

RECORD OF PROCEEDINGS

Minutes of

TOWNSHIP BOARD OF TRUSTEES REGULAR MEETING

Meeting

GOVERNMENT FORMS & SUPPLIES 844-224-3338 FORM NO. 10148

Held

April 27,

20

22

Trustee Rozak called the meeting to order at 6:01 PM. The Pledge of Allegiance was recited. Roll call: Trustee Dress, Trustee Rozak and Trustee Hirt were present. Fiscal Officer Carolyn Adams, excused. Fiscal Officer Assistant/Safety Coordinator Lynne James, Zoning Inspector Kathryn A Dale, Fire Chief Keith Kahler were also present. Sabino Brito, Logan Kenley, Judy Indorf and Jannah Wilson were also in attendance.

Mr. Hirt moved approval of April 13th, 2022 meeting minutes, Mr. Dress seconded. All ayes, motion carried.

Correspondence

- Ohio Gas Association sent questionnaire was completed by Mr. Hirt.
- Memorial Day Parade, Dianne will be speaking Monday May 30th 10 am. Forms to fill out. Will complete at the end of this meeting with Trustees. Clemons Cemetery,

Ms. Rozak requested to amend agenda to have attendees speak first.

Executive Director for Park District of Ottawa County Jannah Wilson introduction. \$200,000 in community grants available right now, it is a reimbursement grant and gave application to Trustees. Requires a Board resolution and must be submitted by May 25th at 4:30 pm, either by email or mail. The grant requests will then be reviewed in early June and all letters are hoped to be out by the end of June.

The Parks Board is holding its first monthly meeting at the agricultural building in Oak Harbor. Second meeting of the month they are traveling public meetings and they would like to have them throughout the county. Gave letter to the board inquiring about August 16th or October 18th, meeting time is from 6-8 pm. Letter handed to Lynne James to confirm a date with Jannah.

The Parks Board is looking for educational programming and were inspired by bird walk coming up. They don't have any concrete ideas but would love to collaborate for possible nature walks, self-guided hikes, children's programs, etc. Ms. Rozak said they are welcome to use Meadowbrook for anything like that and they would help to promote. Ms. Rozak said they are planning on applying for the Parks Grant as well. Ms. Rozak also suggested The Parks Board have a calendar of events on their webpage.

Zoning

Property owner Sabino Brito requested additional extension of time on his defective property at 1070 Englebeck Road, Marblehead, Ohio. He, zoning inspector Kathryn Dale and the board came to an agreement and entered into Resolution 09-2022:

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Held _____ April 27, 20 22

The Board of Trustees of Danbury Township, County of Ottawa, Ohio, met in a regular meeting session at 6:00 p.m., on April 27, 2022, at the Danbury Township Hall, 5972 E. Port Clinton Road, Marblehead, Ohio 43440, with the following members present:

Mr. John Paul Dress, Mr. David Hirt, Ms. Dianne Rozak

Ms. ROZAK introduced the following resolution and moved its adoption:

RESOLUTION NO. 9 - 2022

RESOLUTION TO MODIFY PREVIOUS TRUSTEE RESOLUTION 22-2021 AND 22-2021-B REGARDING THE DEFECTIVE STRUCTURE ON THE PROPERTY LOCATED AT 1070 ENGLEBECK ROAD, DANBURY TOWNSHIP, OTTAWA COUNTY, OHIO

PREAMBLE

WHEREAS, on September 9, 2021, the Board of Trustees adopted Resolution 22-2021 determining that the property owned by Sabino & Isela Brito ("Owner(s)"), located on the property at 1070 Englebeck Road, Marblehead, Ohio (PIN# 0141129715131002), in Danbury Township, Ottawa County, Ohio (the "Property") contains a Structure (the "Structure") that is structurally defective insecure and unsafe pursuant to Section 505.86 of the Ohio Revised Code, and

WHEREAS, said Resolution in Section 1, stipulated that the Board ordered the Owner(s) of the Property to execute and complete the removal of the Structure on or before October 9, 2021; and

WHEREAS, at the September 22, 2021, Trustee regular meeting, the Owner, Sabino Brito attended and was present at the meeting. He expressed that he wanted to repair the structure and requested an extension of time to do so. The Trustees responded by telling Mr. Brito to show some effort if his intentions were true that he wanted to repair the Structure and to come back before the Board, once doing so; and

WHEREAS, at the October 13, 2021, Trustee regular meeting, the owner was not present, but the Zoning Inspector reported that a hole in the roof had been patched and re-shingled and that some vegetation around the Structure had been abated by the Owner(s). The Board of Trustees ordered the Zoning Inspector to inform the Owner(s) that it was still their intention to remove the Structure in accordance with Resolution 22-2021 and upon the expiration of his 30-day notification requirement of November 9, 2021; and

WHEREAS, on October 26, 2021, the Owner(s) filed a zoning permit application for a footer-foundation only permit and submitted payment for said permit application on October 27, 2021; and

WHEREAS, at the October 27, 2021, Trustee regular meeting, per Section 1 of Trustee Resolution 22-2021-B, the Board ordered the Owner(s) of Property to execute and complete the permanent footer-foundation of the Structure, including the placement of the Structure on said foundation, on or before May 1, 2022. Furthermore, per Section 2 & 3 of Trustee Resolution 22-2021-B, the Board ordered that the Owner(s) of the Property appear at their regular meeting April 27, 2022, for a status update on the property if the Owner(s) failed to execute and complete the footer-foundation, or remain in daily, active construction by May 1, 2022; and

WHEREAS, at the April 27, 2022, the Owner(s), Sabino Brito, was present and entered into agreement with the Board, by this Resolution, that he would make the following arrangements to the Structure located at 1070 Englebeck Road, Marblehead, Ohio:

