

COVID-19

Pandemic



COVID-19 PANDEMIC

**Situation Report
March 23, 2020
1700 hours**

Situation to Date

Declarations in Response to COVID-19

World Health Organization	Pandemic
United States of America	National Emergency
State of Ohio	State Emergency

Confirmed Cases of COVID-19

United States of America	41,511
State of Ohio	442
Number of Counties Affected	46
Number Hospitalized in Ohio	104
Ottawa County	0

Deaths Attributed to COVID-19

United State of America	499
State of Ohio	6
Ottawa County	0

- The head of the World Health Organization says the coronavirus outbreak is accelerating but insists "we can change the trajectory of this pandemic."

State of Ohio

Actions Taken to Date

- Ohio Gov. Mike DeWine on Sunday announced the state's Health Department issued a "stay at home" order, telling residents to remain in their homes to avoid the spread of COVID-19. The order will go in effect on Monday, March 23, at 11:59 p.m. and remain in effect until at least April 6. While the order mandates non-essential businesses to close, it allows for essential businesses like grocery stores, carry-out restaurants, laundromats, gas stations, pharmacies, police and fire stations, and hospitals to remain open. It does not

impact public transportation, public-benefit hotlines, or public sanitation services. The complete stay at home order can be seen here:

https://drive.google.com/file/d/1P_GpxP8LHIMu3mqymKQA99jMSDN0z7qt/view

- Beginning Thursday, all child care centers in Ohio must operate under a temporary Pandemic Child Care license and follow guidelines including no more than six children in a class and one teacher to no more than six children.
- The Ohio Board of Pharmacy passed a new regulation this weekend to prevent hoarding of a malaria drug that President Donald Trump has suggested could treat people with the coronavirus.
- The fate of the remaining school year, including graduation requirements and state-mandated testing, are among the top issues before lawmakers planning a return to Columbus this week to address challenges posted by the coronavirus.
- Ohio National Guard has been mobilized to support medical operations throughout the State and food distribution.
- Mass gatherings over 50 people are banned in the State of Ohio. (CDC recommends 10)
- Bars, salons, barber shops, spas, nail salons, body piercing locations, massage therapy, tanning facilities, tattoo shops and internet cafes are closed. Bureau of Motor Vehicle offices are closed except five across the State. Restaurants will be allowed to operate carryout services.
- Businesses have been asked to monitor employees for symptoms and increase surface cleaning.
- All elective surgeries and procedures are prohibited.
- All K-12 schools have been ordered closed effective, Monday, March 16, 2020, through April 3, 2020. The school closure order does not currently apply to Ohio's childcare system, such as daycare centers and home-based childcare providers.
- Businesses should take temperatures of employees daily.

Strategic National Stockpile Plan Update for Ohio

- The Governor's Office held a call to provide an update on the Strategic National Stockpile. Ohio did not receive as much PPE as what they had requested and they do not feel that it is enough to handle this pandemic. Ohio has requested additional supplies, but we have no confirmation if and when we may receive them.
- Local health departments will receive notification about their allocation. Again, the State wants to be clear that it is not a lot but wanted to provide the PPE that is available. There will be four types of PPE allocated: fit tested masks (N95 and P100), surgical masks, disposable gowns and gloves.
- Additionally, the allocation was based upon critical users, with care and exposure taken into consideration. The critical users have been identified as: EMS, hospitals, long term care, other healthcare and law enforcement

Ottawa County Health Department

- Questions today were mainly about essential business guidelines.
- Items from the Strategic National Stockpile have arrived and are being inventoried.

- Guidance for employers can be found on their Ottawa County Health Department website.
- Access to the Health Department has been reduced.
- Fewer calls from the general public have been received today.
- No testing unless present illness, have traveled, been exposed.
- No drive-thru's for testing has been planned.

