

# COVID-19

## Pandemic



### COVID-19 PANDEMIC

**Situation Report**  
**March 19, 2020**  
**1700 hours**

#### *Situation to Date*

##### Declarations in Response to COVID-19

|                           |                    |
|---------------------------|--------------------|
| World Health Organization | Pandemic           |
| United States of America  | National Emergency |
| State of Ohio             | State Emergency    |

##### Confirmed Cases of COVID-19

|                             |        |
|-----------------------------|--------|
| United States of America    | 10,755 |
| State of Ohio               | 119    |
| Number of Counties Affected | 19     |
| Ottawa County               | 0      |

##### Deaths Attributed to COVID-19

|                         |     |
|-------------------------|-----|
| United State of America | 154 |
| State of Ohio           | 0   |
| Ottawa County           | 0   |

#### **State of Ohio Orders and Restrictions:**

##### *Actions Taken to Date*

- Ohio National Guard has been mobilized to support medical operations throughout the State
- Mass gatherings over 50 people are banned in the State of Ohio. (CDC recommends 10)
- Salons, barber shops, spas and tattoo shops closed. As well as internet cafes.
- Closing all Bureau of Motor Vehicle offices except five across the State.
- Businesses have been asked to monitor employees for symptoms and increase surface cleaning.
- All elective surgeries and procedures are prohibited.
- The Primary Election in the State of Ohio has been postponed until June 2, 2020.
- All bars and restaurants are ordered closed indefinitely.

- Restaurants will be allowed to operate carryout services.
- All K-12 schools have been ordered closed effective, Monday, March 16, 2020, through April 3, 2020. The school closure order does not currently apply to Ohio's childcare system, such as daycare centers and home-based childcare providers.
- Businesses should take temperatures of employees daily.

### **Ottawa County Emergency Management**

- Commissioners passed a Resolution for a State of Emergency (attached).
- Ottawa County EOC activated March 16, 2020 at 1200 hour)
- Continue to coordinate the Ottawa County's response to limit spread of COVID-19 and maintain medical care.
- Provide information to the public, stakeholders and media on COVID-19 and actions the public can take to keep themselves safe.
- We have been reviewing plans, supply chains and our supplies.
- We have been in communication with all the county EMAs in our area to ensure we can back each other up as needed.
- Our communication with the Ottawa County Health Department continues, as well as with numerous other agencies both governmental, non-profit and the private sector.
- It is the goal of the EMA to provide the most up-to-date information, how it may impact Ottawa County residents, communities, businesses and visitors. We will be providing a situation report based on information received in to our EOC. Our goal is to not only improve communication to our county, but to encourage communication from communities to our office.

### ***New Actions Being Taken***

- Sent request for PPE to Ohio EMA for the National Strategic Stockpile for hospital use.
- Repurposing PPE for this effort, i.e. hazmat, radiological, mass casualty
- Call out for PPE supplies from the community
- Search for vials for hospital test use.
- Extended hours, 7:00 a.m. – 6:00 p.m.
- Increase awareness/effort to put out information.
- Established rumor control and social media monitoring.

### ***Resource Needs***

- PPE, hand sanitizer, cleaning/disinfecting supplies

## **Ottawa County Courthouse**

- All Ottawa County facilities will be closed to the public until further notice. The courts and administrative offices within Ottawa County will remain open and staff will be working to serve the public by phone, email, on-line or by scheduled appointment if necessary. The office directory is available at <https://www.co.ottawa.oh.us/index.php/office-directory/> or you may call 419-734-6700.
- Ottawa County Board of Commissioners have signed a Declaration of a State of Emergency due to the Coronavirus Disease 2019 (COVID-19) effective 3/19/2020. (Attached)
- UPS, Fed-Ex and postal deliveries will be left at the switchboard/reception to be picked up by each department – delivery personnel will not be permitted through the buildings.
- Employees are strongly encouraged to take their temperature daily before coming to work. Temperatures of 100.4° or greater are considered a potential symptom and you should call your supervisor so that a decision can be made before you come in.

