

The Board of Trustees of Danbury Township, County of Ottawa, Ohio, met in regular session at 6:00p.m. on January 11, 2023 at the Danbury Township Fire Station, 7870 E. Harbor Road, Marblehead, Ohio 43440, with the following members present:

Ms. Dianne Rozak; Mr. John Paul Dress; Mr. David Hirt

Mr./ Ms. ROZAK introduced the following resolution and moved its adoption:

RESOLUTION NO. 02 - 2023

A RESOLUTION APPROVING THE ENGAGEMENT OF SEMRO HENRY AND BARGA LTD. AS LEGAL COUNSEL FOR THE BOARD OF TRUSTEES IN ZONING MATTERS

WHEREAS, the Board of Trustees, from time to time, requires the advice of outside legal counsel on zoning matters.

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees approves the hiring of Semro Henry & Barga Ltd. as legal counsel for the Board of Trustees for zoning matters as indicated in the attached engagement letter dated December 20, 2022.

BE IT FURTHER RESOLVED that it is hereby found and determined that all formal actions of this Board concerning and relating to the passage of this Resolution were taken in an open meeting of this Board, and that all deliberations of this Board that resulted in such formal action were taken in meetings open to the public, in compliance with all legal requirements including Section 121.22 of the Ohio Revised Code.

Mr./ Ms. Dress seconded the Resolution, and the roll being called upon the question of its adoption, the vote resulted as follows:

Vote Record: Ms. Rozak Yes Mr. Dress Yes Mr. Hirt Yes

ADOPTED this 11th day of January, 2023.

Attest:

Fiscal Officer

Cheryl Adams

Board of Trustees
Danbury Township
Ottawa County, Ohio

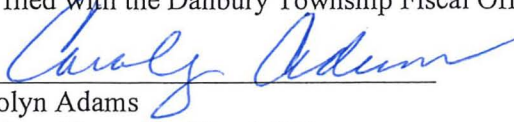
Dianne Rozak

John Paul Dress

David Hirt

AUTHENTICATION

IT IS HEREBY CERTIFIED that the foregoing is a true and correct transcript of a resolution duly passed by this Board of Trustees in session this 11th day of January, 2023 and filed with the Danbury Township Fiscal Officer.



Carolyn Adams
Danbury Township Fiscal Officer

December 20, 2022

Kathryn A. Dale, AICP
Danbury Township Zoning & Planning Administrator
5972 East Port Clinton Eastern Road
Marblehead, Ohio 43440

Re: SHB Representation for 2023

Dear Kathy:

Thank you for the opportunity to perform legal services for the Danbury Township Board of Trustees ("Township") for the past several years. We propose to provide legal services for the Township at a rate of \$225 per hour, and I will be primarily responsible for the work for the Township. Holly Dye, who also works on Township matters has an hourly rate of \$200. These rates are subject to periodic adjustment by the firm.

We will not charge the Township for travel time or for automobile mileage to or from the Township. As we do not directly bill for services such as faxes, copies, long distance phone calls, etc., we include a charge of 3.5% to our invoices to cover these expenses. This charge does not include out-of-pocket expenses such as filing fees and overnight charges. Also, at no charge to the Township, I would be happy to conduct training for the Township Board of Zoning Appeals during 2023 as I have done previously. This engagement is effective through December 31, 2023.

We look forward to the opportunity of providing services to the Township. Feel free to contact me with any questions.

Very truly yours,



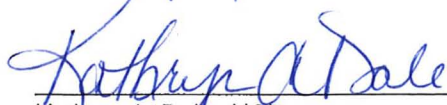
Jeffrey M. Stopar

JMS/een



This letter accurately reflects our understanding of the services to be provided by Semro Henry & Barga Ltd. and the basis for its charges for such services.

Date: 11/11/23



Kathryn A. Dale, AICP