

RECORD OF PROCEEDINGS

GOVERNMENT FORMS & SUPPLIES 644-224-3338 FORM NO. 10148

Held August 10, 2022

Trustee Rozak called the meeting to order at 6:00 PM. The Pledge of Allegiance was recited. Roll call: Trustee Rozak and Trustee Hirt were present. Trustee Dress was excused. Fiscal Officer, Carolyn Adams and Fire Chief, Keith Kahler and Roads Superintendent, Brett Waldron were also present.

Correspondence

- Thank you from Radiant windows, notice from Ottawa Co Board of Commissioners regarding Senate Bill 52-filed in their file, OH Connects emails, Barco Products catalog, pipeline flyers to Brett. Invitation to Ottawa Co Historical Society Annual Picnic,

In audio minutes, dates of bills and payments were incorrect – 7-13 through 7-27 for \$328,829.97. Correct dates are 7-14 through 7-27-22 for \$133,331.79. Mr. Hirt motioned and Ms. Rozak seconded the corrected minutes for July 27th, 2022. All ayes, motion carried.

Fire

		Fire & Ems Run Details				
	EMS	Fire	MVC*	Alarm **	CO***	Mutual Aid
January	59	0	2	3	2	1
February	52	0	0	4	1	1
March	59	0	0	2	0	0
April	64	1	1	2	1	0
May	102	7	4	7	0	1
June	100	3	6	10	0	0
July	100	4	7	17	0	0
August thru 8/10	39	0	2	4	0	0
Year to date	575	15	22	49	4	3
Total	668					

*Motor Vehicle Crash(s)

** Alarm Activation(s)

***Carbon Monoxide Investigation(s)

- Mr. Hirt reported that per Chief Kahler, bariatric heavy lifting equipment is as good as we can provide for the cost.
- Set to move into new fire station August 26th with a public open house some time mid to late fall. Parking log looks good, waiting on generator, fire truck sign is up heading east bound. Water lines are in, still working on gas lines. Phones will be switched on the 25th, so someone will be staying at the station. Kitchen is in and back road work will begin next week. Back road needs to be done, for road access while concrete is be poured.
- Round About update: Starting Sept 6th, will be bi directional traffic, one lane, 2-2 ½ months for construction.
- Chief Kahler requesting to remove three employees from the roster: Colin Kopronica, Chad Christ and Austin Lucas. Ms. Rozak moved for their removal; Mr. Hirt seconded. All ayes and motion carried.
- Station two will be utilized by maintenance and Trustees, Fiscal Officer and Roads Superintendent will meet to begin discussions and planning; where everything will be located, relocation of fuel pumps and salt, and Roads Superintendent needs office that is ADA compliant for meetings.
- Chief Kahler will have cable shut off now at stations 1 and 2.

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DANBURY TOWNSHIP BOARD OF TRUSTEES REGULAR MEETING

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Roads

- Sackett Cemetery: 1 full burial service and 2 cremation burials
- Maintenance staff: Road berming
- Townhall floor repair update: Contractor set to begin work October 3rd. Should be complete by 2nd or 3rd week in November. Will be blocking off front door and entrance will be around back because file and storage cabinets will be in main entrance while floor is being repaired. Contractor will put up signs indicating temporary entrance.
- Meadowbrook dike repair update: Trustees assumed bid taken included stone the entire dike. Since that was not the case, concern is now for future muskrat damage impairing the current improvements. Mr. Waldron stated that the muskrat can really continue to get in anywhere and that monitoring them is the best way to control that situation. The additional 350 feet of rock would be for erosion purposes with high water and floods. There is no reason to go beyond that distance as that is where the grass is high and there has never been erosion. Mr. Hirt motioned for the approval of the quote, for additional 350 feet of stone for erosion purposes, from Molnar for \$13,250.00. Ms. Rozak seconded, all ayes and motion carried.
- Salt Barn concrete repair update: Mr. Waldron met with Vice President of Company that laid the concrete. Their company wants to meet with the concrete company because he feels the concrete itself failed, not the labor or the application, but the product itself failed. This is under warranty and being addressed for repair/replacement.
- Mr. Waldron will meet with Ms. Rozak at Meadowbrook Park to determine ADA accessibility to Rainbow Bridge, get a design, dimensions and cost. Looking at using the grant money received by Ottawa County District Parks, \$15,000 for this, some park benches and a sign. The money from the grant needs to be spent by July of 2023.
- Round About: Ms. Rozak will update and communicate via social media, website, newsletter, newspapers, as she receives the information from ODOT.
- Checks issued to Maintenance Department for clothing allowance.