## **Municipalities:**

- Port Clinton
  - Utility disconnects for both water and electric suspended until May 1, 2020 then TBD
  - Customers who have had a direct loss of employment due to the Coronavirus pandemic need to communicate this to the billing office staff so arraignment's can be made for future structured payment plans.
  - Businesses that suffer a direct loss of revenue from State required closures or limited hours of operation may also contact the billing office at 419/898-3231 to make a plan for future payment of utilities.

### **Port Clinton WATER/SEWER DEPARTMENT:**

Payment will be accepted accordingly:

- By mail at 1868 E. Perry Street, Port Clinton, OH 43452.
- Via the drop box located inside the lobby at City Hall.
- Credit card payments may be made by using the City website at [www.portclinton.com](http://www.portclinton.com), or by calling City Hall to make a payment over the phone during regular business hours.
- A phone will be available in the lobby at City Hall to make a credit card payment by phone during regular business hours.
- To make a credit card payment by phone to the water department, please call: 419-734-5522 ext. 236.
- Sewer Deduct Meters may be phoned in to 419-734-5522 ext. 236 during regular business hours.
- Additionally, you may call the above number if you have any questions related to water/sewer issues. For after hours or weekend emergencies, please call 419-734-3121.

**Port Clinton TAX DEPARTMENT:**

Payment will be accepted accordingly:

- By mail at 1868 E. Perry Street, Port Clinton, OH 43452.
- Via the drop box located inside the lobby at City Hall.
- Credit card payments may be made by using the City website at [www.portclinton.com](http://www.portclinton.com) or by calling City Hall to make a payment over the phone during regular business hours.
- A phone will be available in the lobby at City Hall to make a credit card payment by phone during regular business hours.
- To make a credit card payment by phone to the tax department, please call: 419-734-5522 ext. 234.

**Port Clinton ZONING DEPARTMENT:**

- All zoning inquiries should be directed to Hogan Taylor at 419-734-5522, #250, during regular business hours.

**Port Clinton POLICE DEPARTMENT:**

- In cases of emergency, dial 911. All other inquires, call the non-emergency number of 419-734-3121.
- Employee temperature checks by department.

**Port Clinton FIRE DEPARTMENT/EMS:**

- In cases of emergency, dial 911. All other inquires, call the non-emergency number of 419-734-3121.

**Port Clinton ALL OTHER INQUIRIES:**

- Please call City Hall office during regular business hours at 419-734-5522.
- Village of Elmore
  - Village of Elmore will provide daily welfare checks on elderly and health risk population.
  - Village met with Harris-Elmore EMS staff to review local response.
  - Have implementing employee temperature checks by department heads
  - Have suspended the MORA (Main Street Outdoor refreshment Area)
  - Essential in-person meetings will be held by appointment only. Only authorized personnel or individuals with a scheduled meeting will be allowed on premises.
  - At this time, City Hall will maintain its regular business hours of Monday-Friday from 8:00 am-4:00 pm.

- Village is working with Elmore Food Pantry to inventory assets and expand services to the local community
- Village is inventorying fuel assets within the community.
- Law Enforcement will continue to provide full services however, modify response to respiratory & flu like EMS calls.
- Village met with director of the Elmore Retirement village, he will distribute information to residents about requesting assistance.
- Light the Way daycare (340 Toledo St. Elmore) under normal operations (30 children/4 staff)
- Trinity Lutheran (412 Fremont St, Elmore) Pre-school closed.
- No utility services provided by Village will be shut off for non-payment.
- Utility offices closed accept payment via drop dox or online (fees waived)
- Village service workers will not enter homes unless it's an emergency. Public restrooms closed at Town hall, working on providing portable toilets to Ory & Well park area.
- Wifi hotspot provided by Amplex internet at Fire station and Ory Park for public use.
- Elmore Community center (410 Clinton St., Elmore) rentals suspended indefinitely.
- Village of Elmore has cancelled public meetings effective 3/18/20.
  
