

RECORD OF PROCEEDINGS

Minutes of

TOWNSHIP BOARD OF TRUSTEES REGULAR MEETING

Meeting

GOVERNMENT FORMS & SUPPLIES 844-224-3338 FORM NO. 10148

Held _____ June 8, _____ 20 22

Trustee Rozak called the meeting to order at 6:01 PM. The Pledge of Allegiance was recited. Roll call: Trustee Dress, Trustee Rozak and Trustee Hirt were present. Fiscal Officer Carolyn Adams, Fiscal Office, Assistant Lynne James also present. Fire Chief Kahler and Zoning Inspector, Kathryn Dale made appearances.

Mr. Dress moved approval of May 25, 2022 meeting minutes, Mr. Hirt seconded. All ayes, motion carried.

Correspondence

- B & T Group cell tower lease. Already have a contract. No other land at this time to offer for lease.
- Clean Energy Choice offering switch from Ohio Edison. Gary Mortis recommended staying with our county electric.
- News Letter from OTARMA
- Annual report from Ottawa Co
- Spengler Nathanson, counsel for Village of Marblehead, extension of time request in wrongful death suit.
- Response to Joel H. regarding his frustration on littering.

Fire

Fire & Ems Run Details						
	EMS	Fire	MVC*	Alarm **	CO***	Mutual Aid
January	59	0	2	3	2	1
February	52	0	0	4	1	1
March	59	0	0	2	0	0
April	64	1	1	2	1	0
May	102	7	4	7	0	1
June as of 6/8/2022	20	1	3	2	0	0
Year to date	356	9	10	20	4	3
Total	402					

*Motor Vehicle Crash(s)

** Alarm Activation(s)

***Carbon Monoxide Investigation(s)

- Danbury Township Fire Station change order 017, contract increase of \$6,410.00 for adding drains and piping condensate for make up air unit and water heaters on mezzanine. Mr. Hirt motioned to approve cost, Ms. Rozak seconded, all ayes, motion carried.
- No current contract with Lakeside at this time.
- Excavator will be here the week at July 4th. He is finishing lot and doing back road.
- Chief believes they can be moved in to new station by September 1st.
- B. McCune, Worker's Comp claim today regarding moving bariatric patient. Chief Kahler will meet with our attorney to discuss this matter further.
- Lindsay Knox gave resignation.
- Wrongful death suit, county has been dropped from it. Our Attorneys from Baker, Dublikar; Tonya Rogers and Mel Lute met at the Fire Station and took statements from all employees named in suit. Mel said he has to respond within 28 days and will advise Chief Kahler when further information and depositions will be required.

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Roads

- Sackett Cemetery – 1 full service burial
- Maintenance staff busy working parks and roads
- New full time employee, Jason G., started Monday and everything working out well.
- Lions Club is volunteering at Lake Point Park to power wash and seal bridges and some picnic tables.
- Keeper's house garage needs painting. 3 quotes supplied. Lowest quote from Matthew Meyer; \$3,100.00. Ms. Rozak motion to approve, Mr. Hirt seconded. All ayes. Matthew Meyers hired for paint project.
- Meadowbrook dike project. Three contractors. All said would not do North/South dike. All provided quotes for East/West dike erosion. Lowest quote Molnar Construction; \$17,295.00. Upon Brett Waldron's follow up with Molnar to meet out on dike to review quote details, and there are no further questions, Ms. Rozak motioned to approve Molnar's quote, Mr. Dress seconded, all aye and motion carried.
- Salt Barn concrete issue: When the concrete was poured, lab testing samples concluded some samples did not meet strength requirements. Poggemeyer said to monitor the situation over the winter, as there is a one-year warranty on the project. Now concrete is failing, and many letters to Poggemeyer are getting no response. Brett and Lynne will contact attorney to see if it would help to send a letter from attorney's office.
- Township Hall Floor Project: Attorney James Van Eerten emailed to review moving forward with lowest bid from Telamon's original quote and alternate one option; \$93,200.00. Mr. Dress motioned to accept Telamon's bid for the floor repair based on Townships review of bids and on the letter of recommendation from Poggemeyer. Ms. Rozak seconded, all ayes and motion carried.

Police

- Chief Meisler submitted the incident report: May 1st through the 31st, the department responded to 372 calls. June 1st through the 8th, the department has responded to 112 calls.
- Mike, Mark and Brad were invited to speak at Danbury Senior Center. Topic: Elder/Financial abuse.
- New computer system has been ordered.
- Ms. Rozak motioned to approve the D.R. Ebel quote of \$10,647.37, to outfit the 2022 police vehicle currently on order. Mr. Dress seconded, all ayes and motion carried.

Zoning

Permits

35 permit applications were processed for the month of May totaling \$3,144.82 in collected fees.

Accessory Building:	5
Addition	
Commercial:	
Residential:	5
Appeals:	
Area Variance:	3
Conditional Use:	
Deck:	2
Dock:	
Fence:	7
New SF Home:	3
New Commercial Structure:	1
Other:	2
Refusal:	3
Signage:	
Swimming Pool:	2

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Text/Map Amendment: 2
Total: 35

Board & Commission Activity

The Board of Zoning Appeals –

The BZA held adjudication hearings Wednesday, May 18, 2022 via Zoom on the following cases:

- a. **BZA-2022-089** **Approved as Presented**
766 Church. Request for an Area Variance from Section 5.2.1.A.i to allow for a 12' x 24' porch to be added onto an accessory structure which will exceed the cumulative square footage of all accessory structure space allowed (2,000s.f. allowed/ 2,288 s.f. proposed). **Mark Harris, Owner/ Applicant.**
- b. **BZA-2022-090** **Approved as Presented**
434 Jasmine. Request for an Area Variance from Section 3.5 to allow for an enclosed front porch addition to encroach into the south, side-yard setback (2'4 $\frac{1}{4}$ " proposed/ 3' required) and to Section 7.12.3.A to allow more square footage than allowed onto a nonconforming structure [20% (167.2s.f.) allowed/ 40.7% (341s.f.) proposed]. **Mark & Cindy Schickendantz, Owners/ Applicants; David Hottenroth, Architect/Agent.**
- c. **BZA-2022-097** **Approved w/ Conditions**
1355 S. Danbury N. Road. Request for a Conditional Use in accordance with Section 3.4 and 4.10 to allow for a seasonal flea market. **Stowaway Jeanie, LLC/Jim Davenport, Owner/ Applicant; John Huegele/ Agent.**
- d. **BZA-2022-098** **Approved as Presented**
180 Channel Grove. Request for an Area Variance from Section 3.5 to allow more lot coverage than permitted (41% proposed/ 40% required) for the construction of a new single-family home. **Terry Rooney, Owner/ Applicant.**

The BZA held adjudication hearings Thursday, May 19, 2022, via Zoom on the following cases:

- a. **BZA-2022-101** **Approved as Presented**
600 Timber Lane. Request for an Area Variance from Section 5.2.1.A.ii to allow for a 10' x 40' porch to be added onto an accessory structure which will exceed the cumulative square footage of all accessory structure space allowed (1,200s.f. allowed/ 1,600s.f. proposed). **Chris Goebel & Melissa Zielinski, Owners/ Applicants.**
- b. **BZA-2022-102** **Denied**
246 Worthy. Request for an Area Variance from Section 5.1.7 to allow for an addition to encroach into the north, side-yard setback (2'10" proposed/ 5' required). **Paula Armentrout, Owner/ Applicant; Dennis Feltner, Agent.**
- c. **BZA-2022-103** **Approved as Presented**
1200 Hartshorn. Request for an Area Variance from Section 5.2.1.A.ii to allow for a 32' x 40' accessory structure with a 10' x 20' porch which will exceed the cumulative square footage of all accessory structure space allowed (1,200s.f. allowed/ 1,480s.f. proposed). **Scott Stecher, Owner/ Applicant.**
- d. **BZA-2022-106** **Approved w/ Conditions**
5359 E. Bayshore Road, Bay's Edge. Request for a Conditional Use to allow for a Temporary Use/Structure in accordance with Section 3.4. and Section 4.20 for a 30' x 60' special event tent. Also requesting an Area Variance from Section 4.20.6.D.ii to allow for said tent to be up for more than 10 consecutive days. **Mark Cahlik, Owner/ Applicant; Mike Prosser/ Agent.**

The Zoning Commission -

The Zoning Commission meeting for May 4, 2022, was cancelled.