Ottawa County Emergency Management

- Continue to posture our response to plan for and respond to COVID-19.
- Continued push for Personal Protective Equipment (PPE). Conservation efforts are occurring and needed materials are being requested through local avenues; unmet needs are being communicated by calling the State EOC.
- PPE Resource Request Form (attached) for with emphasis on EMS, hospital, long terms care facilities, law enforcement (jail).
- Coordinate with law enforcement to arrange meeting with funeral homes and coroner.
- Fit Test for PPE will hopefully be available in the EMA office soon.
- Volunteer and donation management planning to support reallocation of PPE within the community is occurring.
- Continue to monitor current events and interface with local agencies as necessary and appropriate.
- Provide timely, clear, and consistent messaging to the public, stakeholders and media on the status of COVID-19 and actions the public can take to keep themselves safe.
- Determine how county agencies will continue delivery of essential services to Ottawa County residents while following COVID-19 public health guidelines.
- Copies of Press Releases and the Ottawa County Emergency Declaration is available on the County website. <https://www.co.ottawa.oh.us/index.php/covid-19-2/>
- We continue to receive and push out PPE supplies. Deliveries made to Port Clinton Fire Department, Allen-Clay Joint Fire District and the Luther Home of Mercy, Oak Harbor Police Dept, Carroll Twp. Police Dept. and Riverview.
- 250 protective gowns have been received to help first responders.
- FEMA public assistance packages have been sent to entities eligible for possible cost recovery.
- There have been conversations regarding alternate care sites for surge capacity.
- Commissioners passed a Resolution for a State of Emergency (attached).
- Ottawa County EOC activated March 16, 2020 at 1200 hour)
- Continue to coordinate the Ottawa County's response to limit spread of COVID-19 and maintain medical care.
- Provide information to the public, stakeholders and media on COVID-19 and actions the public can take to keep themselves safe.
- We have been in communication with all other area county EMAs in our area to ensure we can back each other up as needed.
- Our communication with the Ottawa County Health Department continues, as well as with numerous other agencies both governmental, non-profit and the private sector.
- It is the goal of the EMA to provide the most up-to-date information, how it may impact Ottawa County residents, communities, businesses and visitors. We will be providing a

situation report based on information received in to our EOC. Our goal is to not only improve communication to our county, but to encourage communication from communities to our office.

- Repurposing PPE for this effort, i.e. hazmat, radiological, mass casualty
- Call out for PPE supplies from the community

New Actions Being Taken

- Search for vials for hospital test use.
- Extended hours, 7:00 a.m. – 6:00 p.m. (weekdays)
- Increase awareness/effort to put out information.
- Established rumor control and social media monitoring.

Resource Needs

- PPE, hand sanitizer, cleaning/disinfecting supplies

Magruder Hospital:

Number of Suspected Cases	Number of COVID-19 Tested Cases	Number of positive COVID-19 Cases	Number of quarantined employees
4	3	0	3

- If you think you are exhibiting symptoms associated with COVID-19 (fever, cough and shortness of breath), please call your primary care provider. Do not travel to a health facility. Do not go to your nearest emergency room unless it is an emergency situation, then please call the ER first to tell them of your arrival at 419-734-3131 ext. 3602. Only patients meeting certain criteria will be tested. For general questions regarding COVID-19, please call 1.833.4ASKODH (1.833.427.5634).
- Triage line 3/21/20: 8a-5p – 7 calls, 5p-6a – 1 call
- RUC Scheduled – 1 patient at 1pm 3/22/20

Infection Control Updates:

- One physician currently on a self-imposed 14-day quarantine following return from Florida.
- One employee on quarantine after travel will return to work 4/2/20.

New Developments/Issues:

- Magruder Hospital has received donations of PPE but are still in need. Getting a mask pattern and guidelines for fabric from Promedica.
- PSI has offered older model vents; RT looked into the vents offered and stated not appropriate for COVID-19 patients.
- Dr. Kerro looking into using anesthesia machines for vents and what would be needed to convert these. We currently have 9 vents plus the portable ones we have.
- Ottawa County Improvement Corporation is working on a way to clean N95 masks. Kelly sent IC the email.

- EMS was not notified about a respiratory patient who was tested for COVID-19 that was transported. Amy
- Lamb received a call from Chief Johnson and was asked us to notify him if any patient is tested for COVID-19 or has tested positive. Kim W. will write up process for tracking form and send to squads so they know they have to sign the tracking form when they bring in a patient with respiratory issues; Leslie will add to her follow-up when patients are tested.
- Jason K. will develop a letter for employees to keep in case they are pulled over by National Guard when coming in to work.
- Respiratory Urgent Care is ready. Hours of operation at this time: Monday-Friday 3p-7p; Saturday/Sunday 1p-4p
- Triage phone line is up and running. Calls accepted 24/7 (after hours roll over to ER). 13 calls have been received as of this time today, with three referred to Respiratory Urgent Care.
- Visitors prohibited.
- Telemedicine is being set up, some with camera capability. Hopefully up and running by next week.
- Continue to monitor PPE.
- Alternate Care Sites are being assessed.
- Considering relocation of Out Patient services.
- ProMedica Cardiology clinic will discontinue the beginning of next week.
- They have checked with local day care center to see if they are willing to work with Magruder employee child care needs, but no one is interested at this time.
- If you are sick, but normally would NOT see your doctor, please stay home and self-monitor.