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RESOLUTION

NOW, THEREFORE, BE IT RESOLVED THAT:

The Board of Trustees of Danbury Township, Ottawa County, Ohio hereby agrees to extend additional time to the Owners, Sabino & Isela Brito, to now begin repairs, instead of removing the structurally defective Structure located at 1070 Englebeck Road, Marblehead, Ohio (PIN# 0141129715131002), pursuant to Section 505.86 of the Ohio Revised Code, hereby ordering the following actions:

Section 1: The Board orders the Owner(s) of the Property to execute and complete on or before July 1, 2022:

- a.) The permanent footer-foundation of the Structure, including the placement of the Structure on said foundation,
- b.) That, all windows and doors that are unsecure, broken or missing are replaced with windows and doors and the building is completely secure.

Section 2: The Board has informed, and the Owner(s) has acknowledged and agreed, that if the Owner(s) fails to meet the above deadline, execute and complete the work as outlined in Section 1 above, or remain in daily, active construction, that no further extensions will be considered or granted and it is the Board's intention to proceed with demolition and removal of the Structure pursuant to Section 505.86 of the Ohio Revised Code and reaffirming the terms of Resolution 22-2021.

Section 3. The Board and Owner of Property both agree that if the Owner(s) of Property is successful in executing and completing the work as outlined in Section 1 above by the established deadline, both parties agree to meet at the next available Trustee meeting date to further negotiate, review and establish what additional work may be needed to bring the property to an acceptable condition and safe.

Section 4. The Board finds and determines that all formal actions of this Board concerning and relating to the passage of this Resolution were taken in open meetings of this Board, and that all deliberations of this Board that resulted in formal actions were taken in meetings open to the public, in compliance with all legal requirements, including but not limited to, Ohio Revised Code Section 121.22, except as otherwise permitted thereby.

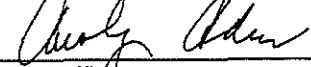
This Resolution shall take effect and be in force from or after the earliest period allowed by law.

Mr. Dress seconded the Resolution, and the roll being called upon the question of its adoption, the vote resulted as follows:

Vote Record: Mr. Dress - Yes; Mr. Hirt - Yes; Ms. Rozak - Yes;

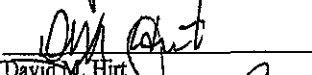
ADOPTED this 27th day of April, 2022.

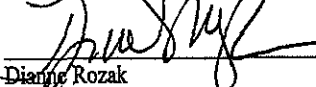
Attest:


Fiscal Officer
Carolyn Adams

Board of Trustees
Danbury Township
Ottawa County, Ohio


John Paul Dress


David M. Hirt


Dianne Rozak

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OWNER ACKNOWLEDGEMENT

Now comes the Owner(s) of 1070 Englebeck Road, Danbury Township, Ottawa County, Marblehead, Ohio 43440 (PIN# 0141129715131002) who freely and voluntarily were present and participated in said hearing, and acknowledge the agreements set forth in this Resolution on this 27th day of April, 2022 and agree to abide by the stipulations set-in and by the dates established.

Sabino Brito
Sabino Brito, Owner

Not Present
Isela Brito, Owner

AUTHENTICATION

IT IS HEREBY CERTIFIED that the foregoing is a true and correct transcript of a resolution duly passed by this Board of Trustees in session this 27th day of April 2022 and filed with the Danbury Township Fiscal Officer.

Carolyn Adams
Carolyn Adams
Danbury Township Fiscal Officer

Fire

	Fire & Ems Run Database					
	EMS	Fire	MVC**	Alarm **	CO***	Mutual Aid
January	59	0	2	3	2	1
February	52	0	0	4	1	1
March	59	0	0	2	0	0
April as of 4/27/2022	57	0	1	2	0	0
Year to date	227	0	3	11	4	2
Total	247					
		*Motor Vehicle Crash(es)				
		** Alarm Activation(s)				
		*** Carbon Monoxide Investigation(s)				

Ms. Rozak suggested Danbury Township Board of Trustees enter into a 10-year lease with The Lakeside Association, to be drawn up by the prosecutor's office. Where as, Station one (1) and the land it sits on will be purchased by The Lakeside Association, making annual payments to Danbury Township, based on the appraised value of \$284,580.00. All Trustees are in agreement and Ms. Rozak will continue working on this with The Lakeside Association.

Chris Waterfield will be meeting the Chief Kahler to relocate signs and if feasible, a sign on 163 that says fire station XXX feet ahead. Chief Kahler will keep the board updated.

Mr. Dress said he has started a conversation with Tom, from Poggemeyer about the option of combining the use of Station Two (2) and bays at the police building for storing maintenance equipment, reducing the cost of a new building for the Roads and Maintenance department to offices and restrooms only.

Ms. Rozak motioned to hire Justin Bretzloff, part-time, as a basic EMT for the Fire Department. Mr. Hirt seconded; all ayes and motioned carried.

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Roads

- Sackett Cemetery 1 full burial and 1 cremation service
- Maintenance staff has been busy opening the parks for spring. Putting snow equipment away for the summer.
- Second Saturday mulch distribution was April 23rd and it was very well attended.
- They will be putting more stone down in Meadowbrook lower parking lot. Ms. Rozak will be leading an ADA birding group on May 7th at 9 am.

Police

- Chief Meisler submitted the incident report: 4/01/22 to 4/27/22 the department responded to 256 calls.
- The 2022-2023 Drug Use Prevention Grant (D.A.R.E) was applied for April 27, 2022.
- The evidence/property room was cleaned and organized today. A few items were kept for Township use.