Regional Planning heard these cases Tuesday, May 16, 2022, and recommended Approval of all three cases.

- a. **ZC-2022-080**
1381 & 1405 Englebeck Road. Request for a Map Amendment from "A" Agricultural to "R-1" Rural Residential for PIN# 0141340918065000 & 0141340920565000 (Lot 10 [150' x 218'] & Lot 11 [80' x 218'] Orchard View Subdivision.) consisting of 1.15 total acres. **DCC Holdings, Dan Carroll Owner/Applicant.**
- b. **ZC-2022-096**

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Text Amendment. Request for Text Amendments to Section 3.5 'District Requirements' for the "L" Lakeside and "LBO" Lakeside Business Overlay zoning districts to modify setback requirements in both zoning districts and the maximum building height requirement in the "LBO" zoning district. Section 5.10 'Parking & Loading Requirements' to reduce the number on-site parking spaces for dwellings in these zoning districts. **Lakeside Association Owner/Applicant; Jim Switzer, Representative.**

c. **ZC-2022-107**

5216 E. Harbor Road. Request for a Map Amendment from "C-2" General Commercial to "R-C" Recreational Commercial for Part of Lot 4, Section 4, PIN# 0141164115578006 consisting of 5.3003 total acres. **NN Ennterprises, LLC, Kenn Bower, Jr. Owner/Applicant.**

Department Updates

- A conference call for the Gehrlein case was scheduled to take place 05.16.22 and a conference call for the Nicholson case was scheduled to take place 05.09.22. Briefing schedules were laid out for the attorneys during each call.

Office Activity

During the month of May, the Department went on 155 site visits, responded to 831 calls, e-mails and in-person inquiries as follows:

- Outgoing 154
- Incoming 163
- Other 64
- Emails 450
- Violation Letters 15

PERMITS

To-date this month there have been 8 permit applications submitted/processed totaling \$ 897.93 collected in fees and BZA balances.

BOARD & COMMISSION ACTIVITY

The Board of Zoning Appeals –

The BZA will hold adjudication hearings Wednesday, June 15, 2022, at 6:30p.m. on the following cases:

a. **BZA-2022-131**

340 Sackett. Request for Area Variances from Section 7.12.3.A. to allow more square footage than allowed onto a nonconforming structure [20% (293.4s.f.) allowed/ 47.3% (694s.f.) proposed] and to Section 5.7.3 to allow an addition to encroach into the required front-yard setback (16.7' Avg./ 14.7' proposed). **Gregory & Jennifer Green, Owner/ Applicant; Lee Short, Architect/Agent.**

b. **BZA-2022-137**

9213 Northshore Blvd. Request for an Area Variance from Section 5.7.2 to allow for a covered front porch addition to encroach into the south, front-yard setback (18' proposed/ 25' required). **William & Mary Smith, Owners/ Applicants.**

c. **BZA-2022-138**

2050 Sauger. Request for an Area Variance from Section 5.7.1 to allow for a shed addition to encroach into the north, front-yard setback (23'6" proposed/ 25' required). **Robert & Carol Richardson, Owner/ Applicant.**

The Zoning Commission -

The ZC held public hearings Wednesday, June 1, 2022, on the following cases:

a. **ZC-2022-080**

1381 & 1405 Englebeck Road. Request for a Map Amendment from "A" Agricultural to "R-1" Rural Residential for PIN# 0141340918065000 & 0141340920565000 (Lot 10 [150' x 218'] & Lot 11 [80' x 218'] Orchard View Subdivision.) consisting of 1.15 total acres. **DCC Holdings, Dan Carroll Owner/Applicant.**

b. **ZC-2022-096**

Text Amendment. Request for Text Amendments to Section 3.5 'District Requirements' for the "L" Lakeside and "LBO" Lakeside Business Overlay zoning districts to modify setback requirements in both zoning districts and the maximum building height requirement in the "LBO" zoning district. Section 5.10 'Parking & Loading Requirements'

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to reduce the number on-site parking spaces for dwellings in these zoning districts.
Lakeside Association Owner/Applicant; Jim Switzer, Representative.

c. **ZC-2022-107**

5216 E. Harbor Road. Request for a Map Amendment from "C-2" General Commercial to "R-C" Recreational Commercial for Part of Lot 4, Section 4, PIN# 0141164115578006 consisting of 5.3003 total acres. **NN Ennterprises, LLC, Kenn Bower, Jr. Owner/Applicant.**

Regional Planning heard these cases Tuesday, May 16, 2022, and recommended Approval of all three cases. Zoning Commission met June 1, 2022, and recommended Approval of all three cases. I need the Trustees to schedule a public hearing for these anytime between June 28, 2022, and July 18, 2022. The Lakeside text amendments took the longest and we may have members of the public wishing to speak about it.

Regional planning will hold a hearing June 21, 2022, on the following case:

- a. **ZC-2022-134 0 Von Glahn/S. Bridge Road (Rear).** Request for a Map Amendment from "A" Agricultural to "C-2" General Commercial for Part of Lot 10, Section 4, PIN# 0141181115783000 consisting of 25.6806 total acres. **Sonja Kristensen, Owner/Applicant; Linda Kroeger-Baum, Agent.**

DEPARTMENT UPDATES

- Zoning Office will be Closed June 22, 2022 as I'm taking a personal day that day.
- Interviewed Michelle Teresi 06.06.22. Have offered her the PT Assistant position pending passage of the drug test and physical which is scheduled to take place this Thursday, June 9th.

VIOLATIONS/COMPLAINTS

Illegal Rentals:

242 Worthy (*Illegal Rental – Erie Shores Ventures*)

OPEN

Verbal complaint was received around May 19th that illegal renting was continuing at this property despite the diversion agreement. James VanEerten and I had a lengthy conversation about it, and he sent task force officers out over the Memorial Day weekend to determine if they were short-term renting. The occupants were cooperative but guarded. I'm waiting for the official report from James' office, but what they found was that a group of friends all went in together to rent the structure for 30-days, and they are taking turns using it. They have the names of the tenants on the lease and are awaiting to receive a copy of the lease agreement. James indicated that they would do another drive-by and check to see if vehicle plates match the leasees. He doesn't want to come across as harassing and said that this is a loophole, we may not be able to overcome.

8582 Williams (*Illegal Rental - Potts*)

CLOSED

Appears owner has removed his listings.

Prior Info: Letter was sent to the property owner via certified mail 04.12.22. Letter was received and signed for 04.14.22. Owner called 04.20.22 and stated that he has it noted in the property description that short-term rental is not permitted. He was contacted again via phone and a message left that the calendar on his listing allows 7-day minimums and that this also needs to be corrected. Owner was contacted 05.06.22 when it was discovered that he put his listing on VRBO (had been removed from AirB&B) but was "hiding" the listing within the gates of Lakeside. Appears that the VRBO listing has been removed but will continue to monitor.

Illegal Campers/ Trailers:

7316 E. Harbor Road (*Storage of Trailers - Stockmaster*)

Open

Certified Letter sent 05.26.22. Has boat, motorcoach and 3 utility trailers stored on vacant residential lot in Perryview Estates. Only allowed to store 3.