Police

- Chief Meisler submitted the incident report: July, 2022, the department responded to 433 calls. From August 1 through the 10th, they responded to 129 calls.
- New computers and server are in service. Marty did great job.
- Officers Davenport and DeMore responded to Monsoon Lagoon Saturday night, to investigate a stolen vehicle from Toledo. Driver considered armed and dangerous and had felony warrants for his arrest. Assisted by Catawba police department and the Sheriff's office, he surrendered without harm to anyone involved.
- ARPA grant funds estimate radio expense around \$25,000. Chief Meisler confirms waiting to see how county proceeds with radio contract this fall.

Zoning

- Back vacation owed Ms. Dale was incorrect and lacking 40 hours; Ms. Rozak motioned to approve corrected amount of \$5746, minus deductions and taxes. Mr. Hirt seconded and all ayes. Motion carried.
- **Monthly: July, 2022;** 22 Permit applications processed, Totaling \$2,686.10. Department went on 66 site visits and responded to 761 calls, emails and in-person inquiries.
- Board of Zoning Appeals held adjudication hearings July 20, 2022, on the following cases: BZA- 2022-161 approved with conditions. BZA-2022-163 approved.
- Zoning Commission held public hearing July 6, 2022 on following cases" ZC-2022-134 recommended approval.
- Officially added to Prosecutor's Matrix program.

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August 10,

20

22

- **Monthly: Aug 1st through 10th**; 8 Permit applications processed, Totaling \$620.28.
- Board of Zoning Appeals will hold adjudication hearings August 17, 2022, on the following cases: BZA- 2022-180, 1200 Hartshorn. BZA-2022-181, 159 Springcrest. BZA-2022-185, 5216 E Harbor Rd. BZA-2022-186, 142 Hidden Beach. BZA-2022-188, 1915 Nan. BZA-2022-189, 820 E Second St.
- Zoning Commission held work session at August 3, 2022 meeting to discuss accessory structure language and have determined a recommendation they would like to eventually move forward with.
- Ottawa County Reg Planning Commission will hold their hearing August 16, 2022, meeting on the following case: ZC-2022-193, 961 Church.
- Danbury Township Board of Trustees will hold a special meeting prior to the start of their August 10th meeting on the following case: ZC-2022-134, 0 Von Glahn/S Bridge Rd.
- Violations/Complaints:
 - 242 Worthy Illegal Rental Re-opened
 - 8582 Williams Illegal Rental Re-opened
 - 6124 Regatta Passage Illegal Rental Re-opened
 - 122 Strause Junk/Debris Open
 - 1805 Arlington Junk/Debris Open
 - 1802 Bayview Junk/Debris Open
 - 325 Forest Green Tall Grass Closed
 - 7291 Applewood Tall Grass Open
 - 142 Hidden Beach Construction no permit Open
- Demo Updates:
 - 1070 Englebeck Has until Sept 1, 2022 to wrap up site per Resolution 23-2022
- Other Zoning Updates: It is likely Lakeside litigation cases listed below will be withdrawn in light of the recent text amendments that are scheduled to take effectiveness 07/29/22.
 - 22-CV-F-046 & 055 Withdrawn-new text amendment effective 7/29/22
 - 22-CV-F-047 Withdrawn-new text amendment effective 7/29/22
- Ms. Dale reports that Ms. Teresi is working out well.

Old Business

- Fire proof safe will be ordered when back in stock and Trustees updated if price changes.
- Hartung Title regarding Ahrens property in file.

New Business

- Danbury Township Newsletter will go out next week or beginning of the following week.
- Ohio Division of Liquor Control; Yucatan Restaurant Group LLC, change in membership which is fine.
- Perch festival, no application to be in parade. Ms. Rozak called and Bill will email or mail, but consider yourselves in. Mr. Hirt will take the car.