- Oak Harbor
  - Utility disconnects for both water and electric suspended until May 1, 2020 then TBD
  - Customers who have had a direct loss of employment due to the Coronavirus pandemic need to communicate this to the billing office staff so arraignment's can be made for future structured payment plans.
  - Businesses that suffer a direct loss of revenue from State required closures or limited hours of operation may also contact the billing office at 419/898-3231 to make a plan for future payment of utilities.
  
- Marblehead
  - BPA has authorized no penalties and no shuts for month of March then determined month to month
  
- Put-In-Bay
  - All local events of any gathering have been postponed.
  - The village town hall, the utilities office, bathhouse and docks have been closed to the public.
  - Utilities bills still may be dropped at the mail slot on Concord Avenue.
  - To conduct further village business, please call the utilities department at 419-285-8545, mayor's court at 419-285-2443, and the fiscal office at 419-285-4313.
  
- Genoa
  - No disconnects at this time
  - Must call to make payment arrangements at this time.

## **Public Health**

- **Magruder Hospital:**

| Number of Suspected Cases | Number of COVID-19 Tested Cases | Number of positive COVID-19 Cases | Number of quarantined employees |
|---------------------------|---------------------------------|-----------------------------------|---------------------------------|
| 13                        | 4                               | 0                                 | 1                               |

- Respiratory Urgent Care is ready. Hours of operation at this time: Monday-Friday 3p-7p; Saturday/Sunday 1p-4p
  - Triage phone line is up and running. Calls accepted 24/7 (after hours roll over to ER).
  - Visitors prohibited.
  - Telemedicine is being set up, some with camera capability.
  - Alternate Care Sites are being assessed.
  - Considering relocation of Out Patient services.
  - ProMedica Cardiology clinic will discontinue the beginning of next week.
  - They have checked with local day care center to see if they are willing to work with Magruder employee child care needs, but no one is interested at this time.
  - If you are sick, but normally would NOT see your doctor, please stay home and self-monitor.
- **Ottawa County Health Department**
    - Fewer calls from the general public have been received today.
    - No testing unless present illness, have traveled, been exposed.
    - No drive-thru's for testing has been planned.

## **Fire/EMS/Law Enforcement**

- PPE will become a concern.
- Daily run numbers will be reported to Mike McGinnis.

## **Social Services**

- **Salvation Army**
  - Salvation Army office is closed to clients.
  - Salvation Army has financial assistance available for rent, utilities, etc.
  - Wednesday thru Saturday from 4:00 p.m. – 6:00 p.m. meals are available for pick up at the side door of the Sutton Center through the Bistro. 187 meals were given Wednesday.
  - Senior Resources is unable to take new food clients. Meals for them will be available from the Bistro.

## **Mental Health**

- Bayshore and Firelands are open for business. Clients can select to call-in versus face-to-face.

### **OSU Extension Office**

- Have implemented a teleworking plan effective immediately, and all OSU Extension offices will be closed to the public until further notice.

### **Sanitary Engineering**

- EPA recommends that Americans continue to use and drink tap water as usual. The presence of the COVID-19 virus has not been detected in drinking-water. Further, EPA's drinking water regulations require treatment at public water systems to remove or kill pathogens, including viruses.
- No shutoffs.

### **First Energy and Columbia Gas**

- Utility disconnects have been discontinued.

### **Senior Resources**

- Home Delivered Meals continue for current clients. Entrance into homes restricted if at all possible.
- Senior Center closed with Grab & Go meals available based on Senior Center schedule. Reservations must be made day prior - Pick up time 11:30- 12:00 Noon.
- Working with Salvation Army/Bistro 163 to help seniors who do not meet our eligibility criteria for Home Delivered Meals. Have only added two new clients since Monday.
- We have begun to stock pile shelf stable and frozen meals for our Home Delivered Meal clients in case of complete shutdown.

### **First Energy and Columbia Gas**

- Utility disconnects have been discontinued.

### **Schools**

- Port Clinton schools will go down to essential staff only from 7:00 am-3:00 pm daily.
- Meals are available to PC student at no charge. Available at the high school and remote locations. Door-to-door is also available. See PC school's website for details.
- Other Ottawa County schools are doing similar meal programs. Check your school's webpage for what is available within your school district.