Junk & Debris:

4965 E. Bayshore Road (*Junk & Debris - Gough*)

Open

Complaint received 05.23.22. Certified letter sent 05.26.22. Letter claimed 05.31.22. Given until 06.24.22 to remove junk and utilize dumpster days.

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122 Strause (*Junk & Debris, Junk Vehicles & Boat - Hurst*)

Open

Spoke to the owner and the family member helping him get things cleaned up. Told them both that I expect to see a noticeable difference by the end of the Dumpster Days in June, especially around the house. Drove past 06.01.22 and some things are starting to move on the house property, but now the vacant lot is need of being mowed. Will continue to monitor.

Prior Info: Complaint received 09.13.21 regards the junk and debris on this property. Certified letter was sent to the property owner 09.17.21. I met with the Ottawa County Health Department that day also to determine if any joint effort could be taken on the condition of this property. There are certain items they said that would kick EPA into joining in, but this property didn't have those items. Also, the OCHD representative said that they tend to be more willing to go after properties where someone is living on it as opposed to vacant and abandoned properties. Certified Letter was returned as unclaimed. Letter was resent via regular mail 10.07.21. Owner called 10.19.21 and said he was coming up 10.25.21 to work on cleaning the property up. Told him I expected to see a lot accomplished, and we would touch base again by 11.01.21 to see how far he gets and what more needs to be done. Owner contacted 11.01.21 since he did not show up when he said he'd be there. Apparently had some medical issue and now says he will be coming 11.11.21. Some grass on the vacant lot across the street was mowed 11.08.21. As of 11.12.21 the vacant lot had been mowed and cleared better in order to access the junk, but all of the junk and vehicles are still on both properties. Nothing more appears to have been accomplished, and certainly not as much as he said would get done. Owner stated 11.19.21 he was still in the area and would be continuing to work on over the weekend. 12.08.21 Nothing major to report. They have not made as much progress as I had hoped but as of 12.01.21 there is a bobcat on the property that appears to be assisting in some clearing of the vacant lot and loading junk into. As of 12.07.21 there has been 1 vehicle removed from the vacant lot and nothing has been done to the house lot. The vacant lot continues to be worked on. Some brush has been cut on the house lot to be able to access where the junk & debris are at the back of the lot. Some items have been cleared in front of the house. Still a lot of items that need to be addressed. As long as they continue to show some progress, I don't plan to ride them hard thru the winter months. Contact was made with the owner 04.11.22. He indicated that he is going to back in the area 04.20.22 and be here for about 1.5 week. He anticipates making more progress on the property during that time. I expressed to him that I'm willing to work with him within reason if he continues to make progress. I may also be meeting with him out at the property during that time to discuss expectations and establish a timeline for completion if he thinks that is needed. 05.11.22 Owner has made additional progress on the vacant lot. Still has a lot to do on the lot with the house.

1805 Arlington (*Junk & Debris - Holmes*)

Open

Complaint received 06.06.22. Large/multiple issues. Not just junk & debris, but tall grass and vegetation & junk vehicles. Letter will be going out later in the week once all the issues can be properly documented and letter organized. Letter will likely go to LaFarge also since some of the stuff is being dumped on their property. Years ago, LaFarge management got involved since it impacted their property. Hoping for the same this time.

1802 Bayview (*Junk & Debris - Christainsen*)

Open

Complaint received 06.06.22. Multiple issues. Have been in contact with Prosecutor's office since some of the issue involves a prior 'Diversion Agreement'.

Tall Grass:

140 Tibbles (*Tall Grass - Wowk*)

Open

Complaint was received 05.13.22. Certified Letter sent 05.17.22. Annual repeat offender. Given 1 warning. Has yet to claim the letter, so I will be presenting a resolution at your June 8th meeting.

607 John (*Tall Grass - Vayda/Elkington*)

CLOSED

Complaint was received 05.23.22. Certified Letter sent 05.25.22. Letter claimed 05.27.22. Grass cut as of 06.01.22

543 John (*Tall Grass - MacFarland*)

CLOSED

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Certified Letter sent 05.25.22. Grass cut as of 06.01.22.

561 John (*Tall Grass – Creeden*)

CLOSED

Certified Letter sent 05.25.22. Letter claimed 05.27.22. Grass cut as of 06.01.22

0 Downend (*Tall Grass – 3 Quinn of Ottawa, LLC*)

CLOSED

Certified Letter sent 05.26.22. Letter claimed 06.04.22. Cut as of 06.06.22

325 Forest Green (*Tall Grass - Walterbach*)

Open

Certified Letter sent 05.26.22. 2x repeat offender from 2021, so “Final Notice” sent. Front cut as of 06.01.22.

341 Forest Green (*Tall Grass - Amigo*)

Open

Certified Letter sent 05.26.22. Letter claimed 05.28.22. Front cut as of 06.01.22.

454 S. Bridge Road (*Tall Grass - Ohrstrom*)

Open

Certified Letter sent 05.28.22. 1x repeat offender from 2021, so “2nd Warning” sent. Letter claimed 06.01.22.

2080 N. Buck Road (*Tall Grass – Anchors Away*)

CLOSED

Certified Letter sent 05.28.22. Letter claimed 05.31.22. As of 06.01.22 grass cut.

9518 E. Bayshore Road (*Tall Grass - Stevens*)

CLOSED

Certified Letter sent 06.03.22. Cut 06.06.22

1935 Ellsworth (*Tall Grass – Brown*)

Open

Title exam ordered 05.26.22 & received 06.06.22.

Prior Info: This is the property of the owner who is deceased, and we said we would cut a maximum of 2x’s a year. A resolution is being presented for your consideration so that I can order the title exam and get necessary notices out. All steps have to be repeated at this point since it’s been over a year (12 calendar months) since the resolution was passed initially declaring it a nuisance.

Construction without Permits:

5686 E. Harbor Road, Unit C24 (*Illegal Residential Occupancy – Audiano*)

Open

Nothing New to Report. Another Pre-Trial has been scheduled for 06.13.22 at 10:15a.m.

Prior Info: 09.27.21 we received notice from the Ottawa County Sanitary Engineer’s office about a joint meeting with other County agencies to discuss a storage unit in Safe Harbor Development that has been illegally converted into a residence without proper permits. Joint meeting was held 09.30.21. Certified Letter was sent to the property owner 09.30.21. Notice left 10.04.21 that letter can be picked up. Certified Letter returned as unclaimed. Letter was resent via regular mail 10.19.21. The owner has not made any contact with us. Waiting on County to coordinate how this will proceed and if any action will be taken by the Prosecutor’s Office on behalf of everyone. The Prosecutor’s Office sent out a letter on behalf of the Building Department but told the Building Department that they wanted to send separate letters for the other departments. On December 2, 2021, I sent an email to the Prosecutor’s office requesting that they also send a letter on behalf of zoning. I have not heard back from them. On December 8, 2022, I received a copy of the letter that the Ottawa County Prosecutor’s office sent to the property owner warning them if they do not contact us, charges will be pursued. They gave the owner until January 31, 2022, to make contact. The owner of this unit made an unexpected visit into my office 01.28.22. He was advised that he also needed to be in contact with the County Prosecutor’s Office, Building Department & Sanitary Engineer’s Office. I was able to obtain a current contact number for him and shared with all the other departments. Essentially at this point, the County issues need to be resolved in order to resolve the zoning violation and the ball is in the County’s court to ensure follow-ups with this gentleman. I followed up with the Prosecutor’s office, Sanitary Engineer’s Office and Building Department on February 28, 2022, to see if any of the departments had

