

TOWNSHIP BOARD OF TRUSTEES REGULAR

May 22 19

The Regular Meeting of the Danbury Township Board of Trustees was held at the Danbury Township Hall, May 22, 2019 and called to order at 6:30 p.m. by President Dianne Rozak.

The pledge of allegiance was recited the roll was called and the following members were present: Mr. John Paul Dress, Ms. Dianne M. Rozak and Mr. David M. Hirt. Also present were, Fiscal Officer Carolyn Adams, Road Superintendent Brett Waldron, Police Chief Mike Meisler, Fire Chief Keith Kahler, Zoning & Planning Administrator Kathryn A. Dale and Susan Dress.

APPROVAL OF THE MINUTES

Mr. Hirt moved and Ms. Rozak seconded the motion to approve the May 8, 2019 Zoning Hearing minutes. Roll call was unanimous and motion carried. Mr. Dress moved and Mr. Hirt seconded the motion to approve the regular meeting minutes for May 8, 2019 as presented. Roll call was unanimous and motion carried

CORRESPONDENCE

- Ottawa County Riverview Healthcare Campus invitation to Legislative Update breakfast or lunch.
- Lake Erie Shores and Islands Compas Learning Series.
- Aetna Unclaimed Property
- Landmark Dividend ref: Interest in Purchase of cellular lease site.
- Ottawa County Emergency Management reminder of State Damage Assessment Forms that needs to be used to track all costs for possible damage reimbursement.
- Thank you from the Humane Society of Ottawa County for the \$335.00 donation. The funds were generated from the Township Dog Show, May 19th.

ROADS-BUILDINGS-GROUNDS

Road Superintendent Brett Waldron reported the following: Bids have been received for fencing at Sackett Cemetery. The Fremont Fence bid was approved at a total price of 25,644 for decorative fence to the flagpole and chain link for the balance. Ms. Rozak motioned and Mr. Hirt seconded entering into contract. Roll call was unanimous and motion carried.

Mulch distribution has been slow. A meeting was held with the Black Swamp Conservancy for the annual Meadowbrook walk-through. Department has been busy mowing and prepping the Parks and Roads for the upcoming holiday weekend. The Athletic fields are being used nightly. Masonry Construction is preparing a revised quote for the additional concrete recycling pad that will use the grant awarded from the Solid Waste District grant.

A request for a new driveway entrance on North Shore Blvd. has been received. The County Engineer has no objection with the plans. Mr. Hirt motioned and Ms. Rozak seconded accepting the proposed driveway. Roll was unanimous all voted yes.

POLICE

Mr. Dress read the report submitted by Police Chief Mike Meisler that listed the department responded to 203 incidents to date. Danbury schools presented Service Awards to Chief Meisler, Detective Mark Meisler, Patrol Sergeant Charlie Cunningham, Patrol Officers John Belcher; Brad LaMarca; Brian Sloan; Vikki Fritz and Carolyn DeMore. Chief Meisler applied for a drug use prevention grant to fund the DARE program. Discussion was held regarding extra patrols and signage in the Meadowbrook area, due to

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wildlife being ran over by passing vehicles.

FIRE

Mr. Hirt read the report submitted by Chief Keith Kahler. Details are listed below:

		Fire & Ems Run Details				
	EMS	Fire	MVC*	Alarm **	CO***	Mutual Aid
Month of May	42	2	1	4	0	1
As of 5-22-2019	242	17	15	18	2	17
Year-To-Date	311					

*Motor Vehicle Crash(es)
 ** Alarm Activation(s)
 ***Carbon Monoxide Investgation(s)

Property purchase has been completed, all papers have been signed and funds have been transferred.

ZONING

Permits

To-date this month there has been 11 permit applications submitted/processed totaling \$660.52.

Board & Commission Activity

The Board of Zoning Appeals –

The BZA will hold an adjudication hearing May 15, 2019 on the following case:

- a. **BZA-2019-056**

Approved as Presented

9400 Northshore Blvd. Request for a Conditional Use in accordance with Section 3.1.3.C.iv & Section 4.6 for approval of Phase IV to allow for a 10-bed Continuing Care Retirement Building as part of a previously approved Conditional Use. **Otterbein Northshore, LLC Owner/Applicant.**

The Zoning Commission is scheduled to meet June 5, 2019. Since there are no cases, it will likely be a short work session to discuss zoning code updates.