Zoning (continued)

DANBURY TOWNSHIP ZONING

April 27, 2022, Trustee's Meeting Report

PERMITS

To-date this month there have been 38 permit applications submitted/processed totaling \$4,184.30 collected in fees and BZA balances.

BOARD & COMMISSION ACTIVITY

The Board of Zoning Appeals –

The BZA will hold adjudication hearings Wednesday, April 20, 2022, at the Township Hall on the following cases:

- a. **BZA-2022-049** **Approved** **as Presented (not Unanimous)**
327 Worthy. Request for an Area Variance from Section 5.1.7 to allow for a new house to connect to an existing garage with a 3' south, side-yard setback where 5' is required and to Section 3.5 to allow more lot coverage than permitted (43.3% proposed/ 40% required). **David & Angela Dixon, Owners/ Applicants; Lee Short, Architect/Agent.**
- b. **BZA-2022-053** **Approved as Presented**
325 & 327 Cherry. Request for Area Variances, from Section 7.12.3.A to allow more square footage than allowed on a nonconforming structure [20% (227.4s.f.) allowed/ 53.2% (605s.f.) new proposed; 106% (1,204s.f.) total proposed], and Section 7.12.3.C to allow more than 75% of the floor area of the nonconforming structure to be altered. Also requesting a Conditional Use in accordance with Section 3.4 to allow the property to continue to be used as a two-family. **Barbara Clark, Owner/ Applicant; Feick Design Group, Architect/Agent.**
- c. **BZA-2022-055** **Approved w/ Conditions**
5644 E. Harbor Road. Request for a Conditional Use in accordance with Section 3.4 and 4.7 to allow for a two-family dwelling. Also requesting an Area Variance from Section 4.7.2.H to allow less open space than required (2,914s.f. or 10% required; 0% proposed). **The Bennico Dilly Group, Phil Strine, Owner/ Applicant.**

The Zoning Commission -

The next ZC meeting will not be until June 1, 2022.

DEPARTMENT UPDATES

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- Regarding the Lakeside litigation cases. The transcripts were required to be turned into the court by April 25, 2022. That was completed 04.22.22. The neighbor to the Gehrlein's had also filed a separate suit. That case has now been consolidated with the Gerhleim case. On April 7, 2022, Rich Gillum on behalf of the Gehrlein's on Kenton Row requested a 2nd reconsideration of lifting the Stop Work Order on the property to allow them to set the house back down on the foundation and backfill. I have been very hesitant to allow this for multiple reasons, but in part due to an email from the Architect back in January that stated the site was safe at that time. In short, I contacted a structural engineer to verify whether the property and condition of the house was safe. I wanted an unbiased opinion. They determined it was not, thus a 2nd addendum to the Stop Work Order was issued, which you've been copied on. A conference call for the Gehrlein case is scheduled to take place 05.16.22. A conference call for the Nicholson case is scheduled to take place 05.09.22. It is likely that briefing schedules will be laid out for the attorneys during each call.

VIOLATIONS/COMPLAINTS

Illegal Rentals:

8582 Williams (*Illegal Rental - Potts*)

Monitoring

Letter was sent to the property owner via certified mail 04.12.22. Letter was received and signed for 04.14.22. Owner called 04.20.22 and stated that he has it noted in the property description that short-term rental is not permitted. He was contacted again via phone and a message left that the calendar on his listing allows 7-day minimums and that this also needs to be corrected.

6124 Regatta (*Illegal Rental - Snyder*)

Monitoring

Letter was sent to the property owner via certified mail 04.12.22. Letter was received and signed for 04.14.22. Owner called 04.14.22 and stated they did not realize the regulation and would get their listing corrected. The calendar on their listing appears to now be in compliance but I will monitor temporarily to ensure that it doesn't get switched back.

Illegal Campers/ Trailers:

None at this time.

Junk & Debris:

122 Strause (*Junk & Debris, Junk Vehicles & Boat - Hurst*)

Open

Nothing new to Report.

Prior Info: Complaint received 09.13.21 regards the junk and debris on this property. Certified letter was sent to the property owner 09.17.21. I met with the Ottawa County Health Department that day also to determine if any joint effort could be taken on the condition of this property. There are certain items they said that would kick EPA into joining in, but this property didn't have those items. Also, the OCHD representative said that they tend to be more willing to go after properties where someone is living on it as opposed to vacant and abandoned properties. Certified Letter was returned as unclaimed. Letter was resent via regular mail 10.07.21. Owner called 10.19.21 and said he was coming up 10.25.21 to work on cleaning the property up. Told him I expected to see a lot accomplished, and we would touch base again by 11.01.21 to see how far he gets and what more needs to be done. Owner contacted 11.01.21 since he did not show up when he said he'd be there. Apparently had some medical issue and now says he will be coming 11.11.21. Some grass on the vacant lot across the street was mowed 11.08.21. As of 11.12.21 the vacant lot had been mowed and cleared better in order to access the junk, but all of the junk and vehicles are still on both properties. Nothing more appears to have been accomplished, and certainly not as much as he said would get done. Owner stated 11.19.21 he was still in the area and would be continuing to work on over the weekend. 12.08.21 Nothing major to report. They have not made as much progress as I had hoped but as of 12.01.21 there is a bobcat on the property that appears to be assisting in some clearing of the vacant lot and loading junk into. As of 12.07.21 there has been 1 vehicle removed from the vacant lot and nothing has been done to the house lot. The vacant lot continues to be worked on. Some brush has been cut on the house lot to be able to access where the junk & debris are at the back of the lot. Some items have been cleared in front of the house. Still a lot of items that need to be addressed. As long as they continue to show some progress, I don't plan to ride them hard thru the winter months. Contact was made with the owner

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04.11.22. He indicated that he is going to back in the area 04.20.22 and be here for about 1.5 week. He anticipates making more progress on the property during that time. I expressed to him that I'm willing to work with him within reason if he continues to make progress. I may also be meeting with him out at the property during that time to discuss expectations and establish a timeline for completion if he thinks that is needed.