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ever heard from Mr. Audiano after he visited my office January 28, 2022. No one had. I then asked that the Prosecutor's office proceed with preparing the necessary documents to file charges on behalf of Danbury Zoning. I was asked to provide a copy of my file to the Prosecutor's Office so that an Assistant Prosecutor could prepare the charges. That was all completed February 28, 2022, and I have yet to hear anything more and nothing has been filed on our behalf to-date. Complaint was filed with Municipal Court 03.18.22. Arraignment was scheduled for 04.13.22 at 8:30a.m. However, on April 8, according to the Municipal Court's website, the defendant has hired an attorney, entered a written not guilty plea, and waived appearing at the arraignment. A Pre-trial will now likely be scheduled, but I have not received that notice yet. Pre-trial was held April 18, 2022. The Prosecutor's office emailed the Friday before, 04.15.22 asking if I would have any issues with dismissing this case if all the improvements were removed from the storage condo. According to the Attorney for the property owner, the property owner is willing to remove all of the improvements and allow building inspection and sanitary to inspect after everything is removed so as to verify. I responded and said I would be fine with that so as long as there was a date specific it needed to complete by and inspected. I also asked why the case would be dismissed before the inspection verification. I was assured that the case would remain open and pending until the work was verified and completed. I also expressed interest in being a part of the inspection that takes place since this would be in response to a zoning violation. I've not heard anymore about it. On 04.22.22 I received a notice from our Police Department a copy that another Pre-Trial has been scheduled for 06.13.22 at 10:15a.m.

142 Hidden Beach (*Pole Barn w/out permit – Troyer*)

Open

Owner's daughter reached out 06.02.22 and said the survey is to take place by Glass City Engineering either 06.06.22 or 06.07.22. Once this is complete, we'll know what needs to happen next with the building.

Prior Info: Letter sent to property owner via regular mail 03.14.2022. Owner had until April 4, 2022, to contact my office. The daughter on behalf of the owner emailed over an application for the building, but more information is needed. They were contacted again 04.11.22 outlining what is needed. 2nd letter is being sent this week to the owner since no further communication has been received from them since 04.11.22 when Mr. Troyer's daughter said she's out of the loop and her brother is handling this for their father. 2nd letter was sent 05.03.22 to the owner since no further communication had been received from them. Letter was also emailed to the daughter despite her indication that she was no longer involved. Daughter sent over necessary drawings 05.05.22. However, it appears that the building is either possibly located on the neighboring property to the north or on the property line. Either way, the building does not meet the required 5' side-yard setback and will need to get a variance. They have also been asked to have a survey done to determine if it is indeed on the neighbor's property. The daughter is now being more involved to get this corrected. Owner has been in contact with and is attempting to get a survey scheduled for the property.

2050 Sauger (*Shed Addition w/out permit – Richardson*)

Open

Owners have filed necessary paperwork for a variance and are scheduled to be heard 06.15.22.

Prior Info: Letter sent to property owner via regular mail 04.05.22. Owner has until April 15, 2022, to contact my office. The owner came into my office but learned that he needs a variance for this addition onto the house to remain. He was going to be on vacation or out-of-state the week that our May BZA meeting is taking place, so he can't really apply or take any corrective measures until after May 1.

9213 Northshore (*Deck w/out permit – Smith*)

Open

Letter sent to the property owner to let them know permits are necessary. Owners have filed necessary paperwork for a variance and are scheduled to be heard 06.15.22.

Demo Updates:

- Sabino Brito Property has until July 1, 2022, to complete the foundation. Nothing has taken place.

Other Zoning Updates:

Lakeside Brief Schedules:

22-CV-F- 046 & 055 Gehrlein/Kinney: Appellant's brief due 07.01.22

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Ours due: 08.01.22

Appellant's Reply due 08.15.22

22-CV-F-047 Nicholson:

Appellant's brief due 06.24.22

Ours due: 07.25.22

Appellant's Reply due 08.08.22

- Trustees scheduled 3 public hearings for zoning on Wednesday, June 29th at 6 pm.
 - Case 2022-080 Map Amendment 1381 & 1405 Englebeck
 - Case 2022-107 Map Amendment 5216 E Harbor Road
 - Case 2022-096 Text Amendment – Lakeside Association
- Ms. Rozak moved to adopt Resolution 16-2022 Tall Grass - declaring property at 140 Tibbels in Danbury Township a nuisance and ordering abatement. Mr. Dress seconded. Vote recorded: Ms. Rozak-Yes, Mr. Dress-Yes, Mr. Hirt, Yes. Resolution adopted.

The Board of Trustees of Danbury Township, County of Ottawa, Ohio, met in a regular meeting session at 6:00 p.m., on June 8, 2022, at the Danbury Township Building, 5972 E. Port Clinton Road, Marblehead, Ohio 43440, with the following members present:

Ms. Dianne Rozak; Mr. John Paul Dress; Mr. David Hirt

~~Mr~~ Ms. ROZAK introduced the following resolution and moved its adoption:

RESOLUTION NO. 16-2022

**A RESOLUTION DECLARING THE PROPERTY OWNED BY
WALLY WOWK & MARIANNE GEDEON, LOCATED AT
140 TIBBELS (PIN# 0142030032207000 & 0142030032208000)
IN DANBURY TOWNSHIP, OTTAWA COUNTY, OHIO,
A NUISANCE AND ORDERING ABATEMENT**

PREAMBLE

WHEREAS, the Danbury Township Board of Trustees (the "Board") has found the property owned by Wally Wowk & Marianne Gedeon, and located at 140 Tibbels, (PIN# 0142030032207000 & 0142030032208000) Lot 2 of Tibbels Allotment Subdivision and real property, to be littered with weeds, debris and uncontrolled vegetation (the "Vegetation and Debris"), exceeding 12", and;

WHEREAS, pursuant to §505.87 of the Ohio Revised Code, the Board is authorized to determine that the maintenance or vegetation, debris upon a property constitutes a nuisance and order the property owner to remove such vegetation and debris within seven (7) days, and if the owner fails to remove the vegetation and debris or make arrangements for the removal within the allotted time period, the Board may proceed to remove the vegetation and debris and enter the cost of such removal upon the tax duplicate for the property; and

WHEREAS, Ohio Revised Code Section 505.87 provides that, if the Board of Trustees determines within twelve consecutive months after a prior nuisance determination that the same owner's maintenance of vegetation, garbage refuse, or other debris on the same land in the township constitutes a nuisance, at least four days prior to providing for the abatement, control or removal of the nuisance, the Board must send notice of the subsequent nuisance determination to the landowner and to any lienholders of record by first class mail; and

WHEREAS, it is in the best interests of Danbury Township (the "Township") and its residents to proceed under §505.87 of the Ohio Revised Code in order to remove, or have removed the Vegetation and Debris from the Property.

RESOLUTION

NOW, THEREFORE, BE IT RESOLVED THAT:

The Board of Trustees of Danbury Township, Ottawa County, Ohio has found that the property owned by Wally Wowk & Marianne Gedeon, and located at 140 Tibbels, (PIN# 0142030032207000 & 0142030032208000) Lot 2 of Tibbels Allotment Subdivision and real property, in Danbury Township, Ottawa County, Ohio is littered with weeds, debris and uncontrolled vegetation, exceeding 12", and the Board hereby determines that the maintenance of the Vegetation and Debris on the Property constitutes a nuisance and, pursuant to §505.87 of the Ohio Revised Code, orders the following actions:

Section 1. The Board orders the owner of the Property to remove the Vegetation and Debris or make arrangements for the removal within seven (7) days after receipt of notice of this Resolution;

RECORD OF PROCEEDINGS

Minutes of

TOWNSHIP BOARD OF TRUSTEES REGULAR MEETING

Meeting

GOVERNMENT FORMS & SUPPLIES 844-224-3338 FORM NO. 10148

Held _____

June 8,

20 22

Section 2. The Board authorizes the Zoning Inspector or their designee to notify the record owner and lienholders of the Property as provided in §505.87(B) of the Ohio Revised Code;

Section 3. If the record owner does not remove the Vegetation and Debris or make arrangements for the removal within seven (7) days from the receipt of notice hereof, the Trustee designated as the Zoning Department liaison is authorized to order Township employees, or enter into contract with any persons with adequate materials and equipment to be used to remove and abate the Vegetation and Debris, and all costs and expenses so incurred shall, when approved by the Board, be paid out of the unappropriated monies in the general fund;

Section 4. The Fiscal Officer shall report all expenses that the Township incurs in the removal of the Vegetation and Debris to the Auditor of Ottawa County, Ohio for entry upon the tax duplicate as a lien upon the Property and for collection and reimbursement of the Township's general fund as provided in §505.87 of the Ohio Revised Code;

Section 5. This Board finds and determines that all formal actions of this Board concerning and relating to the passage of this Resolution were taken in open meetings of this Board, and that all deliberations of this Board that resulted in formal actions were taken in meetings open to the public, in compliance with all legal requirements, including but not limited to, Ohio Revised Code Section 121.22, except as otherwise permitted thereby.