Ottawa County Courthouse

- All Ottawa County facilities will be closed to the public until further notice. The courts and administrative offices within Ottawa County will remain open and staff will be working to serve the public by phone, email, on-line or by scheduled appointment if necessary. The office directory is available at <https://www.co.ottawa.oh.us/index.php/office-directory/> or you may call 419-734-6700.
- Ottawa County Board of Commissioners have signed a Declaration of a State of Emergency due to the Coronavirus Disease 2019 (COVID-19) effective 3/19/2020. (Attached)
- UPS, Fed-Ex and postal deliveries will be left at the switchboard/reception to be picked up by each department – delivery personnel will not be permitted through the buildings.
- Employees are strongly encouraged to take their temperature daily before coming to work. Temperatures of 100.4° or greater are considered a potential symptom and you should call your supervisor so that a decision can be made before you come in.

Job & Family Services

Public Assistance Programs:

- www.benefits.ohio.gov - This site allows you to apply, renew, or make changes for cash, food, or Medicaid assistance.
- You can also call 1-844-640-6446 to apply, renew, or make changes for Medicaid.
- You can drop off documents to the drop box located in front of the main entrance to the Job and Family Services building, (please do not leave cash or checks in this box) or email them to info@ottawacountyjfs.org.
- Rainbow Acres daycare in Port Clinton and Oak Harbor have obtained the required temporary operating permit.

Child Support:

- The Child Support web portal gives customers access to view and print case and payment information as well as report changes. The portal is available at: <http://jfs.ohio.gov/ocs/custservwebportalwelcome2.stm>
- Until further notice, any Administrative Hearings will be conducted by telephone. • Genetic testing for paternity establishment is on hold until mid-April.
- Please check with the Ottawa County Courts, to determine the status of any court hearings regarding your child support case.

Child and Adult Protective Services:

- Continue to report suspected child or elder abuse at 419-707-8639 • Protective Services staff will remain accessible during normal business hours, Monday through Friday 8 a.m.-4 p.m., and continue to provide emergency on-call coverage 24 hours a day, seven days a week.
- All review hearings are being conducted by telephone until further notice.

Workforce and OhioMeansJobs Services:

- For job search assistance, you can utilize www.ohiomeansjobs.com To apply for unemployment insurance, use the information at this link: <http://www.odjfs.state.oh.us/forms/num/JFS00671/pdf/>.
- There has been a large increase in unemployment claims.
- They are looking into child care help for health care and law enforcement.
- Businesses are calling to ask what they can do to help.

Social Services

Salvation Army

- Continue to receive requests food and financial assistance.
- Working with west end food pantries and the St. Vincent DePaul Food Pantry.
- Volunteers for deliveries needed.
- Salvation Army office is closed to clients.
- Salvation Army has financial assistance available for rent, utilities, etc.
- Wednesday thru Saturday from 4:00 p.m. – 6:00 p.m. meals are available for pick up at

the side door of the Sutton Center through the Bistro. Senior Resources is unable to take new food clients. Meals for them will be available from the Bistro.

- Meals served last week through Bistro 163:
- Wednesday – 187
- Thursday – 227
- Friday – 300
- Saturday – 292

Mental Health

- MHRBEO 24/7 Crisis Hotline is 800-826-1306
- Bayshore and Firelands are open for business. Clients can select to call-in versus face-to-face.

Senior Resources

- See Attached. Senior Resources will continue to provide West End Grab & Go meals at Elmore and Genoa via the Border Control officer - Brian Potts. This will help us in covering these sites as our staff are no longer able to provide these services due to Covid19 pandemic.
- All Home Delivered Meal runs will continue as currently set. Most runs are at capacity but we are adding new eligible clients as we can fit them in.
- All other seniors who may not meet the eligibility requirements are referred grab and go at our senior centers locations (5).
- All seniors who cannot be served by our HDM program are referred to Bistro 163 and the Salvation Army.
- As of March 23, we have had 18 meal and senior services inquiries. 8 were received today.