Tall Grass:

None at this time.

Construction without Permits:

5686 E. Harbor Road, Unit C24 (*Illegal Residential Occupancy – Audiano*)

Open

Pre-trial was held April 18, 2022. The Prosecutor's office emailed the Friday before, 04.15.22 asking if I would have any issues with dismissing this case if all the improvements were removed from the storage condo. According to the Attorney for the property owner, the property owner is willing to remove all of the improvements and allow building inspection and sanitary to inspect after everything is removed so as to verify. I responded and said I would be fine with that so as long as there was a date specific it needed to complete by and inspected. I also asked why the case would be dismissed before the inspection verification. I was assured that the case would remain open and pending until the work was verified and completed. I also expressed interest in being a part of the inspection that takes place since this would be in response to a zoning violation. I've not heard anymore about it. On 04.22.22 I received a notice from our Police Department a copy that another Pre-Trial has been scheduled for 06.13.22 at 10:15a.m.

Prior Info: 09.27.21 we received notice from the Ottawa County Sanitary Engineer's office about a joint meeting with other County agencies to discuss a storage unit in Safe Harbor Development that has been illegally converted into a residence without proper permits. Joint meeting was held 09.30.21. Certified Letter was sent to the property owner 09.30.21. Notice left 10.04.21 that letter can be picked up. Certified Letter returned as unclaimed. Letter was resent via regular mail 10.19.21. The owner has not made any contact with us. Waiting on County to coordinate how this will proceed and if any action will be taken by the Prosecutor's Office on behalf of everyone. The Prosecutor's Office sent out a letter on behalf of the Building Department but told the Building Department that they wanted to send separate letters for the other departments. On December 2, 2021, I sent an email to the Prosecutor's office requesting that they also send a letter on behalf of zoning. I have not heard back from them. On December 8, 2022, I received a copy of the letter that the Ottawa County Prosecutor's office sent to the property owner warning them if they do not contact us, charges will be pursued. They gave the owner until January 31, 2022, to make contact. The owner of this unit made an unexpected visit into my office 01.28.22. He was advised that he also needed to be in contact with the County Prosecutor's Office, Building Department & Sanitary Engineer's Office. I was able to obtain a current contact number for him and shared with all the other departments. Essentially at this point, the County issues need to be resolved in order to resolve the zoning violation and the ball is in the County's court to ensure follow-ups with this gentleman. I followed up with the Prosecutor's office, Sanitary Engineer's Office and Building Department on February 28, 2022, to see if any of the departments had ever heard from Mr. Audiano after he visited my office January 28, 2022. No one had. I then asked that the Prosecutor's office proceed with preparing the necessary documents to file charges on behalf of Danbury Zoning. I was asked to provide a copy of my file to the Prosecutor's Office so that an Assistant Prosecutor could prepare the charges. That was all completed February 28, 2022, and I have yet to hear anything more and nothing has been filed on our behalf to-date. Complaint was filed with Municipal Court 03.18.22. Arraignment was scheduled for 04.13.22 at 8:30 a.m. However, on April 8, according to the Municipal Court's website, the defendant has hired an attorney, entered a written not guilty plea, and waived appearing at the arraignment. A Pre-trial will now likely be scheduled, but I have not received that notice yet.

560 S. Church (*Shed w/out permit – Molnar*)

CLOSED

Owner applied for and received his permit 04.15.22.

94 Hidden Beach (*Carport w/out permit – Cragel*)

CLOSED

Owner has completed everything he needed to split the property so that the structure could remain and received his necessary permit 04.21.22.

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142 Hidden Beach (*Pole Barn w/out permit – Troyer*)

Open

2nd letter is being sent this week to the owner since no further communication has been received from them since 04.11.22 when Mr. Troyer's daughter said she's out of the loop and her brother is handling this for their father.

Prior Info: Letter sent to property owner via regular mail 03.14.2022. Owner had until April 4, 2022, to contact my office. The daughter on behalf of the owner emailed over an application for the building, but more information is needed. They were contacted again 04.11.22 outlining what is needed.

2050 Sauger (*Shed Addition w/out permit – Richardson*)

Open

Letter sent to property owner via regular mail 04.05.22. Owner has until April 15, 2022, to contact my office. The owner came into my office but learned that he needs a variance for this addition onto the house to remain. He was going to be on vacation or out-of-state the week that our May BZA meeting is taking place, so he can't really apply or take any corrective measures until after May 1.

Other Zoning Infractions:

1813 Heritage (*Illegal Use of Property – Kenley*)

Monitoring

Verbal complaints had been received from neighbor since January that this property was operating a masonry construction business from the home and heavy equipment and employees were gathering at the home on a regular basis. Since I have been down this street a number of times for project inspections and had been already monitoring the situation as well. A letter was sent to the property via certified mail 04.18.22. The owner's wife contacted me the same day they received the letter 04.20.22. We discussed what is allowed to take place and what is not allowed to take place from the residential property. The biggest issue at this time was to remove some of the contractor supply's that were on the property which includes 2 concrete mixers. They had also posted a sign in the yard advertising the business and this was explained that it is not allowed unless specifically reviewed via the Conditional Use Process. She was also provided what they needed if they decide to intensify the use and how to go about applying for a Limited Home-Based Business.