This Resolution shall take effect and be in force from or after the earliest period allowed by law.

Mr./ Ms. Dress seconded the Resolution, and the roll being called upon the question of its adoption, the vote resulted as follows:

Vote Record: Ms. Rozak Yes Mr. Dress Yes Mr. Hirt Yes

ADOPTED this 8th day of June, 2022.

Attest:

Carolyn Adams
Fiscal Officer
Carolyn Adams

Board of Trustees
Danbury Township
Ottawa County, Ohio

Dianhe M. Rozak
Dianhe M. Rozak

John Paul Dress
John Paul Dress

David M. Hirt
David M. Hirt

AUTHENTICATION

IT IS HEREBY CERTIFIED that the foregoing is a true and correct transcript of a resolution duly passed by this Board of Trustees in session this 8th day of June, 2022 and filed with the Danbury Township Fiscal Officer.

Carolyn Adams
Carolyn Adams
Danbury Township Fiscal Officer

RECORD OF PROCEEDINGS

Minutes of

TOWNSHIP BOARD OF TRUSTEES REGULAR MEETING

Meeting

GOVERNMENT FORMS & SUPPLIES 844-224-3338 FORM NO. 10148

Held

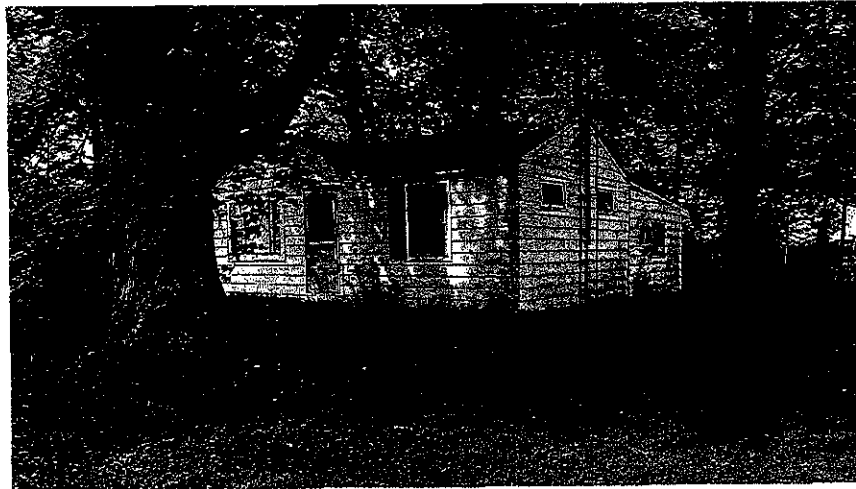
June 8,

20

22

140 Tibbels

(PIN# 0142030032207000 & 0142030032208000)
05.16.22



- Notice of Violation Cease and Desist issued to 906 E Bayshore Rd.
- Ms. Rozak motioned to hire Michelle Teresi, pending successful results from drug test and physical, as a part-time seasonal administrator for the zoning department at \$17.00/hour. Mr. Hirt seconded. Vote recorded: Ms. Rozak-Yes, Mr. Hirt-Yes, Mr. Dress-Yes. Motion carried.

Old Business

- Renewal levies.
 - Ms. Rozak motioned to approve Resolution 17-2022, with attached Certification of Estimated Property Tax Revenue form from the County Auditor - Resolution to Proceed with Current Expense Renewal Levy and Mr. Dress seconded. Vote recorded:
Ms. Rozak-Yes, Mr. Dress-Yes, Mr. Hirt-Yes. Resolution 17-2022 adopted.

RECORD OF PROCEEDINGS

Minutes of

TOWNSHIP BOARD OF TRUSTEES-REGULAR MEETING

Meeting

GOVERNMENT FORMS & SUPPLIES 844-224-3338 FORM NO. 10148

Held _____ June 8, 20 22 _____

BOARD OF TRUSTEES OF DANBURY TOWNSHIP
OTTAWA COUNTY, OHIO

Resolution No.: 17-2022

RESOLUTION TO PROCEED
DECLARING THAT THE AMOUNT OF TAXES WHICH MAY BE RAISED
WITHIN THE TEN (10) MILL LIMITATION WILL BE INSUFFICIENT TO
PROVIDE AN ADEQUATE AMOUNT FOR THE NECESSARY
REQUIREMENTS OF DANBURY TOWNSHIP INCLUDING THE VILLAGE
OF MARBLEHEAD AND THAT IT IS NECESSARY TO LEVY A TAX IN
EXCESS OF SUCH LIMITATION FOR THE PURPOSE OF CURRENT
EXPENSES.

BE IT RESOLVED by the Board of Trustees of Danbury Township, Ottawa County, Ohio,
two-thirds of all members elected concurring as follows:

SECTION ONE:

That the amount of taxes that may be raised by levy on the taxable property in Danbury Township including the Village of Marblehead will be insufficient to provide an adequate amount for the necessary requirements of the Township including the Village, and that it is necessary for the following purpose:

- for current expenses of the subdivision

that a tax be levied on the taxable property in the Township including the Village for a period of five (5) years at a rate in excess of such maximum rate authorized by ORC § 5705.02.

SECTION TWO:

That under authorization of ORC § 5705.19(A), it is necessary to levy taxes for the years 2023, 2024, 2025, 2026, and 2027 at the rate for each year of six-tenths (0.6) mills on each dollar of the tax valuation of the taxable property within the Township including the Village in excess of the rate authorized by ORC § 5705.02, and that this levy of six-tenths (0.6) mills shall commence in 2023, first due in calendar year 2024.

A majority of those voting is necessary for passage of this levy.

This is a renewal levy, constituting a renewal of an existing levy at the same rate (0.6 mill).

RECORD OF PROCEEDINGS

Minutes of

TOWNSHIP BOARD OF TRUSTEES REGULAR MEETING

Meeting

GOVERNMENT FORMS & SUPPLIES 644-224-3338 FORM NO. 10148

Held

June 8,

20 22

SECTION THREE:

That the Fiscal Officer be, and hereby is, authorized to certify a copy of this Resolution to Proceed, along with the Resolution of Necessity and the Certificate from the County Auditor, to the Director of the Board of Elections of Ottawa County, Ohio, in order that the Director may make the necessary arrangements for the submission of such question to the electors of Danbury Township including the Village of Marblehead as provided by law at the November 8, 2022, general election.

SECTION FOUR:

That the Director of the Board of Elections be, and hereby is, authorized and directed to cause such notice of the election to be published as required by law.

PASSED: 6/8, 2022

BOARD OF TRUSTEES OF
DANBURY TOWNSHIP

Signature: [Signature]

Print name: DIANNE M. ROZAK

Signature: [Signature]

Print name: David Hirt

Signature: [Signature]

Print name: John Paul Dresser

[NOTE: Do not sign or date the CERTIFICATION section, below, on the original resolution. The CERTIFICATION is signed and dated only on copies.]

