

COVID-19

Pandemic



COVID-19 PANDEMIC

**Situation Report
March 20, 2020
1700 hours**

Situation to Date

Declarations in Response to COVID-19

World Health Organization	Pandemic
United States of America	National Emergency
State of Ohio	State Emergency

Confirmed Cases of COVID-19

United States of America	16,018
State of Ohio	169
Number of Counties Affected	28
Ottawa County	0

Deaths Attributed to COVID-19

United State of America	210
State of Ohio	1
Ottawa County	0

State of Ohio Orders and Restrictions:

Actions Taken to Date

- Ohio National Guard has been mobilized to support medical operations throughout the State
- Mass gatherings over 50 people are banned in the State of Ohio. (CDC recommends 10)
- Bars, salons, barber shops, spas, nail salons, body piercing locations, massage therapy, tanning facilities, tattoo shops and internet cafes are closed. Bureau of Motor Vehicle offices are closed except five across the State. Restaurants will be allowed to operate carryout services.
- Businesses have been asked to monitor employees for symptoms and increase surface cleaning.
- All elective surgeries and procedures are prohibited.
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- All K-12 schools have been ordered closed effective, Monday, March 16, 2020, through April 3, 2020. The school closure order does not currently apply to Ohio's childcare system, such as daycare centers and home-based childcare providers.
- Businesses should take temperatures of employees daily.

Ottawa County Emergency Management

- Copies of Press Releases and the Ottawa County Emergency Declaration is available on the County website. <https://www.co.ottawa.oh.us/index.php/covid-19-2/>
- We continue to receive and push out PPE supplies. Deliveries made to Port Clinton Fire Department, Allen-Clay Joint Fire District and the Luther Home of Mercy, Oak Harbor Police Dept and Carroll Twp. Police Dept..
- 250 protective gowns have been order to help first responders.
- FEMA public assistance packages have been sent to business eligible for possible cost recovery.
- There have been conversations regarding alternate care sites for surge capacity.
- Continue to stress that it is important to comply with the current requests of the Governor or more restrictive measures will most certainly be taken.
- Commissioners passed a Resolution for a State of Emergency (attached).
- Ottawa County EOC activated March 16, 2020 at 1200 hour)
- Continue to coordinate the Ottawa County's response to limit spread of COVID-19 and maintain medical care.
- Provide information to the public, stakeholders and media on COVID-19 and actions the public can take to keep themselves safe.
- We have been reviewing plans, supply chains and our supplies.
- We have been in communication with all the county EMAs in our area to ensure we can back each other up as needed.
- Our communication with the Ottawa County Health Department continues, as well as with numerous other agencies both governmental, non-profit and the private sector.
- It is the goal of the EMA to provide the most up-to-date information, how it may impact Ottawa County residents, communities, businesses and visitors. We will be providing a situation report based on information received in to our EOC. Our goal is to not only improve communication to our county, but to encourage communication from communities to our office.
- Sent request for PPE to Ohio EMA for the National Strategic Stockpile for hospital use.
- Repurposing PPE for this effort, i.e. hazmat, radiological, mass casualty
- Call out for PPE supplies from the community
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New Actions Being Taken

- Search for vials for hospital test use.
- Extended hours, 7:00 a.m. – 6:00 p.m. (weekdays)

- Increase awareness/effort to put out information.
- Established rumor control and social media monitoring.

Resource Needs

- PPE, hand sanitizer, cleaning/disinfecting supplies

Ottawa County Courthouse

- All Ottawa County facilities will be closed to the public until further notice. The courts and administrative offices within Ottawa County will remain open and staff will be working to serve the public by phone, email, on-line or by scheduled appointment if necessary. The office directory is available at <https://www.co.ottawa.oh.us/index.php/office-directory/> or you may call 419-734-6700.
- Ottawa County Board of Commissioners have signed a Declaration of a State of Emergency due to the Coronavirus Disease 2019 (COVID-19) effective 3/19/2020. (Attached)
- UPS, Fed-Ex and postal deliveries will be left at the switchboard/reception to be picked up by each department – delivery personnel will not be permitted through the buildings.
- Employees are strongly encouraged to take their temperature daily before coming to work. Temperatures of 100.4° or greater are considered a potential symptom and you should call your supervisor so that a decision can be made before you come in.