Demo Updates:

- The Brito property on Englebeck has until May 1, 2022, to get his foundation in. According to Resolution 22B-2021, he needed to report to you at this meeting tonight if he did not have his foundation in, which he does not. He called me the morning of 04.25.22 and said he had a work order in with the electric company for a temporary pole (which requires inspections or a permit from the County) and was going to request a "Special Inspection" from the building department to outline for him what all he needs to do (this was not scheduled as of 4:15 p.m. 04.25.22). I was very frank with him; I told him that he's had 6 months to do something, and he's done nothing. I told him I was not offering any guarantees as to what you (the Trustees) would or would not agree too, but 'saying' he had all this stuff in order vs. physically having papers in hand showing and proving he has things in order are 2 different things. I also expressed that waiting until the 11th hour again may not bode well, that once again his actions and lack of are speaking louder than what he's actually accomplished since October. At 11:50 am 04.25.22 I received via email his electrical permit from the Building Department.
- On April 21, 2022 I received, via email, the attached complaint from Perry Geller regarding the condition of Sabino's property.

Zoning part-time, seasonal Administrative Assistant: After discussion by the Trustees and Zoning Inspector Kathryn Dale, Mr. Hirt made a motion to approve a part-time, temporary, seasonal administrative assistant position with the Zoning Department, at a pay rate of \$17.00 per hour. This position carries no benefits and commences May 1st to October 1st annually. Purchase of a basic computer or laptop will be necessary. Ms. Rozak seconded, all ayes and motion carried.

Old Business

- No old business brought forth to this meeting.

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Cemetery Deed Signed

Issuance of cemetery deed to C. Adams for Lot 121, Grave 1, in the 2nd addition of Sackett Cemetery and deed signed.

New Business

- Pre-bid for Danbury Township floor was not attended by anyone. Tom, from Poggemeyer will try contacting local, smaller contractors to try and stir up interest.

The Board of Trustees of Danbury Township, Ottawa County, Ohio met in regular session on the 27th day of April, 2022 at 6:00 p.m. at 5972 E Port Clinton Eastern Road, Marblehead, Ohio 43440.

Trustee Rozak introduced the following resolution and moved for its adoption:

RESOLUTION NO. 08-2022

Donation to Ottawa County Family Advocacy Center

WHEREAS, the Danbury Township Trustees have identified a donation which, in the judgment of the Board, qualifies as a permitted use of the ARPA funds, in direct support of governmental services, which consist of the following:

Donation to a non-profit organization in the County, due to the negative economic impact caused by The Omnibus Appropriations bill, excluding the USDA's authority to issue nationwide child nutrition waivers, regarding the Danbury/Marblehead household assistance food program.

WHEREAS, approval was made, retroactively and in general terms, by Resolution 03A-2022 and,

WHEREAS, today's Resolution reaffirms the terms of Resolution 03A-2022;

NOW THEREFORE, it is hereby RESOLVED by the Board that:

A donation has been issued to Ottawa County Family Advocacy Center, in the amount of \$10,000.00, for the Danbury Marblehead Summer Lunch Program, and;

BE IT FURTHER RESOLVED: that it is hereby found and determined that all formal actions of this Township concerning and relating to the adoption of this Resolution were adopted in an open meeting of the Township Trustees, and that all deliberations of the Township Trustees and any of its committees that resulted in such formal action, were in a meeting open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

Motion seconded by: Mr. Dress

Upon roll call on the adoption of this Resolution, the vote was as follows:

Trustee Rozak YES Trustee Dress YES Trustee Hirt YES

This resolution shall become effective immediately upon its adoption.

The foregoing is a true and correct excerpt from the minutes of the regular meeting on April 27, 2022, of the Board of Township Trustees of the Township of Danbury showing the adoption of the Resolution hereinabove set forth.

Fiscal Business

A motion by Mr. Dress and seconded by Mr. Hirt to approve the payroll and bills totaling \$180,481.05 for the period 4/14/2022-4/27/2022. Roll call was unanimous and motion carried.

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DANBURY TOWNSHIP, OTTAWA COUNTY