CERTIFICATION

I hereby certify that this is a true and accurate copy of the Resolution passed by the Board of Trustees of Danbury Township, Ottawa County, Ohio, on the 8th day of June, 2022.

Date: 6/8/2022

[Signature]
Fiscal Officer

RECORD OF PROCEEDINGS

Minutes of

TOWNSHIP BOARD OF TRUSTEES REGULAR MEETING

Meeting

GOVERNMENT FORMS & SUPPLIES 844-224-3339 FORM NO. 10148

Held June 8, 20 22

DTE 140R
Rev. 05/11
R.C. § 5705.03(B)

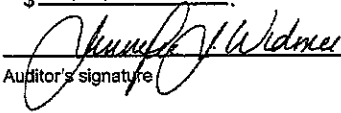
Certificate of Estimated Property Tax Revenue

Use this form when a taxing authority certifies a millage rate and requests the revenue produced by that rate.

The county auditor of Ottawa County, Ohio, does hereby certify the following:

1. On May 27, 2022, the taxing authority of the Danbury Township (political subdivision name) certified a copy of its resolution or ordinance adopted May 25, 2022, requesting the county auditor to certify the current tax valuation of the subdivision and the amount of revenue that would be produced by six tenths (.6) mills, to levy a tax outside the 10-mill limitation for current expense purposes pursuant to Revised Code § 5705.19 (A), to be placed on the ballot at the November 8, 2022, election. The levy type is renewal.
2. The estimated property tax revenue that will be produced by the stated millage, assuming the tax valuation of the subdivision remains constant throughout the life of the levy, is calculated to be \$ 277,253.
3. The total tax valuation of the subdivision used in calculating the estimated property tax revenue is \$ 597,753,340.

Auditor's signature



Date

05/27/2022

Instructions

1. "Total tax valuation" includes the taxable value of all real property in the subdivision as indicated on the tax list most recently certified for collection and estimates of the taxable value of personal and public utility personal property for the first year the levy will be collected as set forth on the worksheets prescribed in conjunction with this form. If the subdivision is located in more than one county, the home county auditor (where the greatest taxable value of the subdivision is located) shall obtain the assistance of the other county auditors to establish the total tax valuation of the subdivision.
2. For purposes of this certification, "subdivision" includes any agency, board, commission or other authority authorized to request a taxing authority to submit a tax levy on its behalf.
3. "Levy type" includes the following: (1) additional, (2) renewal, (3) renewal with an increase, (4) renewal with a decrease, (5) replacement, (6) replacement with an increase and (7) replacement with a decrease levies.
4. Please file this certificate with the subdivision as soon as possible, so the taxing authority can pass a resolution to proceed not later than 90 days before the election.

- o Mr. Dress motioned to approve Resolution 18-2022, with attached Certification of Estimated Property Tax Revenue form from the County Auditor - Resolution to Proceed with Fire/EMS Renewal Levy and Mr. Hirt seconded. Vote recorded:

Ms. Rozak-Yes, Mr. Dress-Yes, Mr. Hirt-Yes. Resolution 18-2022 adopted.

RECORD OF PROCEEDINGS

Minutes of

TOWNSHIP BOARD OF TRUSTEES REGULAR MEETING

Meeting

GOVERNMENT FORMS & SUPPLIES 844-224-3338 FORM NO. 10148

Held

June 8,

20 22

BOARD OF TRUSTEES OF DANBURY TOWNSHIP
OTTAWA COUNTY, OHIO

Resolution No.: 18-2022

RESOLUTION TO PROCEED
DECLARING THAT THE AMOUNT OF TAXES WHICH MAY BE RAISED
WITHIN THE TEN (10) MILL LIMITATION WILL BE INSUFFICIENT TO
PROVIDE AN ADEQUATE AMOUNT FOR THE NECESSARY
REQUIREMENTS OF DANBURY TOWNSHIP INCLUDING THE VILLAGE
OF MARBLEHEAD AND THAT IT IS NECESSARY TO LEVY A TAX IN
EXCESS OF SUCH LIMITATION FOR THE PURPOSE OF PROVIDING
FIRE, AMBULANCE, AND EMS SERVICES.

BE IT RESOLVED by the Board of Trustees of Danbury Township, Ottawa County, Ohio,
two-thirds of all members elected concurring as follows:

SECTION ONE:

That the amount of taxes that may be raised by levy on the taxable property in Danbury
Township including the Village of Marblehead will be insufficient to provide an adequate amount
for the necessary requirements of the Township including the Village, and that it is necessary for
the following purpose:

providing and maintaining fire apparatus, appliances, buildings or sites therefor, or
the payment of permanent, part-time or volunteer firefighting, emergency medical
service, administrative, or communications personnel to operate the same, including
the payment of any employer contributions required for such personnel under
Section 742.34 of the Revised Code, or to purchase ambulance equipment, or to
provide ambulance, paramedic or other emergency medical services operated by a
fire department,

that a tax be levied on the taxable property in the Township including the Village for a period of
five (5) years at a rate in excess of such maximum rate authorized by ORC § 5705.02.

SECTION TWO:

That under authorization of ORC § 5705.19(I) it is necessary to levy taxes for the years
2023, 2024, 2025, 2026, and 2027 at the rate for each year of one and one-half (1.5) mills
on each dollar of the tax valuation of the taxable property within the Township including the
Village in excess of the rate authorized by ORC § 5705.02, and that this levy of one and one-half
(1.5) mills shall commence in 2023, first due in calendar year 2024.

RECORD OF PROCEEDINGS

Minutes of

TOWNSHIP BOARD OF TRUSTEES REGULAR MEETING

Meeting

GOVERNMENT FORMS & SUPPLIES 644-224-3333 FORM NO. 10148

Held _____ June 8, 20 22

A majority of those voting is necessary for passage of this levy.

This is a renewal levy, constituting a renewal of an existing levy at the same rate (1.5 mills)

SECTION THREE:

That the Fiscal Officer be, and hereby is, authorized to certify a copy of this Resolution to Proceed, along with the Resolution of Necessity and the Certificate from the County Auditor, to the Director of the Board of Elections of Ottawa County, Ohio, in order that the Director may make the necessary arrangements for the submission of such question to the electors of Danbury Township including the Village of Marblehead as provided by law at the November 8, 2022, general election.

SECTION FOUR:

That the Director of the Board of Elections be, and hereby is, authorized and directed to cause such notice of the election to be published as required by law.

PASSED: 6/8, 2022

BOARD OF TRUSTEES OF
DANBURY TOWNSHIP

Signature: [Signature]
Print name: DIANNE M. RODAK

Signature: [Signature]
Print name: David Hurt

Signature: [Signature]
Print name: John Paul DESS

[NOTE: Do not sign or date the CERTIFICATION section, below, on the original resolution. The CERTIFICATION is signed and dated only on copies.]

CERTIFICATION

I hereby certify that this is a true and accurate copy of the Resolution passed by the Board of Trustees of Danbury Township, Ottawa County, Ohio, on the 8th day of June, 2022.

Date: 6/8/2022

[Signature]
Fiscal Officer

RECORD OF PROCEEDINGS

Minutes of

TOWNSHIP BOARD OF TRUSTEES REGULAR MEETING

Meeting

GOVERNMENT FORMS & SUPPLIES 844-224-3338 FORM NO. 10148

Held _____

June 8,

20 22

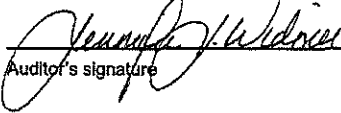
DTE 140R
Rev. 05/11
R.C. § 5705.03(B)

Certificate of Estimated Property Tax Revenue

Use this form when a taxing authority certifies a millage rate and requests the revenue produced by that rate.

