

RECORD OF PROCEEDINGS

TOWNSHIP BOARD OF TRUSTEES REGULAR MEETING

Minutes of

Meeting

GOVERNMENT FORMS & SUPPLIES 644-224-3338 FORM NO. 10148

Held June 22, 2022

Trustee Rozak called the meeting to order at 6:00 PM. The Pledge of Allegiance was recited. Roll call: Trustee Dress, Trustee Rozak and Trustee Hirt were present. Fiscal Officer Carolyn Adams, was also present. Chief Kahler and Jim Edwards were in attendance.

Mr. Dress motioned for approval of June 8, 2022 meeting minutes, Ms. Rozak seconded. All ayes. Motion carried.

Correspondence

- Regional Planning Report
- Letter from Jim Butler to Township Trustees complementing Chief of Police and his staff on the fine job they are doing for community.
- Letter from Lakeside thanking police department and Vikki Good for their assistance.

Fire

| | | Fire & Ems Run Details | | | | | |
|-----------------------|--|------------------------|------|------|----------|-------|------------|
| | | EMS | Fire | MVC* | Alarm ** | CO*** | Mutual Aid |
| January | | 59 | 0 | 2 | 3 | 2 | 1 |
| February | | 52 | 0 | 0 | 4 | 1 | 1 |
| March | | 59 | 0 | 0 | 2 | 0 | 0 |
| April | | 64 | 1 | 1 | 2 | 1 | 0 |
| May | | 102 | 7 | 4 | 7 | 0 | 1 |
| June as of 6/22/22 | | 76 | 3 | 5 | 8 | 0 | 0 |
| | | | | | | | |
| Year to date | | 412 | 11 | 12 | 26 | 4 | 3 |
| Total | | 468 | | | | | |

*Motor Vehicle Crash(s)

** Alarm Activation(s)

***Carbon Monoxide Investigation(s)

- Change order 018, increase for addition of water lines, and deletion of faucet.
- Lindsey Knox turned in letter of resignation. Ms. Rozak moved to accept her resignation with regret, Mr. Hirt seconded. All ayes, motion carried.
- Ms. Rozak moved to approve the FSS invoice in excess of \$2500, Mr. Dress seconded. All ayes, motion carried.
- Worker's Comp claim on June 10, 2022. Letter sent regarding responsibilities of Danbury Township EMS/Fire Dept as discussed and approved by Prosecutor Van Eerten. Chief Kahler will have further discussion with Prosecutor regarding obtaining further medical information.
- Week of July 4th, excavator to work on lot and back road. Flag pole has been moved. Epoxy the floors week of July 11th.
- Election Board looking at the new fire building to hold elections beginning this November.
- Daivia reviewing lease agreement on Fire Station One
- Fire Station Two: Still determining how and if it can be used by maintenance department.
- Medicount Management report was received.

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Held _____ June 22, 20 22 _____

Roads

- Sackett Cemetery – Three cremation burials
- Maintenance staff busy working in the parks and on the roads
- First summer clean-up this week has begun and well attended by residents
- 300 tons of salt purchased from last years winter contract was delivered and being stored at our new salt building
- Molnar Construction has begun on Meadowbrook Dike
- Lynne and Brett following up with Poggemeyer on next steps for Townhall floor contract

Police

- Chief Meisler submitted the incident report: June 1-22, 2022 the department responded to 338 calls
- Port Clinton Computer Products will prep for new installation tomorrow. Majority of the equipment is in.
- Arrests and incarcerations are up.

Zoning

- Monthly report will be available June 23, 2022.

Comments and Concerns before proceeding to Old Business

- Jim Edwards thanked board for their work and stated his concerns about the proposed text amendments. Ms. Rozak asked if he had been involved in preparing the amendments and he state he had not. Ms. Rozak asked the board to review the three upcoming hearings in detail and told Mr. Edwards the scheduled hearing for this is on June 29, 2022. He said he was aware of this meeting.

Old Business

- Mr. Dress requested an Appropriations Status Report; Fiscal Officer will provide to the Trustees by next meeting.