Schools

Port Clinton

- All offices except the board of education will be closed. Board office will be open for limited hours.
- All custodial staff is now “On Call” and will not report unless directed effective 3/24/20.
- All administrators will be “On Call” and will not report unless directed effective 3/24/20.
- All maintenance staff will be “On Call” and will not report unless directed effective 3/24/20.
- Teachers are only permitted in building if absolutely necessary. Please contact your building principal prior to reporting.
- Effective Monday, March 23, 2020 food service will move to a one day per week delivery model. This delivery will allow for five meals to be provided on Mondays.

- Supervisor will provide details.
- Bus drivers - Implementation of remote food delivery plans one day per week. Supervisor will provide details.
- Port Clinton schools will go down to essential staff only from 7:00 am-3:00 pm daily.
- Meals are available to PC student at no charge. Available at the high school and remote locations. Door-to-door is also available. See PC school's website for details.
- Other Ottawa County schools are doing similar meal programs. Check your school's webpage for what is available within your school district.

Fire/EMS/Law Enforcement

- PPE will become a concern.
- Daily run numbers will be reported to Mike McGinnis.
- Port Clinton reported there were six calls over the weekend for residents with flu-like symptoms.

OSU Extension Office

- Have implemented a teleworking plan effective immediately, and all OSU Extension offices will be closed to the public until further notice.

Sanitary Engineering

- Staffing rotation to ensure continued operations.
- EPA recommends that Americans continue to use and drink tap water as usual. The presence of the COVID-19 virus has not been detected in drinking-water. Further, EPA's drinking water regulations require treatment at public water systems to remove or kill pathogens, including viruses.
- No shutoffs.

First Energy and Columbia Gas

- Utility disconnects have been discontinued.

Municipalities:

Port Clinton

- During this two-week stay at home order, employees must be available by phone during your regular work schedule to report to work within (30) thirty minutes when contacted by their Supervisor or the Safety-Service Director.
- If contacted to report to work, employees must have your City ID on your person at all times when driving to work, at work, and driving home.
- Essential Personnel: Emergencies Services and those identified by the Safety-Service

Director. Are to report to work at your regular work schedule, unless instructed otherwise by your Supervisor or the Safety-Service Director

- Utility disconnects for both water and electric suspended until May 1, 2020 then TBD
- Customers who have had a direct loss of employment due to the Coronavirus pandemic need to communicate this to the billing office staff so arraignment's can be made for future structured payment plans.
- Businesses that suffer a direct loss of revenue from State required closures or limited hours of operation may also contact the billing office at 419/898-3231 to make a plan for future payment of utilities.

Port Clinton WATER/SEWER DEPARTMENT/TAX DEPARTMENT:

Payment will be accepted accordingly:

- By mail at 1868 E. Perry Street, Port Clinton, OH 43452.
- Via the drop box located inside the lobby at City Hall.
- Credit card payments may be made by using the City website at www.portclinton.com, or by calling City Hall to make a payment over the phone during regular business hours.
- A phone will be available in the lobby at City Hall to make a credit card payment by phone during regular business hours.
- To make a credit card payment by phone to the water department, please call: 419-734-5522 ext. 236.
- Sewer Deduct Meters may be phoned in to 419-734-5522 ext. 236 during regular business hours.
- Additionally, you may call the above number if you have any questions related to water/sewer issues. For after hours or weekend emergencies, please call 419-734-3121.

Port Clinton ZONING DEPARTMENT:

- All zoning inquiries should be directed to Hogan Taylor at 419-734-5522, #250, during regular business hours.

Port Clinton POLICE DEPARTMENT:

- See attached.
- In cases of emergency, dial 911. All other inquires, call the non-emergency number of 419-734-3121.
- Employee temperature checks by department.

Port Clinton FIRE DEPARTMENT/EMS:

In cases of emergency, dial 911. All other inquires, call the non-emergency number of 419-734-3121.

Port Clinton ALL OTHER INQUIRIES:

- Please call City Hall office during regular business hours at 419-734-5522.