The county auditor of Ottawa County, Ohio, does hereby certify the following:

1. On May 27, 2022, the taxing authority of the Danbury Township (political subdivision name) certified a copy of its resolution or ordinance adopted May 25, 2022, requesting the county auditor to certify the current tax valuation of the subdivision and the amount of revenue that would be produced by one and a half (.5) mills, to levy a tax outside the 10-mill limitation for Fire and EMS purposes pursuant to Revised Code § 5705.19 (I), to be placed on the ballot at the November 8, 2022, election. The levy type is renewal.
2. The estimated property tax revenue that will be produced by the stated millage, assuming the tax valuation of the subdivision remains constant throughout the life of the levy, is calculated to be \$ 693,132.
3. The total tax valuation of the subdivision used in calculating the estimated property tax revenue is \$ 597,753,340.


Auditor's signature

05/27/2022
Date

Instructions

1. "Total tax valuation" includes the taxable value of all real property in the subdivision as indicated on the tax list most recently certified for collection and estimates of the taxable value of personal and public utility personal property for the first year the levy will be collected as set forth on the worksheets prescribed in conjunction with this form. If the subdivision is located in more than one county, the home county auditor (where the greatest taxable value of the subdivision is located) shall obtain the assistance of the other county auditors to establish the total tax valuation of the subdivision.
2. For purposes of this certification, "subdivision" includes any agency, board, commission or other authority authorized to request a taxing authority to submit a tax levy on its behalf.
3. "Levy type" includes the following: (1) additional, (2) renewal, (3) renewal with an increase, (4) renewal with a decrease, (5) replacement, (6) replacement with an increase and (7) replacement with a decrease levies.
4. Please file this certificate with the subdivision as soon as possible, so the taxing authority can pass a resolution to proceed not later than 90 days before the election.

New Business

Blinds for Township meeting room. Measure windows, review colors; prefer a white, nothing dark. Cost and approval for next meeting.

Fiscal Business

A motion was made by Mr. Dress and seconded by Ms. Rozak to approve the payroll and bills totaling \$219,604.56 for the period 05/26/2022 to 06/08/2022. All ayes and motion carried.

Mr. Dress motioned acceptance of the April bank reconciliation, seconded by Mr. Hirt. All ayes and motion carried.

RECORD OF PROCEEDINGS

Minutes of

TOWNSHIP BOARD OF TRUSTEES REGULAR MEETING

Meeting

GOVERNMENT FORMS & SUPPLIES 844-224-3338 FORM NO. 10148

Held _____ June 8, _____ 20 _____ 22

DANBURY TOWNSHIP, OTTAWA COUNTY

6/8/2022 9:28:45 AM

Payment Listing

UAN v2022.2

5/28/2022 to 6/8/2022

Payment Advice #	Post Date	Transaction Date	Type	Vendor / Payee	Amount	Status
596-2022	05/27/2022	04/27/2022	CH	Guardian	\$1,746.13	V
596-2022	05/27/2022	04/28/2022	CH	Guardian	-\$1,746.13	V
914-2022	05/27/2022	05/24/2022	CH	Culligan of Northern Ohio	\$29.15	O
994-2022	05/26/2022	05/26/2022	EW	AFLAC	\$116.64	O
995-2022	05/31/2022	05/27/2022	CH	Jefferson Health Plan	\$25,845.17	O
996-2022	05/27/2022	05/27/2022	EW	Ohio Police & Fire Pension Fund	\$5,365.85	O
1013-2022	06/03/2022	05/31/2022	CH	Ohio Edison	\$164.62	O
1014-2022	06/03/2022	05/31/2022	CH	Ohio Edison	\$69.61	O
1015-2022	06/03/2022	05/31/2022	CH	Ohio Edison	\$6.15	O
1016-2022	06/03/2022	05/31/2022	CH	Ohio Edison	\$10.16	O
1023-2022	06/06/2022	05/31/2022	CH	Time Warner Cable Northeast	\$269.12	O
1024-2022	06/02/2022	05/31/2022	CH	Time Warner Cable Northeast	\$278.22	O
1025-2022	06/02/2022	05/31/2022	CH	Time Warner Cable Northeast	\$232.02	O
1028-2022	06/02/2022	06/02/2022	CH	Auditor of State	\$948.00	O
1032-2022	06/06/2022	06/06/2022	CH	Time Warner Cable Northeast	\$269.12	O
1036-2022	06/06/2022	06/06/2022	CH	Luckey Farmers, Inc.	\$5,972.89	V
1036-2022	06/06/2022	06/06/2022	CH	Luckey Farmers, Inc.	-\$5,972.89	V
1039-2022	06/06/2022	06/07/2022	CH	Ohio Treasurer	\$6,902.50	O
46489	05/26/2022	05/26/2022	AW	Genoa Bank	\$1,829.29	O
46490	05/26/2022	05/26/2022	SW	Skipped Warrants 46490 to 46490 Series 1	\$0.00	V
46491	05/27/2022	05/27/2022	AW	Huntington National Bank	\$52,589.95	O
46492	05/27/2022	05/27/2022	AW	McCall-Sharp Architecture, Ltd.	\$8,227.36	O
46493	06/06/2022	06/06/2022	AW	Barnes Nursery, Inc.	\$1,316.70	O
46494	06/06/2022	06/06/2022	AW	O.E. Meyer CO.	\$323.80	O
46495	06/06/2022	06/06/2022	AW	Frank Sales, Inc	\$3,131.00	O
46496	06/06/2022	06/06/2022	AW	D.R. Ebel Police & Fire Equipment	\$214.98	O
46497	06/06/2022	06/06/2022	AW	Port Clinton Ford Mercury Inc.	\$440.07	O
46498	06/06/2022	06/06/2022	AW	All Star Professional Cleaning, LLC	\$300.00	O
46499	06/06/2022	06/06/2022	AW	CMI, Inc	\$1,747.00	O
46500	06/06/2022	06/06/2022	AW	Starcher Enterprises	\$273.00	O
46501	06/06/2022	06/06/2022	AW	Lori L. DelHees	\$1,202.00	O
46502	06/06/2022	06/06/2022	AW	Genoa Bank	\$42.57	O
46503	06/06/2022	06/06/2022	AW	Pavement Technology Inc.	\$10,514.70	O
46504	06/06/2022	06/06/2022	AW	Luckey Farmers, Inc.	\$5,972.89	O
46505	06/08/2022	06/07/2022	AW	Hartung Tille Agency	\$75.00	O
46506	06/07/2022	06/07/2022	AW	Ottawa County Sanitary Engineering	\$34,115.73	O
46507	06/08/2022	06/07/2022	AW	O Supplies.com	\$11,909.73	O
46508	06/08/2022	06/07/2022	AW	Ohio Association of Chiefs of Police	\$195.00	O
46509	06/07/2022	06/07/2022	AW	Galls, AN Aramark Company	\$290.42	O
46510	06/07/2022	06/07/2022	AW	Bassett's Market	\$17.90	O
46511	06/07/2022	06/07/2022	AW	AccuShred, LLC	\$164.50	O
46512	06/07/2022	06/07/2022	AW	Bound Tree Medical LLC	\$1,358.50	O
46513	06/07/2022	06/07/2022	AW	Zoll Medical Corp	\$1,099.80	O
46514	06/07/2022	06/07/2022	AW	Spoerr Precast Concrete, Inc.	\$76.00	O
46515	06/07/2022	06/07/2022	AW	Kuras Aeration Systems LLC	\$170.00	O
46516	06/08/2022	06/08/2022	AW	Erie Materials Inc.	\$242.65	O

