

April 10, 19

The Danbury Township Board of Trustees, Chairman Ms. Dianne Rozak, called the meeting to order. The pledge of allegiance was recited. Roll call Mr. Dress, Ms. Rozak and Mr. Hirt were present. Also present were, Fiscal Officer Carolyn Adams, Road Superintendent Brett Waldron, Police Chief Mike Meisler, Assistant Fire Chief Almendinger, and Zoning & Planning Administrator Kathryn Dale. Resident Susan Dress attended

Mr. Dress motioned and Mr Hirt seconded to accept the meeting of March 27, 2019 All voted yes.

Correspondence

- Introduction from new State Senator Teresa Gavarone
- U.S. Department of Justice announcement of five Law Enforcement grant opportunities.
- The Ottawa Regional Planning Commission will conduct a meeting for the Community Development Block Grant (CDBG) April 20th @ 9:30 A.M.
- Newsletter from the Ottawa County Historical Society.
- Ohio Clean Energy Jobs Alliance
- OPERS Employer Outreach quarterly resource news
- Ottawa County Electric Aggregation Enrollment Notification

Roads, Buildings, & Grounds

- Nothing to report on Sackett Cemetery
- Request for a road cut on North Shore Blvd for new driveway. County Engineer has approved.
- The Road Department will apply for a grant for up to \$50,000 to replace safety signs for Township roads.
- One snow/ice event
- Road Salt resolution has been submitted to ODOT
- Attended Annual County Engineer Meeting
- Baseball field and Athletic Complex is open and very busy.
- Mr. Waldron securing bids for a new furnace for the Township Hall and fence for the Cemetery
- Street Light at Bayshore and Port Clinton Eastern to be checked for

Mr. Hirt introduced the following resolution and moved its adoption

Resolution # 4-2019

A Resolution adopting the 2019 Road Striping Program

WHEREAS, the Danbury Township Trustees deem it in the best interest of the public safety and general welfare of said Township and its residents to stripe the roads in the Township.

NOW THEREFORE BE IT RESOLVED by the Township Trustees of Danbury Township, Ottawa County, that the following roads be striped:

1. Center lines only on Meter Road, Channel Grove Road, and Buck Road-139A
2. Center and edge lines on, Buck Road, Hartshorn Road, Marblewood Drive, Englebeck Road, Quarry Road and North Shore Blvd. to include stop bars and turning island at the intersection of North Shore Blvd.
3. Center and edge lines on Erie Beach Road to include school zone and crosswalk markings.

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4. Center and edge lines on Lightner Road to include Rail Road Crossing, and additional lines on the overpass, with ½ of the cost for Lightner Road to be shared with Portage Township.

Mr Dress seconded the Resolution, and the roll being called upon the question of its adoption, the vote resulted as follows:

Mr. Dress, YES Mr. Hirt YES Ms. Rozak YES

ADOPTED this 10th day of April, 2019

Police

Mr. Dress reviewed the monthly report ending April 10th, with 76 incidents. Chief Meisler stated the new Tahoe has been delivered. The new body armor has been received. The Department will pay 20% of the cost. A liquor permit request has been received from the Ohio Department of Liquor Control for the Crow’s Nest. Chief stated they have received no problems related the establishment. Trustees agreed to not request a public hearing. The Fiscal Officer to submit Trustees action.

Fire

The Trustees received the contract for the purchase of property for a new Fire Station. Fiscal Officer to have the Township Attorney, Ottawa County Prosecutor VanEerten, to review contract language. Trustee Rozak motioned signing the contract if the prosecutor was satisfied with the language and terms therein. Mr. Dress seconded the motion. Roll Call Mr. Dress, YES, Ms. Rozak, YES, Mr. Hirt, YES.

		Fire & Ems Run Details				
	EMS	Fire	MVC*	Alarm **	CO***	Mutual Aid
As of 4/10/2019	25	5	1	2	0	1
To date	185	14	13	12	1	14
Year-To-Date	239					

*Motor Vehicle Crash(s)
 ** Alarm Activation(s)
 ***Carbon Monoxide Investigation(s)

Zoning

Permits

To-date this month there has been 3 permit applications submitted/processed totaling \$ 168.48.

Board & Commission Activity

The Board of Zoning Appeals –

The BZA will hold adjudication hearings April 17, 2019 on the following cases:

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a. **BZA-2019-033**

Lighthouse Bluffs III & IV; Lighthouse Oval & Northshore Blvd. Request for a Conditional Use in accordance with Section 3.1.4.C.v. & Section 4.7 to allow for a 47 site Single-Family Cluster Housing Community. **Lewis Land Professionals, Agent/Ken Cleveland & Jake Josh, LLC, Owner.**

b. **BZA-2019-040**

250 Margaret. Request for an Area Variance to Section 5.1.1.A.ii. to allow for a 24' x 26' (624s.f.) addition onto an existing detached garage that will exceed the allowable size (1,200 cumulative s.f. allowed/ 1,488s.f. proposed). **David Gulau, Owner.**

The Zoning Commission -

The Zoning Commission held public hearings April 3, 2019 on the following cases:

a. **ZC-2019-029**

APPROVAL

1530 S. Danbury Road (SR 269). Request for a Map Amendment from "A" Agricultural to "R-C" Recreational Commercial for PIN# 0141914126079001 (Sec. 4, west half Lot 19 Firelands Survey) consisting of 10.882 total acres. **North Coast Zoological, LLC, Owner/Applicant; Michael Prosser, Agent.**

b. **ZC-2019-030**

APPROVAL

5677 E. Bayshore Road. Request for a Map Amendment from "A" Agricultural to "R-3" High Density Residential for PIN# 0141160415534004 (Sec. 4, Lot 20 Firelands Survey) consisting of 7.539 total acres. **Daniel Jadwisiak, Owner/Applicant.**

Receipt of the Zoning Commission's actions and a public hearing will be held May 8th at 5:45 P.M. prior to Trustees regular meeting.

