

## DANBURY TOWNSHIP MEETING OVERVIEW

At the regular meeting of the Danbury Township Board of Trustees held **April 10, 2019** the following business was conducted:

- Road Superintendent Brett Waldron reported the following: The ODOT sign grant will allow the township to receive federal dollars for replacing signs on township roads at no charge; one snow and ice event occurred; the baseball field and athletic complex is open and busy; Mr. Waldron attended the annual county engineer's meeting; trustees approved the road striping resolution and a driveway permit for a potential new driveway at John Street and N. Shore Blvd.; salt storage was discussed, Mr. Dress will consult with the Prosecutor regarding the procedure for securing an engineering firm to provide recommendations for maintenance building needs; furnace options for township hall and cemetery fencing were both discussed; Ohio Edison has been contacted regarding the non-working street light at the new intersection.
- Police Chief Michael Meisler reported 246 incidents in March and 76 to date in April. The new police cruiser went on the road on March 28. The new vests arrived today and were purchased with a 75 percent grant from the Attorney General's office and a 25 percent township match. Chief Meisler had no objection to a D5I liquor permit for the Crow's Nest.
- Fire Chief Keith Kahler was excused and Mr. Almendinger attended the meeting in his place. There were 57 EMS calls, 6 fire calls, 3 motor vehicle crashes, 1 fire alarm activation and 6 mutual aid calls during March. The contract for the purchase of the new fire department property has been sent to the prosecutor for review.
- Zoning and Planning Administrator Kathryn Dale reported the following: 14 permits were processed in March and the department went on 107 site visits and responded to 500 calls, emails and in-person inquiries. To date in April three permits have been written. The BZA will meet for two hearings on April 17 and the Zoning Commission held two hearings on April 2. Both requests for rezoning were approved. On May 8 at 5:45 p.m. trustees will hold two hearings for rezonings. To date there have been two applications submitted for the zoning assistant position. Mrs. Dale reviewed current violations and complaints.
- Ms. Rozak reminded all that drug-free workplace training would be held April 16 and 18. The prosecutor approved the township credit card policy but Ms. Rozak made subsequent changes per the board's request. The revised policy will be returned to the prosecutor for another review. Ms. Rozak advised that Catawba Phone & Security will meet with Kathryn Dale to review the administrative and fiscal office phone issues.
- Mr. Hirt and Ms. Rozak discussed and approved hiring Susan Dress as a part-time township assistant to assist the fiscal officer and, if needed, the trustees. Ms. Dress will work ten to fifteen hours per week at \$13 per hour with no benefits, sick time or vacation. A laptop computer will be purchased for this position since the Fiscal Officer's computer is provided by the State's UAN system and can only be accessed by the Fiscal Officer. Mr. John Paul Dress recused himself from the discussion. The trustees approved a sixty-five cent per hour increase for all employees excluding the two newest patrol officers and the newly hired township assistant.
- Trustees approved payroll and bills in the amount of \$143,543.08.

At the regular meeting of the Danbury Township Board of Trustees held **April 24, 2019** the following business was conducted:

- Road Superintendent Brett Waldron reported the following: Clean-up week to date has been very busy; almost all parks are open with porta-potties and trash receptacles in place; the Meadowbrook prairie burn is tentatively scheduled.
- Police Chief Michael Meisler reported 180 incidents to date in April. K-9 Kalahan was very well received during a visit with Danbury K-6 children. All lights at the new Port Clinton Eastern intersection are working properly. The Frontier pole near Lightner on SR 163 has been replaced. Trustees declared as surplus and approved for disposal nine bags of old, unusable police uniforms.
- Fire Chief Keith Kahler reported 34 EMS calls, 6 fire calls, 1 motor vehicle crash, 2 fire alarm activations and 2 mutual aid calls to date in April. A med vault will be purchased for the third squad. Trustees accepted, with regret, the resignations of Matthew Roberts and Jared Shaffer from the fire department. Trustees held an executive session with Chief Kahler to discuss personnel issues.

- Zoning and Planning Administrator Kathryn Dale reported the following: 15 permits were processed to date in April. The BZA held two hearings on April 17 and approved both. The Zoning Commission will hold a public hearing on May 1 for a rezoning. On May 8 at 5:45 p.m. trustees will hold two hearings for rezonings. Mrs. Dale and Ms. Rozak will conduct three interviews on May 1 for the zoning assistant position. Mrs. Dale reviewed current violations and complaints.
- Ms. Rozak will prepare a resolution in support of nuclear energy as requested by the County Commissioners and will also respond to Mr. Patthoff's email regarding the county's trail plan. She reminded the board she would conduct a public nature hike at Meadowbrook on April 29.
- Trustees approved the bank reconciliation and payroll and bills in the amount of \$57,304.39