

DANBURY TOWNSHIP MEETING OVERVIEW

At the regular meeting of the Danbury Township Board of Trustees held **April 8, 2020** the following business was conducted:

- Due to government mandates regarding the pandemic the meeting was held at 5 p.m. outside at the Danbury Township shelter house with Mr. Dress, Ms. Rozak, Mr. Hirt and Fire Chief Kahler in attendance. Department heads were excused with the exception of Chief Kahler who requested to be in attendance.
- Road Superintendent report: One full-service burial was held at Sackett. Trustees determined the softball/baseball fields would only receive routine maintenance due to sports programs being cancelled. Trustees approved the road striping resolution and the salt purchase resolution. Trustees agreed that Mr. Waldron, Mr. Griffith and Mr. Bergman should return to work full-time effective immediately. Trustees approved an expanded FMLA leave request for Mark Turinsky under the CARES Act Covid-19 emergency leave for child care (qualifying reason #5) for 10 days sick time at 2/3 pay and up to an additional 10 weeks of pay at 2/3 salary. Trustees approved reinstatement of sick hours used by the road department during the March 13 – April 7 time period when the department was off on mandatory leave.
- Fire Report: During the month of March there were 47 EMS calls, 2 fire calls, 1 motor vehicle crash and 12 fire alarm activations. To date in April there have been 13 EMS calls and 1 motor vehicle crash. Trustees approved the new rate schedule for Medicount Management and approved a \$1 per hour increase for all fire personnel excluding, at this time, Chief Kahler and Brian McCune. Per call rates will increase from \$14 to \$15. Trustees approved hiring Shawn Hunsicker as a part-time FF Paramedic at a rate of \$16.50 per hour. Trustees also approved a bill for architectural work on the new fire station in the amount of \$21,504.
- Police report: There were 190 incidents during the month of March and 34 to date in April. Trustees approved Chief Meisler's request to apply for the drug prevention grant due by May 1 and approved Officer Schrader's pay be adjusted to the six-month rate as established in past practice. An executive session was held to discuss disciplinary issues. Trustees approved providing a disciplinary letter to Officer Brian Sloan for infractions.
- Zoning and Planning report: 20 permits were processed in March and to date in April one permit has been processed. During the month of March staff went on 53 site visits and responded to 432 calls, emails and in-person inquiries. The BZA approved two cases in March. Mrs. Dale is now working remotely from home. The BZA will hold a hearing on April 15 via Zoom for an area variance. The Zoning Commission meeting for April 1 has been cancelled. Mrs. Dale's APA conference in Houston has been cancelled and will be conducted online. Mrs. Dale provided an update on violations, complaints and construction projects without a permit and provided information on a notice of investigation first warning regarding junk vehicles, boats and miscellaneous junk and debris at 248 Erie Beach.
- Ms. Rozak will contact Ed Voisard regarding his concerns with the train whistle and his suggestion for a crossing gate in Margaretta Township. The trustees recommended that she should advise him to contact the Margaretta Township Trustees directly.
- Trustees approved, pending final approval and/or changes from the prosecutor, the telework policy, the Covid-19 leave policy and the Covid-19 leave policy application.
- Trustees approved amending the pre-employment policy for physical exams to exclude part-time employees and only be valid for full-time employees. Trustees approved payroll and bills in the amount of \$162,991.69 and agreed the date and location of the next meeting would be subject to need and the Governor's orders.

NOTE: The trustees did not hold a meeting on April 22.