

## DANBURY TOWNSHIP MEETING OVERVIEW

At the regular meeting of the Danbury Township Board of Trustees held **January 8, 2020** the following business was conducted:

- Road Superintendent Brett Waldron reported the following: One full-service burial was held at Sackett; the department handled one snow event; winter service and maintenance on equipment continues; ditch and catch basin cleaning is being done; the bridge condition report was received from the county engineer; a DOT clearinghouse account has been created for the township; clean-up weeks will be held April 13-17, July 20-24 and October 19-23; trustees approved brush grinding to be done by Universal Farms at a cost of \$6,762.70.
- Police Chief Michael Meisler reported 201 incidents in December and 54 to date in January. The Chief submitted the department's 2019 annual report. Graduation for the 4<sup>th</sup> grade DARE program will be held January 17 in the school cafeteria.
- Fire Chief Kahler was excused from the meeting. There were 39 EMS calls, 2 fire calls, 2 motor vehicle crashes, 2 fire alarm activations and 2 mutual aid calls in December. To date in January there have been 7 EMS calls, 1 motor vehicle crash and 1 fire alarm activation. Trustees approved a purchase from Fire Safety Services Inc. for 20 fifty-foot sections of three-inch fire hose with couplings in the amount of \$4,823.60.
- Zoning and Planning Administrator Kathryn Dale reported the following: 14 permits were processed in December and the department went on 58 site visits and responded to 387 calls, emails and in-person inquiries. The BZA held two hearings on December 18. The Zoning Commission held a text amendment hearing on December 4 and the trustees approved these amendments on December 23. To date in January one permit has been written. The Zoning Commission will not meet until February 5. The trustees and the Zoning Commission expressed condolences to the family of Jack McGrew who passed unexpectedly in late December. Alternate positions are open on the BZA and the Zoning Commission. Mrs. Dale submitted the annual zoning report and reviewed the list of current violations and complaints. Trustees held evidentiary hearings at 7 p.m. regarding the demolition of the Karns house and Mazur barn. Members of the Karns family were present and stated they have contracted for demolition of the house. No one from the Mazur property was present and trustees gave the owner sixty days to remove the barn.
- Ms. Rozak will ask the prosecutor whether an ADA exemption is needed for the physical exam policy which was approved by the trustees this evening and previously approved by the prosecutor. She will also contact the Ashley Group to discuss the formation of a healthcare committee.
- Susan Dress distributed safety management self-assessment information to department heads.
- Trustees discussed computer backup, the Windows 10 upgrade, approved John Paul Dress, Carolyn Adams and Brett Waldron to attend the Ohio Township Association conference and approved payroll and bills in the amount of \$132,459.80.

At the regular meeting of the Danbury Township Board of Trustees held **January 22, 2020** the following business was conducted:

- Road Superintendent Brett Waldron reported the following: One full-service burial was held at Sackett; several snow events were handled; Vince Gresh will begin work on repair of the Lake Point Park bridges; winter service and maintenance on equipment continues as does ditch and catch basin cleaning; the annual report has been submitted; trustees signed the road mileage certification for the county engineer for 16.193 miles of township roads; Regatta subdivision roads were accepted for public maintenance by the trustees; the department will continue to mow the senior center property; trustees will meet with Mr. Waldron to review trail damage from high water at Meadowbrook; Ms. Rozak reported Lucas Specht from Spechtacular Tree Care has volunteered to remove a tree and several stumps in the Rainbow Ridge area. Work will commence after a certificate of liability insurance and hold harmless agreement is received from Mr. Specht.
- Police Chief Michael Meisler reported 165 incidents to date in January. The Ottawa County Drug Task Force recommended a contribution from the township in the amount of \$3,250. Trustees approved the contribution. The fourth-grade class graduation from the DARE program was held last Friday. The sixth-grade class is now being taught.
- Fire Chief Keith Kahler reported 35 EMS calls, 3 motor vehicle crashes and 3 fire alarm activations to date in January. John Paul Dress and Dave Hirt will represent the trustees on the Volunteer Firefighters Dependents Fund board. Trustees approved Lake Erie Tree Service to clear the fire station land at 7870 East Harbor Road at a cost of \$3,500.

- Zoning and Planning Administrator Kathryn Dale reported the following: 5 permits have been processed to date in January. The BZA will hold two area variance hearings on February 19. Trustees appointed Gregory Huffman as a BZA alternate with a term ending December 31, 2023. The Zoning Commission will meet on February 5 for a rezoning hearing from R-2 to RC. Mrs. Dale provided an update on violations, complaints and construction projects without a permit and also stated she sent letters regarding two illegal rentals.
- Ms. Rozak advised that she, Chief Meisler, Chief Kahler and Road Superintendent Brett Waldron would be meeting with representatives from ODOT on January 23.
- Susan Dress distributed Better You, Better Ohio handouts to department heads and provided an update on the status of the receipt of certificate of liability insurance and hold harmless agreements from contractors.
- Trustees signed off on the 2020 census initial boundary validation, approved the bank reconciliation for December, permanent appropriations for 2020 and payroll and bills in the amount of \$54,158.89.
- Gary Kohli was present to discuss the Ottawa County Transportation Plan. Several Danbury students were also present for scholarship application requirements.