Municipalities:

- Port Clinton
 - Utility disconnects for both water and electric suspended until May 1, 2020 then TBD
 - Customers who have had a direct loss of employment due to the Coronavirus pandemic need to communicate this to the billing office staff so arraignment's can be made for future structured payment plans.
 - Businesses that suffer a direct loss of revenue from State required closures or limited hours of operation may also contact the billing office at 419/898-3231 to make a plan for future payment of utilities.

Port Clinton WATER/SEWER DEPARTMENT:

Payment will be accepted accordingly:

- By mail at 1868 E. Perry Street, Port Clinton, OH 43452.
- Via the drop box located inside the lobby at City Hall.
- Credit card payments may be made by using the City website at www.portclinton.com, or by calling City Hall to make a payment over the phone during regular business hours.
- A phone will be available in the lobby at City Hall to make a credit card payment by phone during regular business hours.
- To make a credit card payment by phone to the water department, please call: 419-734-5522 ext. 236.

- Sewer Deduct Meters may be phoned in to 419-734-5522 ext. 236 during regular business hours.
- Additionally, you may call the above number if you have any questions related to water/sewer issues. For after hours or weekend emergencies, please call 419-734-3121.

Port Clinton TAX DEPARTMENT:

Payment will be accepted accordingly:

- By mail at 1868 E. Perry Street, Port Clinton, OH 43452.
- Via the drop box located inside the lobby at City Hall.
- Credit card payments may be made by using the City website at www.portclinton.com or by calling City Hall to make a payment over the phone during regular business hours.
- A phone will be available in the lobby at City Hall to make a credit card payment by phone during regular business hours.
- To make a credit card payment by phone to the tax department, please call: 419-734-5522 ext. 234.

Port Clinton ZONING DEPARTMENT:

- All zoning inquiries should be directed to Hogan Taylor at 419-734-5522, #250, during regular business hours.

Port Clinton POLICE DEPARTMENT:

- In cases of emergency, dial 911. All other inquires, call the non-emergency number of 419-734-3121.
- Employee temperature checks by department.

○ **Port Clinton FIRE DEPARTMENT/EMS:**

- In cases of emergency, dial 911. All other inquires, call the non-emergency number of 419-734-3121.

Port Clinton ALL OTHER INQUIRIES:

- Please call City Hall office during regular business hours at 419-734-5522.

• **Village of Elmore**

- Utility customers who have loss of employment due to CIVID-19 pandemic should communicate to utility billing staff, who will make arrangements for future structured payment plans.
- Coordinated with Assistant Fire Chief Berkel for fuel deliveries to the Village and obtained fuel tank for operations.
- Distributed N95 masks to local police officers.
- Village of Elmore will provide daily welfare checks on elderly and health risk population.
- Village met with Harris-Elmore EMS staff to review local response.
- Have implementing employee temperature checks by department heads
- Have suspended the MORA (Main Street Outdoor refreshment Area)

- Essential in-person meetings will be held by appointment only. Only authorized personnel or individuals with a scheduled meeting will be allowed on premises.
 - At this time, City Hall will maintain its regular business hours of Monday-Friday from 8:00 am-4:00 pm.
 - Village is working with Elmore Food Pantry to inventory assets and expand services to the local community
 - Village is inventorying fuel assets with in the community.
 - Law Enforcement will continue to provide full services however, modify response to respiratory & flu like EMS calls.
 - Village met with director of the Elmore Retirement village, he will distribute information to residents about requesting assistance.
 - Light the Way daycare (340 Toledo St. Elmore) under normal operations (30 children/4 staff)
 - Trinity Lutheran (412 Fremont St, Elmore) Pre-school closed.
 - No utility services provided by Village will be shut off for non-payment.
 - Utility offices closed accept payment via drop dox or online (fees waived)
 - Village service workers will not enter homes unless it's an emergency. Public restrooms closed at Town hall, working on providing portable toilets to Ory & Well park area.
 - Wifi hotspot provided by Amplex internet at Fire station and Ory Park for public use.
 - Elmore Community center (410 Clinton St., Elmore) rentals suspended indefinitely.
 - Village of Elmore has cancelled public meetings effective 3/18/20.
- Oak Harbor
 - Utility disconnects for both water and electric suspended until May 1, 2020 then TBD
 - Customers who have had a direct loss of employment due to the Coronavirus pandemic need to communicate this to the billing office staff so arraignment's can be made for future structured payment plans.
 - Businesses that suffer a direct loss of revenue from State required closures or limited hours of operation may also contact the billing office at 419/898-3231 to make a plan for future payment of utilities.
- Marblehead
 - BPA has authorized no penalties and no shuts for month of March then determined month to month
- Put-In-Bay
 - All local events of any gathering have been postponed.
 - The village town hall, the utilities office, bathhouse and docks have been closed to the public.
 - Utilities bills still may be dropped at the mail slot on Concord Avenue.
 - To conduct further village business, please call the utilities department at 419-285-8545, mayor's court at 419-285-2443, and the fiscal office at 419-285-4313.