Cemetery Deeds Issued

Sackett Cemetery Deed issued to Charles and Martha Shuff for Lot 141, Graves 3 and 4, 2nd Addition and Lot 142, Graves 7 and 8, 2nd Addition.

Fiscal Business

- Mr. Hirt motioned and Ms. Rozak seconded, to approve the payroll and bills totaling \$104,945.90 for the period 07-28-2022 through 08-10-2022. Roll call was unanimous and motion carried.

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- Mr. Hirt motioned and Ms. Rozak seconded, to approve June bank reconciliation. Roll call was unanimous and motion carried.

DANBURY TOWNSHIP, OTTAWA COUNTY

8/10/2022 5:37:54 PM

Payment Listing
7/28/2022 to 8/10/2022

UAN v2022.2

Payment Advice #	Post Date	Transaction Date	Type	Vendor / Payee	Amount	Status
1089-2022	08/21/2022	06/21/2022	CH	Frontier	\$47.25 *	0
1089-2022	08/02/2022	08/02/2022	NEG ADJ	Frontier	-\$47.25	0
1090-2022	08/21/2022	06/21/2022	CH	Frontier	\$32.54 *	0
1090-2022	08/02/2022	08/02/2022	NEG ADJ	Frontier	-\$32.54	0
1293-2022	07/29/2022	07/26/2022	CH	Jefferson Health Plan	\$28,153.80	0
1296-2022	08/01/2022	07/27/2022	CH	Guardian	\$2,200.28	0
1298-2022	07/28/2022	07/30/2022	CH	Cintas	\$13.48	0
1299-2022	08/05/2022	07/31/2022	CH	Ohio Edison	\$260.69	0
1300-2022	08/05/2022	07/31/2022	CH	Ohio Edison	\$69.23	0
1301-2022	08/05/2022	07/31/2022	CH	Ohio Edison	\$24.91	0
1302-2022	08/05/2022	07/31/2022	CH	Ohio Edison	\$75.52	0
1309-2022	08/10/2022	07/31/2022	CH	Columbia Gas	\$39.46	0
1310-2022	08/10/2022	07/31/2022	CH	Columbia Gas	\$38.48	0
1311-2022	08/10/2022	07/31/2022	CH	Columbia Gas	\$37.46	0
1312-2022	08/02/2022	07/31/2022	CH	Time Warner Cable Northeast	\$278.22	0
1313-2022	08/02/2022	07/31/2022	CH	Time Warner Cable Northeast	\$235.94	0
1314-2022	08/08/2022	07/31/2022	CH	Time Warner Cable Northeast	\$275.06	0
1319-2022	08/10/2022	08/07/2022	CH	Cintas	\$15.00	0
1320-2022	08/07/2022	08/07/2022	CH	Culligan of Northern Ohio	\$55.35	0
1330-2022	08/03/2022	08/10/2022	CH	Paychex of New York, LLC	\$156.02	0
1331-2022	08/03/2022	08/10/2022	EP	Timothy J. Almendinger	\$773.24	0
1332-2022	08/03/2022	08/10/2022	EP	Collin R Armstrong	\$1,065.39	0
1333-2022	08/03/2022	08/10/2022	EP	John L Belcher	\$1,622.91	0
1334-2022	08/03/2022	08/10/2022	EP	Daniel J Bergman	\$1,561.77	0
1335-2022	08/03/2022	08/10/2022	EP	Bradley L Biers	\$276.95	0
1336-2022	08/03/2022	08/10/2022	EP	Justin M Bretzloff	\$184.69	0
1337-2022	08/03/2022	08/10/2022	EP	Thurman E. Cochran	\$184.79	0
1338-2022	08/03/2022	08/10/2022	EP	Terry L Conaway	\$743.07	0
1339-2022	08/03/2022	08/10/2022	EP	Kathryn A. Dale	\$2,036.57	0
1340-2022	08/03/2022	08/10/2022	EP	Nickoias D Davenport	\$1,379.31	0
1341-2022	08/03/2022	08/10/2022	EP	Carolyn L DeMore	\$1,631.09	0
1342-2022	08/03/2022	08/10/2022	EP	Darren L DRAPER	\$499.21	0
1343-2022	08/03/2022	08/10/2022	EP	Cheyenne J. Dunn	\$368.44	0
1344-2022	08/03/2022	08/10/2022	EP	Ronald E Eckel	\$447.49	0
1345-2022	08/03/2022	08/10/2022	EP	Jason A. Gdovicak	\$427.77	0
1346-2022	08/03/2022	08/10/2022	EP	Vikki A. Good	\$1,432.35	0
1347-2022	08/03/2022	08/10/2022	EP	John D. Grieve	\$487.03	0
1348-2022	08/03/2022	08/10/2022	EP	Jared E Griffith	\$1,475.91	0
1349-2022	08/03/2022	08/10/2022	EP	Jennifer Lynn Haas-Owen	\$635.05	0
1350-2022	08/03/2022	08/10/2022	EP	Scott W Hites	\$677.85	0
1351-2022	08/03/2022	08/10/2022	EP	Shawn T Hunsicker	\$660.34	0
1352-2022	08/03/2022	08/10/2022	EP	Lynne M. James	\$983.46	0
1353-2022	08/03/2022	08/10/2022	EP	Keith M Kahler	\$1,802.92	0
1354-2022	08/03/2022	08/10/2022	EP	Tammy J Kahler	\$329.90	0
1355-2022	08/03/2022	08/10/2022	EP	Bradford K LaMarca	\$1,310.91	0
1356-2022	08/03/2022	08/10/2022	EP	Brian C McCune	\$1,445.12	0

