

## DANBURY TOWNSHIP MEETING OVERVIEW

At the regular meeting of the Danbury Township Board of Trustees held **June 12, 2019** the following business was conducted:

- Trustees approved a resolution presented by Dianne Rozak in opposition to ODOT's roundabout plan for the N. Shore Blvd., Englebeck Road and SR 163 intersection. Copies of the resolution will be sent to ODOT officials, the Governor, State Representative, Congresswoman and State Senator.
- Road Superintendent Brett Waldron reported the following: One cremation burial at Sackett Cemetery, mowing of parks and roadsides is underway as weather permits; the athletic fields are being used nightly; trustees signed a request form for the county engineer to define a portion of the right-of-way on North Buck; trustees approved a revised quote from Masonry Construction for cement at the recycling area. Previous quote was \$6,240 and current quote is \$6,676 of which \$4,900 will be funded by a grant received from the Solid Waste District; quotes obtained by Mr. Waldron for furnace replacement at township hall were reviewed and more information will be obtained prior to making a decision.
- Police Chief Michael Meisler reported 330 incidents in May and 157 to date in June. The escorted motorcycle rides were successful; Chief Meisler is working with Verizon Wireless for replacement cell phones for the department; the Chief discussed issues with some of the 800 radios; K-9 Kalahan is working on tracking and article search; trustees approved a \$2 per hour increase for Officer DeMore at the completion of her probationary period; Ptl. John Belcher is completing his third and final course in firearms instructor training and will take over that training for the department.
- Fire Chief Keith Kahler reported 69 EMS calls, 3 fire calls, 2 motor vehicle crashes, 8 fire alarm activations and 1 mutual aid call during May. To date in June there have been 25 EMS calls, 3 fire calls and 4 fire alarm activations. The antenna repeater on the Danbury water tower will be temporarily relocated to Port Clinton while the tower is sandblasted and repainted.
- Zoning and Planning Administrator Kathryn Dale reported the following: 21 permits were processed in May and the department went on 109 site visits and responded to 736 calls, emails and in-person inquiries. To date in June eleven permits have been written. The BZA will hold three hearings on June 19. The Zoning Commission met on June 5 for a work session. The next regular meeting for one rezoning case was changed to July 1 to avoid conflict with the holiday. Trustees accepted Regatta Passage Drive as a public road. Trustees appointed Lisa Bauer as a regular BZA member to fulfill her late husband's term through December 31, 2023. Mrs. Dale reviewed the list of current violations and complaints.
- Mr. Dress and Mr. Waldron will meet Poggemeyer to review options for maintenance needs and a new salt shed.
- Trustees approved the finalized credit card policy and the list of authorized users, discussed the cell tower lease proposal from American Tower and agreed to forward the information to the prosecutor, and approved the bank reconciliations, payrolls and bills in the amount of \$168,528.63.

At the regular meeting of the Danbury Township Board of Trustees held **June 26, 2019** the following business was conducted:

- Road Superintendent Brett Waldron reported the following: Parks and roadsides are being mowed in preparation for the holiday; athletic fields are being used nightly; Masonry Construction will begin work on the recycling pad after the holiday; three more recycling bins will be brought in for the remainder of the summer season; trustees approved using Starcher Enterprises for a ductless minisplit system with heat pump for the meeting room and an entry hall ceiling cassette for a total cost of \$14,488.
- Police Chief Michael Meisler reported 329 incidents to date in June. Trustees accepted with great regret the resignation of Ptl. Charles Cunningham effective September 2 due to his relocation out of state. Chief Meisler stated the department is ready for the holiday, Ptl. LaMarca had an eleven-year anniversary and Ptl. Fritz had a one-year anniversary. The Samsung tablets will be eliminated and will save \$120 per month. New phones are still being explored. Some 800 radios have been repaired and Chief Kahler provided the Police Department with some 800 radios. Ptl. John Belcher successfully completed three training courses: shotgun instructor, semi-automatic pistol instructor and law enforcement firearms requalification program instructor. Ptl. LaMarca received a certificate of review for the rescue task force awareness module.
- Fire Chief Keith Kahler reported 63 EMS calls, 4 fire calls, 2 motor vehicle crashes and 5 fire alarm activations to date in June. Trustees approved an invoice from Ray's Electronics in the amount of \$2,780 for repair and installation of 800 radios, a position description titled Auxiliary/Support Personnel at a rate

of pay of \$10 per hour and a list of additional authorized users for township credit cards. Chief Kahler will be excused from the next meeting due to attendance at the Ohio Fire Chiefs' Conference.

- Zoning and Planning Administrator Kathryn Dale reported the following: 16 permits have been processed to date in June. The BZA held three hearings on June 19 and all were approved. The Zoning Commission will meet July 1. Mrs. Dale attended a Building Doctor presentation in Lakeside presented by the Ohio Historic Preservation Office and reviewed a lengthy list of current violations and complaints. Trustees approved \$15,000 for the balance of 2019 to be used for removal of abandoned and unsafe structures.
- Mr. Dress and Mr. Waldron met with Poggemeyer to review options for maintenance needs. A proposal will be prepared for review.
- Trustees agreed the lease option with American Tower was the proper offer to accept.
- Ms. Rozak reported Susan Dress applied for and received a grant of \$438 from the Ottawa County Safety Council to cover the cost of mandatory drug free workplace training. Ms. Rozak and Ms. Dress attended the Ottawa County Safety Council June meeting on distracted driving.
- Trustees approved payroll and bills in the amount of \$91,643.86.