- Genoa
 - We have closed the Administration Building to the public and am having residents/costumers drop their payments in the after-hours dropbox. We have also closed aspects of the park where children were congregating (eg basketball courts).
 - We have stopped any utility shutoffs until further notice.
 - Starting Monday, the Public Works and Administration staff will shift to "essential employees only" for the rest of the month. We will reevaluate this at a later date.
 - No disconnects at this time
 - Must call to make payment arrangements at this time.

Public Health

- Magruder Hospital:

Number of Suspected Cases	Number of COVID-19 Tested Cases	Number of positive COVID-19 Cases	Number of quarantined employees
13	3	0	1

- Respiratory Urgent Care is ready. Hours of operation at this time: Monday-Friday 3p-7p; Saturday/Sunday 1p-4p
 - Triage phone line is up and running. Calls accepted 24/7 (after hours roll over to ER). 13 calls have been received as of this time today, with three referred to Respiratory Urgent Care.
 - Visitors prohibited.
 - Telemedicine is being set up, some with camera capability. Hopefully up and running by next week.
 - Continue to monitor PPE.
 - Alternate Care Sites are being assessed.
 - Considering relocation of Out Patient services.
 - ProMedica Cardiology clinic will discontinue the beginning of next week.
 - They have checked with local day care center to see if they are willing to work with Magruder employee child care needs, but no one is interested at this time.
 - If you are sick, but normally would NOT see your doctor, please stay home and self-monitor.
- Ottawa County Health Department
 - Guiddance for employers can be found on their Ottawa County Health Department website.
 - Access to the Health Department has been reduced.
 - Fewer calls from the general public have been received today.
 - No testing unless present illness, have traveled, been exposed.
 - No drive-thru's for testing has been planned.

Fire/EMS/Law Enforcement

- PPE will become a concern.
- Daily run numbers will be reported to Mike McGinnis.

Social Services

- Salvation Army
 - Continue to receive requests for utility and rental assistance with 12 cases opened today.
 - Salvation Army office is closed to clients.
 - Salvation Army has financial assistance available for rent, utilities, etc.
 - Wednesday thru Saturday from 4:00 p.m. – 6:00 p.m. meals are available for pick up at the side door of the Sutton Center through the Bistro. 227 meals were given Thursday.
 - Senior Resources is unable to take new food clients. Meals for them will be available from the Bistro.

Mental Health

- MHRBEO 24/7 Crisis Hotline is 800-826-1306
- Bayshore and Firelands are open for business. Clients can select to call-in versus face-to-face.

OSU Extension Office

- Have implemented a teleworking plan effective immediately, and all OSU Extension offices will be closed to the public until further notice.

Sanitary Engineering

- EPA recommends that Americans continue to use and drink tap water as usual. The presence of the COVID-19 virus has not been detected in drinking-water. Further, EPA's drinking water regulations require treatment at public water systems to remove or kill pathogens, including viruses.
- No shutoffs.

First Energy and Columbia Gas

- Utility disconnects have been discontinued.

Senior Resources

- Home Delivered Meals continue for current clients. Entrance into homes restricted if at all possible.
- Senior Center closed with Grab & Go meals available based on Senior Center schedule. Reservations must be made day prior - Pick up time 11:30- 12:00 Noon.
- Working with Salvation Army/Bistro 163 to help seniors who do not meet our eligibility criteria for Home Delivered Meals. Have only added two new clients since Monday.
- We have begun to stock pile shelf stable and frozen meals for our Home Delivered Meal clients in case of complete shutdown.