New Business

- Mr. Dress requested the Fiscal Officer provide a spreadsheet detailing our ARP funding; what has been received, paid to date, and projects approved to date.

Fiscal Business

A motion was made by Mr. Dress and seconded by Ms. Rozak to approve the payroll and bills totaling \$333,524.86 for the period June 9 to June 22, 2022. Roll call was unanimous and motion carried.

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GOVERNMENT FORMS & SUPPLIES 844-224-3338 FORM NO. 10148

Held _____

June 22, 20 22

DANBURY TOWNSHIP, OTTAWA COUNTY

6/22/2022 5:43:33 PM

Payment Listing

UAN v2022.2

6/9/2022 to 6/22/2022

| Payment Advice # | Post Date | Transaction Date | Type | Vendor / Payee | Amount | Status |
|---------------------------------|------------|------------------|------|--|--------------|--------|
| 1017-2022 | 06/09/2022 | 05/31/2022 | CH | Ohio Edison | \$73.66 | O |
| 1018-2022 | 06/13/2022 | 05/31/2022 | CH | Ohio Edison | \$72.47 | O |
| 1019-2022 | 06/13/2022 | 05/31/2022 | CH | Ohio Edison | \$298.69 | O |
| 1020-2022 | 06/16/2022 | 05/31/2022 | CH | Ohio Edison | \$543.65 | O |
| 1021-2022 | 06/13/2022 | 05/31/2022 | CH | Ohio Edison | \$186.76 | O |
| 1022-2022 | 06/13/2022 | 05/31/2022 | CH | Ohio Edison | \$137.18 | O |
| 1031-2022 | 06/20/2022 | 06/06/2022 | CH | U.S. Bank Equipment Finance | \$425.85 | O |
| 1033-2022 | 06/21/2022 | 06/06/2022 | CH | Frontier | \$47.25 | O |
| 1035-2022 | 06/20/2022 | 06/06/2022 | CH | Frontier | \$32.54 | O |
| 1037-2022 | 06/20/2022 | 06/07/2022 | CH | Ottawa County Sanitary Engineering | \$358.52 | O |
| 1038-2022 | 06/15/2022 | 06/07/2022 | CH | Aflac | \$1,147.32 | O |
| 1040-2022 | 06/17/2022 | 06/07/2022 | CH | Verizon Wireless | \$304.75 | O |
| 1041-2022 | 06/10/2022 | 06/07/2022 | CH | Time Warner Cable Northeast | \$219.97 | O |
| 1083-2022 | 06/13/2022 | 06/18/2022 | CH | Culligan of Northern Ohio | \$21.75 | O |
| 1088-2022 | 06/20/2022 | 06/21/2022 | CH | Cintas | \$15.00 | O |
| 1089-2022 | 06/21/2022 | 06/21/2022 | CH | Frontier | \$47.25 | O |
| 1090-2022 | 06/21/2022 | 06/21/2022 | CH | Frontier | \$32.54 | O |
| 1091-2022 | 06/22/2022 | 06/22/2022 | CH | Paychex of New York, LLC | \$167.71 | O |
| 1092-2022 | 06/22/2022 | 06/22/2022 | CH | John Deere Financial | \$279.81 | O |
| 46517 | 06/15/2022 | 06/15/2022 | AW | Univerdal Farms, LLC | \$112.00 | O |
| 46518 | 06/15/2022 | 06/15/2022 | AW | Firelands Regional Medical Center | \$1,075.80 | O |
| 46519 | 06/15/2022 | 06/15/2022 | AW | Lowe's | \$280.90 | O |
| 46520 | 06/15/2022 | 06/15/2022 | AW | Governemnt Forms & Supplies | \$215.24 | O |
| 46521 | 06/15/2022 | 06/15/2022 | AW | Cyclone Services Inc. | \$130.00 | O |
| 46522 | 06/15/2022 | 06/15/2022 | AW | Studer-Obringer, Inc. | \$279,984.80 | O |
| 46523 | 06/15/2022 | 06/15/2022 | AW | Spoerr Precast Concrete, Inc. | \$55.00 | O |
| 46524 | 06/22/2022 | 06/22/2022 | AW | Rakich & Rakich, Inc. | \$174.99 | O |
| 46525 | 06/22/2022 | 06/22/2022 | AW | Port Clinton Ford Mercury Inc. | \$222.76 | O |
| 46526 | 06/22/2022 | 06/22/2022 | AW | Port Clinton Computer Products | \$3,696.12 | O |
| 46527 | 06/22/2022 | 06/22/2022 | AW | Zoll Medical Corp | \$859.48 | O |
| 46528 | 06/22/2022 | 06/22/2022 | AW | Stericycle | \$165.48 | O |
| 46529 | 06/22/2022 | 06/22/2022 | AW | Atlantic Emergency Solutions | \$57.84 | O |
| 46530 | 06/22/2022 | 06/22/2022 | AW | Lakeland Auto & Marine Inc. | \$28.96 | O |
| 46531 | 06/22/2022 | 06/22/2022 | AW | Lynne James | \$108.00 | O |
| 46532 | 06/22/2022 | 06/22/2022 | AW | Morton Salt | \$15,351.59 | O |
| 46533 | 06/22/2022 | 06/22/2022 | AW | Ohio Treasurer of State | \$5.00 | O |
| 46534 | 06/22/2022 | 06/22/2022 | SW | Skipped Warrants 46534 to 46534 Series 1 | \$0.00 | V |
| 46535 | 06/22/2022 | 06/22/2022 | AW | Dale C Funderwhite | \$115.70 | O |
| 46536 | 06/22/2022 | 06/22/2022 | AW | VASU COMMUNICATIONS INC. | \$20,811.03 | O |
| 46537 | 06/22/2022 | 06/22/2022 | AW | Boofighter | \$5,661.50 | O |
| Total Payments: | | | | | \$333,524.86 | |
| Total Conversion Vouchers: | | | | | \$0.00 | |
| Total Less Conversion Vouchers: | | | | | \$333,524.86 | |

