

The Danbury Township Board of Trustees, Chairman MS. Dianne Rozak, called the meeting to order. The pledge of allegiance was recited. Roll call Mr. Dress, Ms. Rozak and Mr. Hirt were present. Also present were, Fiscal Officer Carolyn Adams, Road Superintendent Brett Waldron, Police Chief Mike Meisler, Fire Chief Keith Kahler was excused, Zoning & Planning Administrator Kathryn Dale. Susan Dress also attended.

Mr. Dress motion and Mr. Hirt second to accept the meeting minutes of December, 10th, Budget Meeting, December, 12th, Regular Meeting and December, 17th, Special Meeting. All voted yes.

Correspondence

- Numerous Christmas Greetings
- 2018/2019 Emergency Preparedness Information
- Thank You from resident for assistance during health event. Officer Fritz, EMT/FF Brian McCune and crew from the Danbury Township Fire Department.
- Senior Resources request for plowing and salt application at the Danbury Senior Center. Trustees directed the Road Department to continue mowing and snow removal. No salt to be applied. Salt will be the responsibility of the Danbury Senior Center.
- Careworks is offering a free seminar on Integrated Risk Management
- Jefferson Health Care offering HealthReach Disease Management Program webinars. Recorded Webinars will be available of the Jefferson Healthcare Website.

Roads

- Wreaths Across American at Sackett Cemetery was well attended with approximately 150 in attendance.
- Township brush collection is closed for 2018. Will solicit bids for mulching brush.
- As weather and time permits:
 1. Ditch cleaning
 2. Berming
 3. Brush cutting in the road right of way
 4. Maintenance on equipment

Police

During the Month of December, 235 incidents were reported. Thank you was received for Officer Cunningham's kindness and understanding on a call to 352 ½ Miley Drive. The application for the Ohio Law Enforcement Body Armor Program has been received by the Ohio Attorney General's Office December 13th. Officer Vikki Fritz has finished her six month probationary period. A motion was made by Ms. Rozak and second by Mr. Hirt to raise Officer Fritz pay to \$24.50 per hour effective December 25th. Roll call all voted yes. Probationary Officer Carolyn Demore will receive a \$2.00 raise (February 3rd) at the completion of 2 months service. Chief Meisler to contact Frontier Communications regarding a telephone pole on St. Rt. 163 in danger of falling over.

Fire

Chief Kahler was excused.

Zoning

Permits

To date there has been 10 applications totaling \$1052.36.

BOARD & COMMISSION ACTIVITY

Board of Zoning Appeals:

The BZA held an adjudication hearing December 19, 2018 on the following cases:

DANBURY TOWNSHIP BOARD OF TRUSTEES

- a. BZA 2018-239 Approved as Presented
335 CENTRAL AVENUE. Request for an area variance to Section 3.1.5.D & 7.9.3 to allow for an addition onto the second story to encroach into the front yard setback (9' proposed/5' required) to enclose an existing porch that is 8" from the North property line (3' required) and for the additions to exceed the 20% addition requirement onto a nonconforming structure (16.57 s.f. allowed/93.93s.f. proposed; 28.4% James Morrow, Owner & Applicant/ Feick Design Group Agent.

Zoning Commission

The Board of Trustees held a public hearing prior to the start of this regular meeting for the proposed text amendments on fencing around athletic fields and courts that the ZC initiated 11/07/18. The Trustees approved those amendments.

Ms. Rozak motioned and seconded by Mr. Hirt to approved attorneys Semro, Henry and Barga on zoning matters, if needed with prior Trustees approval. James VanEerten Ottawa County Prosecutor, is by statute, our legal counsel at no cost.

The Zoning Commission is scheduled to meet January 2, 2019 for their organizational meeting.

Department Updates

- School Improvements- Permits for the dugouts and sheds was issued 12/21/18. At the time they also filed their variance application for the sign. This will be heard at the BZA's 01/16/2019 meeting.

Violations/Complaints

None

Dismissal of Department Heads

Old Business:

Motion by Ms. Rozak second by Mr. Hirt to retroactively add Mr. Dress to the Morgan White Supplemental Insurance effective January 1, 2018 at a cost of \$2954.44. Mr Dress has been paying his 10% contribution toward this insurance since 1/1/2018. Roll call: Mr. Dress ABSTAIN, Ms. Rozak YES, Mr. Hirt YES.

Mr. Dress to continue discussions with Danbury School on the feasibility of a school resource officer.

Trustees discussed employees with Township service credit prior to being hired by Danbury Township and the effect that will have on vacation accrual. This will be reviewed further, with possible legislation to follow.

New Business

Marblehead Shuffleboard Liquor Permit Renewal was met with no objections. Fiscal Officer to sign off on renewal and return to the Ohio Division of Liquor Control.

Ms. Rozak submitted an OTARMA safety grant to reimburse the Township \$500.00 for Police safety vests and the General Fund for playground mulch.

RESOLUTION 18 – 2018
IN THE MATTER OF ENDORSING THE OTTAWA COUNTY ACTIVE TRANSPORTATION PLAN

DANBURY TOWNSHIP BOARD OF TRUSTEES

The Danbury Township Board of Trustees, Ottawa County, Ohio met in regular session on the 26th day of December 2018, at the Danbury Township Hall. The following members were present: Mr. Dress, Ms. Rozak and Mr. Hirt.

Mr. Dress Moved the adoption of the following resolution:

WHEREAS, the Danbury Township Board of Trustees has considered the Ottawa County Active Transportation Plan developed to build a consensus on a clear countywide vision for the safe, user oriented bicycle/pedestrian facilities in Ottawa County that build on the existing trails, recreation areas, historic and natural preservation sites.

WHEREAS, the adoption of the Plan, will enable future funding opportunities as well as provide enhanced recreational tourism throughout the County. The plan has been recommended by the Ottawa County

Active Transportation Steering Committee that was appointed by the Board of Ottawa County Commissioners.

THEREFORE, Be It Resolved,

Section 1. The Danbury Township Board of Trustees approves, and endorses the Ottawa County Active Transportation Plan and its objectives, dated November 1, 2018.

Section 2. It is found and determined that all formal actions of this Body concerning and related to the adoption of this resolution were so adopted in an open meeting of this Body, and that all formal actions, were in meetings open to the public, in compliance with all legal requirements.

Ms. Rozak offered a second to the motion for the above resolution and the vote upon its adoption resulted as follows: Mr. Dress YES, Ms. Rozak YES, and Mr. Hirt YES

Fiscal Business

Trustees accepted temporary appropriations for 2019 totaling \$2,728,729.25 on a motion by Mr. Hirt and seconded by Mr. Dress. Roll Call, Mr. Dress yes, Ms. Rozak yes, Mr. Hirt yes. Mr. Dress motioned to approve payment of payroll and bills totaling \$58,706.87 seconded by Mr. Hirt. All voted yes.

Motion to adjourn.