Village of Elmore

- Village of Elmore released all non-essential employees to stay at home.
- Law Enforcement will monitor for juvenile curfew violations (11:00 pm to 5:00 am)
- Village Police & Township Fireman will assist Elmore Food pantry with relocation to Community Center for distribution to residents on 3/27/20 (9:00 am to Noon)
- Security checks of all public utilities to be performed by law enforcement daily
- Utility customers who have loss of employment due to CIVID-19 pandemic should communicate to utility billing staff, who will make arrangements for future structured payment plans.
- Coordinated with Assistant Fire Chief Berkel for fuel deliveries to the Village and obtained fuel tank for operations.
- Distributed N95 masks to local police officers.
- Village of Elmore will provide daily welfare checks on elderly and health risk population.
- Village met with Harris-Elmore EMS staff to review local response.
- Have implemented employee temperature checks by department heads
- Village is working with Elmore Food Pantry to inventory assets and expand services to the local community
- Law Enforcement will continue to provide full services however, modify response to respiratory & flu like EMS calls.
- Village met with director of the Elmore Retirement village, he will distribute information to residents about requesting assistance.
- Trinity Lutheran (412 Fremont St, Elmore) Pre-school closed.
- No utility services provided by Village will be shut off for non-payment.
- Utility offices closed accept payment via drop dox or online (fees waived)
- Village service workers will not enter homes unless it's an emergency. Public restrooms closed at Town hall, working on providing portable toilets to Ory & Well park area.
- Wifi hotspot provided by Amplex internet at Fire station and Ory Park for public use.
- Elmore Community center (410 Clinton St., Elmore) rentals suspended indefinitely.
- Village of Elmore has cancelled public meetings effective 3/18/20.

Oak Harbor

- In addition to steps already taken and policies in place, Oak Harbor is reducing staff by placing some utility employees on administrative leave and some on furlough.
- There will be no in home service unless a utility emergency exists.
- Utility disconnects for both water and electric suspended until May 1, 2020 then TBD
- Customers who have had a direct loss of employment due to the Coronavirus pandemic need to communicate this to the billing office staff so arraignment's can be made for future structured payment plans.

- Businesses that suffer a direct loss of revenue from State required closures or limited hours of operation may also contact the billing office at 419/898-3231 to make a plan for future payment of utilities.

Marblehead

- BPA has authorized no penalties and no shuts for month of March then determined month to month

Put-In-Bay

- All local events of any gathering have been postponed.
- The village town hall, the utilities office, bathhouse and docks have been closed to the public.
- Utilities bills still may be dropped at the mail slot on Concord Avenue.
- To conduct further village business, please call the utilities department at 419-285-8545, mayor's court at 419-285-2443, and the fiscal office at 419-285-4313.

Genoa

- We have closed the Administration Building to the public and having residents/customers drop their payments in the after-hours dropbox. Also closed aspects of the park where children were congregating (eg basketball courts).
- Stopped any utility shutoffs until further notice.
- Starting Monday, the Public Works and Administration staff will shift to "essential employees only" for the rest of the month. We will reevaluate this at a later date.
- No disconnects at this time
- Must call to make payment arrangements at this time.

Townships

- Per Heidi Fought, Executive Director of the Ohio Township Association. With regard to townships throughout Ohio, including Ottawa County: Townships services and activities relating to maintaining the operation of townships are to be ongoing. At this time, all public actions or decisions must still be done in a public meeting, including paying bills and approving purchases. Last week David Youst, AG sent a letter about using teleconferencing. Since it was in letter form, it is not a state of action. At this time Ohio House and Senate are working on emergency measures to allow more options other than meeting in public. The Ottawa County Township Association has reached out to all the townships in the county for their input. We have heard from several townships.
- **Danbury Township** has closed the zoning office and the Zoning Inspector is reachable by phone, U.S. mail and a township drop box. The Township hall is closed. All other departments – roads, fire, police, and fiscal are working as usual.

Daily Objectives

- Distribute SitREP
- Receive, respond and fulfill resource needs
- Facilitate communication amongst all organizations
- Support the needs of County residents and business through the incident.
- Encourage compliance with existing orders and restrictions.

Our top objectives for the next planning period are projected as:

- Continued pursuit and distribution of PPE

Next Update

- The next SitRep will be released on March 24, 2020

EOC Organization Chart

Incident Name:
COVID-19 Response