4/27/2022 3:44:41 PM

Payment Listing

UAN v2022.2

4/14/2022 to 4/27/2022

Payment Advice #	Post Date	Transaction Date	Type	Vendor / Payee	Amount	Status
542-2022	04/21/2022	04/07/2022	CH	Frontier	\$47.37	O
547-2022	04/14/2022	04/07/2022	CH	Ohio Edison	\$229.56	O
548-2022	04/14/2022	04/07/2022	CH	Ohio Edison	\$146.62	O
549-2022	04/14/2022	04/07/2022	CH	Ohio Edison	\$83.05	O
550-2022	04/14/2022	04/07/2022	CH	Ohio Edison	\$475.54	O
551-2022	04/18/2022	04/07/2022	CH	Ohio Edison	\$1,051.40	O
584-2022	04/19/2022	04/25/2022	CH	Cintas	\$15.00	O
585-2022	04/20/2022	04/25/2022	CH	Cintas	\$13.82	O
586-2022	04/20/2022	04/25/2022	CH	Auditor of State	\$948.00	O
587-2022	04/20/2022	04/25/2022	CH	U.S. Bank Equipment Finance	\$342.55	O
588-2022	04/20/2022	04/25/2022	CH	Culligan of Northern Ohio	\$29.15	O
589-2022	04/24/2022	04/25/2022	CH	Time Warner Cable Northeast	\$278.18	O
590-2022	04/25/2022	04/25/2022	CH	Aflac	\$1,030.70	O
595-2022	04/27/2022	04/27/2022	CH	John Deere Financial	\$164.99	O
46341	04/25/2022	04/08/2022	AW	Ohio Edison	\$382.74	O
46365	04/25/2022	04/25/2022	AW	Lafarge North America Inc.	\$139.71	O
46366	04/25/2022	04/25/2022	AW	Cyclone Services Inc.	\$455.00	O
46367	04/25/2022	04/25/2022	AW	Zoll Medical Corp	\$2,025.30	O
46368	04/25/2022	04/25/2022	AW	Ray's Electronics, Inc.	\$360.00	O
46369	04/25/2022	04/25/2022	AW	Sandusky County EMS	\$335.00	O
46370	04/25/2022	04/25/2022	AW	Firelands Regional Medical Center	\$128.00	O
46371	04/25/2022	04/25/2022	AW	LOGO TO A TEE	\$20.00	O
46372	04/25/2022	04/25/2022	AW	Galls,AN Aramark Company	\$34.57	O
46373	04/25/2022	04/25/2022	AW	Port Clinton Ford Mercury Inc.	\$245.68	O
46374	04/25/2022	04/25/2022	AW	Advance Stores Company, Incorporated	\$22.99	O
46375	04/25/2022	04/25/2022	AW	Catawba Clean Scene	\$660.00	O
46376	04/25/2022	04/25/2022	AW	Fin Feather Fur Outfitters Sandusky LLC	\$1,100.00	O
46377	04/25/2022	04/25/2022	AW	Affidavit Maker Software, LLC	\$866.25	O
46378	04/25/2022	04/25/2022	AW	JVS Garage Door Co.	\$386.00	O
46380	04/25/2022	04/25/2022	AW	Poggemeyer Design Group	\$2,956.50	O
46381	04/27/2022	04/27/2022	AW	Galls,AN Aramark Company	\$97.47	V
46381	04/27/2022	04/27/2022	AW	Galls,AN Aramark Company	-\$97.47	V
46382	04/27/2022	04/27/2022	AW	Cleveland Communications, Inc.	\$62.00	V
46382	04/27/2022	04/27/2022	AW	Cleveland Communications, Inc.	-\$62.00	V
46383	04/27/2022	04/27/2022	AW	The Standard	\$721.18	V
46383	04/27/2022	04/27/2022	AW	The Standard	-\$721.18	V
46384	04/27/2022	04/27/2022	AW	Advance Stores Company, Incorporated	\$237.96	V
46384	04/27/2022	04/27/2022	AW	Advance Stores Company, Incorporated	-\$237.96	V
46385	04/27/2022	04/27/2022	AW	Port Clinton Ford Mercury Inc.	\$543.31	V
46385	04/27/2022	04/27/2022	AW	Port Clinton Ford Mercury Inc.	-\$543.31	V
46386	04/27/2022	04/27/2022	AW	Spoerr Precast Concrete, Inc.	\$35.00	V
46386	04/27/2022	04/27/2022	AW	Spoerr Precast Concrete, Inc.	-\$35.00	V
46387	04/27/2022	04/27/2022	AW	Semro Henry & Spinazze Ltd.	\$1,075.37	V
46387	04/27/2022	04/27/2022	AW	Semro Henry & Spinazze Ltd.	-\$1,075.37	V
46388	04/27/2022	04/27/2022	AW	Verizon Wireless	\$122.13	V
46388	04/27/2022	04/27/2022	AW	Verizon Wireless	-\$122.13	V