### **Fire & EMS**

- No increase in influenza type calls.

### **Job & Family Services**

- They are looking into child care help for health care and law enforcement.

***Daily Objectives***

- Distribute SitREP
- Receive, respond and fulfill resource needs
- Facilitate communication amongst all organizations
- Support the needs of County residents and business through the incident.

***Our top objectives for the next planning period are projected as:***

- Continued pursuit and distribution of PPE

***The following other objectives have been identified:***

- Improved communication with Press Releases and social media.

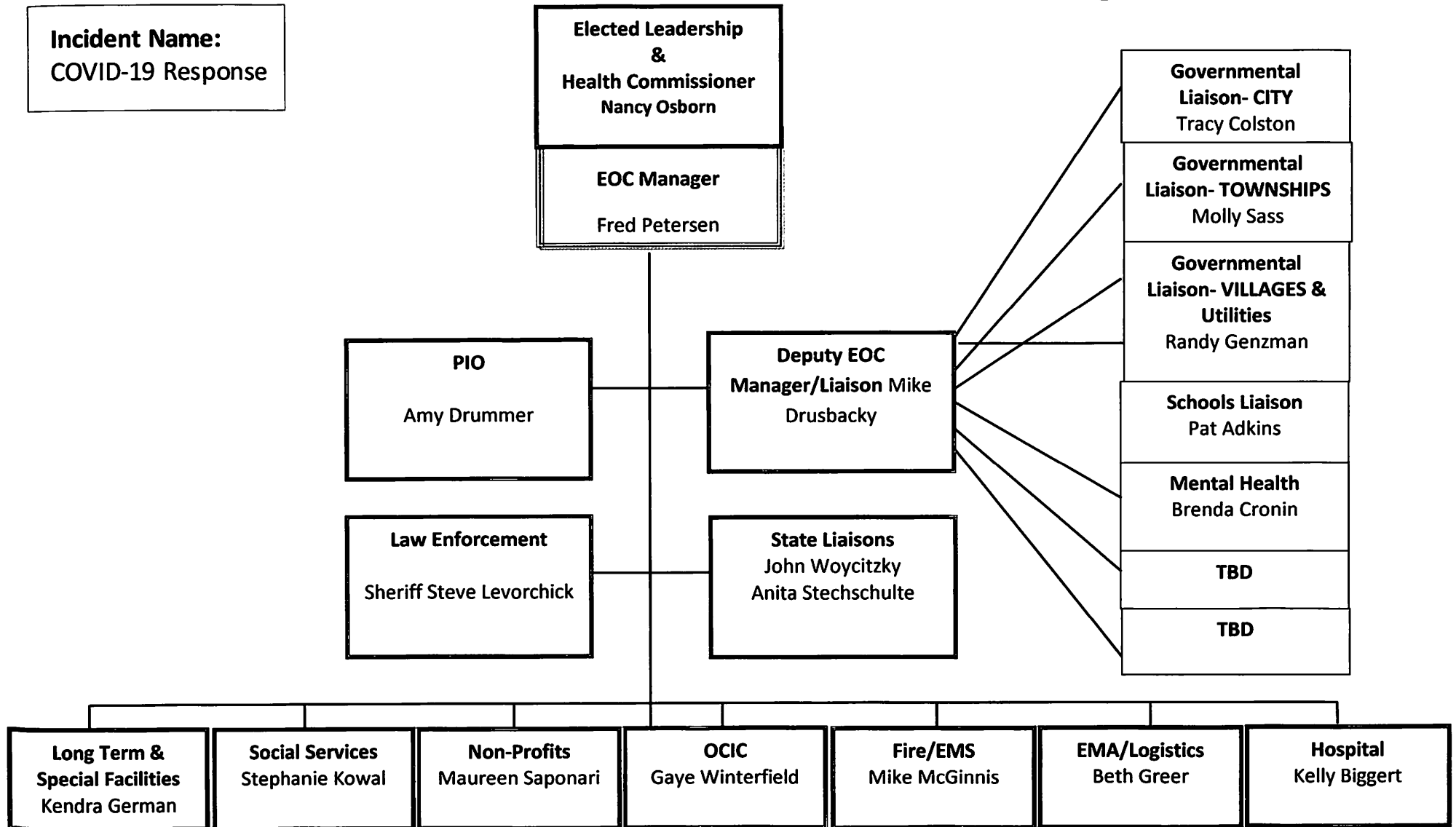
***Next Update***

- The next SitRep will be released on March 20, 2020



# EOC Organization Chart

**Incident Name:**  
COVID-19 Response





**RESOLUTION # 20-10**

**RESOLUTION BY THE OTTAWA COUNTY BOARD OF COMMISSIONERS TO  
DECLARE A STATE OF EMERGENCY DUE TO THE CORONAVIRUS DISEASE 2019  
(COVID-19)**

The Board of County Commissioners of the County of Ottawa, Ohio, met in regular session at the office of the Board of County Commissioners, Ottawa County Courthouse, Port Clinton, Ohio on the 19<sup>th</sup> day of March 2020, at the regular place of meeting with the following members present:

Mark W. Stahl

Donald A. Douglas

Mark E. Coppeler

Commissioner Douglas moved the adoption of the following Resolution:

WHEREAS, the Coronavirus Disease 2019 (COVID-19) is a respiratory disease that can result in serious illness or death, which is caused by the SARS-CoV-2 virus that is a new strain of coronavirus that had not been previously identified in humans; and

WHEREAS, Ottawa County's residents are affected by the COVID-19 which can endanger the health, safety, and welfare of persons within Ottawa County; and

WHEREAS, on January 31, 2020, Health and Human Services Secretary declared a public health emergency for the United States to aid the nation's healthcare community in responding to COVID-19; and

WHEREAS, Ohio Governor DeWine issued Executive Order #2020-13 on March 9, 2020 declaring a State of Emergency for the COVID-19 pandemic; President Trump issued a National Emergency beginning March 1, 2020; and