Type: AM - Accounting Manual Warrant, AW - Accounting Warrant, IM - Investment Manual Warrant, IW - Investment Warrant, PM -

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DANBURY TOWNSHIP, OTTAWA COUNTY

6/22/2022 5:43:33 PM

Payment Listing

UAN v2022.2

6/9/2022 to 6/22/2022

Payroll Manual Warrant, PR - Payroll Warrant, RW - Reduction of Receipt Warrant, SW - Skipped Warrant, WH - Withholding Warrant, WM - Withholding Manual, WS - Special Warrant, CH - Electronic Payment Advice, IL - Investment Loss, EP - Payroll EFT Voucher, CV - Payroll Conversion Voucher, SV - Payroll Special Voucher, EW - Withholding Voucher, POS ADJ - Positive Adjustment, NEG ADJ - Negative Adjustment, POS REAL - Positive Reallocation, NEG REAL - Negative Reallocation

Status: O - Outstanding, C - Cleared, V - Voided, B - Batch

* Asterisked amounts are not included in report totals. These transactions occurred outside the reported date range but are listed for reference.

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Comments and Concerns

EXECUTIVE SESSION: Ms. Rozak moved to go into executive session at 6:58 pm, to discuss employment and compensation of a public employee. Mr. Hirt seconded. All ayes and motion carried.

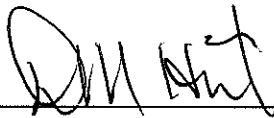
Ms. Rozak motioned to move out of executive session and back to general meeting at 7:30 pm. Mr. Dress seconded, all ayes and motion carried. No action was taken.

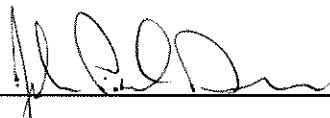
Adjourn

Ms. Rozak called general meeting back to order and there being no further business before the Board, Ms. Rozak motioned and Mr. Hirt seconded, to adjourn at 7:31 pm. All ayes, motion carried.



Fiscal Officer





Danbury Township Board of Trustees