First Energy and Columbia Gas

- Utility disconnects have been discontinued.

Schools

- Port Clinton schools will go down to essential staff only from 7:00 am-3:00 pm daily.
- Meals are available to PC student at no charge. Available at the high school and remote locations. Door-to-door is also available. See PC school's website for details.
- Other Ottawa County schools are doing similar meal programs. Check your school's webpage for what is available within your school district.

Fire & EMS

- No increase in influenza type calls.

Job & Family Services

- There has been a large increase in unemployment claims.
- They are looking into child care help for health care and law enforcement.

Job & Family Services

- Businesses are calling to ask what they can do to help.

Daily Objectives

- Distribute SitREP
- Receive, respond and fulfill resource needs
- Facilitate communication amongst all organizations
- Support the needs of County residents and business through the incident.
- Encourage compliance with existing orders and restrictions.

Our top objectives for the next planning period are projected as:

- Continued pursuit and distribution of PPE

The following other objectives have been identified:

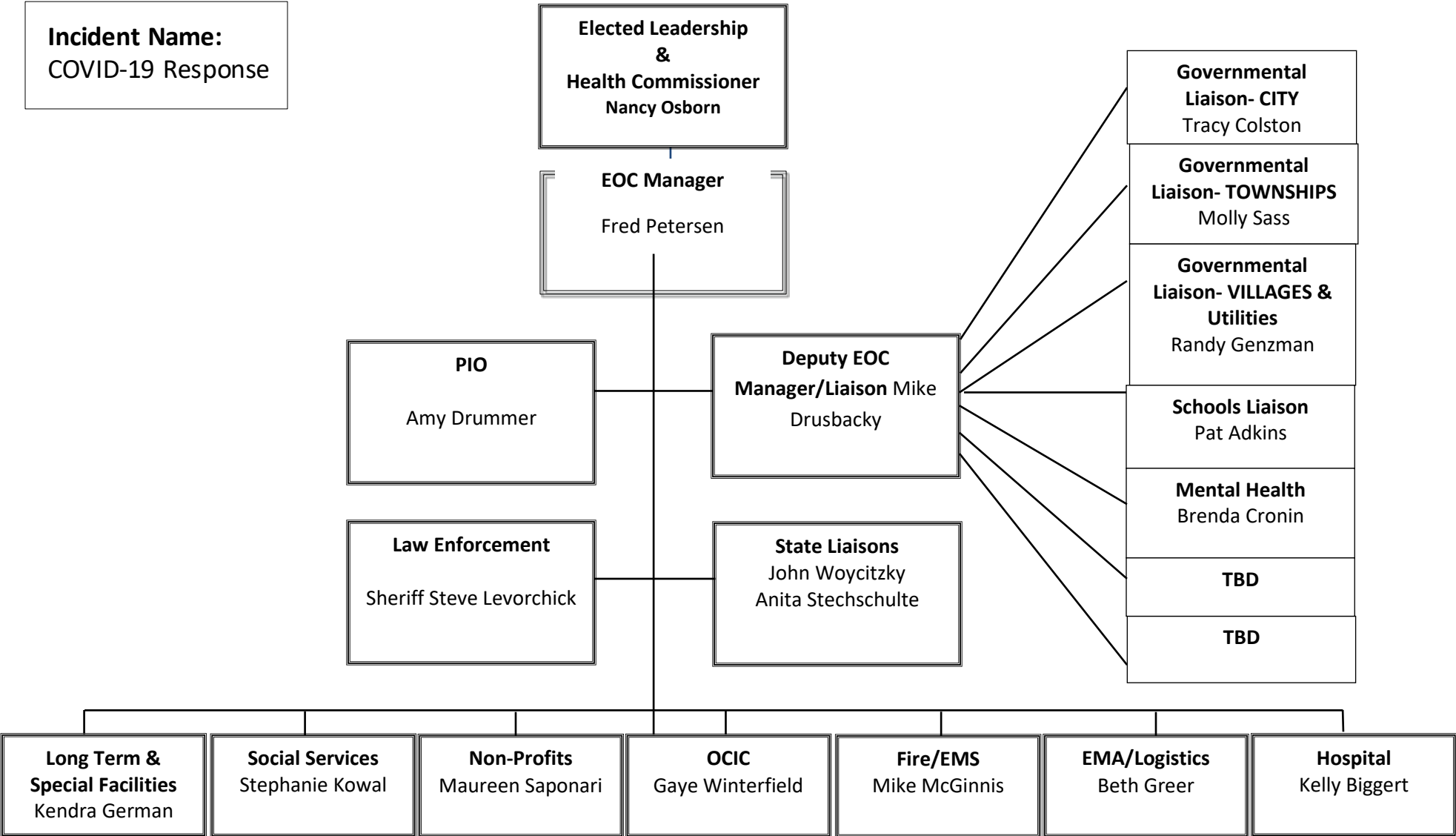
- Improved communication with Press Releases and social media.

