

DANBURY TOWNSHIP BOARD OF TRUSTEES

January 9, 19

The Danbury Township Board of Trustees, Chairman Ms. Dianne Rozak, called the meeting to order. The pledge of allegiance was recited. Roll call Mr. Dress, Ms. Rozak and Mr. Hirt were present. Also present were, Fiscal Officer Carolyn Adams, Road Superintendent Brett Waldron, Police Chief Mike Meisler, Fire Chief Keith Kahler, and Zoning & Planning Administrator Kathryn Dale. Susan Dress was also attendance

Mr. Dress motioned and Mr Hirt seconded to accept the meeting minutes of December 26th Organizational Meeting, December 26th Zoning Hearing and December 26th Regular Meeting. All voted yes.

Correspondence

- Annual official notification from Ottawa County Recorder, Virginia Park, all newly enacted zoning resolutions or amendments to be filed with the Records Office.
- Ottawa County Soil and Water are offering 10% discount to Townships, Cities and Villages on a variety of trees for sale.
- Ottawa County Historical Society newsletter
- Ottawa County Community Foundation newsletter
- Ohio Township Association "Grassroots Clippings" newsletter
- County Commissioners Association of Ohio / Electric Government Aggregation Program/Palmer Energy
- Notification from Regional Planning Commission – Final Plat Bayfield Subdivision Phase 1, meeting to be held January 15th at 7:00pm. in the Emergency Operations Center.

Roads, Buildings, & Grounds

Mr. Waldron received quotes for annual brush grinding. Universal Farms will continue this service with a bid of \$6423.07 per grinding. Universal has consistently been low bid and provided excellent service. Lake Erie Tree Service was the second bid at \$16,000 per grinding. Township cleanup dates as follows: 1) April 22-26 2) July 15-19 3) October 21-25. The department has been busy with ditch cleaning, brush cutting in road right of way and parks and maintenance on equipment continues. Mr. Waldron submitted a bill from Truck Sales and Service, Inc. for the 2007 International Dump Truck transmission issue. The bill was \$3037.91, making the expense \$37.91 over the pre authorized spending limit. Ms. Rozak moved and Mr. Dress authorized paying the additional amount of the repair bill. Roll call all voted yes.

Ms. Rozak motioned, seconded by Mr. Dress to accept the Township Road Mileage Certification for 2018 at 16.193 miles. Roll call all voted yes. Certification to be forwarded to Ottawa County Engineers office.

Police

Mr. Dress reviewed the monthly report ending January 9th with 65 incidents reported to date in January. Additionally December full month report listed 251 calls for service. Chief Meisler presented the Danbury Township Police Department 2018 Year End Activity Report. Of note, 4199 incidents were reported in 2018. Eight full time officers patrolled 127,080 miles. The K 9 unit was called upon for 62 calls both inside and outside of Danbury Township. Additionally many hours of K 9 training were conducted.

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Fire

Mr. Hirt read the report that Fire Chief Keith Kahler submitted that listed the details of the calls the fire department handled during the month of January and year to date totals.

		Fire & Ems Run Details					
		EMS	Fire	MVC*	Alarm **	CO***	Mutual Aid
As of 1/9/2019		15	1	0	1	0	0
To date		15	1	0	1	0	0
Year-To-Date		17					

*Motor Vehicle Crash(s)
 ** Alarm Activation(s)
 ***Carbon Monoxide Investigation(s)

Chief Kahler delivered the 2018 Incident Statistics. A total of 913 incidents were reported, with 772 patient transports and 48 mutual aid calls. Fire loss was contained to \$56,800.

Danbury Township Volunteer Fire Fighter Association will purchase one of the Hose wrap??????

Chief has been in contact with the Wadsworth family regarding property acquisition for a new centrally located fire station. Discussions could continue based on owner’s decision to sell.

Zoning

Permits

To date there have been 2 permit applications submitted/processed totally \$100.00

Board and Commission Activity

Board of Zoning Appeals:

The BZA will hold an adjudication hearing January 16, 2019 on the following case:

- a. **BZA - 2019-001 9451 E. Harbor Road.** Request for an area variance to Section 5.5.4B.ii.a. to allow more than one ground sign on the development site. Section 5.5.4.B.ii.d. to allow more square footage than allowed for said sign (32s.f. allowed/44.75 s.f. proposed) and Section 5.5.4.B.ii.d. to allow the sign to be longer than permitted (12’ max. width allowed/ 17’3” proposed). **Danbury Local School District, Owner & Applicant/ ADENA Corp., Glenn Guttenberg, Agent.**

- b. **BZA – 2019 -002 1260 Englebeck Road.** Request for an area variance to Section 5.1.1.A.ii to allow for a 40 x 60’ (2400s.f.) Detached accessory Structure to exceed the allowable size (1200s.f.max allowed/2540 cumulative proposed). **Seth & Tamara LeBlanc, Owners/Applicant.**

Zoning Commission

The Zoning Commission met January 2, 2019 for their organizational meeting. Election of Officers was held and Jodi Kopanski will serve as Chair, Mike Brown Vice-Chair & Vito Kaminskas as Secretary for 2019.

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Ottawa County Regional Planning Commission will hold a meeting January 15, 2019 at 7:00pm. for the Final Plat of Phase 1 of the Bayfield Subdivision. This is the Dave Young subdivision to the east of Anna Drive, 20 lots are proposed in this initial phase of the development. They will also be continuing a Final Plat request from last month for Harbor Bay Subdivision and 10 new lots on the west side of Harbor Bay Drive.

Department Updates

Annual stats for 2018

- 25 BZA Cases
- 4 ZC Cases
- 256 permits issued
- 30 new s.f. home permits
- 8 new Commercial (structures and additions)

Old Business

Mr. Hirt is working with Ohio Edison concerning the street lighting on Port Clinton Eastern/Bayshore Road. Numerous accidents have occurred since the re-configuration of the intersection was completed.

Fiscal Business

December Bank reconciliation was presented for signature. Employee W-2's will be completed by next meeting. Motion to approve payroll and bills totaling \$96,516.23 was made by Mr. Dress and seconded by Mr. Hirt. Roll call all voted yes.

Motion to adjourn by Mr. Hirt seconded by Mr. Dress. All voted yes.

Fiscal Officer

Danbury Township Board of Trustees