RECORD OF PROCEEDINGS

Minutes of

TOWNSHIP BOARD OF TRUSTEES REGULAR MEETING

Meeting

GOVERNMENT FORMS & SUPPLIES 844-224-3338 FORM NO. 10148

Held _____

April 27,

20

22

DANBURY TOWNSHIP, OTTAWA COUNTY

4/27/2022 3:44:41 PM

Payment Listing

UAN v2022.2

4/14/2022 to 4/27/2022

Payment Advice #	Post Date	Transaction Date	Type	Vendor / Payee	Amount	Status
46389	04/27/2022	04/27/2022	AW	H.B. Magruder Hospital	\$117.74	V
46389	04/27/2022	04/27/2022	AW	H.B. Magruder Hospital	-\$117.74	V
46390	04/27/2022	04/27/2022	AW	Genoa Bank	\$116.00	V
46390	04/27/2022	04/27/2022	AW	Genoa Bank	-\$116.00	V
46391	04/27/2022	04/27/2022	AW	Studer-Obringer, Inc.	\$157,380.30	V
46391	04/27/2022	04/27/2022	AW	Studer-Obringer, Inc.	-\$157,380.30	V
46392	04/27/2022	04/27/2022	AW	Lafarge North America Inc.	\$223.92	V
46392	04/27/2022	04/27/2022	AW	Lafarge North America Inc.	-\$223.92	V
46393	04/27/2022	04/27/2022	AW	Lowe's	\$4,475.00	V
46393	04/27/2022	04/27/2022	AW	Lowe's	-\$4,475.00	V
46394	04/27/2022	04/27/2022	AW	All Star Professional Cleaning, LLC	\$300.00	V
46394	04/27/2022	04/27/2022	AW	All Star Professional Cleaning, LLC	-\$300.00	V
46395	04/27/2022	04/27/2022	AW	Galls,AN Aramark Company	\$97.47	V
46395	04/27/2022	04/27/2022	AW	Galls,AN Aramark Company	-\$97.47	V
46396	04/27/2022	04/27/2022	AW	Cleveland Communications, Inc.	\$62.00	V
46396	04/27/2022	04/27/2022	AW	Cleveland Communications, Inc.	-\$62.00	V
46397	04/27/2022	04/27/2022	AW	The Standard	\$721.18	V
46397	04/27/2022	04/27/2022	AW	The Standard	-\$721.18	V
46398	04/27/2022	04/27/2022	AW	Advance Stores Company, Incorporated	\$237.96	V
46398	04/27/2022	04/27/2022	AW	Advance Stores Company, Incorporated	-\$237.96	V
46399	04/27/2022	04/27/2022	AW	Port Clinton Ford Mercury Inc.	\$543.31	V
46399	04/27/2022	04/27/2022	AW	Port Clinton Ford Mercury Inc.	-\$543.31	V
46400	04/27/2022	04/27/2022	AW	Spoerr Precast Concrete, Inc.	\$35.00	V
46400	04/27/2022	04/27/2022	AW	Spoerr Precast Concrete, Inc.	-\$35.00	V
46401	04/27/2022	04/27/2022	AW	Semro Henry & Spinazze Ltd.	\$1,075.37	V
46401	04/27/2022	04/27/2022	AW	Semro Henry & Spinazze Ltd.	-\$1,075.37	V
46402	04/27/2022	04/27/2022	AW	Verizon Wireless	\$122.13	V
46402	04/27/2022	04/27/2022	AW	Verizon Wireless	-\$122.13	V
46403	04/27/2022	04/27/2022	AW	H.B. Magruder Hospital	\$117.74	V
46403	04/27/2022	04/27/2022	AW	H.B. Magruder Hospital	-\$117.74	V
46404	04/27/2022	04/27/2022	AW	Genoa Bank	\$116.00	V
46404	04/27/2022	04/27/2022	AW	Genoa Bank	-\$116.00	V
46405	04/27/2022	04/27/2022	AW	Studer-Obringer, Inc.	\$157,380.30	V
46405	04/27/2022	04/27/2022	AW	Studer-Obringer, Inc.	-\$157,380.30	V
46406	04/27/2022	04/27/2022	AW	Lafarge North America Inc.	\$223.92	V
46406	04/27/2022	04/27/2022	AW	Lafarge North America Inc.	-\$223.92	V
46407	04/27/2022	04/27/2022	AW	Lowe's	\$4,475.00	V
46407	04/27/2022	04/27/2022	AW	Lowe's	-\$4,475.00	V
46408	04/27/2022	04/27/2022	AW	All Star Professional Cleaning, LLC	\$300.00	V
46408	04/27/2022	04/27/2022	AW	All Star Professional Cleaning, LLC	-\$300.00	V
46409	04/27/2022	04/27/2022	AW	Galls,AN Aramark Company	\$97.47	V
46409	04/27/2022	04/27/2022	AW	Galls,AN Aramark Company	-\$97.47	V
46410	04/27/2022	04/27/2022	AW	Cleveland Communications, Inc.	\$62.00	V
46410	04/27/2022	04/27/2022	AW	Cleveland Communications, Inc.	-\$62.00	V
46411	04/27/2022	04/27/2022	AW	The Standard	\$721.18	V
46411	04/27/2022	04/27/2022	AW	The Standard	-\$721.18	V

RECORD OF PROCEEDINGS

Minutes of

TOWNSHIP BOARD OF TRUSTEES REGULAR MEETING

Meeting

GOVERNMENT FORMS & SUPPLIES 844-224-3338 FORM NO. 10148

Held April 27, 20 22

DANBURY TOWNSHIP, OTTAWA COUNTY

4/27/2022 3:44:41 PM

Payment Listing

UAN v2022.2

4/14/2022 to 4/27/2022

Payment Advice #	Post Date	Transaction Date	Type	Vendor / Payee	Amount	Status
46412	04/27/2022	04/27/2022	AW	Advance Stores Company, Incorporated	\$237.96	V
46412	04/27/2022	04/27/2022	AW	Advance Stores Company, Incorporated	-\$237.96	V
46413	04/27/2022	04/27/2022	AW	Port Clinton Ford Mercury Inc.	\$543.31	V
46413	04/27/2022	04/27/2022	AW	Port Clinton Ford Mercury Inc.	-\$543.31	V
46414	04/27/2022	04/27/2022	AW	Spoerr Precast Concrete, Inc.	\$35.00	V
46414	04/27/2022	04/27/2022	AW	Spoerr Precast Concrete, Inc.	-\$35.00	V
46415	04/27/2022	04/27/2022	AW	Semro Henry & Spinazze Ltd.	\$1,075.37	V
46415	04/27/2022	04/27/2022	AW	Semro Henry & Spinazze Ltd.	-\$1,075.37	V
46416	04/27/2022	04/27/2022	AW	Verizon Wireless	\$122.13	V
46416	04/27/2022	04/27/2022	AW	Verizon Wireless	-\$122.13	V
46417	04/27/2022	04/27/2022	AW	H.B. Magruder Hospital	\$117.74	V
46417	04/27/2022	04/27/2022	AW	H.B. Magruder Hospital	-\$117.74	V
46418	04/27/2022	04/27/2022	AW	Genoa Bank	\$116.00	V
46418	04/27/2022	04/27/2022	AW	Genoa Bank	-\$116.00	V
46419	04/27/2022	04/27/2022	AW	Studer-Obringer, Inc.	\$157,380.30	V
46419	04/27/2022	04/27/2022	AW	Studer-Obringer, Inc.	-\$157,380.30	V
46420	04/27/2022	04/27/2022	AW	Lafarge North America Inc.	\$223.92	V
46420	04/27/2022	04/27/2022	AW	Lafarge North America Inc.	-\$223.92	V
46421	04/27/2022	04/27/2022	AW	Lowe's	\$4,475.00	V
46421	04/27/2022	04/27/2022	AW	Lowe's	-\$4,475.00	V
46422	04/27/2022	04/27/2022	AW	All Star Professional Cleaning, LLC	\$300.00	V
46422	04/27/2022	04/27/2022	AW	All Star Professional Cleaning, LLC	-\$300.00	V
46423	04/27/2022	04/27/2022	AW	Galls, AN Aramark Company	\$97.47	O
46424	04/27/2022	04/27/2022	AW	Cleveland Communications, Inc.	\$62.00	O
46425	04/27/2022	04/27/2022	AW	The Standard	\$721.18	O
46426	04/27/2022	04/27/2022	AW	Advance Stores Company, Incorporated	\$237.96	O
46427	04/27/2022	04/27/2022	AW	Port Clinton Ford Mercury Inc.	\$543.31	O
46428	04/27/2022	04/27/2022	AW	Spoerr Precast Concrete, Inc.	\$35.00	O
46429	04/27/2022	04/27/2022	AW	Semro Henry & Spinazze Ltd.	\$1,075.37	O
46430	04/27/2022	04/27/2022	AW	Verizon Wireless	\$122.13	O
46431	04/27/2022	04/27/2022	AW	H.B. Magruder Hospital	\$117.74	O
46432	04/27/2022	04/27/2022	AW	Genoa Bank	\$116.00	O
46433	04/27/2022	04/27/2022	AW	Studer-Obringer, Inc.	\$157,380.30	O
46434	04/27/2022	04/27/2022	AW	Lafarge North America Inc.	\$223.92	O
46435	04/27/2022	04/27/2022	AW	Lowe's	\$4,475.00	O
46436	04/27/2022	04/27/2022	AW	All Star Professional Cleaning, LLC	\$300.00	O