Next Update

- The next SitRep will be released on March 23, 2020

EOC Organization Chart

Incident Name:
COVID-19 Response



COMMUNICATIONS LIST (ICS 205A)

1. Incident Name: CoVid-19		2. Operational Period: Date From: 17-Mar-20 Date To: Time From: Time To:	
3. Basic Local Communications Information:			
Incident Assigned Position	Name (Alphabetized)	Method(s) of Contact (phone, pager, cell, etc.)	
EOC-Manager	Fred Petersen	(c) 419-262-2729 fpetersen@co.ottawa.oh.us	
EOC-Deputy Manager/Liason	Mike Drusbacky	(c) 419-681-0328 mdrusbacky@co.ottawa.oh.us	
EOC-EMA/Logistics	Beth Greer	(c) 419-341-0127 bkoch@co.ottawa.oh.us	
EOC-PIO	Amy Drummer	(c) 419-341-3010 amyd@cros.net	
EOC-State Liason	John Woycitzky	(c) 419-205-0969 jrwoycitzky@dps.ohio.gov	
OC Health Commissioner	Nancy Osborn	(c) 419-341-2203 nosborn@cros.net	
OC Health Department	Julie Wittman	(c) 419-341-7749 jwittman@ottawahealth.org	
Ottawa County Commissioners	Mark Stahl	(c) 419-351-7778 mstahl@co.ottawa.oh.us	
Ottawa County Commissioners	Mark Coppeller	(c) 419-656-6677 mcoppeller@co.ottawa.oh.us	
Ottawa County Commissioners	Donald Douglas	(c) 419-707-1549 ddouglas@co.ottawa.oh.us	
Ottawa County Administrator	Rhonda Slauterbeck	(c) 419-704-7847 rslauterbeck@co.ottawa.oh.us	
Ottawa County Sheriff	Steve Levorchick	(c) 419-635-6216 slevorchick@ottawacountysheriff.org	
Fire/EMS Representative	Mike McGinnis	(c) 419-341-9900 mmcginnis@harristownshipohio.com	
Hospital Representative	Kelley Biggert	(c) 419-202-5945 kbiggert@magruderhospital.com	
Nursing Facilities Representative	Kendra German	(c) 419-967-0219 kgerman@co.ottawa.oh.us	
Ohio EMA Regional Staff	Anita Stechschulte	(c) 614-753-7685 amstechschulte@dps.ohio.gov	
Job and Family Services	Stephanie Kowal	(c) 419-366-4326 stephanie.kowal@jfs.gov	
Non-Profits Representative	Maureen Saponari	216-316-0161 maureen.saponari@use.salvationarmy.org	
Schools Representative	Pat Adkins	(c) 419-341-3534 padkins@pccsd-k12.net	
Mayors Representative	Randy Genzman	(c) 419-707-0904 randyg@oakharbor.oh.us	
Trustees Representative	Molly Sass	(c) 419-270-1588 mollybsass@gmail.com	
Mental Health Representative	Brenda Cronin	(o) 419627-1908 x104 ceomhrb@mhrbeo.com	
Port Clinton City Representative	Tracy Colston	(c) 419-341-1291 pcspd@portclinton-oh.gov	
4. Prepared by: Name: _____ Position/Title: _____ Signature: _____			
ICS 205A	IAP Page _____	Date/Time: 17-Mar-2020 15:00	