

RECORD OF PROCEEDINGS

Minutes of

Meeting

Danbury Township Board of Trustees

BEAR GRAPHICS 800-325-8094 FORM NO. 10148

Held _____ February) 24 21 _____

Trustee Hirt called the meeting to order at 6:00 PM. The Pledge of Allegiance was recited. Roll call: Trustee Dress, Trustee Rozak, and Trustee Hirt, Fiscal Office Assistant Susan Dress, Fiscal Officer Carolyn Adams and Fire Chief Keith Kahler were present. Mr. Dress moved approval of the February 10th meeting minutes, Ms. Rozak seconded the motion, all voted aye.

Correspondence

- Numerous Community "Thank You" notes to the Police Department
- Notice from Ohio Department of Jobs and Family Services regarding Identity Theft
- Ottawa County EMA made notification of change in the county radio system maintenance costs.
- Ottawa County Agricultural Breakfast will be held March 19th.
- News Letter from Ottawa County Historical Society

Mr. Brad Higgins a Benefits Specialist with the Botson Agencies of Allstate Insurance Company, presented Supplemental Insurance programs.

Roads

- Sackett Cemetery nothing to report
- Snow plowing
- Department continues annual equipment maintenance

The Department received one quote for brush grinding at the Township community drop off. Universal Farms did not quote this year. Only one bid was received. Lake Erie Tree Service bid \$2500.00. Mr. Dress motioned to accept the bid by Lake Erie Tree Service, seconded by Ms. Rozak. All voted yes

Ms. Rozak moved to go into executive session, seconded by Mr. Hirt at 7:30 p.m. to discuss a personnel issue. Ms. Rozak motioned moving back into regular session, Mr. Dress seconded the motion, all voted yes.

Police

- February 1st – 24th the department responded to 210 incidents. The Department needs new computers but, the Governor is pushing for body cameras for every officer in the State. With that issue on the horizon, we will need to make sure that any new computer system has the capability to support the camera footage and video storage. The Department's current computers are being updated to Windows 10, with new hardware.
- Five Officers received their first Covid -19 Vaccinations at Danbury School on February 20th. The second and final Vaccination will be held March 13th.
- Al and Jodi Scott made a generous donation for the care and maintenance of K-9 Kalahan

Fire

		Fire & Ems Run Details				
	EMS	Fire	MVC*	Alarm**	CO***	Mutual Aid
02-24-2021	48	2	2	9	0	0
Year to date	97	3	2	11	0	0
Total	113					

*Motor Vehicle Crash(s)

** Alarm Activation(s)

***Carbon Monoxide Investigation(s)

Discussion was held on the finance options regarding Bonds vs Notes Bid opening will be held March 10th

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Zoning

Permits

To-date this month there has been 6 permit applications submitted/processed totaling \$452.96 collected in fees and BZA balances.

Board & Commission Activity

The Board of Zoning Appeals –

The BZA will hold an adjudication hearing February 17, 2021 via Zoom on the following cases beginning at 5:30p.m.:

a. **BZA-2021-014**

Approved

1946 N. Buck Road. Request for an Area Variance from Section 5.2.1.A.ii to allow for an additional accessory structure, which will exceed the cumulative square footage of all accessory structure space allowed (1,200s.f. allowed/ 1,936s.f. proposed). **Robert & Brenda Rose, Owners/ Applicants; Lee Short/ Agent.**

b. **BZA-2021-015**

Approved

5205 Wohlers. Request for an Area Variance from Section 5.2.1.C.ii to allow for an accessory structure to exceed the 20' building height requirement (23' proposed). **David & Mathew Dapper, Owners/ Applicants; Michael Prosser/ Agent.**

c. **BZA-2021-016**

Approved

5881 Oakmont. Request for an Area Variance to Section 3.5 & 5.1.7 to allow for an addition to encroach into the east, side-yard setback (4' proposed/ 5' required). **Brian & Kathleen Rogers, Owners/ Applicants; Pete Johnson/ Agent.**

