

Danbury Township Record Commission Meeting Minutes

July 14, 2021

President Dave Hirt called the July 14, 2021 Record Commission meeting to order at 5:50 PM, with Mr Hirt and Fiscal Officer Carolyn Adams in attendance. Also present, Susan Dress, fiscal office assistant.

There were no visitors in attendance.

Ms. Dress presented a form RC-1: One Time Disposal of Obsolete Records consisting of Itemized Statement of Account for Per Diem Services as Township Trustee, Soldier's Relief Disbursing List, and Poor Relief Vouchers. These records will be transferred to the Lakeside Historical Society, pending approval by the Local Government Records Program. The form was signed by Ms. Dress as Fiscal Office Assistant, and certified by Mr. Hirt, as Records Commission Chair. The completed document will be submitted to the Local Government Records Program by Ms. Dress.

Motion to adjourn was made by Mr. Hirt, seconded by Ms. Adams, all voted aye.

Meeting was adjourned at 5:55 PM


Fiscal Officer


Records Commission Chair