Page 1 of 3

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Payment Advice #	Post Date	Transaction Date	Type	Vendor / Payee	Amount	Status
1357-2022	08/03/2022	08/10/2022	EP	Donald D McCune	\$275.53	0
1358-2022	08/03/2022	08/10/2022	EP	Layne W.H. McNeal	\$167.71	0
1359-2022	08/03/2022	08/10/2022	EP	Mark A Meisler	\$1,957.21	0
1360-2022	08/03/2022	08/10/2022	EP	Michael S Meisler	\$1,431.32	0
1361-2022	08/03/2022	08/10/2022	EP	Randy R Rakosky	\$208.48	0
1362-2022	08/03/2022	08/10/2022	EP	Trevor J Ross	\$558.35	0
1363-2022	08/03/2022	08/10/2022	EP	Kyle L. Scott	\$1,570.16	0
1364-2022	08/03/2022	08/10/2022	EP	Ethan Reilly Seville	\$430.01	0
1365-2022	08/03/2022	08/10/2022	EP	Charles W. Shuff	\$1,050.03	0
1366-2022	08/03/2022	08/10/2022	EP	Michelle Teresi	\$380.86	0
1367-2022	08/03/2022	08/10/2022	EP	Brett A Waldron	\$1,670.73	0
1369-2022	08/10/2022	08/10/2022	CH	Cintas	\$15.00	0
1370-2022	08/10/2022	08/10/2022	CH	Ohio Diesel	\$136.48	0
46553	07/07/2022	07/07/2022	AW	COLORADO DEPARTMENT OF REVENUE	\$9.00 *	V
46553	07/29/2022	08/03/2022	AW	COLORADO DEPARTMENT OF REVENUE	-\$9.00	V
46608	07/27/2022	07/27/2022	AW	Zoll Medical Corp	\$840.00 *	V
46608	07/28/2022	08/10/2022	AW	Zoll Medical Corp	-\$840.00	V
46613	08/10/2022	08/03/2022	AW	Postmaster	\$845.24	0
46614	08/10/2022	08/03/2022	AW	Postmaster	\$80.00	0
46615	08/03/2022	08/03/2022	AW	O.E. Meyer CO.	\$83.70	0
46616	08/03/2022	08/03/2022	AW	Lakeland Auto & Marine Inc.	\$216.39	0
46617	08/03/2022	08/03/2022	AW	Ohio Edison	\$346.54	0
46618	08/03/2022	08/03/2022	AW	Mineyahta Allotment Association Inc.	\$170.00	0
46619	08/03/2022	08/03/2022	AW	Kuras Aeration Systems LLC	\$170.00	0
46620	08/03/2022	08/03/2022	AW	Great Lakes Electric	\$150.00	0
46621	08/03/2022	08/03/2022	AW	Darr's Cleaning Inc.	\$1,000.00	0
46622	08/03/2022	08/03/2022	AW	HOLCIM QUARRIES NY, INC.	\$153.32	0
46623	08/03/2022	08/03/2022	AW	Capital One	\$2,265.42	0
46624	08/03/2022	08/03/2022	AW	Atlantic Emergency Solutions	\$962.99	0
46625	08/03/2022	08/03/2022	AW	AccuShred, LLC	\$124.50	0
46626	08/03/2022	08/03/2022	AW	DMC TECHNOLOGY GROUP INC.	\$84.00	0
46627	08/08/2022	08/08/2022	AW	Genoa Bank	\$2,268.15	0
46628	08/10/2022	08/10/2022	AW	Great Lakes Electric	\$150.00	0
46629	08/10/2022	08/10/2022	AW	Port Clinton Ford Mercury Inc.	\$206.38	0
46630	08/10/2022	08/10/2022	AW	Cros.net, Inc.	\$23.40	0
46631	08/10/2022	08/10/2022	AW	LORIS Printing	\$504.75	0
46632	08/10/2022	08/10/2022	AW	Cyclone Services Inc.	\$14,607.72	0
46633	08/10/2022	08/10/2022	AW	All Star Professional Cleaning, LLC	\$300.00	0
46634	08/10/2022	08/10/2022	AW	HOLCIM QUARRIES NY, INC.	\$184.42	0
46635	08/10/2022	08/10/2022	AW	Port Clinton Computer Products	\$6,172.02	0
46636	08/10/2022	08/10/2022	AW	Luckey Farmers, Inc.	\$6,446.15	0
46637	08/10/2022	08/10/2022	AW	Lakeland Auto & Marine Inc.	\$200.30	0
46638	08/10/2022	08/10/2022	AW	Kuras Aeration Systems LLC	\$160.00	0
46639	08/10/2022	08/10/2022	AW	Hartung Title Agency	\$75.00	0
46640	08/10/2022	08/10/2022	AW	Brett A. Waldron	\$500.00	0
46641	08/10/2022	08/10/2022	AW	Daniel J. Bergman	\$500.00	0