RECORD OF PROCEEDINGS

Minutes of

TOWNSHIP BOARD OF TRUSTEES REGULAR MEETING

Meeting

GOVERNMENT FORMS & SUPPLIES 844-224-3338 FORM NO. 10148

Held

June 8,

20

22

DANBURY TOWNSHIP, OTTAWA COUNTY

6/8/2022 9:26:45 AM

Payment Listing

UAN v2022.2

5/26/2022 to 6/8/2022

Total Payments:	<u>\$178,366.77</u>
Total Conversion Vouchers:	<u>\$0.00</u>
Total Less Conversion Vouchers:	<u>\$178,366.77</u>

Type: AM - Accounting Manual Warrant, AW - Accounting Warrant, IM - Investment Manual Warrant, IW - Investment Warrant, PM - Payroll Manual Warrant, PR - Payroll Warrant, RW - Reduction of Receipt Warrant, SW - Skipped Warrant, WH - Withholding Warrant, WM - Withholding Manual, WS - Special Warrant, CH - Electronic Payment Advice, IL - Investment Loss, EP - Payroll EFT Voucher, CV - Payroll Conversion Voucher, SV - Payroll Special Voucher, EW - Withholding Voucher, POS ADJ - Positive Adjustment, NEG ADJ - Negative Adjustment, POS REAL - Positive Reallocation, NEG REAL - Negative Reallocation

Status: O - Outstanding, C - Cleared, V - Voided, B - Batch

* Asterisked amounts are not included in report totals. These transactions occurred outside the reported date range but are listed for reference.

RECORD OF PROCEEDINGS

Minutes of

TOWNSHIP BOARD OF TRUSTEES REGULAR MEETING

Meeting

GOVERNMENT FORMS & SUPPLIES 844-224-3338 FORM NO. 10148

Held _____ June 8, 20 22

0943 1212-2121 Danbury Township Board of Trustees

CASH REQUIREMENTS

CASH REQUIRED FOR NEGOTIABLE CHECKS &/OR ELECTRONIC FUNDS TRANSFERS (EFT) FOR CHECK DATE 06/08/22 \$41,237.79

IMPORTANT COVID-19 INFORMATION: If you filed IRS Form 7200, please notify your Paychex representative to avoid owing a balance at the end of the quarter and ensure your Form 941 is accurate.

TRANSACTION SUMMARY

SUMMARY BY TRANSACTION TYPE -	41,237.79
TOTAL ELECTRONIC FUNDS TRANSFER (EFT)	41,237.79
CASH REQUIRED FOR NEGOTIABLE CHECKS &/OR EFT	8,510.97
TOTAL REMAINING DEDUCTIONS / WITHHOLDINGS / LIABILITIES	49,748.76
CASH REQUIRED FOR CHECK DATE 06/08/22	49,748.76

TRANSACTION DETAIL

ELECTRONIC FUNDS TRANSFER - Your financial institution will initiate transfer to Paychex at or after 12:01 A.M. on transaction date.

TRANS. DATE	BANK NAME	ACCOUNT NUMBER	PRODUCT	DESCRIPTION	BANK DRAFT AMOUNTS
06/07/22	THE MARBLEHEAD BANK	XXXXXXXXXXXXXXXX027	Direct Deposit	Net Pay/Allocations	34,391.51
06/07/22	THE MARBLEHEAD BANK	XXXXXXXXXXXXXXXX027	Garnishment	Employee Deductions	151.59
06/07/22	THE MARBLEHEAD BANK	XXXXXXXXXXXXXXXX027	Target@	Employee Withholdings	569.04
				Social Security	663.98
				Medicare	3,087.11
				Fed Income Tax	834.74
				OH Income Tax	2.84
				OH BEL SD Inc	23.85
				OH CLGSD SD Inc	5,361.57
				Total Withholdings	6,800.06
				Employer Liabilities	593.95
				Social Security	1,333.02
				Medicare	5,894.59
				Total Liabilities	41,237.79
				EFT FOR 06/07/22	41,237.79
				TOTAL EFT	41,237.79

REMAINING DEDUCTIONS / WITHHOLDINGS / LIABILITIES - Paychex does not track these items. You must ensure accurate and timely payment of applicable items.

TRANS. DATE	BANK NAME	ACCOUNT NUMBER	PRODUCT	DESCRIPTION	TOTAL
06/08/22	Refer to your records for account information		Payroll	Employee Deductions	587.40
				ATLACO Pretax	1,633.00
				Deferred	597.85
				TRE-OPERS	2,126.60
				GOV-COPERS	2,126.60

0943 1212-2121 Danbury Township Board of Trustees
Run Date 06/08/22 11:57 AM

Period Start - End Date
Check Date 06/08/22 06/14/22 - 06/27/22

Cash Requirements
Page 1 of 2
CASHREQ

RECORD OF PROCEEDINGS

Minutes of

TOWNSHIP BOARD OF TRUSTEES REGULAR MEETING

Meeting

GOVERNMENT FORMS & SUPPLIES 844-224-3338 FORM NO. 10148

Held _____

June 8, 20 22

0943 1212-2121 Danbury Township Board of Trustees

CASH REQUIREMENTS

CASH REQUIRED FOR NEGOTIABLE CHECKS &/OR ELECTRONIC FUNDS TRANSFERS (EFT) FOR CHECK DATE: **06/08/22: \$41,237.79**

REMAINING DEDUCTIONS / WITHHOLDINGS / LIABILITIES (cont.) - Paychex does not remit these funds. You must ensure accurate and timely payment of applicable items.

TRANS. DATE	BANK NAME	ACCOUNT NUMBER	PRODUCT	DESCRIPTION	TOTAL
06/08/22	Refer to your records for account information		Payroll	Employee Deductions (cont.)	2,151.84
				Health Insurance	1,463.28
				Law-OPERS	8,610.97
				Total Deductions	12,226.09
TOTAL REMAINING DEDUCTIONS / WITHHOLDINGS / LIABILITIES					8,510.97

PAYCHEX WILL MAKE THESE TAX DEPOSIT(S) ON YOUR BEHALF - This information serves as a record of payment.

DUE DATE	PRODUCT	DESCRIPTION	
06/16/22	Taxpay	FED IT Pmt Group	6,733.15
06/16/22	Taxpay	OH Income Tax	934.74

0943 1212-2121 Danbury Township Board of Trustees
Run Date 06/08/22 11:57 AM

Period Start- End Date 06/14/22 - 06/27/22
Check Date 06/08/22

Cash Requirements
Printed
CASHED

- Because of increasing gas prices, the board approved for Lynne James, Fiscal Officer Assistant, to move to 10-hour days if financially more feasible. She will keep the board advised if prices continue to go up, but staying to a 5-day work week for now.

RECORD OF PROCEEDINGS

Minutes of

TOWNSHIP BOARD OF TRUSTEES REGULAR MEETING

Meeting

GOVERNMENT FORMS & SUPPLIES 844-224-3338 FORM NO. 10148

Held

June 8,

20


22

Comments and Concerns

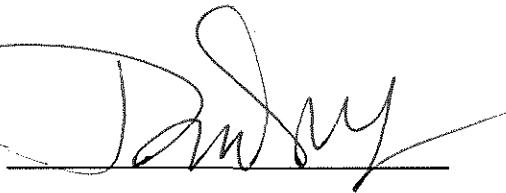
- Mr. Dress will be out June 9-20, 2022. Ms. Rozak will be out July 13, 2022. Lynne James will be out June 22, 2022.
- Trustees requesting information on employee appreciation. Lynne James will call Ohio Township Association for guidance.
- Mr. Dress said in the last week he has had two separate residents of the community complimenting Brett Waldron and his staff on how great they are to work with and their great customer service.

Adjourn

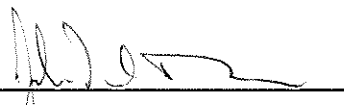
There being no further business before the Board, Mr. Dress motioned and Mr. Hirt seconded, to adjourn at 7:30 pm. All ayes, motion carried.



Fiscal Officer







Danbury Township Board of Trustees