WHEREAS, this pandemic may exceed all locally available public and private resources, the Ottawa County Emergency Management Agency is authorized to apply for and/or assist with any requests for all available state and federal assistance necessary for residents, employers, and the community as a whole;

NOW THEREFORE, The Ottawa County Board of Commissioners declare that a state of emergency exists in the county and that they hereby invoke and declare those portions of the Ohio Revised Code that are applicable to the conditions and have caused the issuance of this proclamation, to be in full force and effect in the county for the exercise of all necessary emergency authority for protection of the lives and property of the people of Ottawa County and the restoration of local government with minimum interruption. Reference is hereby made to all appropriate laws, statutes, ordinances, and resolutions, and particularly Section 5502 of the Ohio Revised Code.

BE IT RESOLVED, that the Ottawa County Administrator is hereby authorized under Resolution 17-36 as adopted on July 25, 2017 to perform those disaster and emergency functions as outlined;

THEREFORE BE IT FURTHER RESOLVED, that this State of Emergency shall continue until revoked by said Board.


THEREFORE BE IT RESOLVED, this Board of County Commissioners hereby finds and determines that all formal actions relative to the adoption of this resolution were taken in an open meeting of this Board, and that all deliberations of this Board and of its committees, if any, which resulted in formal action were taken in meetings open to the public in full compliance with applicable legal requirements.

Adopted this 19<sup>th</sup> day of March 2020

Commissioner Coppeler seconded the Resolution and the vote on motion resulted as follows:

Vote on Motion: Mark W. Stahl, yes; Donald A. Douglas, yes, Mark E. Coppeler, yes.

I, Rhonda Slauterbeck, County Administrator/Clerk of the Board of Commissioners of Ottawa County, Ohio hereby do certify that the above is a true and correct copy of a resolution adopted by said Board under said date and as same appears in Commissioners' Journal, Volume 101.

  
Rhonda Slauterbeck, County Administrator/Clerk  
Board of County Commissioners  
Ottawa County, Ohio