Total Payments: \$180,481.05

Total Conversion Vouchers: \$0.00

Total Less Conversion Vouchers: \$180,481.05

Type: AM - Accounting Manual Warrant, AW - Accounting Warrant, IM - Investment Manual Warrant, IW - Investment Warrant, PM - Payroll Manual Warrant, PR - Payroll Warrant, RW - Reduction of Receipt Warrant, SW - Skipped Warrant, WH - Withholding Warrant, WM - Withholding Manual, WS - Special Warrant, CH - Electronic Payment Advice, IL - Investment Loss, EP - Payroll EFT Voucher, CV - Payroll Conversion Voucher, SV - Payroll Special Voucher, EW - Withholding Voucher, POS ADJ - Positive Adjustment, NEG ADJ - Negative Adjustment, POS REAL - Positive Reallocation, NEG REAL - Negative Reallocation

Status: O - Outstanding, C - Cleared, V - Voided, B - Batch

RECORD OF PROCEEDINGS

Minutes of

TOWNSHIP BOARD OF TRUSTEES REGULAR MEETING

Meeting

GOVERNMENT FORMS & SUPPLIES 644-224-3338 FORM NO. 10148

Held

April 27,

20

22

DANBURY TOWNSHIP, OTTAWA COUNTY

4/27/2022 3:44:41 PM

Payment Listing

UAN v2022.2

4/14/2022 to 4/27/2022

* Asterisked amounts are not included in report totals. These transactions occurred outside the reported date range but are listed for reference.

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Comments and Concerns

Lynne James, Fiscal Officer Assistant/Safety Coordinator stated that at this time, Annual Drug Free Safety Training and Testing has been completed by Police and Roads Departments, All Trustees, Herself and Zoning Inspector Kathryn Dale.

RECORD OF PROCEEDINGS

Minutes of

TOWNSHIP BOARD OF TRUSTEES REGULAR MEETING

Meeting

GOVERNMENT FORMS & SUPPLIES 844-224-3338 FORM NO. 10148

Held April 27, 2022

Project and Expenditure Report and original NEU documentation was submitted today before the April 30th deadline, regarding our SLFRF ARPA Grant.

Tony, from Rankin and Rankin submitted a request to switch our AFLAC insurance to Allstate for employee savings. Since this is not coming out of Danbury Township funds and it is a savings to the employees, the Trustees are good with Rankin and Rankin making the switch.

Employee evaluations will be moved to next board meeting.

EXECUTIVE SESSION APRIL 27, 2022

Ms. Rozak motioned and Mr. Hirt seconded to suspend regular meeting and move into Executive Session with Fiscal Officer Assistant Lynne James, at 7:42 pm, to discuss employee confidential HIPPA information. All ayes, motion carried.

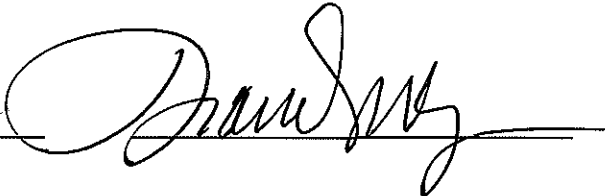
Ms. Rozak motioned and Mr. Hirt seconded, to adjourn Executive Session at 7:54 pm. All ayes. No action taken.

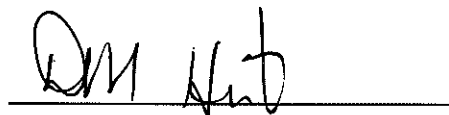
Adjourn

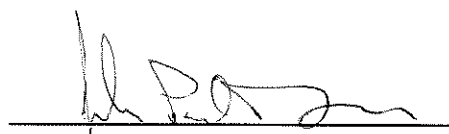
7:54 pm, Ms. Rozak called the regular meeting back to order and there being no further business before the Board, Ms. Rozak motioned and Mr. Hirt seconded, to adjourn at 7:55 pm. All ayes, motion carried.



Fiscal Officer







Danbury Township Board of Trustees