Regional Planning Commission will meet April 16, 2019 to hear a rezoning request for 19.8 acres behind Marblehead Bank. The property is owned by Marjorie Kobylski with Safe Harbor Development as the Agent to rezone the property from "R-3" to "C-2". RPC is also considering a Preliminary Plat for Regatta Subdivision Phase II, which involves 4 lots. 10 lots were previously approved in this subdivision but a record plat has not yet been filed.

Department Updates

- Received notice on Friday, April 5, 2019 that Otterbein Northshore was intending on filing for permits on Monday, April 8, 2019, for a second bldg. containing 10-beds like the one they built in 2006. However, the property was approved as a Conditional Use and there was a condition that each phase has to come before the BZA for consideration and approval. Furthermore, Conditional Use approvals are only valid for 1-yr. Since 13 years has passed since their last approval, the plan needs to go before the BZA. This will delay their construction until at least June because they missed the April agenda and can't be heard until May.
- Received one application to-date for the Zoning Assistant position.

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Violations/ Complaints:

5677 E. Bayshore (*Illegal Use – Jadwisiak*)

Submitted Rezoning Application

Letter was sent 02.28.19 to the property owner notifying them that a duplex is not a permitted use at this location and establishment of such use would be at their own risk.

321 Sackett (*Junk & Debris – Garner*)

Monitoring

Letter was sent 02.28.19 to the property owner notifying them that the various junk and debris and appliances need to be dealt with. Been an off & on, on-going issue. Timeframe to be corrected to be determined. Owner called 03.04.19 and acknowledges it needs to be taken care of. Confirmed they received the letters and will work on it once weather starts to break.

312 Willowdale (*Storage Pod – James*)

OPEN

Letter was sent 03.01.19 to the property owner notifying them that the temporary storage pod in front of the house has exceeded the allowable time to be there, especially since all construction activity has stopped. 03.15.19 deadline. To-date, no response from owner. Second letter was sent certified 03.22.19, signed for 03.26.19 and owner had until 04.03.19 to remove the POD but did not. A Final Notice was sent 04.05.19. Should the owner fail to remove, then a complaint will be filed with Municipal Court.

0 E. Harbor (*Tall grass – Parkrest, LLC*)

OPEN

Complaint was received 03.13.19 about noxious vegetation. Certified letter was sent 03.18.19. Owner will have 7 days upon receipt of receiving letter to cut. Owner received the letter 03.26.19. Asked for additional time to get it cut. Given until 04.30.19. Owner indicated the property floods so it is difficult to get in to cut. May look into drainage matters to help. Told they only need to do the front 70 feet/setback area of the property.

1802 Bayview (*Junk & Debris – Christiansen*)

OPEN

Complaint was received 04.03.19 regarding the condition of the property. Attempt was made the same day to make direct contact with the owner. Letter will be sent this week after another attempt is made to contact them directly.

7597 E. Harbor (*Abandoned/Dilapidated Barn-Mazur*)

CLOSED

Email complaint was received 03.28.19 regarding the dilapidated barn at the corner of SR 163 & Steele. Complainant lived more than 500' away, but extensive explanation & response was provided to them about the process.

7487 E. Harbor (*Illegal Use-Miller/Rock Harbor Cottages*)

OPEN

Email received 04.04.19 about activity occurring on the property and if it was allowed. Upon inspection, there is a shed that has been installed without proper permits and multiple RV campers that have been brought in that

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expanded the nonconforming resort use without proper review. Letter was sent to the owner via certified mail 04.05.19.

NEW BUSINESS

- Ms. Rozak contacted Catawba Phone and Security has been contacted about major problems with the phone system at the Township Hall.
- Drug free workplace training will take place April 16th or 18th at the Township Hall.

Dismissal of Department Heads

Executive Session

Motion by Ms. Rozak to convene executive session at 7:56 to discuss personnel seconded by Mr. Hirt.

Motion by Ms. Rozak to reconvene to regular session at 8:25, seconded by Mr. Hirt Ms. Rozak motioned the hiring of Susan Dress as assistant to the Fiscal Officer beginning April 15th, at a rate of \$13.00 per hour. This job is part time at 10 -15 hours per week. Mr. Hirt seconded the motion. Roll Call: Mr. Dress, Abstained Ms. Rozak, YES Mr. Hirt, YES. Motion carried.

FISCAL BUSINESS

Ms. Rozak motioned to give a \$.65 per hour pay raise to full time employees except officers Fritz and DeMore who had received pay raises within the year, effective the payroll period beginning April 20th. seconded by Mr. Hirt. Roll Call: Mr. Dress, YES, Ms. Rozak, YES, Mr. Hirt, YES.

Motion to approve payroll and bills totaling \$144,549.08 was made by Mr. Dress and seconded by Ms. Rozak. Roll call all voted yes.

Motion to adjourn at 8:55 by Mr. Hirt seconded by Mr. Dress. All voted yes.

Fiscal Officer

Danbury Township Board of Trustees