d. **BZA-2021-017**

Partially Approved

6271 E. Harbor Road (Harbor Haven). Request for a Conditional Use in accordance with Section 3.5 & Section 4.15 for a 25 site expansion to an existing 9.7ac. Recreational Camp/ MHP. Area Variances requested to Sec. 4.15.2.A to allow the Recreational Camp on less than 10 acres (2.458ac. for expansion area), Sec. 4.15.2.C to encroach into the required 45' west and east side-yard setbacks (30' proposed), Sec. 4.15.2.C to allow the roadway to encroach into the required 20' buffer (10' proposed on west & 0' proposed on east – See also Sec. 4.15.2.E) and Sec. 4.15.4 2.F to have less than the required 25% open space (0.615 ac. required/ 0.535 ac. proposed). **Harbor Haven, LLC, Adam & Willie Steinbrick, Owner/Applicant; BEC Associates, Agent.**

The Zoning Commission -

The Ottawa County Regional Planning Commission held a hearing on the following map amendment request on February 16, 2021 and recommended **Denial**:

a. **ZC-2021-020**

8931 E. Harbor Road. Request for a Map Amendment from "A" Agricultural to "R-C" Recreational Commercial for PIN# 0140782014622000 (Sec. 1, part of Lot 2) consisting of 4.98 acres. **William "Bill" Ziegan, Owner/Applicant.**

The Zoning Commission is scheduled to hear this case at their March 3, 2021 meeting and will also be discussing the rezoning study from "R-C" to "R-3".

Department Updates

- Nothing New to Report

Violations/ Complaints:

III LEGAL RENTAL:

None.

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ILLEGAL CAMPERS:

None.

JUNK & DEBRIS:

None.

TALL GRASS:

None.

CONSTRUCTION WITHOUT PERMITS:

172 Elizabeth (Shed w/out Permit – Guy Tibbels)

Open

Nothing new at the time of reporting. KAD has called Mr. Tibbels & his attorney asking for an update, but neither have returned her call.

Prior Info: A replacement shed was installed without a permit. Located partially on property not owned solely by the lot owner. Letter was sent via regular mail 06.26.20. Owner called 06.29.20 and is trying to make sure property agreements with his siblings and family business are in place and have actually been recorded. Owner is actively working on getting the necessary paperwork in order. As of 11.18.20 Owner has made an offer to purchase the additional land he needs for the shed from the family business. Awaiting to see if they will accept the offer and allow the transfer to go through. The owner called 01.11.21 and said that his family is refusing to sell him the additional land needed for the shed. He is scheduled to meet with his attorney on 11.12.21 to see if they can come up with some sort of other agreement or temporary easement. Owner has reached an agreement with his family to essentially set up an easement agreement, which will allow him to use the land for the shed. According to his attorney is should all be signed and recorded by the end of 1/27/21 week.

Old Business

Trustees reviewed the Pandemic Travel Policy, Covid revisions. Mr. Hirt moved and Mr. Dress seconded accepting the revised policy. Roll Call all voted yes.

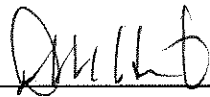
New Business

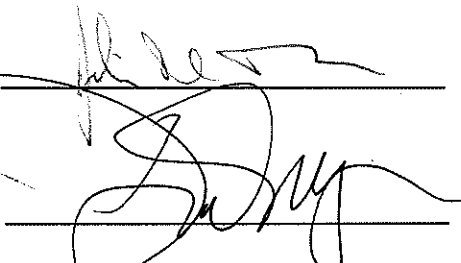
Trustees agreed to keep the meeting room reservations until all Township building are opened. The residents have the option to reserve the Shelter House

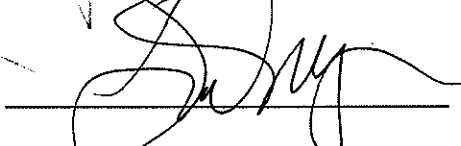
Fiscal Business

A motion by Ms. Rozak and seconded by Mr. Dress to approve the payroll and bills totaling \$139,536.93 for the period 2/11-2/24. Roll call was unanimous and motion carried. There being no further business before the Board, Mr. Dress moved and Ms. Rozak seconded a motion to adjourn at 8:00 p.m.

Fiscal Officer







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