Prior to the start of the regular meeting, the Board of Trustees held a special meeting on the following case:

- a. **ZC-2019-041**

249 S. Bridge (SR 269). Request for a Map Amendment from “R-3” High Density Residential to “C-2” General Commercial for PIN# 0140467606665000 (Sec. 4, Lot 3 Firelands Survey) consisting of 19.885 total acres. **Marjory Kobylski, Owner/Applicant; Safe Harbor Development, Mark Montgomery, Agent.**

Department Updates

- We’re starting to get tall grass concerns and calls. People are being directed to the website to print off the nuisance complaint form or asked to come in and pick one up. None have officially been filed.

Violations/ Complaints:

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5677 E. Bayshore (*Illegal Use – Jadwisiak*)

CLOSED

Rezoning request was approved.

321 Sackett (*Junk & Debris – Garner*)

MONITORING

Continuing to monitor. One of those cases where it is always changing, but borderline of being a violation or not.

312 Willowdale (*Storage Pod – James*)

OPEN

A complaint was filed 05.21.19 with the Ottawa County Municipal Court after review & approval by the County Prosecutor. The owner has made no attempt to remove the POD or get the necessary inspections scheduled to finish the construction project needed to occupy the residence.

Prior Info: A Final Notice was sent 04.05.19. Owner has reached out and is getting permits renewed and inspections lined up with the Building Department. Gave the owner until 05.15.19 to get the POD out of the driveway since it contains remodeling material that they will be using now that permits have been reissued.

0 E. Harbor (*Tall grass – Parkrest, LLC*)

OPEN

Emailed property owners attorney 005.21.19 after not hearing more from them after a phone conversation had 05.16.19. The ground is apparently still too saturated to get in to cut the heavy overgrowth, but they will reevaluate this weekend and get back to me around 05.28.19.

Prior Info: Received a letter 04.29.19 from the property owners attorney indicting there is a civil issue with the neighbor and no date-certain to have the overgrowth taken care. KAD called the attorney 04.30.19 and explained what is being asked along with some other matters he touched upon in the letter. Everything was very saturated last week, so attorney agreed to check back in, in 2 weeks.

8146 Northshore Blvd. (*Deck w/out Permit & Illegal Rental – Thomas*)

Investigating

Investigating some zoning violations to determine if violations are actively occurring and letters are warranted being sent. Need to coordinate with the Prosecutor's office.

8390 Northshore Blvd. (*Disposal of Fish Offal – Little Ted's Cottages*)

Investigating

Email complaint was received 05.21.19 regarding the smell of fish disposal at this address. A similar complaint was filed at the end of last September and a letter sent to the property owners. The Prosecutor's office has been contact about this so we can have a plan of action/ be on the same page moving forward if this is becoming a regular issue. An inspection was conducted yesterday and there was no noticeable smell coming from the area of concern.

OLD BUSINESS

Addendum to the April 10, 2019 minutes.

It has been brought to the attention of the Fiscal Officer that Danbury Township has an agreement with the Ottawa County Engineer requiring Township Trustee notification and approval prior to work commencing on North Shore Boulevard. As such, the Danbury Township Trustees have received notification of a possible drive way cut on Northshore Boulevard.

The Trustees have accepted the notification and agreed to the work being proposed.

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NEW BUSINESS

Susan Dress discussed **Better You, Better Ohio** a program designed to provide health and wellness resources and services to qualifying Ohio workers who work for small employers [150 or fewer workers] in high-risk industries. Fire, police, and public employers are considered high-risk for this program. The program is free to employees, and is no cost/ no paperwork for employers. All the employer needs to do is make its employees aware of the program and its benefits; including health & wellness awareness, education and training; health assessments and biometric screenings; member engagement website; a mobile app; digital coaching; and a \$75 gift card if they complete the health assessment and biometric screening.

The biometric screening can be done at a patient service center, by the employees personal physician [subject to doctors office fees and charges], or with at-home test materials. The test results are not shared with employer or with the BWC. The signup process takes a bit of time; not active time, but waiting. Fill in an online application, submit it, then wait for email confirmation of acceptance before actually creating an account. I took the first step today, to see how it goes.

Trustees approved participation in this program. All voted yes.

FISCAL BUSINESS

A motion by Ms. Rozak and seconded by Mr. Hirt to approve the payroll and bills totaling \$88,534.85. Roll call was unanimous and motion carried.

There being no further business before the Board, Mr. Rozak moved and Ms. Hirt seconded a motion to adjourn, motion carried.