog from Universal K-9. School payments to off-duty police officers who work games was discussed. Dianne Rozak advised that First Energy will pay 100% of the cost of radios for 2019. Ms. Rozak asked Chief Meisler and Chief Kahler to submit information for safety purchases in order for her to obtain the \$500 grant reimbursement from OTARMA.
- Fire Chief Keith Kahler reported 58 EMS calls, 3 fire calls, 2 motor vehicle crashes, 4 fire alarm activations, 1 carbon monoxide activation and 4 mutual aid calls during October. To date in November there have been 11 EMS calls, 1 motor vehicle crash and 2 mutual aid calls. One new squad has arrived and the second will be in later this week. Trustees approved \$3,058 for turnout gear replacement items.
- Zoning and Planning Administrator Kathryn Dale reported the following: 9 permits were processed in October and the department went on 120 site visits and responded to 549 calls, emails and in-person inquiries. To date in November eleven permits have been processed. The BZA held three hearings on October 17 and four hearings on October 18. The Zoning Commission held a text amendment hearing on October 3. The BZA will hold a meeting to approve minutes and decision sheets on November 21. The Zoning Commission met November 7 to initiate text amendments for fencing requirements. Mrs. Dale reported on 2 violations. Trustees approved a new backup for zoning computers with an offsite cloud backup to Mozy by Carbonite.
- Trustees held an executive session for personnel with Police Chief Michael Meisler. Trustees approved the hiring of Carolyn DeMore as patrol officer at a rate of \$20 per hour with a start date of December 1.
- Trustees set a budget work session for Monday, December 10 at 5:30 p.m.
- Mr. Hirt reported the County Commissioners approved the Rockport Subdivision ditch petition.
- Trustees thanked the residents for the successful passage of the levy, agreed to renew property and liability insurance with OTARMA and approved payroll and bills in the amount of \$677,649.02 which included two ambulances, two payrolls and property and liability insurance.

At the regular meeting of the Danbury Township Board of Trustees held **November 28, 2018** the following business was conducted:

- Road Superintendent Brett Waldron reported the following: a new flagpole was installed at Sackett Cemetery; the Wreaths across America ceremony will be held at 11 a.m. at Sackett; the brush collection site will close December 17; a sign indicating no overnight parking will be placed at the dog park; crack sealer is still being applied as weather permits; discussion was held regarding options for township cleanup weeks in 2019. Mr. Hirt reported on lighting at the newly re-configured intersection on Port Clinton Eastern. Ohio Edison proposed pivoting the existing light 90 degrees to the south and potentially adding an LED light to an existing pole. Quotes are forthcoming and will be reviewed with the Ottawa County Engineer.

- Police Chief Michael Meisler reported 227 incidents to date in December. Chief Meisler discussed the hepatitis B vaccine which can be provided by Firelands Corporate Health. Trustees agreed to make it available, but optional, to any employee who may request it. Discussion with the school is being held regarding a School Resource Officer. Trustees approved the contract and payment of \$6,000 to Universal K-9 for the police K-9 program. Chief Meisler reported his department, the Fire Department and the Road Department will assist the Holiday Bureau with food distribution on December 4. Office DeMore will be sworn in at 10 a.m. on December 3 at the police station.
- Fire Chief Keith Kahler reported 29 EMS calls, 1 motor vehicle crash, 1 fire alarm activation and 2 mutual aid calls during November. Trustees approved \$3,030 payable to Ray's Electronics for Fire Department radios being placed inside police cruisers. Four students are in EMT class at a cost of \$5,820. An EMS grant of \$4,972 will be received bringing the cost of the class to \$848.
- Zoning and Planning Administrator Kathryn Dale reported the following: 16 permits have been processed to date in November. The BZA held a special meeting on November 21 to approve meeting minutes and decision sheets. At this time there is one case scheduled for December. The Zoning Commission will hold a public hearing on December 5 regarding fencing requirements. Trustees approved reappointment of BZA regular member Brad Bauer and alternate member Clyde Shetler. Trustees approved reappointment of Zoning Commission regular member Richard Kracer and alternate member Jack McGrew. Mrs. Dale stated she is starting to work on year-end rollover and preparing items for BZA and Zoning Commission organizational meetings. She reported on one violation.
- Trustees held an executive session for personnel. No action was taken. Trustees held an executive session to discuss property purchase. Trustees agreed to the sale of 4.591 acres located at 0 E SR 269 to Andrew Schlotterer for \$55,023. Mr. Schlotterer will pay all closing costs.
- Trustees will hold a budget work session on Monday, December 10 at 5:30 p.m.
- Trustees approved 2019 health insurance renewal with the Jefferson Health Plan and approved a spousal carve out for spouses eligible for group insurance at their respective employer.
- Fiscal Officer Carolyn Adams discussed CLOUT.
- Trustees approved payroll and bills in the amount of \$260,962.20 which included \$198,735.79 for the road program and striping.