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Payment Advice #	Post Date	Transaction Date	Type	Vendor / Payee	Amount	Status
46642	08/10/2022	08/10/2022	AW	Jared E. Griffith	\$500.00	O
46643	08/10/2022	08/10/2022	AW	Cyclone Services Inc.	\$130.00	O
46644	08/10/2022	08/10/2022	AW	Printy Enterprises, LLC	\$70.00	O
Total Payments:					\$104,945.90	
Total Conversion Vouchers:					\$0.00	
Total Less Conversion Vouchers:					\$104,945.90	

Type: AM - Accounting Manual Warrant, AW - Accounting Warrant, IM - Investment Manual Warrant, IW - Investment Warrant, PM - Payroll Manual Warrant, PR - Payroll Warrant, RW - Reduction of Receipt Warrant, SW - Skipped Warrant, WH - Withholding Warrant, WM - Withholding Manual, WS - Special Warrant, CH - Electronic Payment Advice, IL - Investment Loss, EP - Payroll EFT Voucher, CV - Payroll Conversion Voucher, SV - Payroll Special Voucher, EW - Withholding Voucher, POS ADJ - Positive Adjustment, NEG ADJ - Negative Adjustment, POS REAL - Positive Reallocation, NEG REAL - Negative Reallocation

Status: O - Outstanding, C - Cleared, V - Voided, B - Batch

* Asterisked amounts are not included in report totals. These transactions occurred outside the reported date range but are listed for reference.


Comments and Concerns

EXECUTIVE SESSION: There being no further comments or concerns, Ms. Rozak motioned to go into Executive session at 7:00 pm, for matters required to be kept confidential due to federal law. Mr. Hirt seconded, all ayes and moved to Executive Session.


Mr. Hirt motioned to come out of Executive Session and return to the Regular meeting at 7:25 pm, Ms. Rozak seconded; all ayes. No further action needed.

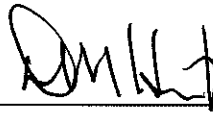
Adjourn

There being no further business before the Board, Ms. Rozak motioned and Mr. Hirt seconded, to adjourn at 7:27 pm. All ayes, motion carried.



 Fiscal Officer





Danbury Township Board of Trustees