

RESOLUTION NO. 19-2021  
*Appointing Additional Legal Counsel*

Ottawa County, Ohio

Be It Resolved by the Township Trustees of Danbury Township

WHEREAS, this date, SEPTEMBER 8, 2021, Trustee DRESS moved the adoption of the following Resolution:

WHEREAS, R.C. 309.09 authorizes the Board of Trustees to retain the services of additional legal counsel; and

WHEREAS, consistent with the Revised Code, the Board of Trustees hereby determines it is necessary to have additional legal counsel to advise them on legal matters.

NOW THEREFORE, it is hereby RESOLVED by the Board that:

1. Pursuant to R.C. 309.09, Gregory A. Beck and the firm of Baker, Dublikar are hereby engaged as additional legal counsel for the Board.
2. Compensation is fixed at the hourly rate of \$140.00 per hour for work on behalf of the Township.

Trustee HIRT seconded the Motion, and thereupon, the votes in favor of this Resolution were recorded and reflected by the signatures hereto.

Adopted the 8<sup>th</sup> day of September, 2021.

DM Hirt  
Dean Jones  
[Signature]  
Township Trustees

Attest: Cathy Adams  
Township Fiscal Officer

**BAKER DUBLIKAR**  
ATTORNEYS AT LAW

| RALPH F. DUBLIKAR | GREGORY A. BECK | DONALD P. WILEY  
| JAMES F. MATHEWS | MEL L. LUTE, JR. | DANIEL J. FUNK  
| ANDREA K. ZIARKO | TONYA J. ROGERS

| BRITTANY A. BOWLAND | ADAM J. ARES

JACK R. BAKER (1944-2019)

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August 31, 2021

Danbury Township Board of Trustees  
5972 E. Port Clinton Eastern Road  
Marblehead, Ohio 43440

RE: Engagement Letter for Legal Services  
American Rescue Plan Expenditures – Danbury Township

Dear Board of Trustees:

Thank you for selecting Baker, Dublikar, Beck, Wiley & Mathews to represent Danbury Township in connection with the American Rescue Plan (“ARP”) funding. This letter confirms our agreement as to the terms of our engagement.

We will charge you for these services at an hourly rate. Each lawyer and paralegal has an established hourly rate. Our hourly rate is \$140 for lawyers and \$90 for paralegals. I will be your primary contact and Andrea Ziarko and Tonya Rogers of my office will be assisting me with this matter.

We will review and counsel the Township as to the ARP funding, provide an opinion with respect to appropriate expenditures, and provide draft resolutions to assist in the process. We will also provide any other support necessary to assist the Board of Trustees as to the ARP legislation and funding to the Township.

We do not separately charge for office long distance telephone calls, faxes, postage, copies, internal docket/delivery services and routine on-line electronic research. These costs are included in our hourly rate. We will, however, charge you for any “out-of-pocket” expenses. Those expenses include such things as large copying projects, lien searches, local counsel fees, extensive on-line research matters, outside delivery charges, court reporting charges, deposition transcription charges, recording and filing fees and travel expenses. There may also be expenses which arise during the course of your matter that we will ask you to pay as they become due.

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Each month you will receive an invoice from us. The invoice will state the fees for work performed and any out-of-pocket costs. Our invoices are due and payable upon receipt. Please feel free to call me, Andrea Ziarko or Tonya Rogers at 330-499-6000 for clarification or assistance on any billing matter.

Thank you for selecting us as your lawyers. We will justify the confidence you have shown in us.

Very truly yours,

Gregory A. Beck.

If you agree to the terms of our engagement letter, please sign below and return a signed copy of this letter to me. Thank you.

DANBURY TOWNSHIP BOARD OF TRUSTEES

Sept 8, 2021 By: DM Whit Trustee  
Date